



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 4:00 p.m.  
REGULAR MEETING - 7:00 p.m.**

**January 17, 2013 - Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order (7:00 p.m.)**

1. Attendance

**Minutes:** Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

**Consent Agenda**

**Superintendent**

2. Minutes of Regular Meeting on December 18, 2012

Attachment: Minutes 2012 Dec 18.pdf

**Deputy Superintendent**

3. Proposed Allocation Changes for 2012-2013

Attachment: Allocation Summary - Backup  
January 17, 2013.pdf

4. 2013-2014 Summer Calendars

Attachment: ESE Extended School Year  
Calendar 2013.pdf

Attachment: Summer Calendar 2013 High  
School-Junior High and Grade 6.pdf

Attachment: Voluntary Pre-K Summer Calendar  
2013.pdf

Attachment: Summer Reading Camp Calendar  
2013.pdf

## **Human Resources**

### 5. Personnel Consent Agenda

Attachment: Personnel Consent Agenda 01-17-13.pdf

### 6. Revision to Section I, Table I, Title of Position for Administrative/Management and Supervisory Personnel (2012-2013 Salary Schedule)

Attachment: Revisions - ADMIN TABLE I 01-17-13.pdf

## **Instruction**

### 7. Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

### 8. Interagency Service Contract between the School Board of Clay County and Clay Behavioral Health Center regarding Substance Abuse Prevention Education

Attachment: CBHC Health Educator.pdf

### 9. Student Travel

Attachment: January 2013 - Student Travel.pdf

### 10. Out of State Travel for Donna Wethington and Tina Baker

## **Business Affairs**

### 11. Monthly Property Report - December, 2012 - Furniture/Equipment

Attachment: Furniture-Equipment Report-December, 12.pdf

### 12. Monthly Property Report - December, 2012 - AV Materials

Attachment: Audiovisual Report-December, 12.pdf

### 13. Monthly Property Report - December, 2012 - Software

Attachment: Software Report-December, 12.pdf

### 14. Monthly Property Report - December, 2012 - Vehicles

Attachment: Vehicles Report-December, 12.pdf

15. Deletion of Certain Items Report - January, 2013

Attachment: Deletion Report-January, 13.pdf

16. Bid Renewal January 2013

17. Write Off Non-Sufficient Funds Checks at Schools

18. Warrants and Vouchers for December 2012

Attachment: Warrants & Vouchers, December, 2012.pdf

19. Budget Amendments for the Month of December 2012

Attachment: AGENDA- impact stmt .pdf  
Attachment: December Budget Amends.pdf

**Support Services**

20. Clay High School Roof Replacement Building 8 Contract Award

Attachment: CHS Roof Replacement Building 8 Final Bid Tab.pdf

21. Orange Park High School Lighting Replacement Parking Lot Contract Award

Attachment: OPHS Lighting Replacement Parking Lot Final Bid Tab.pdf

22. Fourth Amendment of Interlocal Agreement between the School Board of Clay County; a political subdivision of the State of Florida; and Eagle Harbor at Fleming Island Joint Venture

Attachment: Interlocal Agrmnt 4th Amend Eagle Harbor 1,8,13.pdf

23. Deductive Change Order #1 (Direct Purchasing) for Ridgeview High School Cafeteria Expansion Phase II

Attachment: CO 1DP RHS Cafeteria Exp II.pdf

24. Green Cove Springs Junior High School Roof Replacement Buildings 1 & 3 Contract Award

Attachment: GCSJH Roof Replacement Bid Tab.pdf

25. IS Roof Replacement Building 2 Contract Award

Attachment: IS Roof Replacement Bid Tab.pdf

26. Ridgeview High School Fire Alarm Replacement Contract Award

Attachment: RHS Fire Alarm Bid Tab.pdf

27. Pre-Qualification of Contractors

Attachment: Contractor List 1,17,13.pdf

28. Additive Change Order #10 (Direct Purchasing) for Orange Park High School Renovate/Remodel West Campus

Attachment: CO 10 OPHS Renovate.Remodel West Campus.pdf

**Adoption of Consent Agenda**

29. Adoption of Consent Agenda

**Motions:**

Approve the Consent Agenda as presented. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

**Recognitions and Awards**

30. Volunteers of the Year - Superintendent Van Zant

**Minutes:**

Superintendent Van Zant recognized the following outstanding school volunteers and presented each with a certificate of appreciation for their time and service to the students of the school district.

Youth Winner - Haley Geeser, Orange Park High School

Adult Winner - Catherine Wardlaw, Middleburg Elementary School

Senior Winner - Don Hall, Orange Park High School

**Scheduled Citizen Requests** (There were none)

**Presenters**

31. Project PASS Year-end Overview - Donna Wethington, Tina Baker and Kathleen Schofield

**Minutes:** The Clay County School District was awarded this Department of Defense Educational Activity grant in November 2011. Mrs. Wethington introduced key staff and explained briefly what the PASS project (Promoting Academic and Social Success in a Mobile Society) is about. The project focuses on K-12 Academic Programs while offering support to ease the challenges that military dependent students face due to transitions and deployments.

**Discussion Agenda**

**Human Resources**

32. Human Resources - Special Actions

**Minutes:** There were none.

**Instruction**

33. Charter School Review Committee Recommendation of the Orange Park Performing Arts Academy Application

Attachment: Charter School Summary Statements January, 2013 OPPAA.pdf  
Attachment: Charter School Evaluation Instrument January, 2013 OPPAA.pdf

**Minutes:**

The following individuals spoke in favor of the Charter School Application:

1) Charles Devers; 2) Dr. Alesia Ford-Burse; 3) David Wilcox; 4) Winston Burse; 5) LaShanda Mack; 6) Destani Higgins; 7) Doris Graham; 8) Cassandra Coaxum; 9) Larry Phillips; 10) Meshell Harris; 11) Gwendolyn Johnson; and 12) Dr. Tony Bruzeella

Steve Richards spoke against approving the Charter School Application.

Following the public input, discussion ensued among the Board and staff. The majority of

the Board felt the overall application was lacking and insufficient for approval. Dr. Burse was allowed to come back to the podium and continue her appeal; however, Mrs. Studdard reiterated that this was not a subjective process and there was no provisional approval. Superintendent Van Zant reconfirmed the Charter School Review Committee's recommendation and recommended the School Board deny the application.

**Motions:**

Charter School Review Committee Recommendation of the Orange Park Performing Arts Academy Application as submitted for Superintendent's recommendation to Deny. - PASS

**Vote Results**

Motion: Lisa Graham  
Second: Johnna McKinnon  
Tina Bullock - Nay  
Lisa Graham - Aye  
Janice Kerekes - Aye  
Johnna McKinnon - Aye  
Carol Studdard - Aye

**Business Affairs**

34. Monthly Financial Report for December, 2012

- Attachment: PAGE 1 MONTHLY FIN-Sum Cash-Dec, 2012.pdf
- Attachment: PAGE 2 MONTHLY FIN Dec, 2012-GREV.pdf
- Attachment: PAGE 3 MONTHLY FIN Dec,2012-GREXP.pdf
- Attachment: PAGE 4 MONTHLY FIN Dec 2012-DSREVEXP.pdf
- Attachment: PAGE 7 MONTHLY FIN Dec, 2012-FOOD SERVICE.pdf
- Attachment: PAGE 8 MONTHLY FIN Dec, 2012-SPREV42X.pdf
- Attachment: PAGE 9 MONTHLY FIN Dec, 2012-ARRA-SPREV43X.pdf
- Attachment: PAGE 5 Capital Projects Dec, 2012.pdf
- Attachment: PAGE 6 Capital Projects By Project Dec 2012.pdf

Attachment: [PAGE 9 MONTHLY FINANCIAL Dec, 2012-INSURANCE.pdf](#)

Attachment: [01-17-2013 Handout.pdf](#)

**Minutes:**

Dr. Copeland reported on the General Fund. The third calculation, which reflects the October count, shows a reduction of 861.56 students. This equates to a decrease of approximately \$3.5 million in the General Fund. Mrs. Adams explained some concerns in the reporting and translation of data to DOE with could reconcile approximately 150 in unweighted FTE, and also some concerns with the reporting of students at Clay Virtual Academy who were not reflected in the FTE count at all. Mrs. Adams will continue to work with DOE to reconcile this report data.

Dr. Copeland reported that the school district could experience a shortfall in the fourth calculation.

**Motions:**

Approval of the monthly financial report for December, 2012, as presented. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

35. [Review Capital Outlay Fund \(Fund 300\)](#)

Attachment: [Fund 300 20130109074425508.pdf](#)

Attachment: [01-17-2013 Handout.pdf](#)

**Minutes:** Dr. Copeland reviewed the Capital Project Fund 300. Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. This fund accounts for financial resources to be used for Educational Capital Outlay needs,

projects with a life of more than one year,  
such as new construction and renovation and  
remodeling projects.

### **Presentations from the Audience**

36. Anthony DiPaul

**Minutes:** Mr. DiPaul spoke concerning Ridgeview High Wrestling.

37. Kelly Robertson

**Minutes:** Mrs. Robertson spoke concerning Ridgeview High Wrestling.

38. Steve Richards

**Minutes:** Mr. Richards spoke concerning problems facing public education.

39. Larry Cosler

**Minutes:** Mr. Cosler spoke concerning electrical costs at schools on Brannenfield Road.

40. Liz Crane

**Minutes:** Ms. Crane spoke concerning High Stakes Testing.

41. Stanley Pfenning

**Minutes:** Mr. Pfenning spoke about comments made at last month's meeting.

42. Sylvia Croft

**Minutes:** Mrs. Croft spoke about deadlines and posting of the school board agenda.

### **Superintendent Requests**

43. Comments



**Minutes:** Mr. Van Zant reported that his first 60 days in office were both exciting and productive. He has an appointment scheduled with the Commissioner of Education in Tallahassee next week to discuss issues important to Clay County.

### **School Board's Requests**

#### 44. Comments

**Minutes:**

Mrs. McKinnon attended her first Spelling Bee as a new school board member and praised all of the students who participated. She is looking forward to future events.

Mrs. Kerekes commended Volunteers of the Year for their service to Clay County schools.

Mrs. Bullock expressed appreciation for the care and concern shown to her during her recent accident. She also noted she was privileged to serve on the School Related Employee of the Year Committee.

Mrs. Graham attended the recent Robotics competition and was amazed at the mind-boggling projects. She hopes to see this program continued on to the junior high.

Mrs. Studdard thanked Mrs. Kerekes for filling in for her on the Teacher of the Year Committee and thanked everyone for their prayers for her mom who has been ill.

**Attorney's Requests** (There were none)

**Adjournment** (9:25 p.m.)

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**Superintendent**

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**Chairman**