

SUMMER, 2011

Work Days and Hours for All Personnel Other than Summer School Teachers

WORK DAYS/WEEKS: With the exceptions noted below, all 12-month personnel will observe a **four-day** work week, Monday through Thursday, beginning the week of Monday, June 6, 2011, and ending on Thursday, August 4, 2011.

WORK HOURS: Hours of work for 12-month personnel, with the exceptions noted below, are as follows:

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| Support Services Division Transportation Department | 7:00 a.m. to 5:00 p.m., including 40 minute lunch |
| 11 and 12-Month Instructional Personnel (Psychologists, Specialists, etc.) | 7:30 a.m. to 5:15 p.m., including 40 minute lunch |
| All other Divisions/Departments/Schools | 7:30 a.m. to 5:30 p.m., including 40 minute lunch |

HOLIDAYS: **Independence Day (Observed) - Monday, July 4, 2011**

EXCEPTIONS:

1. Certain individuals in departments generally observing a 4-day week may be designated to observe a 5-day week when this is in the best interest of the district.
2. The Superintendent may approve variations in daily reporting and dismissal times by up to 30 minutes (i.e., 7:00 a.m. to 5:00 p.m. or 7:30 a.m. to 5:30 p.m.)

Board Approved: 2/17/2011