



School District of Clay County Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway

June 26, 2007 Strategic Plan Workshop-Special Meeting - 4 pm

Call to Order

1. [Attendance](#)

Minutes: Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Sr., Interim Board Member for District No. 3; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting. Wayne Bolla, District 4, was absent.

Review and Consider Action on Items that were pulled from the Strategic Plan

2. [Consider Strategy 1.5.2.2 - CTE Programs to Industry Standards](#)

Attachment: [CTE Programs to Industry Standards.pdf](#)

Minutes:

Recent legislation will require CTE programs to have industry certification. The Applied Technology Department requested a \$20,000 increase in the budget to help with certifications in the CTE program. Some of the costs, but not all, are offset through grants and private businesses. The Northeast Florida Builders Association has also helped to absorb some of the costs. The \$20,000 budget increase would greatly help in facilitating the programs through the process of getting instructors certified, programs certified and facilitate students earning industry certifications.

Motions:

Motion to approve Strategy 1.5.2.2 and include it in the 2007-2012 Strategic Plan as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Charles VanZant, Sr

Wayne Bolla - Not Present

Lisa Graham - Nay

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

3. [Consider Strategy 8.1 - Ensure Adequate District Ancillary Facilities](#)

Attachment: [DistrictAncillaryImprovementPlanJune26.doc](#)

Minutes:

This strategy is brought back at the Board's request for more information about options and planning for district ancillary facilities expansion. There was agreement that it is important to keep the county seat in Green Cove Springs, that Human Resources and Information Services need to be in close proximity, and that the Instructional Division also needs to be in tact.

New construction would include District Warehouse & District Maintenance, as well as Transportation (Admin/Fleet Maintenance/Parking). This would free up current space for remodeling and expansion of other district office departments. The funding source would be 2 mill funds, which will be brought to the Board for approval on July 12th as part of the Educational Facilities Plan.

Alisa Jones presented a powerpoint presentation about the district's Print Center. In most cases, outsourcing is more expensive. There is also the time factor involved, with outsourcing jobs conceivably taking longer to process due to purchase order requirements. Mrs. Jones' presentation affirms that the operation of our Print Center is cost effective.

Motions:

Motion to approve Strategy 8.1 as presented in today's workshop and include it in the 2007-2010 Strategic Plan. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Carol Studdard

Wayne Bolla - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

4. [Consider Strategy 21.8 - Emergency Notification System](#)

Attachment: [Stratgegy21.8EmergencyNotificationSystemJune26.doc](#)

Minutes:

The Strategic Planning Committee recommended rejection of this strategy. This recommendation was upheld by the Steering Committee. Subsequently, the Legislatuare identified emergency communications as a priority. The state initiated a pilot, provided state funding, and has developed a state contract, which has reduced the original cost from the research that the district procured earlier. In light of recent state funding, violent school incidents and the state awarding a Mass Emergency Notification Contract, this strategy was revisited.

The initial costs appear to be around \$36,000 for the first year. It was noted that this project will be quite a large undertaking to put in place. The Board agreed they would like to move forward with this Strategy beginning the 2007-08 school year.

Motions:

Motion to include Strategy 21.8 in the Strategic Plan (i.e. pursue the Emergency Notification System) beginning the 2007-08 school year. - PASS

Vote Results

Motion: Lisa Graham

Second: Charles VanZant, Sr

Wayne Bolla - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

5. [Consider Strategy 23.5 "Visitor ID Badges"](#)

Attachment: [Visitor ID Analysis.pdf](#)

Attachment: [Board Workshop 2007-6-26 Strategy 23-5.pdf](#)

Attachment: [Strategy 23-5 Action Plan Forms.pdf](#)

Minutes:

This strategy was originally rejected by the Steering Committee because it was felt that such a program would be difficult to administer with present staff. Mr. Moore explained the process being used at schools that were involved in a pilot program. General consensus was that the process would be too expensive on current budget, as well as very time consuming for staff to maintain.

Motions:

Motion to approve the Steering Committee's recommendation to reject Strategy 23.5, Visitor ID Badges. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Not Present

Lisa Graham - Aye

Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

6. [Consider Strategy 24.4 " Human Resources Process in Hiring Support Positions](#)

Attachment: [Records Management Study Quote \(Steve Lewis\).pdf](#)

Attachment: [Board Workshop 2007-6-26 Strategy 24-4.pdf](#)

Attachment: [Strategy 24-4 Action Plan Forms.pdf](#)

Minutes:

Mr. Moore explained that it is important to understand the Public Records Law before attempting this effort. The Steering Committee recommended rejecting the strategy for now. We will, however, proceed with a consultant to review our current process and make recommendations, as well as to provide some training on the Public Records Law.

Motions:

Motion to approve the Steering Committee's recommendation to reject Strategy 24.4 - Human Resources Process in Hiring Support Positions. - PASS

Vote Results

Motion: Charles VanZant, Sr

Second: Carol Studdard

Wayne Bolla - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

7. [Consider Strategy 24.5 " Human Resources Process in Hiring Instruction Positions](#)

Attachment: [Board Workshop 2007-6-26 Strategy 24-5.pdf](#)

Attachment: [Records Management Study Quote \(Steve Lewis\).pdf](#)

Attachment: [Strategy 24-5 Action Plan Forms.pdf](#)

Motions:

Motion to approve the Steering Committee's recommendation to reject Strategy 24.5 - Human Resources Process in Hiring Instructional Positions - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

Superintendent's Requests (There were none)

School Board's Requests (There were none)

Adjournment (The meeting adjourned at 5:20 p.m.)

Superintendent

Chair