



**School District of Clay County
Green Cove Springs, Florida**

**Professional Development Center
23 S. Green Street
Green Cove Springs, FL 32043
TIME: 10:00 a.m.**

June 18, 2013 - Workshop-Special Meeting

Invocation (Tina Bullock)

Call to Order

1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

Workshop Items

2. Review 2013-2014 Policies for Property, Casualty and Liability

Attachment: [6-18-2013 CCSB Exec Summary 2013 FINAL.pdf](#)

Minutes:

Dr. George Copeland, Assistant Superintendent for Business Affairs, began by reporting that the school district is self insured for Property, Casualty, and Liability insurances. He then introduced the following representatives who were present to assist in presentation of the workshop item:

Craig S. Fainstein, CPCU, ARM, ASLI, ARe
Area Assistant Vice President
Arthur J. Gallagher Risk Management Services, Inc.

Jori L. Van der Voort, ARM
Area Senior Vice President
Arthur J. Gallagher and Company

Mr. Fainstein provided Board Members with a copy of the Clay County School District Renewal Executive Summary for June 30, 2013 to June 30, 2014, and reviewed service highlights, marketplace status, risk characteristics, and renewal options and rates.

Action Items

3. Approve 2013-2014 Policies for Property, Casualty and Liability

Motions:

Approve the Option II package for 2013-2014. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Tina Bullock	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Johnna McKinnon	- Aye
Carol Studdard	- Aye

4. Approve the revised Student Responsible Use Guidelines for Technology

Attachment: 6-18-13 Student Responsible Use- Final for Brd Approval.pdf

Minutes:

Mrs. Adams explained that Information Services had been working on the revision of the Student Responsible Use Guidelines for some time, and that they were happy with the final product.

Motions:

Superintendent recommends approval. - PASS

Vote Results

Motion: Tina Bullock

Second: Janice Kerekes

Tina Bullock	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Johnna McKinnon	- Aye
Carol Studdard	

Superintendent's Requests

5. Comments

Minutes:

Superintendent Van Zant announced that there would be no disciplinary hearings for the regular meeting on June 20th, leaving only one SPR to be heard. The student hearing time was moved from 4:00 to 6:30 p.m. on June 20. *(Note: Later that afternoon, the SPR that was scheduled to be heard was resolved and Board Members were notified by email there would be no need to meet early for student hearings on June 20, 2013.)*

Mr. Van Zant also announced that discussion with some principals had resulted in the decision to combine Orientation with Open House in the junior high schools during Pre-Planning, and to schedule Data meetings with parents later in the year to discuss student progress.

School Board's Requests (There were none.)

Adjournment (10:45 a.m.)

Superintendent

Chairman