

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED: *[Signature]*
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
February 17, 2011

- 1. School Requesting: Fleming Island HS
- 2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
- 3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No
- 4. Dates of Field Trip*: 3/11/11 - 3/13/11 Destination*: Orlando, FL
* For School Buses...if more than one bus is requested, reference bus request form.
- 5. Group Taking Trip: FIHS Dance Team
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the r _____
Agent of the Board form. _____
- 7. Educational Value of Field Trip: "National Dance Alliance"- Nationals
Competition
- 8. Supporting SSS Benchmark(s) with Narrative(s): _____
- 9. Number of Students*: 21 Number of Chaperones*: 3
- 10. Cost Per Student: — Budget Code or Source to be charged: —
(example: Internal Accounts, 5100-331, Athletic Departments)
- 11. Departure Time*: 2:00 pm Returning Time*: 10:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

RECEIVED
FEB -7 2011
Secondary Education

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature] Principal
[Signature] District Office Approval