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**School District of Clay County
Green Cove Springs, Florida**
Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Student Actions - 5:00 p.m.
Regular Meeting - 7:00 p.m.

January 21, 2016 - Regular Meeting

Invocation (Jeff Topping)

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Johnna McKinnon, District 4; Ashley Gilhousen, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

Superintendent

2. [C-1 Minutes of Student Hearings and Regular Meeting on December 17, 2015](#)

Attachment: Disciplinary Minutes-2015 Dec 17.pdf (Confidential Item)

Attachment: [Minutes Regular Mtg. Dec 17, 2015.pdf](#)

School Board Attorney

3. ~~C-2 Approve for Advertising Amendments to School Board Policy 1.02.E.9, Scheduled Citizens' Requests~~

Attachment: 1.02 E 9 Sched Citizens Policy 1-21-16.pdf

Deputy Superintendent

4. [C-3 Proposed Allocation Changes 2015-2016](#)

Attachment: [Allocation Summary - January 21,](#)

[2016.pdf](#)

Human Resources

5. [C-4 Personnel Consent Agenda - January 21, 2016](#)

Attachment: [Personnel Consent Agenda 01 21 2016.pdf](#)

Instruction

6. [C-5 Interagency Agreement with the Hanley Foundation for Alcohol Prevention Education](#)

Attachment: [Hanley Foundation IA SERVICES 2015-18.pdf](#)

7. [C-6 Letter of Agreement with Health-Tech Consultants, Inc. third party evaluators for DoDEA Grant Project SALUTE](#)

Attachment: [Health Tech Project Salute.pdf](#)

8. [C-7 Addendum to the MOU between the Florida Department of Health and the School Board of Clay County](#)

Attachment: [AMENDMENT School Board MOU for Vaccine Programs - Clay.pdf](#)

9. [C-8 K-12 Academic Support Services - Student Travel](#)

Attachment: [January 2016 - Student Travel.pdf](#)

10. [C-9 Clay County Sheriff's Office Off Duty Contract - 2016](#)

Attachment: [Jan 2016 - Clay County Sheriff's Office Off Duty Contract 2016.pdf](#)

11. [C-10 Proclamation #16-09 for National School Counseling Week February 1-5, 2016](#)

Attachment: [School Counseling Week.pdf](#)

12. [C-11 Clay Career Fair MOA](#)

Attachment: [AgreementClayCareerFair 2016.pdf](#)

Business Affairs

13. [C-12 Monthly Property Report - December, 2015 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-December, 2015.pdf](#)

14. [C-13 Monthly Property Report - December, 2015 - AV](#)

Materials

Attachment: [Audiovisual Report-December, 2015.pdf](#)

15. C-14 Monthly Property Report - December, 2015 - Software

Attachment: [Software Report-December, 2015.pdf](#)

16. C-15 Monthly Property Report - December, 2015 - Vehicles

Attachment: [Vehicles Report-December, 2015.pdf](#)

17. C-16 Deletion of Certain Items Report - January, 2016

Attachment: [Deletion Report-January, 2016.pdf](#)

18. C-17 Budget Amendments for the Month of December, 2015

Attachment: [December 2015 Board Impact Stmt.pdf](#)

Attachment: [December 2015 Board BA.pdf](#)

19. C-18 Warrants and Vouchers for December 2015

Attachment: [WARRANTS AND VOUCHERS DEC 2015.pdf](#)

20. C-19 Monthly Financial Report for December, 2015

Attachment: [Dec 2015 FS.pdf](#)

Support Services

21. C-20 Pre-Qualification of Contractors

Attachment: [Contractor List 1,22,16.pdf](#)

22. C-21 Schematic/Preliminary/Final (Phase I, II & III) Plans and Specifications for Window Replacement/Insulation Upgrade -Administration

23. C-22 Schematic/Preliminary/Final (Phase I, II & III) Plans and Specifications for OakLeaf Junior High School Locker Room Renovation

24. C-23 Adoption of Energy Conservation Program Resolution #16-10

Attachment: [Board Energy Program Resolution 1.21.16.pdf](#)

25. C-24 Lakeside Elementary/Lakeside Junior High School
Lightning Protection Contract Award

Attachment: [LES.LJH Lighting Protection Bid
Tab.pdf](#)

26. C-25 Schematic/Preliminary/Final (Phase I, II & III)
Plans and Specifications for Keystone Elementary School
Buildings 3 – 8 Window Replacement

Adoption of Consent Agenda

27. Adoption of Consent Agenda

Minutes:

Two items were withdrawn from the Consent agenda, Items C-2 and C-22. Chairman McKinnon gave the good cause for withdrawal of Item C-2 as being based on the complexity of the issue and the need to accurately communicate the intent, which had been misconstrued through social media and public concern. Board attorney Dan Sikes, was asked to briefly explain the need for the proposal and the intent. Mr. Sikes stated it was to protect free speech while protecting the rights of students and employees to due process during quasi-judicial proceedings. Mrs. Kerekes objected to Item C-2 being withdrawn from the agenda because she had moved that item to Discussion. She felt that an item moved by one Board member should not be withdrawn by another without the permission of the Board member who moved it to Discussion. Mrs. McKinnon stated the item would be brought back at a future date when the intent was more clearly communicated.

Consent Item C-22 was withdrawn by staff due to the architect not having the plans and specifications completed on time.

Prior to adoption of the Consent agenda, Keith Nichols made public comments about Item C-4, Personnel Consent Agenda.

Motions:

Motion to approve the Consent agenda with the exception of Items C-2 and C-22 that were withdrawn from the agenda. - PASS

Vote Results

Motion: Ashley Gilhousen

Second: Janice Kerekes

Elizabeth Condon

- Aye

Ashley Gilhousen	- Aye
Janice Kerekes	- Aye
Johnna McKinnon	- Aye
Carol Studdard	- Aye

Recognitions and Awards

28. Recognize the Junior High and Senior High Academic Championship Teams

Minutes:

Oakleaf Junior High School had the winning Junior High Academic Championship Team. Principal Anthony Williams introduced students Caden Henderson and Jesse Marasigan who were present to represent the team.

Fleming Island High School had the winning Senior High Academic Teams. Sponsor Jennifer Bradley introduced the following team members who were present to represent the district champion J.V. and Varsity Academic teams.

- JV Team: Mitchell Robert, OQ Pope, Finnian Covey-Shannon, Erica Morrissey, Jessica Ni, William Chandler, Carissa Green
- Varsity Team: Aidan Adriano, Gabe Adriano, Alexa Clark, Chris Day

Presenters

29. CTE Academy Presentation

Attachment: [Culinary PP Board Mtg January 2016.pdf](#)

Minutes: Chereese Stewart, CTE Director, shared a PowerPoint presentation highlighting the Culinary Arts Academies at Clay High, Keystone Heights High, Middleburg High, and Orange Park High schools. She related how important business partnerships are in giving students the hands-on, in-the-field learning they need.

30. National School Counseling Week

Minutes: Chairman McKinnon called attention to National School Counseling Week which will be observed February 1-5, 2016. She read the Proclamation approved on the Consent agenda (Item C-10).

Scheduled Citizen Requests (None)

Discussion Agenda

Superintendent

31. [D-1 Superintendent's Update](#)

Attachment: [2016 Jan 21 Grad Rates & School Grades.pdf](#)

Minutes:

At the Superintendent's request, the following updates were shared:

- Jeff Umbaugh, Assistant Superintendent for Instruction, talked briefly about cut scores, school grades (which are expected to be released by the Department of Education on February 9, 2016), and increased graduation rates. PowerPoint attached.
- Dr. Susan Legutko, Assistant Superintendent for Business Affairs, reported on the district's financial improvement. She discussed the 3rd calculation and how it affects the current budget and the district's projected fund balance.

Human Resources

32. [D-2 Human Resources - Special Actions](#)

Minutes: There were none.

Support Services

33. [D-3 Attendance Boundary Realignment](#)

Attachment: [Ad Realignment.pdf](#)

Attachment: [Maps.pdf](#)

Attachment: [The Final Cut Board Presentation \(3\).pdf](#)

Minutes:

John Merrill, Assistant Superintendent for Support Services, presented the proposed boundary changes as a starting point for realignment due to overcrowding in the Oakleaf schools. The proposal was based on school enrollments and available capacity, census data and the number of building permits issued by the county. PowerPoint attached. Town Hall meetings are scheduled for January 26th and February 4th in the community for questions and public input on the proposed changes.

The following citizens spoke in opposition of the proposed changes:

- Stacey Thinn
- Angela Self
- Rufus Reed
- Joe Segreti
- Wendy Aliaga
- Lindsay Null
- Martin Stalnecker
- Shameeka Barber, RN
- Kevin Sines
- Lia Shepheard
- Jonathan Jones
- Miles Manning
- Karen Barletta
- Ashley & Marcus Tompkins
- Jennifer Hodges
- Bryan Ripper

Following public comments, a 15-minute break was taken.

Motions:

Motion to advertise proposed revisions to the attendance boundaries. -

Vote Results

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon -

Ashley Gilhousen -

Janice Kerekes -

Johnna McKinnon -

Carol Studdard -

Motion Minutes:

There was lengthy Board discussion, with Mr. Merrill answering questions posed by the Board and through public comment. Following discussion, consensus of the Board was to table the item until February to allow more time to discuss other feasible options and for more public input.

The motion and second to approve were both withdrawn and no action was taken on the motion to authorize advertisement.

Motions:

Motion to Table the item until - PASS

the February board meeting.

Vote Results

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Motion Minutes: A short break was taken before the Board moved to the next item.

Presentations from the Audience

34. [Public Comments](#)

Minutes:

- Amy Smith - citizens right to speak
- Smitty Huffman - public information and citizen requests
- Donna Mace - citizens right to speak
- Liz Crane - schools as part of the community
- Renna Lee Paiva - scheduled citizens requests
- Gwen Shangle - right to speak at board meetings

Superintendent's Requests

35. [Comments](#)

Minutes:

Superintendent Van Zant gave senior staff the opportunity to address the Board.

- Assistant Superintendent Jeff Umbaugh shared that he is developing a district master events calendar to prevent scheduling conflicts.
- Deputy Superintendent Diane Kornegay reported on a contract with Southern Strategies that could help the district acquire additional state funding to support the work of the Academies of Clay.

School Board's Requests

36. [Comments](#)

Minutes:

Board members made general comments about a variety of topics, including recent events they attended.

- A workshop was scheduled for Tuesday, March 8, 2016, at 5:00 p.m., to discuss revenue options. Both Mrs. Gilhousen and Mrs. McKinnon stated for the record that they are opposed to an increase in property taxes.
- Consensus was to place on next month's agenda an item for further discussion on Board Attorney options.
- Mrs. McKinnon took the opportunity to further explain the reason for the proposed quasi-judicial policy and Mr. Sikes addressed fundamental fairness.
- Mrs. McKinnon distributed Board member committee and graduation assignments.

Attorney's Requests (None)

Adjournment (11:55 p.m.)

Superintendent

Chairman