

**Regular Meeting**  
**CLAY COUNTY SCHOOL BOARD**  
**December 15, 2005**

The Clay County School Board met in regular session on the above date in the Board Room at the Teacher Inservice Center at Fleming Island High School with members present, to-wit: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, District No. 3; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5.

Mr. Van Zant gave the invocation and led the pledge of allegiance. The meeting was called to order at 7:00 p.m. by the Chairman. **Copy of agenda on file in Supplemental Minute Book 63, Pages 161-163.**

**Items Pulled from Consent Agenda.** No Consent Items were pulled to the Discussion Agenda. Consent Items #34 and #36 were deleted and no action was taken on these items.

**Approval of Consent Agenda Except for Items Pulled.** *Motion by Ms. Graham, seconded by Mr. Bolla, to approve the Consent Agenda with the exception of the Items that were deleted above.*

Voting Aye: All  
Voting Nay: None

**Motion carried 5-0. Copy of Consent Items on file in Supplemental Minute Book 63, Pages 164-296.**

**Recognitions and Awards.** ♦Drexel Dewey Leonard, who graduated last year from Middleburg High School, was recognized as Clay County's Academic Top Scholar for the 2005 graduating class. Mr. Leonard was presented with a Certificate of Recognition.

**Scheduled Citizens' Requests.** There were none.

**Presenters.** Mary Jane McRae, Nursing Director for the Clay County Health Department, presented the 2005 Community Health Needs Assessment. **Copy in File #1012.**

**ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION** - There were none.

**DISCUSSION ITEMS**

**Discussion Item #1, Division of Human Resources – Special Actions.** *Motion by Ms. Graham, seconded by Mrs. Studdard, to approve the Superintendent's recommendation of Item A to impose Extended Personal Leave without pay for employee as documented in backup information.*

Voting Aye: All  
Voting Nay: None

**Motion carried 5-0. Copy on file in Supplemental Minute Book 63, Pages 297-301.**

*Motion by Mrs. Studdard, seconded by Mr. Van Zant, to approve the Superintendent's recommendation of Item B to impose Extended Sick Leave for said employee as documented in backup information.*

Voting Aye: All  
Voting Nay: None

**Motion carried 5-0. Copy on file in Supplemental Minute Book 63, Pages 297-301.**

*Motion by Mr. Van Zant, seconded by Mr. Bolla, to approve the Superintendent's recommendation of Item C to terminate the employment contract of said employee as documented in backup information.*

Voting Aye: All  
Voting Nay: None

**Motion carried 5-0. Copy on file in Supplemental Minute Book 63, Pages 297-301.**

**Discussion Item #2, Review and consider approval of Final Communications Plan and contract revisions from David Voss.** At the request of Superintendent Owens, Darlene Mahla, the district's Public Information Officer, gave a brief update of some of the things that she is currently doing in the area of general communications and she also reviewed a list of new ideas for ways the school district could better educate the public about the school system. Mrs. Vallencourt reminded the Board of discussion at last month's meeting and the motion that failed to approve Mr. Voss' Final Communications Plan. Since that time, Mr. Voss has been in contact with Board Members to discuss the items in his Agreement that they would like to see completed. Mr. Voss had also suggested that the school system has a large "credit" with him. Bruce Bickner, Board Attorney, recommended the Board terminate the contract and determine what services can be funded with what has already been paid. If any additional work is desired, the Board could re-negotiate a contract exclusively for the services needed. Mrs. Vallencourt had prepared a summary of the strategies included in Mr. Voss' plan and Board Members expressed their opinions on the items they deemed as priorities. The following items were given the most priority, but there were conflicting opinions as to whether these could be accomplished in house, or should be contracted through the outside consultant:

- Produce Realtors package so people who inform new residents are well informed about schools.
- Develop parent involvement campaign to increase parent participation in their children's education.
- Create Superintendent's Key Communicators Network (external, influential group).
- Start School Ambassadors Program (two from each school, trained and ready to speak to media, make speeches, outreach, etc.)
- Conduct communications training for staff (message, media, presentations, internal communications, handling upset people, etc. – fee per session)

Following discussion, *motion was made by Mr. Van Zant, seconded by Mr. Bolla, to empower Superintendent Owens, the Board Chairman and Board Attorney Bruce Bickner to negotiate services with Mr. Voss to accomplish the five items listed, and also to give 30 day notice to terminate the existing contract with Mr. Voss.*

Voting Aye: All  
Voting Nay: None

**Motion carried 5-0. Copy on file in Supplemental Minute Book 63, Pages 302-305.**

**Discussion Item #3, Public Hearing to approve, as advertised, amendments to Clay County School Board Policy 6GX-10-5.02, General Policies.** Chairman Vallencourt opened the public hearing for comments. Being no one present to speak to the item, the public hearing was closed. *Motion by Mrs. Studdard, seconded by Ms. Graham, to approve the amendments as advertised.*

Voting Aye: All  
Voting Nay: None

**Motion carried 5-0. Copy on file in Supplemental Minute Book 63, Pages 306-307.**

**Discussion Item #4, Public Hearing to approve, as advertised, the Attendance Boundary for K-8 Oakleaf School ("NN") and revisions to Argyle Elementary, Tynes Elementary, Orange Park Junior High and Wilkinson Junior High Schools.** Chairman Vallencourt opened the public hearing for comments. Being no one present to speak to the item, the public hearing was closed. *Motion by Mrs. Studdard, seconded by Mr. Van Zant, to approve the Attendance Boundary as advertised.*

Voting Aye: All  
Voting Nay: None

**Motion carried 5-0. Copy on file in Supplemental Minute Book 63, Pages 308-319.**

**Presentations from the Audience.** There were none.

**Superintendent's Requests.** Superintendent Owens expressed the need to set dates for two additional board meetings. The first, would be for Facilities staff to update the Board on several pressing issues and to announce the 3<sup>rd</sup> calculation. This workshop meeting was set for February 2, 2006 at 4:00 p.m. The second meeting would be to conduct a mock meeting utilizing the new electronic agenda. This meeting was set for Tuesday, January 17, 2006 at 4:00 p.m. The standing workshop meeting for January will be held on January 5, 2006 at 4:00 p.m. to discuss issues relating to the Saratoga Springs development.

**School Board's Requests.** Mrs. Vallencourt distributed a copy of the Standards for School Board Member Boardmanship. She requested that Mr. Bickner develop this in the form of a Resolution for consideration at the January meeting for approval. The Resolution would require the signature of each Board Member. **Copy on file in Supplemental Minute Book 63, Page 320.**

Regarding student disciplinary appeals, Mr. Bickner requested consensus to allow him to develop language that would be included in the parent notification letter stating that an appeal must be supported by the Principal of Bannerman Learning Center and the Principal of the home school before they will be given consideration to reappear before the School Board to make such appeal. Mr. Bickner was given consensus to develop this language and that it be included in the notification letter sent to parents. Mr. Bickner also gave the Board a brief update of a recent meeting he and Mr. Elliott attended pertaining to impact fee issues.

The meeting adjourned at 8:35 p.m.

**ATTEST:**

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Superintendent

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Chairman

**Board Approval** \_\_\_\_\_