



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 4:00 p.m.  
REGULAR MEETING - 7:00 p.m.**

**January 19, 2012 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order (7:00 p.m.)**

1. Attendance

**Minutes:** Present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

**Consent Agenda**

**Superintendent**

2. C-1 Minutes of Student Hearings and Regular Meeting on December 15, 2011

Attachment: CCSB MinsDiscpHrgs12-15-11.pdf (Confidential Item)

Attachment: CCSB MtgMinsDRAFT-12-15-11.pdf

**School Board Attorney**

3. C-2 Agreement between Clay County School Board and Clay County Sheriff's Office for Purchase of Gasoline at Middleburg Facility

Attachment: GasolinePurchAgrmtwithCCSO-2012.pdf

**Deputy Superintendent**

4. C-3 Daily Hours for Teachers and Students for 2011-2012 - Revised

Attachment: School - Daily Hours 2011-2012.pdf

5. C-4 Florida Youth Challenge Academy Calendar - 2011-2012 and 2012-2013

Attachment: Calendar - FYCA 2011-2012.pdf

Attachment: Calendar - FYCA 2012-2013.pdf

6. C-5 Fee Schedule for Duplication of Public Records

Attachment: Fee Schedule.pdf

7. C-6 Proposed Allocation Changes for 2011-2012

Attachment: Allocation Summary - Backup  
January 19, 2012.pdf

**Human Resources**

8. C-7 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 01-19-12.pdf

9. C-8 Salary Schedule - 2011-2012

Attachment: 2011-2012 Salary Schedule.pdf

**Instruction**

10. C-9 Co-Enrollee list for December 2011

Attachment: Co-Enrollee list for December 2011.pdf (Confidential Item)

11. C-11 Student Travel

Attachment: Student Travel--January, 2012.pdf

12. C-12 Contract with National Deaf Academy

Attachment: National Deaf Academy Agreement 2011 2012 Final without student name.pdf

13. C-13 ESE Extended School Year Calendar

Attachment: ESE Extended School Year Calendar 2012.pdf

14. C-14 Out of State/Overnight Travel

Attachment: Boston, MA.pdf

Attachment: Savannah, GA.pdf

15. C-15 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: [BLC placements.pdf](#)

## **Business Affairs**

16. [C-16 Monthly Property Report - December, 2011 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-December, 11.pdf](#)

17. [C-17 Monthly Property Report - December, 2011 - AV Materials](#)

Attachment: [Audiovisual Report-December, 11.pdf](#)

18. [C-18 Monthly Property Report - December, 2011 - Software](#)

Attachment: [Software Report-December, 11.pdf](#)

19. [C-19 Monthly Property Report - December, 2011 - Vehicles](#)

Attachment: [Vehicles Report-December, 11.pdf](#)

20. [C-20 Deletion of Certain Items Report - January, 2012](#)

Attachment: [Deletion Report-January, 12.pdf](#)  
Attachment: [Deletion Report-\(Attachments\), January, 12.pdf](#)

21. [C-21 Budget Amendments for the Month of December 2011](#)

Attachment: [budget cover sheet impact stmt .pdf](#)  
Attachment: [BUDGET AMEND 12 2011.pdf](#)

22. [C-22 Bid to Be Awarded January 2012](#)

23. [C-23 Clay County Education Foundation Audit for Fiscal Year Ended June 30, 2011](#)

Attachment: [Foundation.pdf](#)

24. [C-24 Warrants and Vouchers for December, 2011](#)

Attachment: [Warrants and Vouchers December, 2011.pdf](#)

## **Support Services**

25. [C-25 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 1,19,12.pdf](#)

26. C-26 Additive Change Order #1 for Ridgeview High School Cafeteria Expansion – Phase I

Attachment: CO 1 RVHS Cafe Expansion Ph I.pdf

27. C-27 Additive Change Order #8 for Middleburg Elementary School Building 1 Remodel

Attachment: CO 8 MBE Bldg 1 Remodel.pdf

**Adoption of Consent Agenda**

28. Adoption of all remaining Consent Items

**Minutes:**

All Consent Items were approved with the exception of C-10 Social Studies Adoption which was pulled to Discussion by Mr. Farrell.

**Motions:**

Approve the Consent Items as presented, with the exception of C-10 which was moved to Discussion. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

**Recognitions and Awards**

29. Volunteers of the Year

**Minutes:**

YOUTH WINNER: Regan Brackin, Fleming Island Elementary; ADULT WINNER: Shannon Bray, Swimming Pen

Creek Elementary and SENIOR WINNER: Virginia Hash, Doctors Inlet Elementary (not present due to illness) were recognized as Volunteers of the Year by Carol Studdard, Board Chairman.

### **Scheduled Citizen Requests**

30. 1. Raymond Johnson - School Prayer; 2. Stanley Pfenning - Public Comments During Board Workshops

#### **Minutes:**

### **Presenters**

31. Matthew Hutchins, District Manager - Wells Fargo (Lyle Bandy)

**Minutes:** Matthew Hutchins, District Manager and Elizabeth Hendry with Wells Fargo presented a \$5,400 check through their partnership with Project Reach to Clay County schools. *(Lyle Bandy)*

### **Discussion Agenda**

#### **Superintendent**

32. Advertise Amendments to CCSB Policy 6GX-10-1.02 The District School Board

Attachment: CCSB Policy Amendment - 1.02.pdf

#### **Minutes:**

Mr. Ben Owens and Mr. Stanley Pfenning spoke to this item. Mr. Pfenning also spoke to item C-1 Minutes of Disciplinary Hearings and Regular Meeting on December 15, 2011 and C-5 Fee Schedule for Duplication of Public Records.

Mrs. Graham commented that the requirement for a speaker to give their address be should be removed from the policy. Mrs. Kerekes suggested possibly looking at confining speaker's comments to Clay County residents and parents in our schools. Mr. Farrell raised the question of whether business owners in the area would be extended the courtesy to comment at meetings.

At Mr. Bickner's request, consensus of the Board was given on two points, 1) that speakers requesting the 10 minute limit be asked to give their address as a courtesy and as a means of communication, and 2) in 1.02 E. 4. Agenda, the sentence should read "*The Superintendent and/or Chairman shall have the discretion to determine whether or not an item submitted by a member of the general public shall be included on the meeting agenda.*" Mr. Bickner will make revisions to the policy according to the Board's direction and will bring it back to the Board in February.

**Motions:**

Postpone Item. School Board - PASS  
Attorney will make changes/modifications and create another draft for consideration. Item will be re-agendaed in February for consideration to advertise.

**Vote Results**

Motion: Charles Van Zant, Jr.

Second: Frank Farrell

Frank Farrell	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Carol Studdard	- Aye
Charles Van Zant, Jr.	- Aye

**School Board Attorney**

33. Request by Board Attorney to meet out of the Sunshine pursuant to F.S. 286.011(8) for purpose of discussion of litigation strategy

**Motions:**

Approve meeting as requested. - PASS

**Vote Results**

Motion: Frank Farrell

Second: Janice Kerekes

Frank Farrell	- Aye
Lisa Graham	- Aye

Janice Kerekes - Aye  
Carol Studdard - Aye  
Charles Van Zant, Jr. - Aye

34. Expenditure of funds to retain constitutional law attorney to assist school board attorney in workshop preparation and presentation.

**Minutes:**

Mr. Harry Parrott spoke to this item regarding retaining legal representation for workshop and churches using school facilities.

Mr. Van Zant made the recommendation to subcontract out the decision of a constitutional law firm and remove the School Board Attorney from the process.

Dr. Copeland inquired as to where the funds would come from. He recommended using the self-insurance fund.

A lengthy discussion ensued.

**Motions:**

Approve expenditure as requested. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Nay

**Human Resources**

35. Human Resources - Special Actions

**Minutes:** There were none.

**Instruction**

36. C-10 Social Studies Adoption

Attachment: Social Studies Adoption Board Back-Up1.19.12.pdf

**Minutes:** Mr. Farrell requested that this item be postponed until the February meeting to give Mrs. Kornegay time to prepare an explanation of the adoption process in detail.

**Motions:**

Approval of Social Studies adoption postponed until February meeting. - PASS

**Vote Results**

Motion: Frank Farrell

Second: Charles Van Zant, Jr.

Frank Farrell - Aye  
Lisa Graham - Aye  
Janice Kerekes - Aye  
Carol Studdard - Aye  
Charles Van Zant, Jr. - Aye

37. Public Hearing - Amendment to School Board Policy 5.08 - Food and Nutrition Services

Attachment: Amendment - 5.08 Food Nutrition Services.pdf

**Minutes:** Public hearing was held with no one present to address the item.

**Motions:**

Approve the Amendment to School Board Policy 5.08 - Food and Nutrition Services as submitted. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Charles Van Zant, Jr.

Frank Farrell - Aye  
Lisa Graham - Aye  
Janice Kerekes - Aye  
Carol Studdard - Aye  
Charles Van Zant, Jr. - Aye



## **Business Affairs**

### 38. Monthly Financial Report for December, 2011

Attachment: PAGE 1 MONTHLY FIN-Sum Cash.pdf  
Attachment: PAGE 2 MONTHLY FIN DEC 2011-GREV.pdf  
Attachment: PAGE 3 MONTHLY FIN DEC 2011-GREXP.pdf  
Attachment: PAGE 4 MONTHLY FIN DEC 2011-DSREVEXP.pdf  
Attachment: PAGE 5 MONTHLY FIN DEC, 2011 Capital Projects.pdf  
Attachment: PAGE 6 MONTHLY FIN DEC,2011 Capital Projects By Project.pdf  
Attachment: PAGE 7 MONTHLY FIN DEC, 2011-FOOD SERVICE.pdf  
Attachment: PAGE 8 MONTHLY FIN DEC 2011-SPREV42X.pdf  
Attachment: PAGE 9 MONTHLY FIN DEC,2011-ARRA-SPREV43X.pdf  
Attachment: PAGE 10 MONTHLY FIN DEC, 2011-INSURANCE.pdf

**Minutes:** Dr. George Copeland, Assistant Superintendent for Business Affairs, provided an update on the district's financial status. The Fund Balance will not be less than 3% at the end of the year.

#### **Motions:**

Approve monthly financial report for December, 2011, as presented. - PASS

#### **Vote Results**

Motion: Lisa Graham

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

## **Support Services**

### 39. School Impact Fee Report

Attachment: Impact Fee Study 2012.pdf

**Minutes:**

Mr. Jim Connell, Assistant Superintendent for Support Services, reviewed the new Impact Fee Study. The impact fee study supports slight increases in single family dwelling by \$1,213, multi-family dwelling by \$1,213 and mobile home by \$1,031. However, at this time no change was recommended. This item was for information only, no action was taken.

## **Presentations from the Audience**

### 40. Speakers

#### **Minutes:**

Dee Lansford spoke on conduct of school administrator and in support of teacher.

## **Superintendent Requests**

### 41. Comments

#### **Minutes:**

Superintendent Wortham congratulated the high schools for the excellent grades this year. There were 5 schools receiving A's (Clay High, Fleming Island High, Keystone Heights High, Middleburg High and Ridgeview High) and 2 receiving B's (Orange Park High, missed an A by a technical calculation and OakLeaf High, which had no graduating class). Mr. Farrell complimented overall school grades, 32 A's; 6 B's and 1 C. Graduation rate increased to 83%(without FLYCA it would be 93%) and the dropout rate has decreased from 1.3% to 1.2%.

Other district events include the Spelling Bee, Teacher of the Year, All County Chorus, Junior High/High School Chorus/Band and the Science Fair.

## **School Board's Requests**

### 42. Comments

**Minutes:** Carol Studdard, Board Chairman, reminded the Board members of the Annual Legislative Days in Tallahassee, January 25-January 27, 2012. All members will attend, with the exception of Ms. Graham.

### 43. Workshop Discussion

#### **Minutes:**

The Board selected several possible dates for the upcoming workshop (Monday, February 27; Tuesday, February 28; Thursday, March 1 or Friday, March 2). Copies of proposed agendas were provided to the Board members. A very lengthy discussion followed regarding seeking legal counsel on both sides of the constitutional law issue.

By consensus of the Board, to further clarify the item from last month's meeting rescinding authority given the Board Attorney, Superintendent Wortham will inform the two principals who issued "trespass warnings", that it was the intent that those warnings were superceded by the rescinded action.

Mr. Bickner, Mrs. Studdard and Mr. Van Zant will collaborate on the presenters and the agenda for the upcoming workshop and will notify the other Board members.

### **Attorney's Requests**

44. Attorney-Client Session pursuant to F.S. 286.011(8). This is closed to the public.

### **Minutes:**

Regular Meeting was recessed at 10:55 p.m. and the Attorney-Client Closed Session was held. Regular Meeting was reconvened and adjourned at 11:25 p.m.

**Adjournment** (11:25 p.m.)

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**Superintendent**

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**Chairman**