



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 3:00 p.m.
REGULAR MEETING - 7:00 P.M.**

June 16, 2011 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes: Present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

2. C-1 Minutes of Student Disciplinary Hearings & Regular Meeting on May 19, 2011 and Workshop on May 24, 2011

Attachment: Minutes - Disciplinary Hearings - 05-19-2011.pdf (Confidential Item)

Attachment: Minutes - Regular Meeting - 05-19-11.pdf

Attachment: Minutes - Workshop - 05-24-11.pdf

3. C-2 Florida School Boards Association Annual Dues for Fiscal Year 2011-2012

Attachment: FSBA - Annual Dues - 2011-2012.pdf

4. C-3 Florida Association of District School Superintendents Membership Dues for FY 2011-2012

Attachment: FADSS - Membership Dues - 2011-2012.pdf

Deputy Superintendent

5. C-4 School District of Clay County's 2010-2011 School Safety & Security Self-Assessment (Safe Passage Act)

Attachment: 2011 Safety Security Form.pdf

6. C-5 Daily Hours for Teachers and Students for 2011-2012 - Revised

Attachment: School - Daily Hours 2011-2012.pdf

7. C-6 Proposed Staff Allocation Changes for 2010-2011 and 2011-2012

Attachment: Allocation Summary - Current Backup June, 2011.pdf

Human Resources

8. C-7 Revisions to Clay County Teacher Induction Program/Alternative Certification Program

Attachment: Teacher Induction Program 6-16-11.pdf

Attachment: Alternative Certification Program 6-16-11.pdf

9. C-8 2010-2011 Salary Schedule: Section II, Certificated

Attachment: ++ 2010-2011 CERTIFICATED 6-16-11.pdf

10. C-9 2011-2012 Salary Schedule Tables

Attachment: 2011-2012 Admin Salary Schedule Updates 6-16-11.pdf

Attachment: 2011-12 Miscellaneous Salary Schedule Updates 6-16-11.pdf

11. C-10 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 6-16-11.pdf

Instruction

12. C-11 Contract with Lori Butler, Art Enrichment Program Director

Attachment: Contract for Services.pdf

13. C-12 Co-Enrollee list for May 2011

Attachment: Co-Enrollee list for May

2011.pdf (Confidential Item)

14. C-13 Tuition Charge for Adult Education Students

Attachment: Tuition Charge for Adult Education Students.pdf

15. C-14 Resolution by the American Association of School Administrators and the School Boards Association calling for ESEA (No Child Left Behind) Regulatory Relief

Attachment: Joint Resolution of AASA and NSBA.pdf

16. C-15 Title II A Project Application

Attachment: 11-12 Title II LEA Application.pdf

17. C-16 Contract between the School Board of Clay County and Melissa Whitaker, Student Services Aide with Project R.E.A.C.H. pending approval of the Education for Homeless Children and Youth Program Grant

Attachment: Whitaker, M.pdf

18. C-17 Interagency Integrated Services Agreement between the School Board of Clay County and Clay Behavioral Health Center

Attachment: CCBH IA INTEGRATED SERVICES .pdf

19. C-18 Interagency Agreement between the School Board of Clay County and the Department of Juvenile Justice regarding Sharing of Confidential Information

Attachment: JJ Sharing Info.pdf

20. C-19 Interagency Agreement between the School Board of Clay County and the Department of Juvenile Justice regarding Habitual Truants

Attachment: JJ habitual truant.pdf

21. C-20 Interagency Agreement between the School Board of Clay County and the Department of Juvenile Justice regarding Kravitz Law

Attachment: JJ Kravitz law.pdf

22. C-21 Interagency Agreement between the School Board of Clay County, the Young Men's Christian Association of Florida's First Coast, Inc., and Take Stock in Children

Attachment: YMCA.pdf

23. C-22 Interagency Integrated Services Agreement

between the School Board of Clay County and the Youth Crisis Center

Attachment: YCC Agreement.pdf

24. C-23 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

25. C-24 Student Travel

Attachment: Student Travel-6-16-11.pdf

Attachment: Student Travel-6-16-11-Additions.pdf

26. C-25 Quarterly Log of Student Travel

Attachment: QUARTERLY LOG APRIL, 2011-JUNE, 2011.pdf

27. C-26 Grant(s) Approval

Attachment: Adult Ed June 2011.pdf

Attachment: Ford PAS June 2011 Grant Review.pdf

28. C-27 Advertise Amendments to the Student Progression Plan for 2011-12

Attachment: Revisions to the Student Progression Plan for 2011-2012.pdf

29. C-28 Florida State College OTA affiliation agreement.

Attachment: FL State College OTA affiliation agreemt 11 12 .pdf

Business Affairs

30. C-29 Monthly Property Report - May, 2011 - Furniture/Equipment

Attachment: Furniture-Equipment Report-May, 11.pdf

31. C-30 Monthly Property Report - May, 2011 - AV Materials

Attachment: Audiovisual Report-May, 11.pdf

32. C-31 Monthly Property Report - May, 2011 - Software

Attachment: Software Report-May, 11.pdf

33. C-32 Monthly Property Report - May, 2011 - Vehicles

Attachment: [Vehicles Report-May, 11.pdf](#)

34. [C-33 Deletion of Certain Items Report - June, 2011](#)

Attachment: [Deletion Report-June, 11.pdf](#)

35. [C-34 Approve Write-Off of "Missing" Property Items for FY 2010-2011](#)

Attachment: [Missing Property Report-FY 2010-11.pdf](#)

Attachment: [Missing Property Report-FY 2010-11-\(Attachments\).pdf](#)

36. [C-35 Warrants and Vouchers for MAY, 2011](#)

Attachment: [Warrants and Vouchers May, 2011.pdf](#)

37. [C-36 Write off NSF checks at various schools for Food & Nutrition Services](#)

Attachment: [SFS2011 20110606155613481.pdf](#)

38. [C-37 Food & Nutrition Services Petty Cash and Change funds for the 2010-2011 school year.](#)

Attachment: [Petty Cash SFS- 2011 20110606155625093.pdf](#)

39. [C-38 Annual Review of CCSB Policy 5.08 Food & Nutrition Services, E. Employee & Student Wellness](#)

Attachment: [Food Nut - Stud Well 20110606155639644.pdf](#)

40. [C-39 Petty Cash Funds for 2011-12 Fiscal Year](#)

41. [C-40 Write Off Non-Sufficient Funds \(NSF\) Checks at Schools](#)

42. [C-41 Bid Renewals June 2011](#)

43. [C-42 Bid / RFP to Be Awarded June 2011](#)

Attachment: [11-BA-112 Warehouse Bid Tab Sheet.pdf](#)

Attachment: [11-BA-RFP-111 Auditing Services Contract.pdf](#)

Support Services

44. [C-43 Substantial and Final Completion of Orange Park High School EHPA Improvements \(Building 10 Shelter Retrofit\)](#)

Attachment: [OPHS EHPA Improvements](#)

Substantial & Final Completion.pdf

45. C-44 Deductive Change Order #2 (Direct Purchasing) for Middleburg High School Lighting and Ceiling Replacement (Phase II)

Attachment: MBHS Ceiling & Lighting Replacement CO 2.pdf

46. C-45 Deductive Change Order #1 (Direct Purchasing) for Clay High School Roof Replacement Buildings 2 & 9/HVAC Rooftop Unit Replacement Buildings 1, 2 & 3

Attachment: CHS Roof & HVAC Replacement CO 1.pdf

47. C-46 2010-2011 Casualty Safety, Sanitation and Relocatable Inspection Reports for the School District's Educational Facilities

Attachment: 2010 2011 SREF COVER SHEET.pdf

Attachment: Elementary Schools A-M SREF Report.pdf

Attachment: ELEMENTARY SCHOOLS O-W.pdf

Attachment: JUNIOR HIGH SCHOOLS.pdf

Attachment: SENIOR HIGH SCHOOLS.pdf

Attachment: ANCILLARIES.pdf

48. C-47 2010-2011 Fire Safety Inspection Report for the School District's Educational Facilities

Attachment: 2010 11 FIRE SAFETY INSPECTION COVER SHEET.pdf

Attachment: ELEMENTARY SCHOOLS.pdf

Attachment: JUNIOR & SENIOR HIGH SCHOOLS.pdf

Attachment: ANCILLARIES.pdf

49. C-48 2010-2011 Fire Control Annual Inspection Report conducted by the Clay County Fire Department

Attachment: FIRE CONTROL COVER PAGE.pdf

Attachment: FIRE CONTROL INSPECTION REPORTS FOR ELEMENTARY SCHOOLS.pdf

Attachment: FIRE CONTROL INSPECTION REPORTS FOR JUNIOR & SENIOR HIGH SCHOOLS.pdf

Attachment: FIRE CONTROL INSPECTION REPORTS FOR ANCILLARIES.pdf

50. C-49 Substantial Completion of District Office Roof Replacement H. C. Long Buildings 1-5

Attachment: Sub Compl HC Long.pdf

51. C-50 Substantial Completion of Orange Park High School Roof Replacement Building 4 (Gymnasium)

Attachment: [Sub Compl OPH Gym Roof.pdf](#)

52. [C-51 Deductive Change Order #1 \(Direct Purchasing\) for McRae Elementary School Lightning Protection System](#)

Attachment: [CngOrder1DP, MRE Lightning Pro.pdf](#)

53. [C-52 Deductive Change Order #1 \(Direct Purchasing\) for Wilkinson Junior High School Lightning Protection System](#)

Attachment: [CngOrder1DP, WJH Lightning Pro.pdf](#)

54. [C-53 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 6,16,11.pdf](#)

Adoption of Consent Agenda

55. [Adoption of all remaining Consent Items](#)

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Recognitions and Awards

56. [Perfect Attendance - Students](#)

Minutes:

The following students achieved Perfect Attendance:

Kindergarten-Grade 6 (7 Years) - Thomas Rex Walker,

Charles E. Bennett Elementary and Joshua Kaleb Henry,
McRae Elementary

Kindergarten-Grade 8 (9 Years) - Justin Kyle Deel,
Shannon Marie Hill, and Dalton Jay Garrett - Green Cove
Springs Junior High; Tevin Mario Hinds and Alexandria
Marie Kronforst - Wilkinson Junior High

Kindergarten-Grade 12 (13 Years) - Rachel Anne
Depa, Fleming Island High and Roger Raphael Mendes,
Ridgeview High.

57. Recognize the 2011 State and International Science and
Engineering Fair Participants

Minutes:

Participants of the 2011 State and International Science
and Engineering Fair:

Junior Division: Avielle Chambers - OakLeaf High - 4th
Place in Behavioral; Carly Reeves and Cole Reeves -
Wilkinson Junior High - Recognition in Chemistry; Jordan
Luther - Green Cove Springs Junior High - 2nd Place in
Computer Science; Anne MenNe' - Green Cove Springs
Junior High - 4th Place in Engineering; Haley Yacavone -
Lake Asbury Junior High - 2nd Place in Engineering;
Jackson Pyle - Green Cove Springs Junior - Honorable
Mention in Engineering; Alex Negron - Lakeside Junior
High - 3rd Place and NASA Award in Physics/Astronomy.

Senior Division: Juan Gonzalez - Fleming Island High -
2nd Place and US Army (Bond) in Engineering. Matt Emig
- Clay High - Certificate: ASM International Foundation in
Engineering.

Scheduled Citizen Requests (None)

Presenters

58. Pete Sutton, Manager - Clay County Fair Association

Minutes: Mr. Pete Sutton, Manager, presented a
Resolution from the Fair Association recognizing the Clay
County School Board for their continued support and
participation in the success of the 25th Annual Clay
County Agricultural Fair.

Discussion Agenda

School Board Attorney

59. Public Hearing - Approve as advertised, New CCSB
Policy 6GX-10-2.26 Evaluations

Attachment: [CCSB Policy 2.26 Evaluations - REVISION.pdf](#)

Minutes: A public hearing was held, with no one present to speak to the item the public hearing was closed.

Motions:

Approve policy 2.26 - Evaluations, as submitted. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

60. [Public Hearing - Approve as advertised, New CCSB Policy 6GX-10-4.64 Service Animals in Schools](#)

Attachment: [CCSB Policy 4.64 Service Animals in Schools - NEW.pdf](#)

Minutes:

A public hearing was held, with no one present to speak to the item the public hearing was closed.

Motions:

Approve policy 4.64 - Service Animals in Schools, as submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Janice Kerekes - Aye

Charles Van Zant, Jr. - Aye

Human Resources

61. Human Resources - Special Action

Attachment: HR Special Action 6-16-11.pdf (Confidential Item)

Minutes:

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Business Affairs

62. Budget Amendments for the Month of May 2011

Attachment: Budget Amendments.pdf

Attachment: AGENDA-budget impact stmt .pdf

Minutes:

Motions:

Approve Budget Amendments for May 2011, as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

63. Monthly Financial Report for May, 2011

Attachment: [PAGE 1 MONTHLY FINANCIAL-Sum Cash.pdf](#)
Attachment: [PAGE 2 MONTHLY FIN MAY,2011-GREV.pdf](#)
Attachment: [PAGE 3 MONTHLY FIN MAY,2011-GREXP.pdf](#)
Attachment: [PAGE 4 MONTHLY FIN MAY,2011-DSREVEXP-7.pdf](#)
Attachment: [PAGE 5 Capital Projects MAY,2011.pdf](#)
Attachment: [PAGE 6 Capital Projects By Project MAY, 2011.pdf](#)
Attachment: [PAGE 8 MONTHLY FIN MAY,2011-FOOD SERVICE.pdf](#)
Attachment: [PAGE 9 MONTHLY FIN MAY,2011-SPREV.pdf](#)
Attachment: [PAGE 10 MONTHLY FIN MAY,2011-ARRA-SPREV.pdf](#)
Attachment: [PAGE 11 MONTHLY FIN MAY,2011-INSURANCE.pdf](#)

Minutes:

Dr. George Copeland, Assistant Superintendent for Business Affairs, gave an update on our financial status for May.

Motions:

Approval of the monthly financial report for May, 2011, as presented. - PASS

Vote Results

Motion: Lisa Graham
Second: Charles Van Zant, Jr.
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

Presentations from the Audience (None)

Superintendent Requests

64. [Reminder](#)

Minutes: The Superintendent reminded the School Board

members of the annual letter received from the County Attorney's office requesting the appointment of 1 Board Member and 1 Clay County Citizen to serve on the Value Adjustment Board. The School Board will need to take action to appoint these individuals at the next regular board meeting, July 21, 2011.

School Board's Requests

65. Comments

Minutes:

The Board members commented on the end of the year activities and graduations attended all around Clay County.

Lisa Graham asked Jim Connell to give an update on projects underway at various schools this summer. Mr. Connell highlighted the following projects: Update of ceilings and lighting at Middleburg High School; the remodeling of Building 1 and administration area at Middleburg Elementary; updating HVAC units at several schools, renovations, roofings and many smaller projects, as well as, moving relocatable buildings.

Carol Studdard asked Mr. Connell for the status of the letter sent to the BCC regarding any interest in merging School Board and Commissioner districts. Mr. Connell reported he has had contact with the County Manager and the Commissioners have expressed some interest. Mr. Connell will provide monthly updates to the Board.

Mr. Farrell wished all employees a great summer and thank you for a job well done. To the retirees, he expressed his respect for their dedicated commitment to Clay County schools.

Dr. Copeland reminded the Board of the workshop on Tuesday, June 21, 2011 at 3:00 p.m. in the Fleming Island High School Media Center.

Attorney's Requests

66. Attorney-Client Session (CLOSED TO THE PUBLIC)

Minutes:

Bruce Bickner, School Board Attorney, requested a closed session with the School Board members. Request was granted.

Motions:

Approve request for Attorney-Client

closed session. - PASS

Vote Results

Motion: Lisa Graham

Second: Charles Van Zant, Jr.

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Adjournment (7:40 p.m.)

Superintendent

Chairman