

SCHOOL DISTRICT OF CL
FIELD TRIP REQUEST

APPROVED: Paul Park
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
January 20, 2011

1. School Requesting: Oakleaf High School

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other
If Commercial Carrier or Other, please state type: County Van

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 2/11-12 Destination*: Tampa, FL (State Fair)
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA Horse Judging Team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: This is the Horse Judging State Contest at the State Fair.

8. Supporting SSS Benchmark(s) with Narrative(s): highlighted on attached

9. Number of Students*: 4 Number of Chaperones*: 2

10. Cost Per Student: \$ Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 7:20am Returning Time*: 7pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

RECEIVED
JAN 11 2011
BY: _____

Keri Milligan
Teacher, Team Leader, Department Head, Etc.
Paul Park
Principal
District Office Approval