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School District of Clay County e-agenda



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 P.M.**

January 16, 2014 - Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

Superintendent

2. C-1 Minutes of Student Hearings and Regular Meeting on December 19, 2013

Attachment: 01-16-14 Disc Minutes-2013 Dec 19.pdf (Confidential Item)

Attachment: 01-16-14 Minutes Regular-2013 Dec 19.pdf

Deputy Superintendent

3. C-2 2014 Summer Calendar

Attachment: SUMMER CALENDAR 2014 HIGH SCHOOL.pdf

4. C-3 Proposed Allocation Changes for 2013-2014

Attachment: Allocation Summary - January 16, 2014.pdf

Human Resources

5. C-5 Revision to 2012-2013 Salary Schedule - Section IV, Miscellaneous (Substitutes-Minimum Wage increase) and Community Education Fee Based Salaries.

Attachment: REVISION Salary Schedules.pdf

Instruction

6. C-7 Articulation Agreement with Santa Fe College for Dual Enrollment

Attachment: Jan 2014 - Articulation Agreement Santa Fe.pdf

7. C-8 Student Travel

Attachment: January 2014 - Student Travel.pdf

8. C-9 Compass Learning Odyssey - Software Yearly Maintenance Renewal

Attachment: Compass Odyssey for Jan Board.pdf

9. C-10 Advertise 2013-2016 Special Policies and Procedures (SP&P) manual.

Attachment: S P and P cover page 2013 to 2016.pdf

10. C-11 Out of State Travel for Safe Crisis Management training recertification.

11. C-12 Software License Renewal for gifted program.

12. C-13 2013 Destiny Textbook Statistics Report

Attachment: January 16 CCSD Destiny Inventory R.pdf

13. C-14 Handbook of Instructional Materials Procedures

Attachment: HANDBOOK OF IM PROCEDURES REV 01.16.14.pdf

Business Affairs

14. C-15 Monthly Property Report - December, 2013 - Furniture/Equipment

Attachment: Furniture-Equipment Report-December, 13.pdf

15. C-16 Monthly Property Report - December, 2013 - AV Materials

Attachment: [Audiovisual Report-December, 13.pdf](#)

16. [C-17 Monthly Property Report - December, 2013 - Software](#)

Attachment: [Software Report-December, 13.pdf](#)

17. [C-18 Monthly Property Report - December, 2013 - Vehicles](#)

Attachment: [Vehicles Report-December, 13.pdf](#)

18. [C-19 Deletion of Certain Items Report - January, 2014](#)

Attachment: [Deletion Report-January, 14.pdf](#)

19. [C-20 Post Execution Contract Review January 2014](#)

Attachment: [1 16 2014 Airwatch Contract.pdf](#)

Attachment: [1 16 2014 Presidio Contract.pdf](#)

Attachment: [1 16 2014 SEI Contract.pdf](#)

20. [C-21 Warrants and Vouchers for December, 2013](#)

Attachment: [Warrants & Vouchers December, 2013.pdf](#)

21. [C-22 Budget Amendments for the Month of December 2013](#)

Attachment: [Budget Impact Statement.pdf](#)

Attachment: [December Budget Amendments.pdf](#)

Support Services

22. [C-23 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 1,16,14.pdf](#)

23. [C-24 Schematic/Preliminary/Final \(Phase I, II & III\) Plans and Specifications for Orange Park High School Roof Replacement Building 4](#)

24. [C-25 Final Completion of Ridgeview High School Fire Alarm Replacement](#)

Attachment: [Final Completion RHS Fire Alarm.pdf](#)

25. [C-26 Clay County Utility Authority Developer Agreement for Middleburg Elementary School](#)

Attachment: [Developer Agreement MBE](#)

1,19,14.pdf

Adoption of Consent Agenda

26. Adoption of Consent Agenda

Motions:

Approve the Consent Agenda with the exception of Consent Items C-4 and C-6 that were moved to Discussion. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

Recognitions and Awards

27. Recognize Kenneth McAllister and David Silverman as recipients of the Governor's Shine Award - Superintendent Van Zant

Minutes: Superintendent Van Zant recognized Kenneth McAllister (absent) and David Silverman, former servicemen and current Clay County educators. These gentlemen received a medallion from Governor Rick Scott in recognition of their service to their country and to public education. They were two of only five recognized state wide.

28. Recognize Jim Harbin Media Festival State winners - Karen Robinson

Attachment: 1-16-14 Award List Jim Harbin.pdf

Minutes:

Karen Robinson, Instructional Media Services Specialist, reported on the Jim Harbin Media Festival and introduced the state winners. A short video clip highlighted the first place winning videos.

See the attached list for the names of all state winners.

Presenters

29. ~~President Joe Pickens — St. Johns River State College~~

Minutes: Due to an emergency, President Pickens was not able to attend the meeting.

Scheduled Citizen Requests

30. Edward "Smitty" Huffman regarding School Board policies

Minutes:

Mr. Huffman spoke about Safe Crisis Management training and employee personnel files.

31. Rev. Harry Parrott regarding "Indoctrination" DVD

Minutes:

Rev. Parrott spoke on behalf of the Americans United for the Separation of Church and State. He gave a brief synopsis of the video.

Discussion Agenda

Superintendent

32. D-1 Superintendent's Update

Minutes:

Superintendent Van Zant took the opportunity to brag on all employees of the school system.

- Approximately 35,000 students returned to school from Christmas break
- Approximately 17,000 students ride Clay County school buses everyday
- Approximately 20,000 student are fed in Clay County cafeterias everyday

He reported briefly on a meeting with Clay Legislative Delegation members to discuss Florida's new Accountability System.

Human Resources

33. C-4 Personnel Consent Agenda (Item pulled by Mrs. Kerekes)

Attachment: Personnel Consent Agenda 01-16-14.pdf

Minutes:

Speaker: Renna Lee Paiva

Mrs. Kerekes asked for more time to review the many job descriptions included in this month's Personnel Consent Agenda. Mrs. Bullock also felt more time was needed.

Motions:

Postpone action on the Job Description Actions (all of Section II of the backup) until the next scheduled school board meeting. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

34. D-2 Human Resources - Special Action A

Attachment: HR Special Action A 1 16 14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Johnna McKinnon

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye

Carol Studdard - Aye

35. D-2A Human Resources - Special Action B

Attachment: Special Action B.pdf (Confidential Item)

Minutes: Chairman Studdard explained this item was added for good cause after the agenda had been posted. It was declared urgent due to its nature being to secure a resignation from the employee.

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Johnna McKinnon

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Instruction

36. C-6 District Improvement and Assistance Plan and School Improvement Plans 2013-14

Attachment: SIP LINK District Improv and Asst Plan (DIAP).pdf

Minutes: Diane Kornegay, Assistant Superintendent for Instruction, asked for a delay in approval of this item to allow for further review.

Motions:

Motion to delay action. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye
 Johnna McKinnon - Aye
 Carol Studdard - Aye

Business Affairs

37. D-3 Monthly Financial Report for December, 2013

- Attachment: PAGE 1 MONTHLY FIN-Sum Cash-DEC,2013.pdf
- Attachment: PAGE 2 MONTHLY FIN GREV DEC,2013.pdf
- Attachment: PAGE 3 MONTHLY FIN GREXP DEC, 2013.pdf
- Attachment: PAGE 4 MONTHLY FIN DEC, 2013-DSREVEXP.pdf
- Attachment: PAGE 5 Capital Projects DEC, 2013.pdf
- Attachment: PAGE 6 Capital Projects By Project DEC, 2013.pdf
- Attachment: PAGE 7 MONTHLY FIN SPREV42X DEC, 2013.pdf
- Attachment: PAGE 8 MONTHLY FINANCIAL FOOD SERVICE DEC 2013.pdf
- Attachment: PAGE 9 MONTHLY FIN ARRA-SPREV43X DEC, 2013.pdf
- Attachment: PAGE 10 MONTHLY FINANCIAL INSURANCE DEC, 2013.pdf

Minutes:

Dr. George Copeland, Assistant Superintendent for Business Affairs, reviewed the FEFP Third Calculation for 2013-2014 which showed an increase in revenue due to increased student enrollment. He also discussed a report from Fitch Ratings. The district's bond rating did not change.

Motions:

Approval of the monthly financial report for December 31, 2013, as presented. - PASS

Vote Results

Motion: Lisa Graham
 Second: Janice Kerekes
 Tina Bullock - Aye
 Lisa Graham - Aye
 Janice Kerekes - Aye

Johnna McKinnon	- Aye
Carol Studdard	- Aye

Presentations from the Audience

38. Speakers

Minutes:

David Seamons - regarding Florida's Fallen Heroes memorials

Fred Gottshalk - Mr. Gottshalk wanted to speak about the "Indoctrination" DVD, but was not allowed to speak. Mr. Gottshalk was informed that this was against School Board Policy to allow a 3-minute response to a 10-minute Scheduled Citizen Request.

Superintendent's Requests

School Board's Requests

39. Comments

Minutes:

Mrs. Bullock and Mrs. Kerekes both commented on recent opportunities to read at schools during Literacy Week.

Mrs. Studdard reported on a recent visit to Clearwater High School to tour their Academies and suggested a workshop of the same information for all Board Members. The Special Meeting/ Workshop was set for Monday, February 10, 2014, at 5:00 p.m. for a review of Wall-to-Wall Academies and to approve the job descriptions postponed earlier in this meeting. She confirmed Master Board training on January 29, 2014, 8:00 a.m.-12:00 p.m. in the District Office Accounts Payable Conference Room.

Attorney's Requests (None)

Adjournment (8:30 p.m.)

Superintendent

Chairman