



School District of Clay County Green Cove Springs, Florida

Fleming Island High School - MEDIA CENTER
2233 Village Square Parkway

June 26, 2007 Insurance Workshop and Special Meeting - 2 pm

Invocation

Call to Order

1. [Attendance](#)

Minutes: Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Sr., Interim Board Member for District No. 3; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting. Wayne Bolla, District 4, was absent.

Workshop Items

2. [Review 2007-2008 Employee Benefits](#)

Attachment: [Life & Disability.pdf](#)

Attachment: [Vision & Dental.pdf](#)

Attachment: [Medical.pdf](#)

Minutes:

Dr. Copeland began by introducing the Insurance Committee Members who were present in the meeting: Ken Carter, Jim Connell, Nancy Racine, and Robert Taylor.

Gina Ciccia, from Aon Consulting, explained there were no plan design changes made for the Basic HMO, Premium HMO, or the HRA for 2007-08. The committee is recommending that 73.12% of the expected premium be funded by the Clay County School Board during the 2007-08 school year. Medical benefits for the 2007-08 plan year were renewed with a total increase of 15.1%. Mrs. Ciccia briefly reviewed the basic coverages of the individual medical plans offered by the school district.

A slight increase in benefits was made to the VisionCare proposal, but due to positive experience there was no increase in premiums. For the Dental plan, Aon was able to negotiate a two-year rate guarantee with only a 5% increase. All of the above proposals will go before the School Board for approval at the regular meeting on July 19, 2007.

Sheila Gann spoke briefly about annual enrollment which will be held August 14-24, 2007. Group meetings will be held at all schools and all benefit changes will be reviewed in these meetings.

3. [Insurance Committee's Recommendation](#)

Minutes:

Ken Carter spoke on behalf of the Insurance Committee and supported the rates and plans as recommended during the presentation.

Rob Taylor also spoke in support of the committee's recommendation. They both felt that a lot of effort was put forth to bring the best plan for our employees.

4. [Review 2007-2008 Property, Casualty and Workers' Compensation Insurance Policies](#)

Attachment: [Property & Casualty.pdf](#)

Minutes: These policies were reviewed by Jori Van der Voort, Vice President of Arthur J. Gallagher & Co. The total premium for the insurance policies and fees in the Risk Management Program were \$1,858,221, which represents a 19% reduction when compared to 2006-07.

Action Items

5. ~~Approve policies for Employee Benefits for 2007-2008~~

Minutes: This item was withdrawn from the agenda pending negotiations with both the teachers' and support employees' unions. The employee benefits package is a negotiable issue.

6. [Approve policies for Property, Casualty and Workers' Compensation for 2007-2008](#)

Motions:

Approve, as presented, the policies for 2007-2008
Property, Casualty and Workers' Compensation - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

7. [Proposed Staff Allocation Changes and Job Description for 2007-2008](#)

Attachment: [Supv. of ESOL-Assessment Job Description.pdf](#)

Attachment: [Proposed Staff Allocation Changes - 2007-2008.pdf](#)

Motions:

Approve staff allocations and job description as
submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Not Present

Lisa Graham - Aye

Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

8. [Approve Change Order #1 to Duct Board Replacement B-3 at Clay High School](#)

Attachment: [Change Order #1.pdf](#)

Motions:

Approve Change Order #1 as submitted. - PASS

Vote Results

Motion: Carol Studdard

Second: Charles VanZant, Sr

Wayne Bolla - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Superintendent's Requests

9. [Emergency Item](#)

Minutes:

Approve Payment of Bond for new School Board Member, Charles Van Zant, Sr.

Declaration of Emergency:

State Board of Education Administrative Rules 6A-1.0692 requires that board members be bonded. The amount of the bond is \$2000 and must be submitted along with the Oath of Office and Acceptance Form. The submission of these documents will complete all requirements for the State of Florida, Division of Elections, and complete the process for official qualification for public office. It is in the best interest of the School Board, students and parents to consider this matter on an emergency basis.

Motions:

Declare that an emergency exists, that being the need to complete all requirements and submission to the State of Florida, Division of Elections, for Mr. Van Zant's appointment to public office in a timely manner. - PASS

Vote Results

Motion: Carol Studdard	
Second: Lisa Graham	
Wayne Bolla	- Not Present
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

10. [Approve Payment of Bond for new School Board Member, Charles Van Zant, Sr.](#)

Attachment: [CVZ Bond-Oath.pdf](#)

Motions:

Motion to approve payment of the Bond for Charles Van Zant, Sr.	- PASS
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Vote Results

Motion: Lisa Graham	
Second: Carol Studdard	
Wayne Bolla	- Not Present
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

School Board's Requests

Adjournment (The meeting adjourned at 3:10 p.m.)

Superintendent

Chair