



School District of Clay County e-agenda

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**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions Regarding Students - 4:30 p.m.
REGULAR MEETING - 7:00 P.M.**

June 18, 2009 Regular Meeting

Invocation (Charles E. Van Zant, Jr.)

Pledge of Allegiance (Charles E. Van, Zant, Jr.)

Call to Order (7:00 p.m.)

1. Attendance

Minutes: Present: Carol Vallencourt, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4; and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

2. C-1 Minutes of Regular Meeting & Disciplinary Hearings on 05/21/09

Attachment: Minutes - CCSB Regular Meeting 05-21-09.pdf

Attachment: Minutes - Disciplinary Hearings 05-21-09.pdf (Confidential Item)

School Board Members

3. C-2 Payment of Florida School Board Association Annual Dues for FY 2009-2010

Attachment: FSBA 2009-2010 Annual Dues.pdf

School Board Attorney

4. C-3 Settlement Agreement with John & Wendy Serrentino on behalf of Courtney Serrentino, a minor child

Deputy Superintendent

5. C-4 Cellular Phone Service and other Mobile Wireless

Communication for the District

Attachment: Cell Phone - Wireless Report 6-09.pdf

6. C-5 Clay County's 2008-2009 School Safety & Security Self-Assessment (Safe Passage Act)

Attachment: 2009 FINAL Safety & Security Self-Assessment Form.pdf

7. C-6 Proposed Staff Allocation Changes 2008-09 and 2009-10

Attachment: Allocation Summary - June 18 2009.pdf

8. C-7 Advertise Amendments to CCSB Policy 6GX-10-2.15 Leave

Attachment: CCSB - Amendment 2.15 Teacher Exchange Leave - 06-18-09.pdf

Human Resources

9. C-8 2009-2010 Temporary Salary Schedule

Attachment: 2009-2010 Temporary Salary Schedule 6-18-09.pdf

10. C-9 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 6-18-09.pdf

Instruction

11. C-10 Contract with Lori Butler, Director of Art Enrichment Program, for the school year 2009-2010

Attachment: Art Enrichment Contract 2009-2010.pdf

12. C-11 Young Rembrants Contract

Attachment: Young Rembrant Contract 2009 2010.pdf

13. C-12 Student Travel

Attachment: Board Backup-Student Travel-June, 2009.pdf

14. C-13 Quarterly Log of Student Travel

Attachment: QUARTERLY LOG-APRIL-JUNE, 2009.pdf

15. C-14 Interinstitutional Articulation Agreement (Dual Enrollment): 2009-2010

Attachment: Interinstitutional Artic. Agreement-Dual Enrollment-2009-10.pdf

16. C-15 Co-Enrollee list for May 2009

Attachment: Co-Enrollee list for May 2009.pdf (Confidential Item)

17. C-16 2009-2010 Interagency Agreement between the School Board of Clay County and the Department of Military Affairs

Attachment: 2009-2010 Interagency Agreement With FYCA.pdf

18. C-17 "Title I Part A" Grant for the Education of Disadvantaged Children and Youth

Attachment: Title I Grant Board Back up.pdf

19. C-18 Agreement between the School Board of Clay County and Timothy Bell, Law Enforcement Officer of the Clay County Sheriff's Office

Attachment: Tim Bell.pdf

20. C-19 Contract between the School Board of Clay County and Lewis H. Fischer, Licensed Psychologist for psychological services

Attachment: Fischer, L.pdf

21. C-20 Continue the Department of Children and Families (DCF) contract to be served by the Multi-agency Network for Severely Emotionally Disturbed Students (SEDNET) Grant for July 1, 2009 to June 30, 2010.

Attachment: Dept Children & Families 09 10 .pdf

22. C-21 Renew the contract between School Board of Clay County Florida and Robin Vail, PH.D. for July 1, 2009, to June 30, 2010.

Attachment: Dr Vail.pdf

23. C-22 2009-2010 Title X Education for Homeless Children and Youth Program Grant

Attachment: Homeless Grant 09-10.pdf

24. C-23 2009-2010 Title IV Safe and Drug-Free Schools Grant

25. C-24 2009-2010 Enhanced Instructional Opportunities for Recently Arrived Immigrant Children and Youth Grant

Attachment: Immigrant Grant Budget 06 08 09.pdf

Attachment: Immigrant Grant Project Summary 06 08 09.pdf

26. C-25 Title III Grant - 2009-2010

Attachment: Title III Budget Summary.pdf
Attachment: Title III Grant Project Narrative.pdf

27. C-26 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

28. C-27 Multiagency Network for Severely Emotionally Disturbed Students (SEDNET) Grant for IDEA, Part B funding from July 1, 2009 to August 31, 2010, and General Revenue funding July 1, 2009 to June 30, 2010.

Attachment: SEDNET GRANT FINAL 09-10.pdf

29. C-28 ESOL (English for Speakers of Other Languages) Add-On Endorsement plan amendment

Attachment: ESOL Add on Endorsement Acceptance Letter 2009.pdf
Attachment: ESOL New Components - June 2009.pdf

30. C-29 2009-2010 Admissions and Placement Manual included as School Board Policy.

Attachment: Admissions and Placement Manual Table of Contents 2009-2010.pdf

31. C-30 Grants to States, Individuals with Disabilities Education Act of 2004 (IDEA) and American Recovery and Reinvestment Act of 2009 (ARRA) - IDEA Recovery Funds for Services to Children and Youth with Disabilities.

Attachment: DOE 100B.pdf
Attachment: ARRA II Part B Entitlement Spreadsheet.pdf
Attachment: ARRA PREK corrected .pdf
Attachment: 4100 IDEA Big B3.pdf
Attachment: 4120 CORR little B PreK.pdf

32. ~~C-31 ESE Consultative Contract for school year 2009-2010.~~

Attachment: ~~Dan Curriculum Vitae05-2-.pdf~~
Attachment: ~~ESE CONSULTATIVE CONTRACT 09-10.pdf~~

33. C-32 Clay County ESE students to participate in Very Special Arts (VSA) for school year 2009-2010.

34. C-33 Title II, Part A; Title II, Part D; and Title II, Part D (ARRA)

Attachment: 09-10 Title II A cover page 61009.pdf
Attachment: 09-10 Title II A budget narrative page 61009.pdf
Attachment: 09-10 Title II D cover page 61009.pdf

Attachment: [09-10 Title II D budget narrative page 61009.pdf](#)
Attachment: [09-10 Title II D ARRA cover page 61009.pdf](#)
Attachment: [09-10 Title II D ARRA budget narrative page 61009.pdf](#)

35. [C-34 Renew Contractual Agreement between School District of Clay County and Challenge Enterprises of North Florida, Inc. to serve ESE 3-5 year old PreK students for school year August 24, 2009 to August 13, 2010.](#)

Attachment: [Challenge Enterprises Three to Five 09 10.pdf](#)

36. [C-35 Renew Contractual Agreement between School District of Clay County and Challenge Enterprises of North Florida, Inc. to serve Birth-3 year old PreK students for school year August 24, 2009 to June 30, 2010.](#)

Attachment: [Challenge Enterprises Birth to Three 09 10.pdf](#)

37. [C-36 Compass Learning Contract](#)

Attachment: [Compass Learning.pdf](#)
Attachment: [Compass Learning Contract.pdf](#)

Business Affairs

38. [C-37 Warrants and Vouchers for MAY, 2009](#)

Attachment: [Warrants and Vouchers May, 2009.pdf](#)

39. [C-38 Monthly Property Report - May, 2009 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-May, 09.pdf](#)

40. [C-39 Monthly Property Report - May, 2009 - AV Materials](#)

Attachment: [Audiovisual Report-May, 09.pdf](#)

41. [C-40 Monthly Property report - May, 2009 - Software](#)

Attachment: [Software Report-May, 09.pdf](#)

42. [C-41 Monthly Property Report - May, 2009 - Vehicles](#)

Attachment: [Vehicles Report-May, 09.pdf](#)

43. [C-42 Deletion of Certain Items Report - June, 2009](#)

Attachment: [Deletion Report-June, 2009.pdf](#)

44. C-43 Approve Write-Off of "Missing" Property Items for 2008-2009

Attachment: [Missing Property Report, FY 08-09.pdf](#)
Attachment: [Missing Property Report, FY 08-09 \(Attachments\).pdf](#)

45. C-44 Petty cash and change fund checks for Cafeteria Managers, Food & Nutrition Services Coordinators and Food & Nutrition Services director for the 2009-2010 school year.

Attachment: [SFS 09-10-2 20090609104644370.pdf](#)

46. C-45 Bid Renewals June 2009

47. C-46 Bids to Be Awarded June 2009

Attachment: [10-BA-102 Warehouse Bid Tab Sheet.pdf](#)

48. C-47 Budget Amendments for the Month of May, 2009

Attachment: [AGENDA-budget_impact stmt .pdf](#)
Attachment: [01General Fund - Revenue.pdf](#)
Attachment: [02General Fund - Appropriations.pdf](#)
Attachment: [03Debt Service Funds.pdf](#)
Attachment: [04Capital Project Funds.pdf](#)
Attachment: [05Special Revenue Funds - Food Service.pdf](#)
Attachment: [06Special Revenue - Other.pdf](#)
Attachment: [07Internal Service Funds.pdf](#)

49. C-48 Petty Cash Funds for 2009-10 Fiscal Year

50. C-49 Write Off NSF Checks at Schools

51. C-50 Agreement between School Board and Ford & Associates, Inc.

Attachment: [6_18_2009 Ford & Associates, Inc. Agreement.pdf](#)

52. C-51 Monthly Financial Report for May, 2009

Attachment: [PAGE 1 MONTHLY FIN-Sum Cash-May,2009.pdf](#)
Attachment: [PAGE 2 MONTHLY FIN May, 2009-GREV.pdf](#)
Attachment: [PAGE 3 MONTHLY FIN May,2009-GREXP.pdf](#)
Attachment: [PAGE 4 MONTHLY FIN May, 2009-DSREVEXP.pdf](#)
Attachment: [PAGE 5 MONTHLY FIN Capital Projects May,2009.pdf](#)
Attachment: [PAGE 6 Capital Projects By Project May, 2009.pdf](#)
Attachment: [PAGE 7 MONTHLY FINANCIAL May,](#)

2009-CAP PROJ FUNDS.pdf

Attachment: PAGE 8 MONTHLY FIN May, 2009-FOOD SERVICE.pdf

Attachment: PAGE 9 MONTHLY FIN May, 2009-SPREV42X.pdf

Attachment: PAGE 10 MONTHLY FIN May, 2009-INSURANCE.pdf

Support Services

53. C-53 Construction Contract Award to Install a Lightning Protection System at Ridgeview High School

Attachment: RHSLightingProtectionSystemBidTab.pdf

54. C-54 Revisions to the Emergency and Critical Incident Manual

Attachment: PandemicFluJune182009Backup.pdf

55. C-55 Pre-Qualification of Contractors

Attachment: Contractor List, 6,18,09.pdf

56. C-56 Additive Change Order 1 for Orange Park High School Building 12 Air Handler, Light Fixtures and Ceiling Replacement

Attachment: OPH Air Handler CO 1.pdf

57. C-57 Deductive Change Order 1 (Direct Purchasing) for Lakeside Junior High School Buildings 1, 2 & 3 Air Conditioner Replacement

Attachment: LJH AC Replace CO 1.pdf

58. C-58 Additive Change Order 2 for Lakeside Junior High School Buildings 1, 2 & 3 Air Conditioner Replacement

Attachment: LJH AC Replace CO 2.pdf

59. C-59 Additive Change Order 1 for Coppergate Elementary School Athletic Field Drainage System

Attachment: CGE Drainage CO 1.pdf

Adoption of Consent Agenda

60. Adoption of all remaining Consent Items

Minutes:

Motions:

Approve the Consent Items as presented, - PASS
with the exception of C-31 which was

withdrawn and C-52 which was pulled to discussion.

Vote Results

Motion: Lisa Graham

Second: Frank Farrell

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Frank Farrell - Aye

Recognitions and Awards

61. Perfect Attendance

Minutes: Haley Olivia Peguillan was recognized for Perfect Attendance, Grades K-6. Jeanne Jones, Assistant Principal at Fleming Island Elementary was present, along with Haley's parents.

62. Concert on the Green Winners

Minutes: There was no one present for the Concert on the Green presentation.

Scheduled Citizen Requests

63. Rodney Williams, Pastor - Faith Life Church

Minutes:

Armand Egnew, Sr. Pastor of Cross Walk Community Church - Fleming Island Elementary; Rodney Williams, Pastor of Faith Life Church - Lake Asbury Junior High and Robert Morrow, Pastor of New Life Fellowship - RideOut Elementary spoke to the agenda item on revised rental fees for use of school buildings, grounds and equipment.

Presenters

64. Pete Sutton, Manager - Clay County Agricultural Fair

Attachment: Resolution - CC Fair.pdf

Minutes: Pete Sutton, Fair Manager, presented the School Board with a Resolution from the Clay County Fair Association and gave a brief recap of this year's Fair activities. Mr. Sutton expressed appreciation and gratitude to everyone for their continued support of the Fair, and congratulated the school system on their report card.

Discussion Agenda

Superintendent

65. Budget Information

Minutes:

Mr. Wortham confirmed the following meeting dates with the Board:

July 9, 2009 @ 4: 00 p.m. Board Workshop to Review 09-10 Budget - will be held at the Teacher Training Center (Mr. Van Zant will not be present)

July 16, 2009 @ 7:00 p.m. Regular Board Meeting -will be held at the Teacher Training Center (Mr. Van Zant will not be present)

July 20, 2009 @ 8:00 a.m. Special Meeting to Review Budget & Millage - will be held at the Professional Development Center

August 3, 2009 @ 5:15 p.m. - Special Meeting/Public Hearing to Adopt Tentative Budget & Millage - will be held at the Teacher Training Center

Mrs. Vallencourt asked Denise Adams to clarify the information on the "Add Back List". There were 104 positions recalled between teachers and support.

Mr. Wortham briefly discussed enrollment projections stating that we will most likely not be over projection by October FTE count.

Human Resources

66. Division of Human Resources - Special Actions

Attachment: Special Actions 6-18-09.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Business Affairs

67. Consider adopting a resolution to approve an amendment to the documents for the 2008 Certificates of Participation ("COP"). The amendment will simplify the procedure for requisitioning funds from the trustee for the COPS. The amendment has been approved

Attachment: [COP 091020090608162439949.pdf](#)Attachment: [COP 0910-2-20090608162455100.pdf](#)

Minutes: The Board adopted the resolution to approve an amendment to the documents for the 2008 Certificates of Participation (COP). This amendment will simplify the procedure for requisitioning funds from the trustee for the COPS.

Motions:

Consider adopting a resolution to approve an amendment to the documents for the 2008 Certificates of Participation (COP). The amendment will simplify the procedure for requisitioning funds from the trustees for the COPS. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Motion Minutes:

68. Recess the Regular Meeting and convene a meeting of the Board of Directors of the Clay School Board Leasing Corporation

Minutes: The Regular Meeting was recessed and a meeting of the Board of Directors of the Clay County School Board Leasing Corporation was convened.

69. Consider adopting a resolution to approve an amendment to the documents for the 2008 Certificates of Participation ("COP"). The amendment will simplify the procedure for requisition funds from the trustee for the COPs. The amendment has been approved by

Attachment: [COP 09-10-3-20090608162513935.pdf](#)

Minutes:

Acting as the Board of Directors of the Clay School Board Leasing Corporation, the School Board adopted the resolution to approve an amendment to the documents for the 2008 Certificates of Participation (COP).

Motions:

As the Board of Directors of the Clay School Board Leasing Corporation, consider adopting a resolution to approve an amendment to the documents for the 2008 Certificates of Participation (COP). The amendment will simplify the procedure for requisition funds from the trustee for the COPs. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

70. Adjourn the special meeting of the Board of Directors of the Clay School Board Leasing Corporation and reconvene the Regular Meeting

71. C-52 (Van Zant) Rates for Use of School Buildings, Grounds and Equipment

Attachment: [Administrative Memo SD-SS-09-020.pdf](#)

Minutes:

Mr. Wortham explained how usage by certain organizations is determined (single use, annual use and shared facilities, i.e. County Commissioners). There was brief discussion among the Board members.

Motions:

Approve rate changes as submitted. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Frank Farrell - Nay

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Nay

Presentations from the Audience

72. Liz Crane, President - CCEA

Minutes: Ms. Crane spoke in support of the .25 mil levy.

Superintendent Requests (None)

School Board's Requests

73. Mr. Frank Farrell

Minutes: Mr. Farrell complimented the district's efforts with energy conservation.

Adjournment (8:30 p.m.)

Superintendent

Chair