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**School District of Clay County** e-agenda



## School District of Clay County Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway  
Hearing for Special Actions regarding Students - 4:00 p.m.  
REGULAR MEETING - 7:00 p.m.

December 18, 2008 Regular Meeting

### Invocation

### Pledge of Allegiance

### Call to Order

1. Attendance

**Minutes:** Present: Carol Vallencourt, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4; and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

### Consent Agenda

#### Superintendent

2. C-1 Minutes of student disciplinary hearings, organization meeting and regular meeting on November 18, 2008

Attachment: Nov1808Reorg.pdf

Attachment: Nov 1808.pdf

Attachment: Nov1808Disc.pdf (Confidential Item)

#### Deputy Superintendent

3. C-2 Amendments to the 2008-2009 Staff Allocations

Attachment: Allocation Summary - Current Backup.pdf

4. C-3 Advertise Off Campus Field Trip Permission and Release form to be used for elementary students.

Attachment: Form - Field Trip Permission - Elem.pdf

5. C-4 Advertise Off Campus Field Trip Permission and

Release form to be used for secondary students

Attachment: Form - Off Campus Activity and Release.pdf

6. C-5 Advertise Interscholastic Athletics Participation Parental Permission and Release form to be used for secondary students

Attachment: Form - Interscholastic Participation Permission.pdf

~~7. C-6 Advertise amendments to CCSB Policy 2.33 Volunteers and Mentors~~

~~Attachment: CCSB Amendment 2.33 Volunteers.pdf~~

8. C-7 Amendment to 2008-2009 Florida Youth Challenge Academy Calendar

Attachment: Calendar - FYCA 2008-2009.pdf

9. C-8 Calendars for 2009-2010: FYCA, VPK Summer Program, Summer School Programs Calendar, Employee Work Calendar and District Office Summer Hours

Attachment: Calendar - Employee Work 2009-2010.pdf

Attachment: Calendar - FYCA 2009-2010.pdf

Attachment: Calendar - Summer Hours 2009.pdf

Attachment: Calendar - VPK Summer 2009.pdf

Attachment: Calendar - Summer Programs (All) - 2009.pdf

## **Human Resources**

10. C-9 VECHS User Agreement: Volunteer & Employee Criminal History System

Attachment: VECHS Agreement.pdf

11. C-10 Human Resources Development Management Plan - Revision

Attachment: HRMD Leadership DevPrograms.pdf

12. C-11 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 12-18-08.pdf

13. C-12 2008-2009 Salary Schedule Amendments

Attachment: Salary Schedule Amendments 12-

18-08.pdf

### **Instruction**

14. C-13 Contract between SDCC and Wimba

Attachment: Wimba Contract for Board Schedule 1 + Terms ASP - School District of Clay County Dec 9 2008.pdf

15. C-14 Contract between SDCC and Blackboard Hosting

Attachment: BB Hosting contract for Board Clay County SD ASP v4 (12-9-08).pdf

16. C-15 Co-Enrollee list for November 2008

Attachment: Co-Enrollee list for November 2008.pdf (Confidential Item)

17. C-16 Student Travel

Attachment: BOARD BACKUP-DECEMBER 18, 2008.txt.pdf

18. C-17 Quarterly Log of Student Travel

Attachment: BOARD BACKUP-QUARTERLY LOG-OCTOBER-DECEMBER, 2008.pdf

19. C-18 Clay County ESE students to participate in Very Special Arts (VSA) on May 1, 2009, Clay County Fair Grounds, 8:30-12:00.

20. C-19 Affiliation Agreement between Daytona State College and The School Board of Clay County, Florida.

Attachment: Daytona State College Affiliation Agreement.pdf

21. C-20 Cost Reimbursable Subagreement between the School Board of Clay County and the University of South Florida

Attachment: USF.pdf

22. C-21 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

23. C-22 Contract between the School Board of Clay County and Sylvan Learning Center

Attachment: Sylvan.pdf

24. C-23 Grant: Positively Percussion/AES

**Business Affairs**

25. C-24 Monthly Property Report - November, 2008 - Furniture/Equipment

Attachment: Furniture-Equipment Report- November, 08.pdf

26. C-25 Monthly Property Report - November, 2008 - AV Materials

Attachment: Audiovisual Report-November, 08.pdf

27. C-26 Monthly Property Report - November, 2008 - Software

Attachment: Software Report-November, 08.pdf

28. C-27 Monthly Property Report - November, 2008 - Vehicles

Attachment: Vehicles Report-November, 08.pdf

29. C-28 Deletion of Certain Items Report - December, 2008

Attachment: Deletion Report-December, 2008.pdf

Attachment: Deletion Report (Attachments)- December, 08.pdf

30. C-29 Budget Amendments for the Month of November, 2008

Attachment: impact stmt Nov 2008.pdf

Attachment: General Fund - Revenue.pdf

Attachment: General Fund - Appropriations.pdf

Attachment: Debt Service Funds.pdf

Attachment: Capital Projects Funds.pdf

Attachment: Special Revenue Funds - Food Service.pdf

Attachment: Internal Service Funds.pdf

Attachment: Special Revenue - Other.pdf

31. C-31 Write off NSF Checks at PES, LAE, and CHS

32. C-32 Bid Renewals December 2008

33. C-33 Clay County Education Foundation Audit for Fiscal Year Ended June 30, 2008

Attachment: Audit Report of Foundation.pdf

34. C-34 Warrants and Vouchers for NOVEMBER, 2008

Attachment: WARRANTS AND VOUCHERS  
November, 2008.pdf

**Support Services**

35. C-35 Pre-Qualification of Contractors

Attachment: contractor list, 12,18,08.pdf

36. C-36 Final (Phase III) Plans and Specifications for  
Elementary School Y

37. C-37 Additive Change Order 9 (Direct Purchasing) for  
Plantation Oaks Elementary School

Attachment: CO 9, POE.pdf

38. C-38 Final (Phase III) Plans and Specifications for  
Lakeside Junior High School, Buildings 1, 2, & 3 Re-Roof

39. C-39 Final (Phase III) Plans and Specifications for  
Orange Park Elementary School, Building 4 Re-Roof

**Adoption of Consent Agenda**

40. Adoption of all remaining Consent Items

**Motions:**

Approve the Consent Items as presented, with the exception of C-6 which was withdrawn and C-30 which was moved to Discussion. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Recognitions and Awards**

41. Recognition of Sunshine State Scholar District Nominee Jessica Elizabeth Fears - RHS (Norma Martin)

**Scheduled Citizen Requests (None)**

**Presenters (None)**

**Discussion Agenda**

**Deputy Superintendent**

42. Public Hearing - CCSB Policy 1.08 School Advisory Councils

Attachment: CCSB - Amendment 1.08 School Advisory Councils - Public Hearing.pdf

**Minutes:** The public hearing was held with no one present to speak to the item.

**Motions:**

Approve policy, as submitted. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Charlie VanZant

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Human Resources**

43. Human Resources - Special Action "A"

Attachment: HR Special Action A - 12-18-08.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

44. Human Resources - Special Action "B"

Attachment: HR Special Action B - 12-18-08.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Carol Vallencourt

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Business Affairs**

45. C-30 (Farrell) Monthly Financial Report for November, 2008

Attachment: MONTHLY FINANCIAL-Sum Cash-Nov,2008 pg1.pdf

Attachment: MONTHLY FINANCIAL NOV 2008-GREV-2 (3) pg2.pdf

Attachment: MONTHLY FINANCIAL NOV 2008-GREXP-3 pg3.pdf

Attachment: Capital Projects By Project Nov 2008 pg6.pdf

Attachment: MONTHLY FINANCIAL Nov 2008-CAP PROJ FUNDS pg7.pdf

Attachment: MONTHLY FINANCIAL NOV 2008-FOOD SERVICE-9 pg8.pdf

Attachment: MONTHLY FINANCIAL Nov 2008-SPREV42X-8 pg9.pdf

Attachment: Monthly Financial Nov 2008-INSURANCE pg10.pdf

Attachment: MONTHLY FINANCIAL NOV 2008-DSREVEXP-7 pg4.pdf

Attachment: Capital Projects Nov 2008 pg5.pdf

**Minutes:** At Mr. Farrell's request, Dr. Copeland discussed the district's investments and the calculation of state revenues as related to the 2008-09 and 2009-10 budgets.

**Motions:**

Approve the monthly financial report for November 2008, as presented. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Support Services**

46. Discussion and approval to advertise the Attendance Boundary for Plantation Oaks Elementary School and Revisions to area impacted existing schools

Attachment: POE Redistricting Package2.pdf

**Minutes:**

Jim Connell, Director of Facility Planning & Construction, presented and explained maps showing proposed attendance boundaries of the affected areas.

**Motions:**

Approval to advertise the attendance boundary for Plantation Oaks Elementary and revisions to Argyle Elementary, OakLeaf Village Elementary, Tynes Elementary and OakLeaf Junior High School attendance boundaries. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt



- Aye

Charlie VanZant

- Aye

**Presentations from the Audience (None)**

**Superintendent Requests**

47. Announcements

**Minutes:**

- Master Board Program participation dates for March 5-6, 2009 in Gainesville have been confirmed.
- Revised language for the district's Legislative Priorities were distributed for review.
- The district's Vision, Mission and Beliefs have been updated in preparation for the District-Wide Accreditation Process.

48. Student Disciplinary Hearings

**Minutes:** Following discussion of the Board's past practice for handling students who withdraw, there was consensus for Mr. Bickner to work with Mrs. Martin and her staff to develop a new process using an abbreviated Findings of Fact and to develop policy language whereby the Board will proceed with action on the withdrawn students.

**School Board's Requests**

49. Chairman's Christmas Message

**Adjournment (7:50 p.m.)**

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**Superintendent**

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**Chair**