

**DIVISION OF HUMAN RESOURCES  
PERSONNEL CONSENT AGENDA**

July 21, 2011

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**I. ADMINISTRATIVE ACTIONS 2011-2012**

**A. Appointments**

Celis, Frances Y Asst Principal 11 mth	LSJ	Effective 07/27/11	AC + PSC as Teacher
Murphy, Becky L Asst Principal 11 mth	FIH	Effective 07/27/11	AC + PSC as Teacher
Petrosky, Heather L Asst Principal 11 mth	TES	Effective 07/27/11	AC + PSC as Teacher
Sanders, Melanie Lynn Asst Principal 12 mth	LAE	Effective 07/01/11	AC + PSC as Teacher
Schriver, Jeffrey W Asst Principal 11 mth	LES	Effective 07/27/11	AC + PSC as Teacher
Voytko, Scott D Asst Principal 11 mth	MCE	Effective 07/27/11	AC + PSC as Teacher

**I. ADMINISTRATIVE ACTIONS 2011-2012**

**B. Resignations**

O'Brian, John E  
Principal

MHS

Effective 08/01/11 Redesignate from Vice Principal

Payne, Bridget J  
Asst Principal 12 mth

OLJ

Effective 07/01/11 Redesignate from Asst Principal 11 mth

**I. ADMINISTRATIVE ACTIONS 2011-2012**

**C. Resignations/Retirements**

Paulk, Lenore J      Inst Div      Effective 08/31/11      Principal on Assignment      Retirement

## II. JOB DESCRIPTION ACTIONS

### Approve the following new job description:

**NEW**            **Reading/Intervention Coach**  
*This new job description combines both the reading and intervention coach duties.*

### Approve the following revised job descriptions:

**I-2.2.50**        **Curriculum Coach (Grades K-12)**  
*Reading endorsement requirements are being added to the Required Qualifications.*

**C-3.1.01**        **Computer Services Assistant**

**C-3.1.03**        **Computer Operator**

**C-3.1.04**        **Data Base Specialist**

**C-3.1.06**        **Programmer/Analyst**

**C-3.1.07**        **Service Desk Assistant**

**C-3.1.08**        **Technical Specialist**

**C-3.1.10**        **Network Specialist**

**C-3.1.11**        **Network Security Specialist**

**C-3.8.30**        **Telecommunications Specialist**

**C-3.8.41**        **TERMS Support Assistant**

*The only change to these job descriptions is the evaluating administrator. Review by the CESPAs Job Review Committee is not required for this administrative change.*

**C-3.8.37**        **Technology Support Assistant**

*The Technology Support Assistant positions are being reassigned to the Information Services Department at the district office and need approval for the employees to drive district vehicles. The existing Band & Grade will not change. The proposed job description was reviewed and approved by the CESPAs Job Review Committee on June 23, 2011.*

**Job Locator: NEW**  
**Reading/Intervention Coach**  
**Position Grade: Teacher Salary Schedule**  
**Evaluated By: Supervisor of Reading/LA/RtI/VPK**

**Job Description:**

The reading/intervention coach is responsible directly to the principal and supervisor of Reading/LA/RtI/VPK for managing reading instruction as specified in the District K-12 Reading Plan. The reading/intervention coach will be a mentor and staff development facilitator.

**Responsibilities and Duties of this Position Include:**

1. Assist the classroom teacher in establishing a literacy-rich classroom environment.
2. Demonstrate knowledge of assessments, the core reading program, guided reading practices, and all supplemental and remediation programs as specified in the District K-12 Reading Plan.
3. Attend coaching institutes and other training opportunities, including monthly reading/intervention coach meeting.
4. Model effective reading instruction and/or interventions at each grade level.
5. Collaborate with reading intervention teachers in implementing the core reading program.
6. Assist teachers in assessing, analyzing data, grouping, and making informed instructional decisions.
7. Provide professional development through demonstration lessons, coaching, in-service training, professional learning communities and lesson study groups.
8. Assist in identifying professional development needs.
9. Monitor student progress and collaborate with teachers in providing differentiated instruction.
10. Assist content area teachers in implementing appropriate reading strategies as needed.
11. Facilitate teachers in the CAR-PD process.
12. Serve as a liaison between schools and the district-level RtI team and reading administrative staff.
13. Provide training and technical assistance to school-based leadership teams to implement the PS/RtI Model and the K-12 Reading Plan.
14. Provide technical assistance in monitoring and evaluating intervention plans and procedures.
15. Provide training, technical assistance and support for the collection and use of school-based data to develop and evaluate instruction and interventions in academic and behavioral areas.
16. Provide training and technical assistance in the use of technology to monitor intervention implementation, support data-based decision making and track student progress.
17. Assist schools in integrating services provided by general education, exceptional education and student services.
18. Demonstrate knowledge of assessments in curricular and behavioral areas. Special focus will be placed on reading and math.
19. Demonstrate knowledge of academic and behavioral interventions.

**Required Qualifications:**

1. Currently possess, or eligibility to receive a valid Florida Educator's Certificate.
2. Certification – Secondary – Certified in Secondary Education or Middle School Education
3. Endorsed or K-12 certified in the area of reading, or working toward that status by completing a minimum of two (2) reading endorsement competencies of sixty (60) inservice hours each, or six (6) semester hours of college coursework in reading per year. [FS 6A-6053(6) Comprehensive Reading-Based Plan]
4. Submit data to demonstrate at least three (3) years of success in improving student performance on state administered tests and/or district benchmark testing.

**Desired Qualifications:**

1. Five years teaching experience.
2. Experience in Guided Reading and/or Differentiated Instruction.
3. Strong interpersonal and leadership skills to work with administration as well as teachers.
4. Strong verbal and written communication skills.
5. Experience in data analysis

Board Approved: 7/21/11

**Job Locator: I-2.2.50**  
**Curriculum Coach (Grades K-12)**  
**Position Grade: Teacher Salary Schedule**

**Job Description:**

The Curriculum Coach is responsible directly to the principal for managing core content instruction as specified in the NGSSS/Common Core Standards and related curriculum maps. The Curriculum Coach will be a mentor and staff development facilitator for K-12 and ESE teachers.

**Responsibilities and Duties of this position include:**

1. Assist the classroom teacher in establishing a classroom environment conducive to learning.
2. Demonstrate knowledge of assessments, research-based instructional practices, supplemental services and intervention strategies and programs.
3. Demonstrate knowledge of the Response to Intervention Process including policies, procedures and practices.
4. Attend coaching institutes and other training opportunities.
5. Model effective instruction at each grade level.
6. Collaborate with regular classroom, Title I and ESE teachers to implement the core programs.
7. Align core curriculum instruction with appropriate materials, technology resources and assessments.
8. Assist teachers in implementing the appropriate time blocks for elementary and/or secondary instruction.
9. Assist teachers in assessing, analyzing data, grouping, and making informed instructional decisions about intervention strategies.
10. Provide demonstration lessons, coaching and inservice training.
11. Assist in identifying professional development needs.
12. Monitor student progress and collaborate with teachers to provide differentiated instruction.
13. ~~Assist in monitoring the progress of teachers working on Competency 6 (Practicum) of the Reading Endorsement if applicable.~~

**Required Qualifications:**

1. Currently possess, or eligibility **eligible** to receive a valid Florida Educator's Certificate.
2. Certification – Elementary – Certified in Elementary Education  
Secondary – Certified in Secondary Education or Middle School Education.
3. **Endorsed or K-12 certified in the area of reading, or working toward that status by completing a minimum of two (2) reading endorsement competencies of sixty (60) inservice hours each, or six (6) semester hours of college coursework in reading per year. [FS 6A-6053(6) Comprehensive Reading-Based Plan].**

**Desired Qualification:**

1. Five years teaching experience.
2. Experience in Differentiated Instruction.
3. Experience in cross-curricular integration.
4. Experience in data analysis.

Board Approved: 06/16/2011  
Revised: 07/21/2011

**Job Locator: C-3.1.01**  
**Computer Services Assistant**  
**Position Grade: Support Salary Schedule**  
**Evaluated By: ~~Director of Information Services~~**  
**Director of Information Services or Assigned**  
**Administrator**

**Job Description:**

Provides training and support for all automated administrative computing systems. Maintains control files on student automated computing system; provides support and information to users on software and technical support; identifies and analyzes software data and systems problems.

**Responsibilities and duties of this position include:**

1. Manage the student automated computing system by maintaining control files, making program updates available to users and updating files.
2. Conduct training sessions in the use of the automated computing systems. May be in the form of group workshops or individual sessions on or offsite.
3. Provide support and information to users including software and technical support in either written or oral form.
4. Identify and analyze software data system problems and establish and follow procedures for problem solving.
5. Manage system security by adding, deleting and modifying user's access to systems and programs.
6. Renew, evaluate, and learn new software as developed or acquired by the school system.
7. Develop training sessions, including lesson plans, documentation, curriculum, and format.
8. Provide and prepare training materials and procedures for the users. May be a checklist, a manual, etc.
9. Develop and disseminate technical and user documentation.
10. Perform other similar or related duties as directed.

**Required Qualifications:**

1. Must be high school graduate or have passes the GED equivalency examination.
2. Two years experience in data processing, communication skills, teaching skills, and organizational skills; or a combination of education/training/experience which provides a background necessary to perform the work.

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Board Approved: 05/20/93  
Revised: 09/15/94, 7/21/11



**Job Locator: C-3.1.03**  
**Computer Operator**  
**Position Grade: Support Salary Schedule**  
**Evaluated By: ~~Computer Operations Manager~~**  
**Director of Information Services or Assigned**  
**Administrator**

**Job Description:**

Operate, utilize and maintain equipment in the data center, perform daily backups, and execute applications programs and system operations in accordance with established run procedures.

**Responsibilities and duties of this position include:**

1. Perform system backup on Datapoint and AS/400 computing systems.
2. Operate, utilize and maintain equipment in the Data Center in accordance with installation guidelines.
3. Execute applications programs and operate systems in accordance with established run procedures.
4. Perform other similar duties as directed.

**Required Qualifications:**

1. Must be a high school graduate or have passed the G. E. D. equivalency examination.
2. Additional training in data processing or data processing related experience; or a combination of previous education/training/experience which provides for an equivalent background necessary to perform the work.

Board Approved: 05/20/93  
Revised: 07/29/93  
Revised: 09/15/94  
Revised: 7/21/11

**Job Locator: C-3.1.04**  
**Data Base Specialist**  
**Position Grade: Support Salary Schedule**  
**Evaluated by: Director of Information Services**  
**Director of Information Services or Assigned**  
**Administrator**

**Job Description:**

Maintains and supports the Department of Education (DOE) Student, Staff, and Finance data bases; provides training and support to district and school personnel with respect to state data base requirements; works with district and school staffs in utilizing the district's data as one means of providing the best possible education for our students; creates requested reports utilizing district data; provides basic programming support and works with the programming staff to modify and correct software to meet DOE and local data base needs.

**Responsibilities and duties of this position include:**

1. Assist school data entry operators and student information administrators with data entry procedures to meet DOE and local reporting requirements.
2. Determine accuracy of data on the Student, Staff and Finance databases by using the AS/400 Query facility to inspect and review data.
3. Read, coordinate, duplicate and distribute changes received from the DOE, and provide training to appropriate personnel.
4. Process, edit, and transmit Student, Staff, and Finance data to the DOE. Make decisions on corrective activity to resolve edit, validation and exception errors, and assist district and school personnel with corrections.
5. Maintain Job Control Language (JCL) to send and receive data base files and receives state reports. Distribute reports to appropriate district and school personnel.
6. Modify programs related to the Student, Staff and Finance databases. Work with the programming staff to develop user defined applications.
7. Develop a regular training schedule for those responsible for maintaining the district databases.
8. Perform other similar or related duties as assigned.

**Required Qualifications:**

1. Bachelor's Degree in Computer Science or related field, or training and experience equivalent to the above.
2. Three years experience in data processing and organizational skills; or three years of experience utilizing DOE databases; or a combination or previous education/training/experience which provides for an equivalent background necessary to perform the work.

Board Approved: 05/20/93  
Revised: 09/15/94  
Revised: 03/19/98  
Revised: 7/21/11

**Job Locator: C-3.1.06**  
**Programmer/Analyst**  
**Position Grade: Support Salary Schedule**  
**Evaluated By: ~~Director of Information~~**  
**Services Director of Information Services**  
**or Assigned Administrator**

**Job Description:**

Supports the information needs of the school district by providing computer programs that meet the needs of the system users and fulfill other system requirements. Maintains and enhances existing application systems of the district. Performs programming functions. Designs computer systems as prescribed by administration and under the direction of the Director of Information Services and the Supervisor of Data Processing.

**Responsibilities and duties of this position include:**

1. Utilizes district programming standards to code, test and implement application programs.
2. Performs modifications and enhancements to current systems as directed.
3. Investigates potential program errors and makes necessary corrections.
4. Designs computer based information systems following prescribed specifications.
5. Creates and maintains detailed programming and procedural documentation.
6. Coordinates with users to validate any new or modified programs.
7. Maintains work environment and utilizes resources effectively to meet development deadlines.
8. Performs other duties of a similar nature or level.

**Required Qualifications:**

1. Requires a minimum of a vocational or technical training in computer science, programming or related subject; two to three years experience in programming, systems analysis and design; or an equivalent combination of education/training/experience which provides the background necessary to perform the work.
2. Must be a high school graduate or have passed the G . E . D. equivalency examination.

Board Approved: 05/20/93  
Revised: 07/29/93  
Revised: 09/15/94  
Revised: 7/21/11

**Job Locator: C-3.1.07**  
**Service Desk Assistant**  
**Position Grade: Support Salary Schedule**  
**Evaluated By: ~~Computer Operations Manager~~**  
**Director of Information Services or Assigned**  
**Administrator**

**Job Description:**

Performs various tasks including operating the Data Center Service Desk, serving as back-up for the Computer Operator, and assisting in records management.

**Responsibilities and duties of this position include:**

1. Operate the District Data Center Service Desk, including receiving telephone calls from clients and depending on their problem, assisting them on-line or entering information into a trouble reporting system to then direct the problem to someone else to provide assistance.
2. Serve as backup for the Computer Operator when the Computer Operator is on leave. This requires that the person holding this position may have to work overtime or may have to shift their working day to the hours of the Computer Operator.
3. This responsibility requires that the individual holding this position be able to perform the same duties as the Computer Operator and meet the same job qualifications.
4. Perform operator duties during the regular day as needed.
5. Perform other duties of a similar nature.

**Required Qualifications:**

1. Three years experience in computer operations or service desk assistant or a combination of previous education, training, or experience which provides for an equivalent background necessary to perform the work.
2. Must be a high school graduate or have passed the G. E. D. equivalency examination.
3. Data entry and keyboard skills.
4. Ability to deal with clients in an effective and courteous manner.

Board Approved: 5/20/93  
Revised: 7/29/93  
Revised: 9/15/94  
Revised: 2/16/95  
Revised: 7/21/11

**Job Locator: C-3.1.08**  
**Technical Specialist**  
**Position Grade: Support Salary Schedule**  
**Evaluated By: Director of Information**  
**Services or Assigned Administrator**

**Job Description:**

Investigates all computer, network, and telecommunication related equipment problems and determines actions to be taken in order to resolve problems; installs new computer, network, and telecommunication equipment and accomplishes the relocation of equipment as requested by Administration. Provides leadership in complex installations.

**Responsibilities and duties of this position include:**

1. Relocate computer, network and telecommunication equipment throughout the district and/or assigned work site as requested by Administration.
2. Perform the functions of team leader in the installation of wiring and peripheral hardware necessary to build both Local Area and Wide Area Networks (LAN's and WAN's).
3. Coordinate, make assignments, and monitor projects involving one or more technicians.
4. Perform network administration duties on Windows NT LAN software and determine appropriate hardware and software configurations.
5. Oversee the installation of software packages as requested throughout the district and/or assigned work site and determine the appropriate configuration of the software.
6. Investigate computer, network and telecommunication equipment problems. Work with Service Desk personnel and/or other departments as appropriate to notify warranty vendors or arrange repair as necessary.
7. Maintain accurate property records for equipment and capitalized software.
8. Perform other similar or related duties as assigned.

**Required Qualifications:**

1. Must be a high school graduate or have passed the GED equivalency examination.
2. Post high school training in basic electronics.  
Items 3, 4 and 5 below apply only to positions allocated to county wide departments.
3. Must possess a valid Florida Driver's License appropriate for the vehicle/equipment assigned and must maintain same during employment.
4. Must have a safe driving record during employment. Safe driving history shall be interpreted as follows: On a license record search on accumulation of points totaling eight (8) or more in any 12-month period within the three (3) years immediately preceding the record search; and no conviction for DUI within the seven (7) years immediately preceding the record search. A no contest plea shall be considered the same as a conviction.
5. Must maintain a safe driving record while employed.
6. Three years experience in installation of computer equipment; trouble shooting hardware problems, minimal programming experience; use of diagnostic software and equipment; or a combination of previous education/training/experience which provides for an equivalent background necessary to perform the work.

Board Approved: 6/18/96  
Revised: 3/19/98  
Revised: 3/21/02  
Revised: 7/21/11

**Job Locator: C-3.1.10**

**Network Specialist**

Position Grade: Support Salary Schedule

Evaluated By: ~~Computer Operations Manager~~ **Director of Information Services or Assigned Administrator**

**Job Description**

Installs, configures, and maintains new and existing servers and networks. Investigates all server, server-related network, and physical connectivity related problems and determines proper actions to be taken in order to resolve problems with least amount of downtime and data loss. Provides planning and leadership on networking projects.

**Responsibilities and duties of this position include:**

1. Installs server and network equipment throughout the district
2. Installs, configure, and maintain server services for Windows NT/Windows 2000/Windows XP such as DHCP, DNS, WINS, Terminal Services, IIS, Telnet, TFTP, etc.
3. Installs, configures, and maintains Exchange 2000 and SQL 2000 using Active Directory and other management MMC snap-ins.
4. Installs new software and hardware as necessary on the servers throughout the district.
5. Investigates server, network, and software / OS related problems. Works with appropriate vendor to resolve problems or arrange for repair as necessary.
6. Assigns appropriate levels of control (Through OU management) to members of the Tech Advisors / School Network Administrators group.
7. Monitors, investigates, and repairs potential problems as reported through WinNT / Windows 2000 Event Viewer.
8. Maintains NT user accounts, Windows 2000 Organizational Units, logon and logoff scripts.
9. Supports all server users.
10. Troubleshoots basic router / switch related connectivity issues.
11. Researches, evaluates, and makes suggestions as required and/or necessary with regard to new software and hardware solutions.
12. Perform other duties as assigned.

**Required Qualifications:**

1. Must be a high school graduate or have passed the GED equivalency examination.
2. Post high school training in Network Administration / Design.
3. Must have at least One (1) year experience with Windows 2000 Active Directory.
4. Must have experience with Network Administration on a current or recent Network operation system. Must have experience designing, deploying, and administering Exchange 2000 and SQL 2000 or similar SQL services such as MySQL, Sybase, Oracle, etc...
5. Must possess a valid Florida Driver's License appropriate for the vehicle/equipment assigned and maintained.
6. Must have a safe driving record during employment. Safe driving history shall be interpreted as follows: On a license record search no accumulation of points totaling eight (8) or more within any 12-month period within the three (3) years immediately preceding the record search; and no conviction for DUI within the seven (7) years immediately preceding the record search. A no contest plea shall be considered the same as a conviction.

**Preferred Qualifications**

1. Preferably a CCNA or minimum One (1) year similar work experience and/or A+ Certification.
2. Experience in HTML, ASP, C++, Visual Basic 6, VB Script, VBA, and PHP helpful.
3. Experience with Dell and IBM servers helpful.

Board Approved: 9/19/02

Revised: 3/16/06, 7/21/11

**Job Locator: C-3.1.11**  
**Network Security Specialist**  
**Position Grade: Support Salary Schedule**  
**Evaluated by: ~~Computer Operations~~ Director of**  
**Information Services or Assigned Administrator**

Is responsible for developing and implementing data security systems that will provide detection, prevention, and containment and deterrence mechanisms to protect and maintain the integrity of data files throughout the school district. Is responsible for ensuring that our users have access to only educationally relevant Internet sites.

**Responsibilities and duties of this position include:**

1. Develops and maintains policies, procedures and standards that are designed to protect computer programs, data bases and data files from unauthorized or accidental duplication, modification, or destruction.
2. Establishes and maintains correct access rules defining who had permissions to which data sets and under what circumstances. These rules will be maintained in servers, routers, fire walls, filters and applications.
3. Refines and implements the current data security plan according to established time lines.
4. Presents information to management and makes recommendations for technical security architecture changes and resources (e.g., hardware, software and telecommunication equipment) to ensure equipment/software meets current and future requirements.
5. Provides technical and functional leadership on complex projects.
6. Works with departments and schools to solve security problems with available technologies.
7. Maintains controls to limit virus exposure and regularly scans critical IT assets for the existence of new virus threats. Develops procedures to ensure that all desktops, servers and network devices have the latest virus definitions and system updates.
8. Creates, develops and maintains a security awareness program that provides communication on security best practices and the effect they have on the school district.
9. Monitors/subscribes to alerting services that provide up to the minute advisories on potential threats. Analyzes the applicability and risk associated with each of the advisories based on the IT infrastructure.
10. Performs self-assessments to validate that all the latest security patches have been applied and all systems have been security hardened with the minimal services required to perform the necessary functionality.
11. Develops procedures to quickly recover damaged files/servers in the event of a malicious or inadvertent attack.
12. Develops a regularly scheduled security reporting system that identifies breaches and documents the current security environment.
13. Performs other duties of a similar nature as assigned.

**Required Qualifications:**

1. Must be a high school graduate or have passed the GED equivalency examination.
2. Three (3) years experience.
3. Must possess expert technical knowledge of the hardware and software associated with LANs, WANs and telecommunication systems (e.g., routers, switches, firewalls, patch panels, modems, LAN/WAN communication protocols, Server OS, desktop operating environments, various transmission systems and associated management software. Microsoft Certified Systems Engineer, Cisco Certified Network Administrator, and A+ certifications are highly desirable.
4. Excellent interpersonal, communications, and project management skills.
5. Ability to work independently.
6. Ability to profile viruses and Trojan horse programs.
7. Must possess a valid Florida Driver's License appropriate for the vehicle/equipment assigned and maintained.
8. Must have a safe driving record during employment. Safe driving history shall be interpreted as follows: On a license record search no accumulation of points totaling eight (8) or more within any 12-month period within the three (3) years immediately preceding the record search; and no conviction for DUI within the seven (7) years immediately preceding the record search. A no contest plea shall be considered the same as a conviction.
9. Must maintain a safe driving record while employed.

Board Approved: 9/19/02, 7/21/11

**Job Locator: C-3.8.30**  
**Telecommunications Specialist**  
**Position Grade: Support Salary Schedule**  
**Evaluated By: Computer Operations Manager-Director of**  
**Information Services or Assigned Administrator**

**Job Description:**

Perform skilled to advanced telecommunication work in various installation, repair, maintenance and service tasks for the school district's telecommunication systems, which may include diagnosing issues unable to be resolved by lesser skilled technician personnel. Work areas include, but are not necessarily limited to, cabling, wiring and connectivity, local and wide area networks, internet access, and telephone systems.

**Responsibilities and duties of this position include:**

1. Performs skilled to advanced telecommunication work in various office and electronics technology installation, repair, maintenance and service tasks for the school district's telecommunications systems, such as cabling, wiring, communication jacks, cable connectors, boxes and face plates, fuses.
2. Provides lead worker technical assistance and, when required, instruction to other technician personnel to include training in all facets of telecommunications installations.
3. Responds to complaints and service requests; identifies and resolves issues relating to hardware and distribution connections, i.e., damaged cabling/wiring, line static, voice issues, faulty transmissions.
4. Provides on site diagnostic and installation and repair service; determines safe and efficient routing and installation methods.
5. Modifies or creates new diagrams according to new requirements. Expands and reconfigures wiring systems and locations as required by evolving/modifying customer/user requirements.
6. Coordinates assigned projects with other technicians or district personnel as applicable in a manner to minimize disruption in routine district activities, to include reviewing and/or preparing records and documentation regarding duties, such as service request forms, work orders, project estimates, project maps and diagrams.
7. Gathers and maintains inventory of surplus telecommunications equipment.
8. Performs other duties of a similar nature as assigned.

**Required Qualifications:**

1. Must be a high school graduate or have passed the GED equivalency examination.
2. Three years experience in the installation and maintenance of telecommunication equipment; ability to use diagnostic software and equipment to analyze and repair hardware problems; or a combination of previous education/training/experience which provides for an equivalent background necessary to perform the work.
3. Must possess a valid Florida Driver's License appropriate for the vehicle/equipment assigned and must maintain same during employment.
4. Must have safe driving history prior to employment. Safe driving history shall be interpreted as follows: On a license record research, no accumulation of points totaling 8 or more in any 12-month period within three (3) years immediately preceding the record search; and no conviction for DUI within seven (7) years immediately preceding the record search. A no-contest plea shall be considered the same as a conviction.
5. Must maintain a safe driving record while employed.

Board Approved: 2/24/05  
Revised: 7/21/11



**Job Locator: C-3.8.41**  
**TERMS Support Assistant**  
**Position Grade: Support Salary Schedule**  
**Evaluated By: ~~Chief Information Officer~~**  
**Director of Information Services or**  
**Assigned Administrator**

**Job Description:**

Provides assistance in the use of the TERMS student application for all district clients, staff and personnel.

**Responsibilities and duties of this position include:**

1. Answers telephone and responds to general questions associated with TERMS student application software.
2. Identifies initial appropriate action for TERMS users and clients.
3. Assists in the communication between school based personnel and district technical support regarding service related problems to inform management of service related problems.
4. Prepares weekly trouble reports for management to track needs.
5. Maintains TERMS student application job procedures and IS Policies relating to the use of TERMS by updating district maintained documents.
6. Compiles and publishes the Information Services documentation regarding the use of TERMS and the Procedures governing the information flow of TERMS student application.
7. Participates and creates minutes of application support meetings with TERMS student application users.
8. Performs miscellaneous clerical duties such as composing, typing and distributing routine correspondence with reference to the TERMS student application such as recording information; photocopying; scheduling meetings; and filing.
9. Performs other duties of a similar nature or level.

**Required Qualifications:**

1. Five years experience in using TERMS student application. A combination of previous education, training, or experience which provides for an equivalent background necessary to perform the work may be substituted.
2. Must be a high school graduate or have passed the G. E. D. equivalency examination.
3. Pass the secretarial/clerical skills test.
4. Data entry and keyboard skills.
5. Proficiency in using MS Word, Excel, and PowerPoint

**Desired Qualifications**

1. Ability to deal with clients in an effective and courteous manner.
2. Ability to work independently.

Board Approved: 6/19/08  
Revised: 7/21/11

**Job Locator: C.3.8.37**

**Technology Support Assistant**

Position Grade: Support Salary Schedule

Evaluated By: ~~Assigned Principal~~ **Director of Information Services or Assigned Administrator**

**Job Description**

Provides assistance to ~~Information Services (I.S.) school Principal,~~ **technical specialists,** designated school technology leaders, and the school technology committee to deliver “just in time” support to ensure campus staff has technology resources available at all times. Maintains campus LANs and troubleshoots computer hardware and software issues. ~~Works with I.S. to i~~ **Implements** new hardware, software, and related technology.

**Responsibilities and duties of this position include:**

1. Assists with installations, and configuration of school networks, including servers, operating systems, application software, workstations, network electronics, and cabling, assists with basic installations of basic and program related technology devices, including adaptive devices.
2. Troubleshoots existing network systems, including major and minor hardware maintenance, upgrades, and repairs for workstations, file servers, network hardware, peripherals, and operating systems.
3. Assists teachers and staff in the operation of computers, other hardware, and the network system pertaining to technology literacy, such as email, operating systems, word processing, spreadsheets, etc.
4. ~~Serves as primary campus contact for the Information Services Help Desk.~~
4. Ensures appropriate physical and electronic/software security for all hardware and network equipment, including password maintenance.
5. ~~Assists in backing up all servers, and maintaining logs and tape rotation schedules,~~
5. Assists I.S. in the administration of all users in the domain and provides appropriate levels of security, including printer services, access and backups for all users.
6. Assists in maintaining hardware and software inventories, including recommending obsolete or inoperative equipment to be removed from inventory (surplus.)
7. Monitors adherence to the District Technology Plan, Acceptable Use Policy, copyright laws, and technology guidelines.
8. Performs other duties as requested by assigned Principal or I.S.

**Required Qualifications:**

1. Must be a high school graduate or have passed the GED equivalency examination.
2. Post high school training or experience in network and technology support.
3. Technical proficiency in network and technology support certified by IS administrator.
4. Must possess a valid Florida Driver’s License appropriate for the vehicle/equipment assigned and maintained.
5. **Must have safe driving history prior to employment. Safe driving history shall be interpreted as follows: On a license record search, no accumulation of points totaling 8 or more in any 12-month period within the three (3) years immediately preceding the record search; and no conviction for DUI within the seven (7) years immediately preceding the record search. A no-contest plea shall be considered the same as a conviction.**
6. **Must maintain a safe driving record while employed.**

**Desired Qualifications:**

1. Associates Degree in Computer Science or related field.
2. MCP, MCDST, or other Microsoft certification.
3. Experience in an educational setting.

Board Approved: 6/20/06  
Revised: 9/21/06, 7/21/11

### **III. INSTRUCTIONAL ACTIONS 2010-2011**

#### **A. Resignations**

Dick, Shelly A  
.9 Title I

GPE

Effective 05/24/11 Redesignate from 1.0 Title I

### III. INSTRUCTIONAL ACTIONS 2010-2011

#### B. Resignations/Retirements/Conclude Employment

Abt, Mary R Gr 2 (.4 only)	CEB	Effective 06/09/11	Resignation
Avery, Sherry C Gr 4	LES	Effective 06/09/11	Resignation
Burch, Geneva A DOP	SBJ	Effective 06/09/11	Retirement
Comeau, Robyn L Science	FIH	Effective 06/09/11	Resignation
Diamond, Kelly F Lang Arts	RHS	Effective 06/09/11	Resignation
Epperson, Sarah M Math	OPJ	Effective 06/09/11	Resignation
Fitchette, Holly D French	FIH	Effective 06/09/11	Resignation
Gilloon, Kathy J Library/Media Spec	FIE	Effective 06/09/11	Retirement
Gorman, Patricia O Spanish	OPH	Effective 06/09/11	Retirement
Johnson, Sarah H Hosp/Homebound	ESE	Effective 06/09/11	Retirement
Jones, Hope C Soc Studies	LAJ	Effective 06/09/11	Resignation
Powers, Virginia L Art	TBE	Effective 06/09/11	Resignation
Pugh, Nathan W Lang Arts	GCJ	Effective 06/20/11	Deceased

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### C. Appointments

Adamek, Ashley F Lang Arts	OHS	Effective 08/09/11	10 mos	AC
Adkison, Wendi M Gr 5	WEC	Effective 08/09/11	10 mos	AC
Allain-Shipley, April S Gr 1	DIS	Effective 08/09/11	10 mos	AC
Bazemore, Tiffany J Gr 6	RVE	Effective 08/09/11	10 mos	AC
Bright, Steven K Soc Studies	OLJ	Effective 08/09/11	10 mos	AC
Buonopane, Karen M Lang Arts/Rdg OF	RHS	Effective 08/09/11	10 mos	AC
Bylock, Alayne H Gr 6	LSE	Effective 08/09/11	10 mos	AC
Capes, Pebbles P Gr 2	GPE	Effective 08/09/11	10 mos	AC
Day, Joclyn E Pre K-KG-EBD	AES	Effective 08/09/11	10 mos	AC
Dickinson, Lynn M Health Occ	KHH	Effective 08/09/11	10 mos	AC
Drawdy, Kelley E Family/Cons Ed	OLJ	Effective 08/09/11	10 mos	AC
Evatt, Lorraine P Gr 6	WES	Effective 08/09/11	10 mos	AC
Ferguson, Mary B Inclusion	FIH	Effective 08/09/11	10 mos	AC
Graham, Paula M Gr 1	GPE	Effective 08/09/11	10 mos	AC
Gulino, Angela L Kindergarten	TES	Effective 08/09/11	10 mos	AC
Hall, Jennifer E Rdg Resource	POE	Effective 08/09/11	10 mos	AC
Hendricks, Lindsay Inclusion	RVE	Effective 08/09/11	10 mos	AC

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### C. Appointments

Hoppen, Melissa J Gr 1	POE	Effective 08/09/11	10 mos	AC
Hornby, Cynthia J Science	WES	Effective 08/09/11	10 mos	AC
Jensen, Heidi N DOP	OPJ	Effective 08/09/11	10 mos	AC
Knotts, Kristen D Gr 5	TES	Effective 08/09/11	10 mos	AC
Lazzaro, Jennifer L Kindergarten	POE	Effective 08/09/11	10 mos	AC
Leslie, Michelle A Science	OLJ	Effective 08/09/11	10 mos	AC
MacNabb, Blair E Inclusion	LES	Effective 08/09/11	10 mos	AC
Mimbs, Sarah E Math	KHH	Effective 08/09/11	10 mos	AC
Montijo-Cepeda, Milybet Rdg OF	OHS	Effective 08/09/11	10 mos	AC
Occhiogrosso, Sheila B Science	OPJ	Effective 08/09/11	10 mos	AC
Petrelli, Treena M Inclusion	TBE	Effective 08/09/11	10 mos	AC
Plyler, Tina A Math	OHS	Effective 08/09/11	10 mos	AC
Preston, Calli K .8 Title I	WEC	Effective 08/09/11	10 mos	AC
Ranieri, Erin L Kindergarten	TES	Effective 08/09/11	10 mos	AC
Smith, Christina L Autism	RHS	Effective 08/09/11	10 mos	AC
Swartz, Kathleen A LI	OLJ	Effective 08/09/11	10 mos	AC
Tillis, Shelly M Family/Cons Ed	OHS	Effective 08/09/11	10 mos	AC

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### C. Appointments

Wilkes, Amanda B Inclusion	OPE	Effective 08/09/11	10 mos	AC
Williams, Christine J Kindergarten	POE	Effective 08/09/11	10 mos	AC
Yost, Rhoda L Gr 4	LAE	Effective 08/09/11	10 mos	AC
Yost, Jessica M Kindergarten	DIS	Effective 08/09/11	10 mos	AC

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### D. RE-APPOINTMENTS

Aragona, Diego	OPH	Effective 08/09/11	PSC
Bleau, Chera F LA/ESOL OF	G CJ	Effective 08/09/11	AC
Bradley, David	LSJ	Effective 08/09/11	AC
Bunn, Randy C	MCE	Effective 08/09/11	PSC
Butler, Jennifer L	OHS	Effective 08/09/11	PSC
Butts, Cheryl T	MCE	Effective 08/09/11	CC
Carpenter, Mark L	MHS	Effective 08/09/11	CC
Creel, Lydia M	RHS	Effective 08/09/11	PSC
Dickerson, Alison M	BLC	Effective 08/09/11	PSC
Dicks, Karen L 40%	KHE	Effective 08/09/11	AC
Dingman, Stacy L	LSJ	Effective 08/09/11	AC
Drawdy, Kimberly D	BLC	Effective 08/09/11	AC
Dukes, Julie B	PES	Effective 08/09/11	AC
Farmer, Carrie E	CEB	Effective 08/09/11	AC
Green, Kathryn M	LSJ	Effective 08/09/11	AC
Guzak, Brande L 60%	WEC	Effective 08/09/11	AC
Harris, Melanie D	LSJ	Effective 08/09/11	AC
Hauhe, Sarah L	POE	Effective 08/09/11	AC
Jindra, Julie E 40%	CEB	Effective 08/09/11	AC
Johnston, Tracy D	TBE	Effective 08/09/11	AC
Lloyd, Bethany L	RHS	Effective 08/09/11	AC
Mattox, Jesse A	KHH	Effective 08/09/11	PSC
Moore, W Stanley	Inst Res	Effective 08/09/11	AC
Moses, Elizabeth A	LES	Effective 08/09/11	AC
Mulcahy, Jennifer E	AES	Effective 08/09/11	AC



### III. INSTRUCTIONAL ACTIONS 2011-2012

#### D. RE-APPOINTMENTS

Powers, Walter A	MHS	Effective 07/27/11	PSC
Propper, Charles D	KHH	Effective 08/09/11	PSC
Rainer, Cara L	WES	Effective 08/09/11	PSC
Tracey, Constance S	DIS	Effective 08/09/11	AC
Webb, Patricia H	LAJ	Effective 08/09/11	PSC
Waite, Jesse T	OPH	Effective 08/09/11	PSC
Wyrick, Christina E	TES	Effective 08/09/11	AC

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### E. Transfers

Alt-Revels, Joette A Rdg OF/ESOL OF	OHS	Effective 08/09/11 transfer from Gr 1/ESOL OF (CGE)
Bradley, William L Lang Arts	FIH	Effective 08/09/11 transfer from Soc Studies (MHS)
Carter, Mary K Rdg Coach	Rdg Dept	Effective 08/09/11 transfer from Intervention Coach (Rdg Dept)
Celis, Frances Counselor 11 mth	OHS	Effective 07/27/11 transfer from Counselor 11 mth (MHS)
Hartley, Donna P Counselor	MHS	Effective 08/09/11 transfer from Counselor (OHS)
Hester, Shawn Y Gr 1	SPC	Effective 08/09/11 transfer from Inclusion (MCE)
Jackson, Lewis N Science/ESOL OF	OLJ	Effective 08/09/11 transfer from Inclusion/ESOL OF (GCJ)
Parrish, Donna N Rdg Coach	Rdg Dept	Effective 08/09/11 transfer from Intervention Coach (Rdg Dept )
Petrosky, Heather L Curr Coach	SBJ	Effective 08/09/11 transfer from Intervention Coach (Rdg Dept)
Stewart, Trisha S Kindergarten	SPC	Effective 08/09/11 transfer from Kindergarten (MCE)
Turner, Autumn K Math	OLJ	Effective 08/09/11 transfer from Gr 6 (DIS)
Verrilli, Kimberly L Spec Curr 11 mth	SI/PD	Effective 07/27/11 transfer from Math 10 mth (OHS)
Walsh, Sharon K Rdg Coach	Rdg Dept	Effective 08/09/11 transfer from Intervention Coach (Rdg Dept )

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### F. Redesignations

Adams, Hally Inclusion/Math OF	MHS	Effective 08/09/11 Redesignate from Inclusion
Baker, Tina L Science/Gifted OF	LAE	Effective 08/09/11 Redesignate from Science
Bennett, Kimberly A CEB/Gr 6 (error on June Board)	CEB	Effective 08/09/11 Redesignate from LES/Gr 6
Castellini, Katherine Inclusion/Math OF/Sci OF	MHS	Effective 08/09/11 Redesignate from Inclusion
Clarke, James DOP/Sci OF	CHS	Effective 08/09/11 Redesignate from DOP
Davie, Christina .4 Kindergarten	LSE	Effective 08/09/11 Redesignate from 1.0 Kindergarten
Dickerson, Alison M DOP	BLC	Effective 08/09/11 Redesignate from DOP/SS OF
Dubis, Kimberly .2 Spec-Network Teacher	BLC	Effective 08/09/11 Redesignate from Spec-Network Teacher
Ferraro, Paul EBD/Math OF/Sci OF	BLC	Effective 08/09/11 Redesignate from EBD
Hall, Patrick EBD/Math OF	BLC	Effective 08/09/11 Redesignate from EBD
Hovsepian, Tara J Biology OF	KHH	Effective 08/09/11 Redesignate from Science
Jerningan, Kelly L Lib/Media Spec	LES	Effective 08/09/11 Redesignate from Gr 4
Kelly, Cynthia C 1.0 Speech Clinician	ESE	Effective 08/09/11 Redesignate from .8 Speech Clinician
Nettles, Jeffery Inclusion/Math OF	CHS	Effective 08/09/11 Redesignate from Inclusion
Sime, Andrea ESE-ALT/Sci OF	BLC	Effective 08/09/11 Redesignate from ESE-ALT
Thomas, Janet DOP/Sci OF	FYCA	Effective 07/18/11 Redesignate from DOP
Tracey, Constance S 1.0 Gr 6	DIS	Effective 08/09/11 Redesignate from .6 Gr 6

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### F. Redesignations

Willemsen, Amber D  
Effective 08/09/11

WES

Effective 08/09/11 Redesignate from Effective 05/24/11

Yowell, Shellie  
EBD/LA OF

OPH

Effective 08/09/11 Redesignate from E

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Abramowich, Stanley	RVE	Effective 08/09/11	Tech Coach
Abt, Mary R	CEB	Effective 08/09/11	Tech Coach
Adams, Laura A	POE	Effective 08/09/11	Tech Coach
Adams, Teresa A	SBJ	Effective 08/09/11	Dept Head Gr 5
Addison, Tammey D	KHE	Effective 08/09/11	.5 Dept Head Gr 3
Adler, Susan	CHE	Effective 08/09/11	Dept Head KG
Adolf, Leanne L	BLC	Effective 08/09/11	Dept Head DOP
Aftuck, Martin E	OPH	Effective 08/09/11	Dept Head Soc Studies
Allbritton, Karen R	MBE	Effective 08/09/11	.5 Tech Coach
Altwater, Allison G	ROE	Effective 08/09/11	Dept Head Gr 6
Alvarez, Gregory A	WJH	Effective 08/09/11	Co-Curr Club: FFA
Anderson, Cynthia R	KHH	Effective 08/09/11	Junior Class Sponsor
Andrews, Abbie	CHE	Effective 08/09/11	.5 Inter Team Fac
Anken, Amy L	POE	Effective 08/09/11	Dept Head KG
Ankrom, Cindy	OPH	Effective 08/09/11	.5 Dance
Arend, Krissa S	MHS	Effective 08/09/11	Science Fair
Armstrong, Carla	FIE	Effective 08/09/11	Dept Head Gr 4
Arp, Doris F	GPE	Effective 08/09/11	Inter Team Fac
Arthurs, Allison L	OPH	Effective 08/09/11	Chorus Director
Arvin, Rosanne M	ESE	Effective 08/09/11	Spec, Curriculum 10 mth
Aschinger-Lee, Patricia	FIE	Effective 08/09/11	Dept Head Gr 5
Askelson, Laura	LES	Effective 08/09/11	Dept Head Gr 3
Auletta, Barbara A	MRE	Effective 08/09/11	.5 Dept Head Gr 5
Austin, Bradley J	LAJ	Effective 08/09/11	Academic Coach
Axtell, Grace L	TBE	Effective 08/09/11	Inter Team Fac

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Ayers, Carolyn A	GPE	Effective 08/09/11	Safety Patrol
Baer, Timothy A	MCE	Effective 08/09/11	Dept Head Gr 3
Bailey, Janice C	MCE	Effective 08/09/11	Dept Head Gr 5
Baker, Lisa M	ROE	Effective 08/09/11	.33 Dept Head ESE
Baker, Sarah A	MHS	Effective 08/09/11	Dept Head Soc Studies
Baker, Sarah A	MHS	Effective 08/09/11	Student Council
Baker, Tina L	LAJ	Effective 08/09/11	.5 Science Fair
Bandor, Crystal L	MHS	Effective 08/09/11	Dept Head Science
Barnes, Dolores P	ESE	Effective 08/09/11	Spec, Staffing 10 mth
Barnes, Kathy B	OLJ	Effective 08/09/11	Discretionary
Bartel, Jodi A	PES	Effective 08/09/11	Dept Head KG
Bartholomew, Melanie S	WJH	Effective 08/09/11	Inter Team Fac
Bartie, Paula P	OPH	Effective 08/09/11	Science Fair
Barton, Vava M	OVE	Effective 08/09/11	.5 Inter Team Fac
Baye, Debra J	LAJ	Effective 08/09/11	Dept Head ESE Non-Inc
Beaver, Jr, Jimmie C	MCE	Effective 08/09/11	Dept Head Gr 6
Beck, James A	CHS	Effective 08/09/11	Band Director
Beebe, Mallory M	MHS	Effective 08/09/11	.5 Co-Curr Club: FBLA/HOSA
Begin, Margaret E	MHS	Effective 08/09/11	Dept Head ESE
Begin, Margaret E	MHS	Effective 08/09/11	Dance
Behnken, Maria B	LAJ	Effective 08/09/11	Annual Staff
Behnken, Maria B	LAJ	Effective 08/09/11	Dept Head Voc Ed
Behnken, Maria B	LAJ	Effective 08/09/11	Co-Curr Club: TSA
Bell, Shelley	CHE	Effective 08/09/11	.5 Inter Team Fac
Bice, Heather M	RHS	Effective 08/09/11	Chorus Director

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Bice, Heather M	Inst Sec	Effective 08/09/11	.5 Music Festival Coord
Bice, Joshua D	RHS	Effective 08/09/11	Senior Class Sponsor
Billiot, Rebecca R	OLJ	Effective 08/09/11	Dept Head Reading
Bishop, David H	OVE	Effective 08/09/11	Tech Coach
Blajian, Melanie	GPE	Effective 08/09/11	Tech Coach
Bohn, Laura	DIS	Effective 08/09/11	.5 Safety Patrol
Bohn, Laura	DIS	Effective 08/09/11	.5 Dept Head ESE
Bolebruch, Jennifer L	AES	Effective 08/09/11	Dept Head Gr 3
Bolla, Mary S	AES	Effective 08/09/11	Dept Head Gr 5
Bonds, Gary A	LAJ	Effective 08/09/11	.5 Dept Head Electives
Bonham, Stephanie R	PES	Effective 08/09/11	Dept Head ESE
Borko, Jason M	KHH	Effective 08/09/11	Dept Head Lang Arts
Borum, Amanda J	SBJ	Effective 08/09/11	Dept Head Gr 3
Bossinger, Robin M	WES	Effective 08/09/11	Discretionary
Bowles, Catharine R	WJH	Effective 08/09/11	Co-Curr Club: FBLA
Boyer, Michael F	CHS	Effective 08/09/11	Co-Curr Club: NJROTC
Boyer, Walter S	LSJ	Effective 08/09/11	Band/2 events
Boyer, Walter S	LSJ	Effective 08/09/11	Band Director
Bragg, Regina M	SLE	Effective 08/09/11	Discretionary
Brannon, Kathy J	OPH	Effective 08/09/11	Cheerleading Varsity
Brashear, Sandra D	ROE	Effective 08/09/11	Dept Head Gr 1
Brazelton, Robin R	CHS	Effective 08/09/11	Chorus Director
Bridges, Amy L	MHS	Effective 08/09/11	.5 Co-Curr Club: FFA
Brooks, Lucinda S	TBE	Effective 08/09/11	.5 Dept Head KG
Brown, Anita L	MCE	Effective 08/09/11	Dept Head ESE

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Brown, Leslie K	MBE	Effective 08/09/11	Dept Head Gr 5
Browning, Gail P	LAJ	Effective 08/09/11	Activities Prog
Brusen, Denise N	WJH	Effective 08/09/11	.5 Future Ed of America
Buchanan, Douglas J	CHS	Effective 08/09/11	Dept Head Fine Arts
Buchanan, Janet L	CHS	Effective 08/09/11	Dept Head History
Buffington, Amanda N	RHS	Effective 08/09/11	Flag Sponsor
Bumpers, Sherry L	LSJ	Effective 08/09/11	Dept Head Lang Arts
Buonopane, Karen M	RHS	Effective 08/09/11	Newspaper Staff
Burleson, Judith J	KHH	Effective 08/09/11	Dept Head ESE
Burrell, Tara L	ROE	Effective 08/09/11	.5 Dept Head KG
Burris, Tracy	CGE	Effective 08/09/11	Dept Head Gr 2
Buxton, Lisa A	KHE	Effective 08/09/11	.5 Dept Head Gr 6
Byers, Connie	LES	Effective 08/09/11	Science Fair
Calcote, Glenn W	MRE	Effective 08/09/11	Elem Perf/Prod
Caldwell, Kimberly A	MBE	Effective 08/09/11	Dept Head KG
Cambron, Christopher T	ROE	Effective 08/09/11	Safety Patrol
Campbell, Charlynn W	CHS	Effective 08/09/11	Science Fair
Campos, Danielle L	ROE	Effective 08/09/11	Dept Head Gr 3
Cannon, Ivy	CHE	Effective 08/09/11	Dept Head Gr 3
Canova-Draney, Shannon M	KHE	Effective 08/09/11	Elem Perf/Prod
Capes, Pebbles P	GPE	Effective 08/09/11	.5 Dept Head Gr 2
Carberry, Debbie L	LAE	Effective 08/09/11	.5 Dept Head Gr 2
Carella, Michelle A	MCE	Effective 08/09/11	Inter Team Fac
Cargill, Kathleen	FIE	Effective 08/09/11	Inter Team Fac
Carmichael, Denise	CGE	Effective 08/09/11	Dept Head Gr 3



### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Carpenter, Melissa C	OLJ	Effective 08/09/11	Cheerleading JH
Carpenter, Theresa J	PES	Effective 08/09/11	.5 Tech Coach
Carroll, Victoria	CHE	Effective 08/09/11	Dept Head Gr 2
Carson, Carol J	KHE	Effective 08/09/11	.5 Dept Head Gr 3
Carter, Debra L	PES	Effective 08/09/11	Science Fair
Cassidy, Myra	OPH	Effective 08/09/11	National Beta Club
Castelli, Barbara J	SS	Effective 08/09/11	Spec, Attend/Soc 10 mth
Castellini, Katherine A	MHS	Effective 08/09/11	Junior Class Sponsor
Castellini, Katherine A	MHS	Effective 08/09/11	National Beta Club
Castleberry, Stephanie B	SBJ	Effective 08/09/11	Tech Coach
Champagne, Timothy J	CHS	Effective 08/09/11	Co-Curr Club: FBLA
Champagne, Timothy J	CHS	Effective 08/09/11	Dept Head Voc Ed
Champagne, Timothy J	CHS	Effective 08/09/11	.5 Senior Class Sponsor
Chandler, Caroline	RVE	Effective 08/09/11	Dept Head Gr 5
Charbonneau, Carla A	ROE	Effective 08/09/11	Dept Head Gr 2
Cheatwood, Cynthia K	OPJ	Effective 08/09/11	.5 Co-Curr Club: History
Cheatwood, Cynthia K	OPJ	Effective 08/09/11	.5 Dept Head Soc Studies
Chisholm, Diane G	TBE	Effective 08/09/11	.5 Dept Head Gr 4
Christoph, Jerry M	MHS	Effective 08/09/11	Sophomore Class Sponsor
Christopher, Nakia M	PES	Effective 08/09/11	Dept Head Gr 5
Church, Suzanne P	SS	Effective 08/09/11	Spec, Attend/Soc 10 mth
Clampitt, Alice M	MRE	Effective 08/09/11	Dept Head Gr 1
Clance, Sandra E	KHE	Effective 08/09/11	.5 Safety Patrol
Clark, Cody M	KHE	Effective 08/09/11	Inter Team Fac
Clark, Courtney	DIS	Effective 08/09/11	Dept Head Gr 2

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Clark, Joy M	AES	Effective 08/09/11	Tech Coach
Cloud, Kristi J	TBE	Effective 08/09/11	.5 Dept Head Gr 5
Clyatt, Timothy R	BLC	Effective 08/09/11	Annual Staff JH
Cobleigh, Karen A	LAE	Effective 08/09/11	Dept Head Gr 4
Cobleigh, Karen A	LAE	Effective 08/09/11	.5 Discretionary
Coddington, Andrea F	OLJ	Effective 08/09/11	Co-Curr Club: Art
Coker, Linda	RVE	Effective 08/09/11	Dept Head Gr 1
Cole, Michele L	OLJ	Effective 08/09/11	Chorus Director
Conley, John C	OLJ	Effective 08/09/11	Dept Head Soc Studies
Cooksey, Rebecca E	Inst Div	Effective 08/09/11	.5 Math Field Day Coord
Cordo, Melissa A	AES	Effective 08/09/11	Dept Head ESE
Coursey, Alma S	PES	Effective 08/09/11	Dept Head Gr 1
Cox, Allyson	CHE	Effective 08/09/11	Dept Head Gr 5
Cozort, Robert H	WJH	Effective 08/09/11	Activities Prog
Craig, Tiffany T	CHS	Effective 08/09/11	National Honor Soc
Craig, Tiffany T	CHS	Effective 08/09/11	.5 Drama
Crane, Elizabeth	CGE	Effective 08/09/11	Dept Head KG
Crawford, Connie T	KHH	Effective 08/09/11	Cheerleading JV
Crawford, Connie T	KHH	Effective 08/09/11	Cheerleading JH
Creel, Lydia M	RHS	Effective 08/09/11	National Honor Soc
Creswell, Jennifer A	PES	Effective 08/09/11	Dept Head Gr 6
Crews, Laurienne M	LAJ	Effective 08/09/11	Cheerleading JH
Crittenden, Laurie B	KHH	Effective 08/09/11	Annual Staff HS
Crosby, James M	LAJ	Effective 08/09/11	Math Team
Crosby, James M	LAJ	Effective 08/09/11	Dept Head Math

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Cunningham, Kelly M	KHE	Effective 08/09/11	.5 Dept Head KG
Curry, Jennifer E	LAE	Effective 08/09/11	.5 Dept Head KG
Davis, Amanda	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Davis, Lori A	CHS	Effective 08/09/11	Annual Staff
Davis, Lori D	CHS	Effective 08/09/11	Cheerleading JV
De Marie, Jr, James	MHS	Effective 08/09/11	.5 Senior Class Sponsor
deLong, Charlotte	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Delp, Ronnie M	MHS	Effective 08/09/11	.5 Co-Curr Club: VICA
Devine, Maureen C	OVE	Effective 08/09/11	Dept Head Gr 5
Diamantis, Hope	FIE	Effective 08/09/11	Dept Head Gr 2
Dickey, Sheri L	RHS	Effective 08/09/11	Junior Class Sponsor
Dickinson, Lynn M	KHH	Effective 08/09/11	Co-Curr Club: SAS
Dickinson, Lynn M	KHH	Effective 08/09/11	Cheerleading Varsity
Dicks, Terri A	LAE	Effective 08/09/11	Dept Head Gr 6
Dingman, Jeanne C	KHE	Effective 08/09/11	.5 Dept Head Gr 6
Dingman, Stacy L	LSJ	Effective 08/09/11	.5 Annual Staff
Dixon, Wilnitra L	TBE	Effective 08/09/11	.5 Dept Head Gr 6
Doane, Lana	FIE	Effective 08/09/11	Dept Head Gr 1
Dobbins, Arlena B	SLE	Effective 08/09/11	Dept Head Gr 3
Dobelstein, Susan B	MCE	Effective 08/09/11	Dept Head Kindergarten
Dobson, Priscilla S	POE	Effective 08/09/11	Dept Head ESE
Dockery, Gail M	SBJ	Effective 08/09/11	Inter Team Fac
Doughty, Carol R	POE	Effective 08/09/11	Discretionary
Dowling, Margaret D	ESE	Effective 07/27/11	Spec, ESE Rdg/D. Inst 11 mth
Drawdy, Kelley E	OLJ	Effective 08/09/11	Co-Curr Club: FCCLA

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

DuChemin, Michelle M	LSJ	Effective 08/09/11	Dept Head Fine Arts
DuChemin, Michelle M	LSJ	Effective 08/09/11	Chorus/2 events
DuChemin, Michelle M	LSJ	Effective 08/09/11	Chorus Director
Dufford, Brenda L	CEB	Effective 08/09/11	Dept Head KG
Duffy, Nancy J	WES	Effective 08/09/11	Dept Head Gr 6
Dukes, Patricia P	SI/PD	Effective 07/27/11	Spec, Curriculum 11 mth
Dukes, Patricia P	Inst Div	Effective 08/09/11	Spelling Bee Coord
Dunlap, Denise B	SLE	Effective 08/09/11	Dept Head ESE
Dyal, Amy M	LAJ	Effective 08/09/11	Dept Head Lang Arts/Rdg
Dykes, Kim A	KHH	Effective 08/09/11	Activities Prog
Eason, Billie B	TES	Effective 08/09/11	.5 Science Fair
Edmond, Leslie	RVE	Effective 08/09/11	Dept Head Gr 4
Ellis, Betsy	CHE	Effective 08/09/11	Dept Head Gr 6
Ellis, Betsy	CHE	Effective 08/09/11	Science Fair
Elmore, Heather M	OVE	Effective 08/09/11	Dept Head KG
Emlano, Noemie I	AES	Effective 08/09/11	Elem Perf/Prod
English, Melissa C	LAE	Effective 08/09/11	Dept Head Gr 3
English, Robert B	TES	Effective 08/09/11	Dept Head Gr 6
English, Robert B	TES	Effective 08/09/11	.5 Science Fair
Evans, Lisa J	MHS	Effective 08/09/11	Dept Head Math
Fagan, Dylan E	OPH	Effective 08/09/11	Dept Head Lang Arts
Fagen, Tara	RVE	Effective 08/09/11	.35 Dept Head ESE
Fatima, Batul	GPE	Effective 08/09/11	Dept Head Gr 6
Fehrs, Lillian R	LSJ	Effective 08/09/11	Dept Head Reading
Filz, Michael D	GCJ	Effective 08/09/11	Dept Head Science

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Filz, Michael D	GCJ	Effective 08/09/11	Discretionary
Flesher, Melissa S	OVE	Effective 08/09/11	Dept Head Gr 1
Ford, Michael J	Inst Div	Effective 08/09/11	Elem Track Coord
Ford-Hudson, Susan D	SBJ	Effective 08/09/11	.5 Dept Head Gr 4
Fortune, Sarah A	RHS	Effective 08/09/11	.5 Drama
Fox, Janet E	LAE	Effective 08/09/11	.5 Dept Head KG
Frampton, Melissa S	KHH	Effective 08/09/11	National Honor Soc
Freeman, Chelsea K	TBE	Effective 08/09/11	.5 Dept Head Gr 5
Frew, Kimberly L	MHS	Effective 08/09/11	.5 Dept Head Lang Arts
Frisbee, Jennifer H	ROE	Effective 08/09/11	.5 Dept Head KG
Galvan, Nicole L	MBE	Effective 08/09/11	Dept Head Gr 1
Garcia, Linda M	CHS	Effective 08/09/11	.5 Dept Head ESE
Geeser, Melanie L	OPE	Effective 08/09/11	Dept Head Gr 5
Geisler, June A	GPE	Effective 08/09/11	Dept Head Gr 5
Gemmill, Melissa B	TES	Effective 08/09/11	Dept Head Gr 5
Giannini, Karen A	MCE	Effective 08/09/11	Dept Head Gr 4
Gillespie, Amanda L	OPH	Effective 08/09/11	Junior Class Sponsor
Gilpin, Terri J	MCE	Effective 08/09/11	Tech Coach
Glenn, Rena T	GCJ	Effective 08/09/11	Newspaper Staff
Glover, Karen M	OPH	Effective 08/09/11	Annual Staff
Gorham, Susan D	MRE	Effective 08/09/11	Safety Patrol
Gould, Evan J	LAJ	Effective 08/09/11	Chorus/2 events
Gould, Evan J	LAJ	Effective 08/09/11	Chorus Director
Grau, Lori E	MHS	Effective 08/09/11	.5 Drama
Graves, Heather R	CEB	Effective 08/09/11	Dept Head Gr 3

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Gray, Annette D	TBE	Effective 08/09/11	Discretionary
Green, Sarah	RVE	Effective 08/09/11	Dept Head Gr 2
Gretton, Pamela A	OLJ	Effective 08/09/11	National Jr Honor Soc
Grybb, Meghan	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Gurney, Katherine M	SBJ	Effective 08/09/11	Dept Head Gr 6
Haensly, Rebecca A	AES	Effective 08/09/11	Dept Head Gr 1
Hagen, Ilona M	SBJ	Effective 08/09/11	.5 Dept Head Gr 4
Hagen, Ilona M	SBJ	Effective 08/09/11	Discretionary
Halifko, Lucille	LES	Effective 08/09/11	Dept Head KG
Hall, Mary E	MHS	Effective 08/09/11	National Honor Soc
Hall, Mary E	MHS	Effective 08/09/11	.5 Dept Head Bus/Health/FC
Halter, Jennifer P	OPJ	Effective 08/09/11	Dept Head Lang Arts
Hamel, Tammy L	CHS	Effective 08/09/11	.5 Student Council
Hanlin, Anita	DIS	Effective 08/09/11	.5 Safety Patrol
Hanlin, Anita	DIS	Effective 08/09/11	Dept Head Gr 6
Hansen, Margaret H	OPH	Effective 08/09/11	Dept Head Science
Harmon, Janna C	WJH	Effective 08/09/11	.5 Annual Staff
Harris, Christopher C	OPE	Effective 08/09/11	.5 Dept Head Gr 6
Harris, Maryanne	FIE	Effective 08/09/11	Tech Coach
Harris, Melanie D	LSJ	Effective 08/09/11	Cheerleading JH
Hart, Julie R	OVE	Effective 08/09/11	Dept Head Gr 4
Hartman, Ronald L	KHH	Effective 08/09/11	Science Fair
Havener, Bria N	CHS	Effective 08/09/11	.5 Junior Class Sponsor
Haynes, Michelle A	CEB	Effective 08/09/11	.5 Dept Head Gr 1
Hayward, Carolyn S	BLC	Effective 08/09/11	Dept Head ESE/EBD

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Hazouri, Eileen M	MBE	Effective 08/09/11	Dept Head Gr 2
Heaps, Susan	ESE	Effective 07/27/11	Spec, ESE Speech/Lang 11 mth
Heard, Kristen B	LSJ	Effective 08/09/11	Inter Team Fac
Heard, Kristen B	LSJ	Effective 08/09/11	Dept Head ESE
Heimerle, Kristen J	OPH	Effective 08/09/11	Freshman Class Sponsor
Heimerle, Kristen J	OPH	Effective 08/09/11	Dept Head Voc
Hendricks, Melissa	CHE	Effective 08/09/11	Discretionary
Hermes, Cari L	LAE	Effective 08/09/11	.5 Discretionary
Hernandez, Arlene M	TBE	Effective 08/09/11	.5 Dept Head Gr 6
Hildebrandt, June	CGE	Effective 08/09/11	Dept Head Gr 4
Hill, Kathleen L	SS	Effective 08/09/11	Spec, Attend/Soc 10 mth
Hillis, Shannon L	SLE	Effective 08/09/11	Dept Head Gr 6
Hinkle, Wendy M	LSJ	Effective 08/09/11	National Jr. Honor Soc
Hintz, Christine M	KHH	Effective 08/09/11	Dept Head Reading
Hiscox, Julie A	LSJ	Effective 08/09/11	.5 Dept Head Math
Hoffman, Kara L	ROE	Effective 08/09/11	Dept Head Gr 4
Holland, Patricia	SI/PD	Effective 07/01/11	Spec, Curriculum 12 mth
Honour, Nicole V	KHH	Effective 08/09/11	Dept Head Soc Studies
Hopkins, Marvelle G	OPE	Effective 08/09/11	.5 Dept Head Gr 6
Horn, Susan W	ESE	Effective 07/27/11	Spec, Staffing 11 mth
Hoskins, Karen A	OLJ	Effective 08/09/11	Dept Head Science
Hostetter, Shanna L	SS	Effective 08/09/11	Spec, Health Ed 10 mth
Hostler, Billie J	WES	Effective 08/09/11	Dept Head Gr 3
Houck, Cheryl W	ESE	Effective 07/27/11	Spec, Curriculum 11 mth
Howell, James L	OPH	Effective 08/09/11	Co-Curr Club: Thespian

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Howell, James L	OPH	Effective 08/09/11	Drama
Howell, James L	OPH	Effective 08/09/11	Dept Head Fine Arts
Howington, Elba M	LSJ	Effective 08/09/11	Math Team
Hughes, Jr., James	CGE	Effective 08/09/11	Tech Coach
Hume, Ellen F	CEB	Effective 08/09/11	.5 Dept Head Gr 4
Hunkele, Dawn M	TBE	Effective 08/09/11	.5 Dept Head ESE
Hunt, Emily	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Hunt, Holly H	SLE	Effective 08/09/11	Discretionary
Huskey, Aimee L	LAJ	Effective 08/09/11	Co-Curr Club: FFA
Ivey, Rodney F	WJH	Effective 08/09/11	.5 Dept Head PE/Tech/Fine Arts
Jackson, Alicia R	OPJ	Effective 08/09/11	.5 Annual Staff
Jackson, Mia P	MRE	Effective 08/09/11	Dept Head Gr 4
Jernigan, Kelly	LES	Effective 08/09/11	.5 Inter Team Fac
Joca, Sharon S	SLE	Effective 08/09/11	Inter Team Fac
Johns, Benjamin G	CHE	Effective 08/09/11	Elem Perf/Prod
Johnson, Cheryl L	ESE	Effective 08/09/11	Spec, Staffing 10 mth
Johnson, Cynthia L	G CJ	Effective 08/09/11	Science Fair
Johnson, Debra K	OPH	Effective 08/09/11	Dept Head Reading
Johnson, Kristi M	LSJ	Effective 08/09/11	Dept Head Soc Studies
Jolley, Kimberly R	KHH	Effective 08/09/11	.5 Dance
Jones, Jonathan	LES	Effective 08/09/11	Safety Patrol
Jones, Jonathan	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Jones, Leisa E	G CJ	Effective 08/09/11	Dept Head Reading
Jones, Susan	DIS	Effective 08/09/11	.5 Dept Head Gr 1
Jordan, Pamela J	GPE	Effective 08/09/11	Dept Head Gr 4



### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Jordan, Letreze S	MHS	Effective 08/09/11	Annual Staff
Jordan-Morey, Linda G	Inst Sec	Effective 08/09/11	Spec, Health Ed 10 mth
Julius, Celena M	KHE	Effective 08/09/11	.5 Dept Head Gr 2
Julius, Richard L	KHH	Effective 08/09/11	Dept Head PE
Jump, Christine S	OPH	Effective 08/09/11	Sophomore Class Sponsor
Jump, Christine S	OPH	Effective 08/09/11	.5 Dance
Kelley, Karen S	LAE	Effective 08/09/11	Dept Head ESE
Kemp, Jacquelin R	ESE	Effective 07/01/11	Spec, Staffing 12 mth
Kent, Cheryl A	OPH	Effective 08/09/11	.5 National Honor Soc
Keskinen, Janet L	WJH	Effective 08/09/11	Science Fair
King, Bonnie B	LAJ	Effective 08/09/11	Dept Head ESE/Inc/Reg Ed
King, Bonnie B	LAJ	Effective 08/09/11	Inter Team Fac
Kirkland, Brandi L	MRE	Effective 08/09/11	Dept Head Gr 3
Kirkland, Lemuel H	RHS	Effective 08/09/11	Co-Curr Club: Skills USA
Kirkland, Pamala K	AES	Effective 08/09/11	Discretionary
Klingler, Dana J	OPH	Effective 08/09/11	Inter Team Fac
Klucina, Paige	DIS	Effective 08/09/11	.5 Dept Head KG
Knabb, Elizabeth M	KHE	Effective 08/09/11	.5 Dept Head Gr 5
Koester, Nancy	DIS	Effective 08/09/11	Tech Coach
Kronforst, Wendy M	WES	Effective 08/09/11	Dept Head Gr 1
Kumm, Tracey L	LSJ	Effective 08/09/11	.5 Dept Head Math
Kumm, Tracey L	LSJ	Effective 08/09/11	Science Fair
LaFontant, Florence G	RHS	Effective 08/09/11	Inter Team Fac
LaFontant, Florence G	RHS	Effective 08/09/11	Student Council
Lamm, Sheila N	LAE	Effective 08/09/11	.5 Dept Head Gr 2

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Lanham, Mary T	OPE	Effective 08/09/11	Inter Team Fac
Larson, Cheryl	FIE	Effective 08/09/11	Dept Head Gr 3
Lawless, Trudi A	LSJ	Effective 08/09/11	.5 Academic Coach
Lawless, Trudi A	LSJ	Effective 08/09/11	.5 Discretionary SAC
Lawrence, Kathryn T	ESE	Effective 07/01/11	Spec, SEDNET 12 mth
Lear, Lynn S	TBE	Effective 08/09/11	.5 Dept Head Gr 4
Leary, Kevin T	CEB	Effective 08/09/11	.5 Dept Head Gr 4
Lee, Chastity A	SLE	Effective 08/09/11	Dept Head Gr 5
Lee, Connie L	WES	Effective 08/09/11	Discretionary
Legette, Shirley E	WES	Effective 08/09/11	Dept Head KG
Legge, Kellie D	PES	Effective 08/09/11	Discretionary
Lewis, Cassie L	SLE	Effective 08/09/11	Elem Perf/Prod
Lewis, Judith E	OPE	Effective 08/09/11	Dept Head Gr 2
Lewis, Lynda K	LSJ	Effective 08/09/11	Dept Head Math
Lewis, Sonja	DIS	Effective 08/09/11	Elem Perf/Prod
Libretto, Lara	LES	Effective 08/09/11	Tech Coach
Logue, Monica A	PES	Effective 08/09/11	Inter Team Fac
Loose, Cynthia L	KHH	Effective 08/09/11	Dept Head Math
Lowe, Angelica M	OPH	Effective 08/09/11	.5 Co-Curr Club: FCCLA
Lowery, Jennifer L	G CJ	Effective 08/09/11	National Jr Honor Soc
Lowrie, Julie A	ESE	Effective 08/09/11	Spec, Staffing 10 mth
Lucius, Christine	CHE	Effective 08/09/11	Tech Coach
Ludlam, Kelly A	TBE	Effective 08/09/11	Tech Coach
Luke, Merrie L	MHS	Effective 08/09/11	Chorus Director
Lundy, Kimberly A	OVE	Effective 08/09/11	.5 Inter Team Fac

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Lurie, Vickie N	POE	Effective 08/09/11	Inter Team Fac
Lusk, Allison M	OPE	Effective 08/09/11	Dept Head Gr 4
Lyons, Linda	RVE	Effective 08/09/11	.15 Dept Head ESE
MacClean, James P	OLJ	Effective 08/09/11	Co-Curr Club: FBLS
MacDonald, Gina	RVE	Effective 08/09/11	Discretionary
MacDonald, Jennifer J	TES	Effective 08/09/11	Dept Head Gr 1
Mace, Shanna R	WJH	Effective 08/09/11	.5 Annual Staff
Mainer, Dimitra M	CEB	Effective 08/09/11	Dept Head Gr 6
Mallory, Holly D	KHE	Effective 08/09/11	.5 Dept Head ESE
Maly, Richard L	WJH	Effective 08/09/11	Academic Coach
Maly, Richard L	WJH	Effective 08/09/11	Math Team
Maly, Richard L	WJH	Effective 08/09/11	Dept Head Math
Maner, Charles R	LAJ	Effective 08/09/11	.5 Dept Head Science
Mansfield, Lisa F	ROE	Effective 08/09/11	Dept Head Gr 5
Markum, Collin J	MHS	Effective 08/09/11	Academic Coach
Marlow, Linda C	PES	Effective 08/09/11	.5 Tech Coach
Martin, Norma V	Inst Sec	Effective 07/18/11	Dept Head FYCA
Martini, James D	OPH	Effective 08/09/11	Dept Head Foreign Lang
Mason, Lisa A	G CJ	Effective 08/09/11	Inter Team Fac
Mathis, Jamie L	OVE	Effective 08/09/11	Dept Head Gr 2
Matriciardi, Mandi D	OPH	Effective 08/09/11	Dept Head PE
Mayberry, Laura L	OPH	Effective 08/09/11	Senior Class Sponsor
Mayer, Martha E	G CJ	Effective 08/09/11	Drama
Mayer, Martha E	G CJ	Effective 08/09/11	Band Director
Mayfield, Amy Y	TES	Effective 08/09/11	Dept Head Gr 4

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Mazzella, Deborah	LES	Effective 08/09/11	.5 Inter Team Fac
McCabe, Mandy E	MHS	Effective 08/09/11	.5 Senior Class Sponsor
McDade, Lindsay E	RHS	Effective 08/09/11	.5 Drama
McDaniels-Stoffa, Coleen C	SS	Effective 07/01/11	Spec, Sch Psych 12 mth
McGuffin, Donald D	RHS	Effective 08/09/11	Band Director
McGuffin, Donald D	RHS	Effective 08/09/11	Drill Team
McHugh-Clark, Judith M	OPJ	Effective 08/09/11	Dept Head Math
McHugh-Clark, Judith M	OPJ	Effective 08/09/11	.5 Annual Staff
McInarnay, Susan P	Inst Sec	Effective 08/09/11	Dist Academic Coach
McInarnay, Susan P	RHS	Effective 08/09/11	Academic Coach
McIntyre, Myra	FIE	Effective 08/09/11	Elem Perf/Prod
McIver, Melanie E	CEB	Effective 08/09/11	Inter Team Fac
McKellips, Diane L	KHE	Effective 08/09/11	.5 Dept Head Gr 2
McKenzie, Samantha L	KHH	Effective 08/09/11	.5 Dept Head Gr 7/8
McKinney, William M	CHS	Effective 08/09/11	.5 Senior Class Sponsor
McLeod, Pamela D	KHE	Effective 08/09/11	.5 Dept Head ESE
McMillan, Karen F	LAE	Effective 08/09/11	Dept Head Gr 5
McMurray, Ricky	OLJ	Effective 08/09/11	Dept Head Math
Meneses, Linda B	ESE	Effective 08/09/11	Spec, Staffing 10 mth
Mengelson, Malinda C	MRE	Effective 08/09/11	Science Fair
Mengelson, Malinda C	MRE	Effective 08/09/11	Dept Head Gr 6
Mericle, Sandra H	AES	Effective 08/09/11	Inter Team Fac
Mescall, John C	MHS	Effective 08/09/11	Dept Head Reading
Miles, Valerie A	MBE	Effective 08/09/11	Dept Head ESE
Miller, Ann S	CEB	Effective 08/09/11	.5 Dept Head Gr 1

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Miller, Karen B	WES	Effective 08/09/11	Dept Head Gr 5
Miller, Kimberly S	KHE	Effective 08/09/11	Science Fair
Miller, Kristin B	WES	Effective 08/09/11	Dept Head Gr 4
Miller, Lisa	FIE	Effective 08/09/11	Safety Patrol
Miller, Mark T	OLJ	Effective 08/09/11	Academic Coach
Miller, Victoria L	CHS	Effective 08/09/11	Academic Coach
Miller, Victoria L	CHS	Effective 08/09/11	Dept Head Lang Arts
Mills, Jeffrey R	GPE	Effective 08/09/11	Elem Perf/Prod
Miskowski, Kimberly	CGE	Effective 08/09/11	Discretionary
Mitchell, Hollis F	GPE	Effective 08/09/11	Dept Head KG
Mitchem, Karen S	MHS	Effective 08/09/11	.33 Co-Curr Club: FCCLA/HERO
Mixon, Kimberly	CGE	Effective 08/09/11	Dept Head Gr 6
Mixon, Kimberly	CGE	Effective 08/09/11	Science Fair
Moran, Stephanie	RVE	Effective 08/09/11	Inter Team Fac
Morgan, Michelle L	G CJ	Effective 08/09/11	Dept Head Voc/Fine Arts
Morris, Cynthia	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Mosley, Kelly D	C&T	Effective 07/27/11	Spec, CTE 11 mth
Mounts, Kristen E	POE	Effective 08/09/11	Dept Head Gr 5
Mullin, Mary	FIE	Effective 08/09/11	Dept Head ESE
Mullis, Joyce C	GPE	Effective 08/09/11	.5 Dept Head Gr 2
Muntain, Terry L	ROE	Effective 08/09/11	.33 Dept Head ESE
Murray, Susan E	ESE	Effective 08/09/11	Dept Head OT/PT
Myrick, Constance D	KHH	Effective 08/09/11	Dept Head CTE
Nash, Monica R	OPH	Effective 08/09/11	Co-Curr Club: FBLA
Neal, Christine C	OPJ	Effective 08/09/11	Math Team

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Neal, Christine C	OPJ	Effective 08/09/11	Co-Curr Club: Student Co
Neal, Christine C	OPJ	Effective 08/09/11	Inter Team Fac
Neal, Christine C	OPJ	Effective 08/09/11	Dept Head Gifted
Neiger, Norman R	G CJ	Effective 08/09/11	Dept Head math
Nelms, Deborah	LES	Effective 08/09/11	Dept Head Gr 5
Nelms, Deborah	LES	Effective 08/09/11	0.25 Elem Perf/Prod
New, Joan E	ESE	Effective 07/01/11	Spec, Curriculum 12 mth
Nichols, Deborah	RVE	Effective 08/09/11	.5 Dept Head ESE
Norman, Benjamin A	LAE	Effective 08/09/11	Elem Perf/Prod
Norman, Ester K	MRE	Effective 08/09/11	Inter Team Fac
Norton, Daphne C	OPH	Effective 08/09/11	.5 National Honor Soc
Nulty, Pamela	CGE	Effective 08/09/11	Elem Perf/Prod
O'Brien, Donna R	MHS	Effective 08/09/11	.33 Co-Curr Club: FCCLA/HERO
O'Brien, Donna R	MHS	Effective 08/09/11	.5 Dept Head Bus/Health/FC
O'Brien, Sherman L	CHS	Effective 08/09/11	Dept Head Science
O'Neil, Kathleen M	SBJ	Effective 08/09/11	Dept Head ESE
Obermiller, Heather N	CHS	Effective 08/09/11	Dept Head Math
Oliva, Dawn R	CHS	Effective 08/09/11	.5 Student Council
Olley, Karen A	CHS	Effective 08/09/11	.5 Junior Class Sponsor
Olley, Karen A	CHS	Effective 08/09/11	Dept Head Foreign Lang
Ongley, Karen	CGE	Effective 08/09/11	Dept Head Gr 1
Orner, Casey L	OLJ	Effective 08/09/11	Science Fair
Ott, Patricia	DIS	Effective 08/09/11	.5 Dept Head ESE
Page, Kandy	RVE	Effective 08/09/11	Dept Head Gr 3
Paine, Ruth G	Inst Res	Effective 07/01/11	Spec, Dist Learning 12 mth

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Palmer, Cathy S	TBE	Effective 08/09/11	.5 Dept Head Gr 3
Palmer, Stephanie A	MHS	Effective 08/09/11	Cheerleading JV
Palmer, Tammie M	OPJ	Effective 08/09/11	.5 Co-Curr Club: Com Serv
Paquette, Nancy M	RHS	Effective 08/09/11	Sophomore Class Sponsor
Parnell, Julia L	WJH	Effective 08/09/11	Co-Curr Club: FCLA
Patrick, Sue E	MBE	Effective 08/09/11	Dept Head Gr 3
Patrylo, Liane L	GPE	Effective 08/09/11	Science Fair
Patterson, Lloyd C	LSJ	Effective 08/09/11	Activities Prog
Peronto, Ramona S	WJH	Effective 08/09/11	Chorus Director
Peronto, Ramona S	WJH	Effective 08/09/11	Band Director
Peronto, Ramona S	WJH	Effective 08/09/11	Band/2 events
Perricelli, Danielle S	OPJ	Effective 08/09/11	.5 Dept Head ESE
Petoskey, John L	OPH	Effective 08/09/11	Student Council
Phelps, Laura K	OPH	Effective 08/09/11	Co-Curr Club: Nat Spanish H C
Philpot, Lauryn D	RHS	Effective 08/09/11	Annual Staff
Piantanida, Merilin S	KHH	Effective 08/09/11	Discretionary
Pike, Paula	CHE	Effective 08/09/11	Elem Perf/Prod
Pittman, Meredith	CHE	Effective 08/09/11	Dept Head Gr 4
Poidevant, Diane	LES	Effective 08/09/11	Dept Head Gr 4
Powers, Dawn R	MHS	Effective 08/09/11	.5 Dept Head Lang Arts
Powers, Diane M	ROE	Effective 08/09/11	Discretionary
Powers, Diane M	ROE	Effective 08/09/11	.33 Dept Head ESE
Pratt, Darrell G	OPJ	Effective 08/09/11	Dept Head App Tech
Prewitt, Carrie A	MHS	Effective 08/09/11	Dept Head PE
Propper, Charles D	KHH	Effective 08/09/11	Band/2 events

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Propper, Charles D	KHH	Effective 08/09/11	Band Director HS
Propper, Charles D	KHH	Effective 08/09/11	Band Director JH
Pryor, Emily	DIS	Effective 08/09/11	.5 Dept Head KG
Rabidoux, Diana L	WES	Effective 08/09/11	Inter Team Fac
Raley, Dianna M	ESE	Effective 08/09/11	Spec, Staffing 10 mth
Ralls, William E	Inst Res	Effective 07/01/11	Spec, Tech Integration 12 mth
Ramos, Janice L	MHS	Effective 08/09/11	.5 Co-Curr Club: FBLA/HOSA
Ramos, Rafael	OPH	Effective 08/09/11	.5 Co-Curr Club: HOSA
Ramsey, Laura L	OPJ	Effective 08/09/11	.5 Academic Coach
Randall, Angela J	RHS	Effective 08/09/11	Freshman Class Sponsor
Rangeo, Cathy M	OPJ	Effective 08/09/11	Dept Head PE
Rashad, Sha"Reff A	RHS	Effective 08/09/11	Co-Curr Club: NJROTC
Raybeck, Carrie A	PES	Effective 08/09/11	Dept Head Gr 4
Raymer, Sherry	DIS	Effective 08/09/11	.5 Dept Head Gr 1
Reed, Glenda A	OPE	Effective 08/09/11	Dept Head KG
Reed, Linda S	WJH	Effective 08/09/11	Nat Jr Honor Soc
Reid, Martha F	TBE	Effective 08/09/11	Elem Perf/Prod
Reid, Stacey M	SBJ	Effective 08/09/11	Dept Head Gr 2
Remsen, Kenneth M	OPH	Effective 08/09/11	Academic Coach
Reneau, Kimberly L	TBE	Effective 08/09/11	.5 Dept Head KG
Rexroad, Megan E	WJH	Effective 08/09/11	Drama
Rexroad, Megan E	WJH	Effective 08/09/11	Dept Head Lang Arts/Rdg
Richards, Barbara A	PES	Effective 08/09/11	Dept Head Gr 2
Richens, Susan G	OVE	Effective 08/09/11	Dept Head ESE
Roach, Jennifer	BLC	Effective 08/09/11	Inter Team Fac



### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Roberts, Collin S	OLJ	Effective 08/09/11	Math Team
Roberts, Cynthia N	MRE	Effective 08/09/11	.5 Dept Head KG
Roberts, Michelle	DIS	Effective 08/09/11	Dept Head Gr 3
Roberts, Peggy S	ROE	Effective 08/09/11	Tech Coach
Robinson, Karen	Inst Res	Effective 07/27/11	Spec, Inst Media 11 mth
Robinson, Richard L	MBE	Effective 08/09/11	Inter Team Fac
Roe, Teresa	CGE	Effective 08/09/11	Dept Head Gr 5
Roman, Nick	TES	Effective 08/09/11	Tech Coach
Rook, Tessa M	WES	Effective 08/09/11	Elem Perf/Prod
Rooney, Susan B	MBE	Effective 08/09/11	Dept Head Gr 6
Rothermel, Heidi A	WJH	Effective 08/09/11	Cheerleading JH
Rowe, Janet M	OLJ	Effective 08/09/11	Activities Prog
Rowe, Janet M	OLJ	Effective 08/09/11	Dept Head PE
Ruoss, Megan M	WES	Effective 08/09/11	Dept Head Gr 2
Ryan, Christoph J	ESE	Effective 07/27/11	Spec, Staffing 11 mth
Sacharski, Sarah A	OPJ	Effective 08/09/11	Band/2 events
Sacharski, Sarah A	OPJ	Effective 08/09/11	Chorus Director
Sacharski, Sarah A	OPJ	Effective 08/09/11	Band Director
Saksa, Tessie S	MBE	Effective 08/09/11	Dept Head Gr 4
Salt, Elizabeth W	MBE	Effective 08/09/11	Student Council
Sansom, Wilmer D	RVE	Effective 08/09/11	Dept Head Gr 6
Satcher, Maegen E	TES	Effective 08/09/11	Dept Head Gr 2
Saunders, Betty J	KHH	Effective 08/09/11	.5 Dept Head Gr 7/8
Scheuerman, Harolyn M	LAJ	Effective 08/09/11	Band Director
Scheuerman, Harolyn M	LAJ	Effective 08/09/11	Band/2 events

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Scheuerman, Harolyn M	LAJ	Effective 08/09/11	.5 Dept Head Electives
Schmidt, Barbara A	SLE	Effective 08/09/11	Dept Head Gr 4
Schofield, Kathleen M	Inst Sec	Effective 08/09/11	Dist Science Fair Coord
Schofield, Kathleen M	SI/PD	Effective 07/27/11	Spec, Curriculum 11 mth
Schrivver, Linda C	Inst Res	Effective 07/01/11	Spec, Dist Learning 12 mth
Scureman, Arvilla A	OLJ	Effective 08/09/11	Dept Head ESE
Scureman, Arvilla A	OLJ	Effective 08/09/11	Inter Team Fac
Sebesta, Carol	LES	Effective 08/09/11	Dept Head Gr 1
Seech, Pamela A	CEB	Effective 08/09/11	Dept Head Gr 5
Seneca, Kenneth A	KHE	Effective 08/09/11	.5 Dept Head Gr 4
Seneca, Kenneth A	KHE	Effective 08/09/11	Discretionary
Senters, April	DIS	Effective 08/09/11	Inter Team Fac
Shaw, Jami L	G CJ	Effective 08/09/11	Annual Staff
Sheridan, Janice M	GPE	Effective 08/09/11	Dept Head ESOL
Shimer, Jami E	LAJ	Effective 08/09/11	National Jr Honor Soc
Shrout, Diane M	CHS	Effective 08/09/11	.5 Freshman Class
Shuford, Alison C	KHE	Effective 08/09/11	.5 Dept Head KG
Shults, Heidi E	CEB	Effective 08/09/11	Dept Head Gr 2
Sieruta, Margaret A	LAJ	Effective 08/09/11	.5 Science Fair
Simmons, Stephen C	ESE	Effective 08/09/11	Spec, Staffing 10 mth
Simoneaux, Bart A	OPJ	Effective 08/09/11	Dept Head Science
Slappe, Marielle	RVE	Effective 08/09/11	Dept Head KG
Smith, Dawn E	G CJ	Effective 08/09/11	Activities Prog
Smith, Dawn E	G CJ	Effective 08/09/11	Dept Head PE
Smith, Fernley B	GPE	Effective 08/09/11	Dept Head Gr 3

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Smith, Karen B	HR	Effective 08/09/11	Spec, SPRINT 10 mth
Smith, Kathy S	KHH	Effective 08/09/11	Student Council HS
Smith, Lorraine C	POE	Effective 08/09/11	Dept Head Gr 1
Smith, Rena E	AES	Effective 08/09/11	Dept Head Gr 2
Smith, Ronna J	ESE	Effective 08/09/11	Special Olympics Coord
Snell, James F	WJH	Effective 08/09/11	Co-Curr Club: TSA
Snell, James F	WJH	Effective 08/09/11	.5 Dept Head PE/Tech/Fine Arts
Snow, Nancy J	LAE	Effective 08/09/11	Tech Coach
Spahn, Alexis K	POE	Effective 08/09/11	Dept Head Gr 2
Spears, Karlye N	AES	Effective 08/09/11	Dept Head Gr 4
Spence, Beverly J	OPH	Effective 08/09/11	.5 Co-Curr Club: FCCLA
Sponholtz, Corbin H	KHH	Effective 08/09/11	Academic Coach
Spradlin, Kristy M	KHE	Effective 08/09/11	Dept Head Gr 1
Spratley, Bruce K	G CJ	Effective 08/09/11	Dept Head Soc Studies
Stachulski, Lawrence C	OPJ	Effective 08/09/11	Nat Jr Honor Soc
Stachulski, Lawrence C	OPJ	Effective 08/09/11	.5 Academic Coach
Stachulski, Lawrence C	OPJ	Effective 08/09/11	.5 Dept Head Soc Studies
Stewart, Adele E	ESE	Effective 08/09/11	Spec, Staffing 10 mth
Stewart, Cynthia G	TES	Effective 08/09/11	Dept Head KG
Stewart, Elizabeth A	POE	Effective 08/09/11	Dept Head Gr 3
Stewart, Tammy C	MHS	Effective 08/09/11	.5 Co-Curr Club: FFA
Stilianou, Amanda D	CHS	Effective 08/09/11	Cheerleading Varsity
Stokes, Lori A	SLE	Effective 08/09/11	Dept Head Gr 1
Stokes, Megan T	WJH	Effective 08/09/11	Dept Head Soc Studies
Strandberg, Leila N	TES	Effective 08/09/11	.5 Dept Head ESE

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Strange, Robyn S	MHS	Effective 08/09/11	.33 Co-Curr Club: FCCLA/HERO
Strassberger, Deanna L	KHE	Effective 08/09/11	.5 Dept Head Gr 4
Strohschein, Erin B	CHS	Effective 08/09/11	Sophomore Class Sponsor
Strohschein, Erin B	CHS	Effective 08/09/11	.5 Drama
Stutts, Larianne C	G CJ	Effective 08/09/11	Dept Head ESE
Suarez, Dimarly C	CHS	Effective 08/09/11	.5 Freshman Class Sponsor
Suhr, Casey M	POE	Effective 08/09/11	Dept Head Gr 4
Suits, Jeffrey	DIS	Effective 08/09/11	Discretionary
Sullivan, Desiree	DIS	Effective 08/09/11	Dept Head Gr 5
Summers, Michael B	OLJ	Effective 08/09/11	Dept Head Fine Arts
Summers, Michael B	OLJ	Effective 08/09/11	Band Director
Summers, Paula K	OVE	Effective 08/09/11	Elem Perf/Prod
Sutton, Tammy C	AES	Effective 08/09/11	Dept Head KG
Swamm, Benjamin W	OPJ	Effective 08/09/11	Science Fair
Swartz, Ruth E	OPH	Effective 08/09/11	Dept Head Math
Swartzwelder, Lynn M	KHH	Effective 08/09/11	Senior Class Sponsor
Syken, Victoria A	CEB	Effective 08/09/11	Elem Perf/Prod
Taft, William M	G CJ	Effective 08/09/11	National Beta Club
Taft, William M	G CJ	Effective 08/09/11	Academic Coach
Tarkington, Michele L	ESE	Effective 07/27/11	Spec, Homebound 11 mth
Tarrant, Danny L	WJH	Effective 08/09/11	Dept Head Science
Tatham, Amanda L	SLE	Effective 08/09/11	Dept Head KG
Tebo, Mary S	TBE	Effective 08/09/11	.5 Dept Head Gr 3
Thomas, Christina H	RHS	Effective 08/09/11	Co-Curr Club: FBLA
Thomas, Dave A	MHS	Effective 08/09/11	.5 Drama

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Thomas, Sabrina J	SLE	Effective 08/09/11	Tech Coach
Thompson, Carol D	OPE	Effective 08/09/11	Elem Perf/Prod
Thompson, Charles W	MHS	Effective 08/09/11	.5 Co-Curr Club: VICA
Thompson, Joanne N	ESE	Effective 07/27/11	Spec, Curriculum 11 mth
Thompson, Robert E	CHS	Effective 08/09/11	Dept Head PE
Thornton, Elaine S	KHE	Effective 08/09/11	.5 Dept Head Gr 5
Thrasher, Sherri L	CHS	Effective 08/09/11	Flag Sponsor
Thurman, Patrick K	MHS	Effective 08/09/11	.5 Co-Curr Club: ROTC
Thuy, Susanne J	LSJ	Effective 08/09/11	Dept Head Tech
Tiling, Rachel A	LSJ	Effective 08/09/11	.5 Annual Staff
Tillis, Sharon	TBE	Effective 08/09/11	Dept Head Gr 2
Torode, Tracy K	ESE	Effective 07/01/11	Spec, Curriculum 12 mth
Torrens, Scott	LES	Effective 08/09/11	Dept Head Gr 6
Towsley, Rowena D	LSJ	Effective 08/09/11	.5 Academic Coach
Traphagen, Andrea E	OPJ	Effective 08/09/11	.5 Dept Head ESE
Trautman, Shelly M	ROE	Effective 08/09/11	Inter Team Fac
Triche, Kristine	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Tucker, Laurie W	ESE	Effective 08/09/11	Spec, Staffing 10 mth
Tully, Kristen	FIE	Effective 08/09/11	Dept Head KG
Turner, Mary R	RHS	Effective 08/09/11	Science Fair
Tyre, Odeen L	RHS	Effective 08/09/11	Co-Curr Club: NJROTC
Tyson, Molly E	OPJ	Effective 08/09/11	Cheerleading JH
Umberger, Beth E	TBE	Effective 08/09/11	Dept Head Gr 1
Valero, Gary B	LSJ	Effective 08/09/11	.5 Discretionary Webmaster
Van De Water, Mical A	LSJ	Effective 08/09/11	Dept Head PE

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

VanBuren, Jenny L	RHS	Effective 08/09/11	National Beta Club
VanGundy, Brenda L	WJH	Effective 08/09/11	.5 Future Ed of America
Vaughan, Ryan A	WJH	Effective 08/09/11	Dept Head ESE
Veale, Jamie L	SBJ	Effective 08/09/11	Dept Head KG
Velez, Brenda J	KHH	Effective 08/09/11	.5 Dance
Verplanck, Erin N	KHH	Effective 08/09/11	Co-Curr Club: FFA
Verrilli, Kimberly L	SI/PD	Effective 07/27/11	Spec, Curriculum 11 mth
Veschio, B Jane	ESE	Effective 07/27/11	Spec, Curriculum 11 mth
Von Ebers, Karri	FIE	Effective 08/09/11	Dept Head Gr 6
Wadsworth, Deborah L	TES	Effective 08/09/11	Dept Head Gr 3
Waits, Terri	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Walker, June D	OPH	Effective 08/09/11	.5 Co-Curr Club: HOSA
Walker, Karen S	OPE	Effective 08/09/11	Dept Head Gr 3
Walker-Ford, Antonette L	OLJ	Effective 08/09/11	Dept Head Lang Arts
Walker-Ford, Antonette L	OLJ	Effective 08/09/11	Annual Staff
Wall, Leeanne L	SLE	Effective 08/09/11	Dept Head Gr 2
Wallace, Salli	CHE	Effective 08/09/11	Dept Head Gr 1
Walls-Jackson, Holly E	OPE	Effective 08/09/11	Dept Head ESE
Ward, Amanda M	KHE	Effective 08/09/11	.5 Safety Patrol
Ward, Antoinette M	CEB	Effective 08/09/11	Science Fair
Warfuel, Sharon	ESE	Effective 07/27/11	Spec, Pre-School 11 mth
Warner, Robert D	MHS	Effective 08/09/11	Dept Head CTE
Waters, Linda L	MRE	Effective 08/09/11	Dept Head ESE
Watt, Kelly N	LAJ	Effective 08/09/11	Dept Head Soc Studies
Webb, Lisa R	OLJ	Effective 08/09/11	Dept Head CTE

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Webster, Mary B	GPE	Effective 08/09/11	Dept Head Gr 1
Wehner, Lisa A	ESE	Effective 08/09/11	Very Special Arts Coord
Wehner, Lisa A	LAJ	Effective 08/09/11	Dept Head ESE Inclusion
Weidinger, Gail L	MHS	Effective 08/09/11	Dept Head Foreign Lang
Weir, Jamee L	PES	Effective 08/09/11	Dept Head Gr 3
Weldon, Jane	LES	Effective 08/09/11	Dept Head Gr 2
Weldon, Jane	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Wellons, Techla	DIS	Effective 08/09/11	Dept Head Gr 4
Wendorff, Candace L	LAE	Effective 08/09/11	Dept Head Gr 1
West, Mary B	BLC	Effective 08/09/11	Dept Head DOP
West, Janice M	MRE	Effective 08/09/11	Dept Head Gr 2
White, Christopher T	G CJ	Effective 08/09/11	Math Team
White, Heidi M	OPE	Effective 08/09/11	Safety Patrol
Whitfield, Teresa L	KHH	Effective 08/09/11	Dept Head Science
Whitmer, Rebecca R	KHH	Effective 08/09/11	Co-Curr Club FFA JH
Wickes, Deborah M	CHS	Effective 08/09/11	Dept Head Reading
Wickes, Frank D	CHS	Effective 08/09/11	Dept Head DOP
Wilber, Beverly E	SLE	Effective 08/09/11	.5 Discretionary
Wilcox, Teresa L	HR	Effective 08/09/11	Spec, SPRINT 10 mth
Wilkerson, John W	MHS	Effective 08/09/11	Band Director
Wilkerson, John W	MHS	Effective 08/09/11	Drill Team Sponsor
Wilkerson, John W	Inst Sec	Effective 08/09/11	.5 Music Festival Coord
Wilkes, Michelle L	CHS	Effective 08/09/11	.5 Dept Head ESE
Williams, Charlean	LES	Effective 08/09/11	0.25 Elem Perf/Prod
Williams, Elizabeth P	Inst Div	Effective 08/09/11	.5 Math Field Day Coord

### III. INSTRUCTIONAL ACTIONS 2011-2012

#### G. SUPPLEMENTS

##### Appointments

Williams, Jerry	CHS	Effective 08/09/11	Co-Curr Club: NJROTC
Williams, Jerry	CHS	Effective 08/09/11	Drill Team Sponsor
Williams, Patricia L	KHH	Effective 08/09/11	Drama
Williams, Peggy A	ESE	Effective 07/27/11	Spec, Curriculum 11 mth
Williams, Theressia L	MRE	Effective 08/09/11	.5 Dept Head Gr 5
Winter, Lindsey A	OVE	Effective 08/09/11	Dept Head Gr 3
Wolfe, Lauren M	OPH	Effective 08/09/11	Dept Head ESE
Wood, Kimberly P	SBJ	Effective 08/09/11	Dept Head Gr 1
Woodley, Jacquelyn R	MHS	Effective 08/09/11	Cheerleading Varsity
Woods, Terry L	TBE	Effective 08/09/11	.5 Dept Head ESE
Woods, Wanda S	OPE	Effective 08/09/11	Dept Head Gr 1
Worley, Robert T	OPJ	Effective 08/09/11	Activities Prog
Wray, Kathleen E	MBE	Effective 08/09/11	.5 Tech Coach
Wright, Patricia A	SLE	Effective 08/09/11	.5 Discretionary
Wussick, Trina J	OPE	Effective 08/09/11	Discretionary
Wyrick, Christina E	TES	Effective 08/09/11	Inter Team Fac
Yacavone, Greer E	LAJ	Effective 08/09/11	.5 Dept Head Science
Yeldell, Amy F	KHH	Effective 08/09/11	National Jr Honor Soc
York, Jill M	LSJ	Effective 08/09/11	Co-Curr Club: FCLA
Zaner, Bradley A	OPJ	Effective 08/09/11	Co-Curr Club: News Team
Zaner, Martin S	OPJ	Effective 08/09/11	Newspaper Staff
Ziegler, Sabre A	TES	Effective 08/09/11	.5 Dept Head ESE
Zike, Catherine E	MRE	Effective 08/09/11	.5 Dept Head KG
Zimmerman, Jennifer A	ESE	Effective 08/09/11	Spec, Staffing 10 mth



#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011

##### A. SUMMER SCHOOL

###### Appointments

Ayers, Carolyn	GPE	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Behr, Jo Ann	WES	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Bonham, Stephanie	FIE	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Borum, Amanda	SBJ	Effective 06/14/11-07/14/11 Title I Camp Hourly as needed
Carson, Carol	KHE	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Conner, Amanda	WES	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Ford-Hudson, Susan	SBJ	Effective 06/14/11-07/14/11 Title I Camp Hourly as needed
Halter, Jonathan	SBJ	Effective 06/14/11-07/14/11 Title I Camp Hourly as needed
Hawkins, LeeAnn	MRE	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Johnson, Jeanene	CEB	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Kicklighter, Kelley	SBJ	Effective 06/14/11-07/14/11 Title I Camp Hourly as needed
Love, Angela	SBJ	Effective 06/14/11-07/14/11 Title I Camp Hourly as needed
Miller, Karen B.	WES	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011**

**A. SUMMER SCHOOL**

**Appointments**

Pellett, Marcy	LES	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Veale, Jamie	SBJ	Effective 06/14/11-07/14/11 Title I Camp Hourly as needed
Veniard, Jonathan	SBJ	Effective 06/14/11-07/14/11 Title I Camp Hourly as needed
Wellons, Techla	DIS	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
Wright, Patricia	SLE	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed

**Redesignation**

Angers, Janice	CEB to POE	Effective 06/16/11-07/19/11 Reading Camp Hourly as needed
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**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011**

**B. COMMUNITY EDUCATION**

**Appointments**

Boyer, Ruth	Effective 06/13/11 Music/Choral/Instrumental/Hourly as needed
Boyer, Walter Scott	Effective 06/13/11 Music/Choral/Instrumental/Hourly as needed
Ford, Michael	Effective 06/13/11 Physical Education/Hourly as needed
Hale, Phyllis	Effective 06/27/11 Drama/ Hourly as needed
Lawrence, Bonita	Effective 06/20/11 Physical Education/Hourly as needed
Leinecker, Ginger	Effective 06/27/11 Drama/Hourly as needed
McIntyre, Myra	Effective 06/27/11 Drama/Hourly as needed
Metcalf, Carmen	Effective 06/27/11 Drama/Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2011-2012

##### C. ADULT EDUCATION

###### Appointments

Anderson, Cynthia	Effective 07/01/11-06/30/12	Substitute /Hourly as needed
Bass, Valerie	Effective 07/01/11-06/30/12	Substitute /Hourly as needed
Bobo, Carrie	Effective 07/01/11-06/30/12	Substitute /Hourly as needed
Bowles, Tanya	Effective 07/01/11-06/30/12	English /Hourly as needed
Brackin, Joan E.	Effective 07/01/11-06/30/12	ESOL /Hourly as needed
Brandow, Scott	Effective 07/01/11-06/30/12	GED /Hourly as needed
Buchanan, Janet	Effective 07/01/11-06/30/12	GED /Hourly as needed
Burley, Jeanette	Effective 07/01/11-06/30/12	GED /Hourly as needed
Caiedo, Terri	Effective 07/01/11-06/30/12	Math /Hourly as needed
Charalambous, Katherine A.	Effective 07/01/11-06/30/12	GED /Hourly as needed
Churchill, Pat	Effective 07/01/11-06/30/12	Science /Hourly as needed
Clarke, James	Effective 07/01/11-06/30/12	Substitute /Hourly as needed
Cornwell, Bryan	Effective 07/01/11-06/30/12	GED /Hourly as needed
Crosby, James	Effective 07/01/11-06/30/12	Substitute /Hourly as needed
Devault, Rebecca-Lynn	Effective 07/01/11-06/30/12	GED /Hourly as needed
Dirocco, Jeanette	Effective 07/01/11-06/30/12	Substitute /Hourly as needed
Edwards, Linda	Effective 07/01/11-06/30/12	GED /Hourly as needed
Gilliam, Chernell D.	Effective 07/01/11-06/30/12	ESOL /Hourly as needed
Glod, Robert	Effective 07/01/11-06/30/12	GED /Hourly as needed
Green, Jennifer	Effective 07/01/11-06/30/12	Substitute /Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2011-2012

##### C. ADULT EDUCATION

###### Appointments

Habell, Karen	Effective 07/01/11-06/30/12 GED /Hourly as needed
Haensly, Nancy	Effective 07/01/11-06/30/12 ESOL /Hourly as needed
Hildebrandt, June	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Hill, Le Neta	Effective 07/01/11-06/30/12 GED /Hourly as needed
Human, Jennifer	Effective 07/01/11-06/30/12 ESOL /Hourly as needed
Human, Lynn	Effective 07/01/11-06/30/12 ESOL /Hourly as needed
Johnson, Donald	Effective 07/01/11-06/30/12 Math /Hourly as needed
Koester, Nancy	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Koza, Claudette	Effective 07/01/11-06/30/12 GED /Hourly as needed
Littlejohn, Maria	Effective 07/01/11-06/30/12 GED /Hourly as needed
Mosley, Kelly	Effective 07/01/11-06/30/12 GED /Hourly as needed
Muntain, Terry Lee	Effective 07/01/11-06/30/12 Soc. Studies /Hourly as needed
Nixon, Lisa	Effective 07/01/11-06/30/12 English /Hourly as needed
Norton, Daphne	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Oliver, Tracy	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Ottosen, Jacqueline	Effective 07/01/11-06/30/12 GED /Hourly as needed
Owen, Vera P.	Effective 07/01/11-06/30/12 ESOL /Hourly as needed
Parry, Pamela	Effective 07/01/11-06/30/12 Art /Hourly as needed
Pederson, Sarah	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Phillips, Belinda	Effective 07/01/11-06/30/12 GED /Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2011-2012

##### C. ADULT EDUCATION

###### Appointments

Phillips, Kelly	Effective 07/01/11-06/30/12 ESOL /Hourly as needed
Pouncy, Tracy	Effective 07/01/11-06/30/12 GED /Hourly as needed
Royer, Ashley	Effective 07/01/11-06/30/12 GED /Hourly as needed
Saum, Guna	Effective 07/01/11-06/30/12 GED /Hourly as needed
Schaefer, Angela	Effective 07/01/11-06/30/12 GED /Hourly as needed
Shinkle, Susan	Effective 07/01/11-06/30/12 GED /Hourly as needed
Silverman, David	Effective 07/01/11-06/30/12 GED /Hourly as needed
Smith, Kathy	Effective 07/01/11-06/30/12 ABE/GED /Hourly as needed
Smith, Morgan	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Stokes, Megan	Effective 07/01/11-06/30/12 GED /Hourly as needed
Swenson, Edwin	Effective 07/01/11-06/30/12 GED /Hourly as needed
Taylor, Laura	Effective 07/01/11-06/30/12 ESOL /Hourly as needed
Turner, Mary	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Warren, Jennifer	Effective 07/01/11-06/30/12 ESOL /Hourly as needed
Weeks, Duane	Effective 07/01/11-06/30/12 GED /Hourly as needed
Wellons, Techla	Effective 07/01/11-06/30/12 GED /Hourly as needed
Wheeler, David	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Whitehead, Joan	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Whitfield, Teresa	Effective 07/01/11-06/30/12 Substitute /Hourly as needed
Wilbur, Jennifer	Effective 07/01/11-06/30/12 GED /Hourly as needed

#### **IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2011-2012**

##### **D. COMMUNITY EDUCATION**

###### **Appointments**

Barrett, Joanie	Effective 07/01/11-06/30/12 Physical Education/Hourly as needed
Browning, Gail	Effective 08/01/11-08/04/11 Physical Education/Hourly as needed
Costello, Dianne	Effective 07/01/11-06/30/12 Volunteer Tutor Coor/Hourly as needed
Hale, Phyllis	Effective 07/01/11-07/15/11 Drama/ Hourly as needed
Leinecker, Ginger	Effective 07/01/11-07/15/11 Drama/Hourly as needed
Martin, Jason	Effective 08/01/11-08/04/11 Physical Education/Hourly as needed
McIntyre, Myra	Effective 07/01/11-07/15/11 Drama/ Hourly as needed
Metcalf, Carmen	Effective 07/01/11-07/15/11 Art/ Hourly as needed
Newman, Gina	Effective 07/01/11-06/30/12 Physical Education/Hourly as needed
Orduna-Musliman, Maria	Effective 07/01/11-06/30/12 Foreign Languages/Hourly as needed
Remsen, Kenneth	Effective 07/01/11-06/30/12 Basic Photography/Hourly as needed
Sedam, Amanda	Effective 07/01/11-08/04/11 Physical Education/Hourly as needed
Wenthe, Patricia	Effective 07/01/11-06/30/12 Sign Language/Hourly as needed

## V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2011-2012

### A. SUBSTITUTE TEACHER APPROVAL

#### Appointments

Amisial, Charles	08/09/11	Regular
Avinger, Martha	08/09/11	Regular
Brown, Michael	08/09/11	Regular
Brown, Derica	08/09/11	Regular
Collins, Jessica	08/09/11	Regular
Couch, Elizabeth	08/09/11	Regular
D'Alessio, Chelsea	08/09/11	Regular
Davis, Earnest	08/09/11	Regular
DiMaggio, Dawn	08/09/11	Emergency
Draper, Patricia	08/09/11	Emergency
Fuentes, Mayra	08/09/11	Regular
Gann, Jean	08/09/11	Regular
Gibson, Nancy	08/09/11	Regular
Glorioso, Jonquil	08/09/11	Regular
Hill, James	08/09/11	Regular
Kirk, Sandra	08/09/11	Regular
Knolla, Elissa	08/09/11	Regular
Lampke, Jacqueline	08/09/11	Regular
Langley, Laurie	08/09/11	Regular
Lloyd, James	08/09/11	Regular
MacInnis, Helen	08/09/11	Regular
Matthews, Sandra	08/09/11	Regular
Merrett, Ashlee	08/09/11	Regular



**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2011-2012**

**A. SUBSTITUTE TEACHER APPROVAL**

**Appointments**

Miller, Joan	08/09/11	Regular
Minton, Kimberly	08/09/11	Regular
Moore, Earnest	08/09/11	Regular
Moronta, Ashleigh	08/09/11	Regular
Moss, Sarah	08/09/11	Regular
O'Neal, Patrick	08/09/11	Regular
Owen, Maryam	08/09/11	Regular
Petry, Sandra	08/09/11	Regular
Pope, Cassandra	08/09/11	Regular
Powers, Danielle	08/09/11	Regular
Richards, Valerie	08/09/11	Regular
Richardson, Daniel	08/09/11	Regular
Saunders, Crystal	08/09/11	Regular
Shamblin, Holly	08/09/11	Regular
Shimasaki, Kathryn	08/09/11	Regular
Sisson, Tonya	08/09/11	Regular
Steiner, John	08/09/11	Regular
VanBuren, Yuvonne	08/09/11	Regular
Washington, Terrence	08/09/11	Regular
Weeks, Tammy	08/09/11	Emergency
Westmoreland, Carol	08/09/11	Regular
Whitehead, Stacey	08/09/11	Regular
Williams, Tiffany	08/09/11	Regular

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2011-2012**

**A. SUBSTITUTE TEACHER APPROVAL**

**Appointments**

Williams, Mary Michelle	08/09/11	Regular
Wood, Amanda	08/09/11	Regular

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2011-2012**

**B. SUBSTITUTE LONG TERM TEACHER APPROVAL**

**Appointments**

Roswell, Charles

Effective 05/19/11

**VI. SUPPORT 2010-2011**

**A. REDESIGNATIONS**

Hose, Leane  
Cafe Asst. - 6.25 hrs

OPH      Effective 5/25/11 redesignate from Conclude  
Employment to Resignation due to error on the  
May Board

## VI. SUPPORT 2010-2011

### B. RESIGNATIONS/RETIREMENTS/TERMINATIONS

Alvers, Michael Custodian	WES	Effective 6/30/11 Conclude Employment
Beebe, Marva .9 ESE Asst. - General Health	MHS	Effective 6/8/11 Resignation
Bilyew, Kim .9 ESE Asst. - General Health	LAJ	Effective 6/8/11 Resignation
Blair, Barbara Cafe Asst. - 5.75 hrs	MBE	Effective 6/8/11 Retirement
Brooken, Danitha .9 ESE Asst. - B. Health	OHS	Effective 6/8/11 Conclude Employment
Burns, Ashley .9 ESE Asst. - B. Health	RHS	Effective 6/8/11 Resignation
Casper, Sandra .9 ESE Asst. - General Health	FIE	Effective 6/8/11 Resignation
Chason, Cristin Computer Lab Asst.	MRE	Effective 6/8/11 Resignation
Day, Joclyn .9 Classroom Asst.	AES	Effective 6/8/11 Resignation
Dickinson, Lynn RN - 10 mos	KHH	Effective 6/9/11 Resignation
Evatt, Lorraine .8 Classroom Asst.	WES	Effective 6/8/11 Resignation
Grzybala, Christine .9 Instructional Asst.	MHS	Effective 6/8/11 Retirement
Hampshire, Gwendolyn .9 ESE Asst. - General	LAE	Effective 6/8/11 Retirement
Hendricks, Lindsay .9 ESE Asst.- B. Health	POE	Effective 6/8/11 Resignation

**VI. SUPPORT 2010-2011**

**B. RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Kielar, April .6 ESE Asst. - General	OLJ	Effective 6/8/11 Resignation
Mueller, Ian Technology Suppt. Asst.	LJH	Effective 6/15/11 Resignation
Osborne, Elizabeth .9 ESE Asst. - General	PES	Effective 6/8/11 Resignation
Rogers, Pamela .9 ESE Asst. - General	SBJ	Effective 6/8/11 Resignation
Senter, Cheryl Cafe Asst. - 4.25 hrs	WJH	Effective 6/1/11 Resignation from Limited Contract
Solomon, Samantha .9 ESE Asst. - General Health	TBE	Effective 6/8/11 Resignation
Stratton, Deborah Cafe Asst. - 6.25 hrs	CHE	Effective 6/8/11 Resignation
Williams, Kelly .9 ESE Asst. - General Health	LAJ	Effective 6/8/11 Resignation
Zamoyta-Burnsed, Shellie Cafe Asst. - 4.0 hrs	TBE	Effective 6/8/11 Resignation

**VI. SUPPORT**

**C. SUMMER SCHOOL**

<u>APPOINTEE</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>	<u>HOURS</u>
<b>0232 - GROVE PARK ELEM.</b>			
Jeffers, Beth	ESE Asst. - B. Health	6/29/11 - 7/20/11	4
<b>0241 - W. E. CHERRY ELEM.</b>			
Mee, Sabrina	Classroom Asst. - PK	6/14/11 - 7/29/11	10
<b>0261 - DOCTORS INLET ELEM.</b>			
Beasley, Revonda	Classroom Asst. - PK	6/14/11 - 7/29/11	10
Palmquist, Laurie	ESE Interpreter IV	6/20/11 - 7/18/11	5
<b>0351 - LAKESIDE JR. HIGH</b>			
Hendricks, Lindsay	ESE Asst. - B. Health	6/22/11 - 7/20/11	5
Jackson, Frances	RN	6/20/11 - 7/20/11	5
Levine, Terri	ESE Asst. - B. Health	6/22/11 - 7/20/11	5
McKisick, Shelley	ESE Asst. - B. Health	6/22/11 - 7/20/11	5
<b>0391 - MIDDLEBURG HIGH</b>			
Caldwell, Mary	ESE Asst. - G. Health	6/20/11 - 7/20/11	5
<b>9010 - TRANSPORTATION</b>			
Bonner, Charmaine	Bus Driver	6/20/11 - 7/21/11	as needed
Cornett, Frances	Bus Driver	6/20/11 - 7/21/11	as needed
Cudney, Cheri	Bus Driver	6/20/11 - 7/21/11	as needed
Griffis, Mildred	Bus Driver	6/20/11 - 7/21/11	as needed
Hattabaugh, Terri	Bus Driver	6/20/11 - 7/21/11	as needed
Keener, Theresa	Bus Driver	6/20/11 - 7/21/11	as needed

**VI. SUPPORT**

**C. SUMMER SCHOOL**

<u>APPOINTEE</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>	<u>HOURS</u>
<b>0232 - GROVE PARK ELEM.</b>			
Kelley, Linda	Bus Driver	6/20/11 - 7/21/11	as needed
Moore, Stephen	Bus Driver	6/20/11 - 7/21/11	as needed
Phipps, Sandra	Bus Driver	6/20/11 - 7/21/11	as needed
Weidenaar, Lawanna	Bus Driver	6/20/11 - 7/21/11	as needed
Bell, Joseph	Bus Monitor	6/20/11 - 7/21/11	as needed
Cowart, Annette	Bus Monitor	6/20/11 - 7/21/11	as needed
Hobgood, Teresa	Bus Monitor	6/20/11 - 7/21/11	as needed
Laidler, Mark	Bus Monitor	6/20/11 - 7/21/11	as needed
Moore, Cindy	Bus Monitor	6/20/11 - 7/21/11	as needed
Palacios, Charles	Bus Monitor	6/20/11 - 7/21/11	as needed
Soto, Jeri	Bus Monitor	6/20/11 - 7/21/11	as needed
Sparks, Lynn	Bus Monitor	6/20/11 - 7/21/11	as needed
Stevens, Gail	Bus Monitor	6/20/11 - 7/21/11	as needed



**VI. SUPPORT 2011-2012**

**D. APPOINTMENTS**

Bragin, Stephanie Cafe Asst. - 3.75 hrs	MHS	Effective 8/15/11 Annual Contract
Chapman, Lisa .9 ESE Asst. - B. Health	RHS	Effective 8/12/11 Annual Contract
Collins, Jordan .9 ESE Asst. - General Health	RHS	Effective 8/12/11 Annual Contract
Creel, Rachel .9 ESE Asst. - General Health	RHS	Effective 8/12/11 Annual Contract
Cruise, Krista .9 ESE Asst. - General Health	LAJ	Effective 8/12/11 Annual Contract
Ekwall, Patricia .9 ESE Asst. - B. Health	RHS	Effective 8/12/11 Annual Contract
Elliott, Pamela .9 ESE Asst. - B. Health	BLC	Effective 8/12/11 Annual Contract
Fleming, Michael .9 ESE Asst. - B. Health	RHS	Effective 8/12/11 Annual Contract
Green, Tara School Secretary - 10 mos	LAJ	Effective 8/9/11 Annual Contract
Gussie, Arthurine Child Care Asst. - 10 mos	OHS	Effective 8/9/11 Annual Contract
Herrera, Jennifer .9 ESE Asst. - General	LJH	Effective 8/12/11 Annual Contract
Mercer, Amy Child Care Asst. - 10 mos	FIH	Effective 8/9/11 Annual Contract
Natividad, Benjamin Custodian	MHS	Effective 7/1/11 Annual Contract
Peal, Hilary .9 ESE Asst. - General Health	LAJ	Effective 8/12/11 Annual Contract
Priest, Jr., Donald Carpenter	MAINT	Effective 7/5/11 Annual Contract

**VI. SUPPORT 2011-2012**

**D. APPOINTMENTS**

Rivera, Gina Cafe Asst. - 3.5 hrs	OHS	Effective 8/15/11 Annual Contract
Ross, Joshua .9 ESE Asst - B. Health	RHS	Effective 8/12/11 Annual Contract
Silver, Cody .9 ESE Asst. - B. Health	LJH	Effective 8/12/11 Annual Contract
Smith, James Custodian	KHH	Effective 7/1/11 Annual Contract
Upton, Amanda .9 ESE Asst. - B. Health	RHS	Effective 8/12/11 Annual Contract
Warner, Karen .9 ESE Asst. - B. Health	LJH	Effective 8/12/11 Annual Contract
York, Charles Electronics Tech. Asst.	MAINT	Effective 7/5/11 Annual Contract

VI. SUPPORT 2011-2012

E. REAPPOINTMENTS

<u>NAME</u>	<u>CONTRACT TYPE</u>	<u>MONTHS</u>
0071 CHARLES E. BENNETT ELEMENTARY JONES, DEBRA SUE TITLE I ASST	MULTI-YEAR CONDITIONAL 90%	9
QUATTLEBAUM, MARY OLIVER TITLE I ASST	MULTI-YEAR CONDITIONAL 90%	9
0232 GROVE PARK ELEMENTARY ELLIS, BEATRIZ MAGDALENA CAFE ASST 3 HRS	MULTI-YEAR CONDITIONAL	9
0241 W.E. CHERRY ELEMENTARY PEARSON, APRIL ANNE TITLE I ASST	MULTI-YEAR CONDITIONAL 80%	9
PETERS, CALVIN DALE COMPUTER LAB ASST	MULTI-YEAR CONDITIONAL 80%	9
0271 MIDDLEBURG ELEMENTARY THOMPSON, MICHAELA SERENA LPN	MULTI-YEAR CONDITIONAL	10
0331 S. BRYAN JENNINGS ELEMENTARY EDWARDS, BRIDGET C COMPUTER LAB ASST	MULTI-YEAR CONDITIONAL	9
0391 MIDDLEBURG HIGH WINGARD, CATHERINE ROSE CAFE ASST 3 HRS	4TH YEAR PROB AC	9
0411 CLAY HILL ELEMENTARY BARRIE, NICOLE L TITLE I ASST	MULTI-YEAR CONDITIONAL	9
LEASURE, RICHARD COMPUTER LAB ASST	ANNUAL	9
STRICKLAND, MELISSA LOUELLA TITLE I ASST	MULTI-YEAR CONDITIONAL	9
0431 RIDGEVIEW HIGH MCNEALY, CHRISTOPHER L ESE ASST GENERAL HEALTH	MULTI-YEAR CONDITIONAL 90%	9
0481 LAKE ASBURY JUNIOR HIGH GAINES, KELLY SUE LPN	ANNUAL	10
0491 WILKINSON ELEMENTARY BARNHOUSE, CARROLLYN MICHEEL COMPUTER LAB ASST	ANNUAL	9
PARNELL, BARBARA J TITLE I ASST	MULTI-YEAR CONDITIONAL	9
0511 MCRAE ELEMENTARY KINSEY, GILDA F TITLE I ASST	MULTI-YEAR CONDITIONAL	9
MCBRIDE, HEATHER ANNE TITLE I ASST	MULTI-YEAR CONDITIONAL	9

**VI. SUPPORT 2011-2012**

**E. REAPPOINTMENTS**

<u>NAME</u>	<u>CONTRACT TYPE</u>	<u>MONTHS</u>
<b>0531 THUNDERBOLT ELEMENTARY</b>		
BRINKMAN, ANDREA L	ANNUAL	10
REGISTERED NURSE		
DAVIS, ANGELA J	ANNUAL	10
LPN		
KUSHNER, DEBORAH ANN	MULTI-YEAR CONDITIONAL	9
ESE ASST GENERAL HEALTH	90%	
<b>0601 COPPERGATE ELEMENTARY SCHOOL</b>		
MONTALVO, ADELA L	MULTI-YEAR CONDITIONAL	9
CAFE ASST 6.5 HRS		

## VI. SUPPORT 2011-2012

### F. REDESIGNATIONS

Baranowski, Angela .8 ISS Asst.	SBJ	Effective 8/16/11 redesignate from .6 ISS Asst. (SBJ) due to .2 allocation increase on 6/16/11 Board
Clark-Alexander, Vernester School Secretary	MCE	Effective 8/9/11 redesignate from .6 School Secretary (MCE) due to .4 allocation increase on the 6/16/11 Board
Dupont, Deeann .8 Classroom Asst./ .1 Title I Asst.	CHE	Effective 8/12/11 redesignate from .8 Classroom Asst. (CHE) due to .1 allocation increase on the 6/16/11 Board
Law, Mary .8 Classroom Asst./ .1 Title I Asst.	CEB	Effective 8/12/11 redesignate from .8 Classroom Asst. (CEB) due to .1 allocation increase on the 6/16/11 Board
Perez, Amanda .9 ESE Asst. - General	PES	Effective 8/12/11 redesignate from .9 ESE Asst. B. Health (LAJ) due to Involuntary Transfer
Sewell, Tonja .8 School Secretary - 10 mos .2 ISS Asst. - 9 mos.	SBJ	Effective 8/09/11 and 8/16/11 redesignate from .8 School Secretary (SBJ) due to .2 allocation increase on 6/16/11 Board
Sheppard, Virginia .8 ISS Asst.	CEB	Effective 8/16/11 redesignate from .6 ISS Asst. (CEB) due to .2 allocation increase on the 6/16/11 Board
Williams, Jeanette .8 Classroom Asst./ .1 Title I Asst.	CEB	Effective 8/12/11 redesignate from .8 Classroom Asst. (CEB) due to .1 allocation increase on the 6/16/11 Board

**VI. SUPPORT 2011-2012**

**G. RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Padgett, Edgar Fuel Attendant	TRANS	Effective 7/5/11 Resignation
Strader, Ronald Custodian	RHS	Effective 7/29/11 Retirement

## VI. SUPPORT 2011-2012

### H. TRANSFERS

Abramowich, Eun Cafe Asst. - 5.5 hrs	OHS	Effective 8/15/11 transfer from Cafe Asst. - 4.0 hrs (OHS)
Gowin, Lee Ann Custodian	RHS	Effective 7/5/11 transfer from .9 ESE Asst. - B. Health (RHS)
Hartley, Analiza Cafe Asst. - 4.0 hrs	OHS	Effective 8/15/11 transfer from Cafe Asst. - 3.5 hrs (OHS)
Hermes, Ofelia Cafe Asst. - 5.0 hrs	FIH	Effective 8/15/11 transfer from Cafe Asst. - 3.5 hrs (FIH)
Jones, Wanda Custodian	OPER	Effective 7/1/11 transfer from Custodian (CEB)
Levine, Terri .9 ESE Asst. - B. Health	LJH	Effective 8/12/11 transfer from .9 ESE Asst. - B. Health (SLE)
Lowry-Wojcik, Patricia .6 ISS Asst.	RVE	Effective 8/16/11 transfer from .9 ESE Asst. - General Health (RVE)
Meyers, Tina Cafe Asst. - 3.5 hrs	OHS	Effective 8/15/11 transfer from Cafe Asst. - 4.0 hrs (OJH)
Minton, Tania .9 ESE Asst. - B. Health	LJH	Effective 8/12/11 transfer from .9 ESE Asst. - B. Health (SPC)
Walls, Herbert Head Custodian	KHH	Effective 7/1/11 transfer from Custodian (KHE)

## VII. SHORT TERM LEAVE 2011-2012

### A. ILOD, Military, and Association Leaves

Barner, Martha ESE Asst. - General	ROE	5/27/11 - 5/31/11 13.50 hrs ILOD Date of Incident - 5/26/11
Ely, Matthew Teacher	KHH	6/2/11 7.83 hrs ILOD Date of Incident - 4/11/11
Fields, Kyle Teacher	OLJ	6/1/11 1.0 hrs ILOD Date of Incident - 5/4/11
Gonzalez, Sandy ESE Asst. - B. Health	LAJ	6/6/11 1.67 hrs ILOD Date of Incident - 6/1/11
Gray, Cynthia Psychologist	STU SVCS	6/3/11 1.83 hrs ILOD Date of Incident - 10/12/10
Hendricks, Melissa Teacher	CHE	5/31/11 3 hrs ILOD Date of Incident - 12/3/10
Hollowell, Peggy Teacher	LJH	12/15/10 - 3/10/11 22.24 hrs ILOD Date of Incident - 11/29/10
LaMoy, Mary Cafe Manager	LAJ	5/18/11 5.25 hrs ILOD Date of Incident - 2/11/11
Lankes, Janet Secretary	TES	5/26/11 - 6/20/11 5.43 hrs ILOD Date of Incident - 3/1/11
Lewis, Phillip Roofer	MAINT	5/23/11 - 5/27/11 6.25 hrs ILOD Date of Incident - 5/20/11
Lewis, Phillip Roofer	MAINT	6/6/11 - 6/20/11 84.42 hrs Military Leave Annual Training
Loyd, Ann Teacher	LJH	4/15/11 - 5/26/11 29.49 hrs ILOD Date of Incident - 4/14/11
Masline, Cynthia Custodian	LJH	5/6/11 1.50 hrs ILOD Date of Incident - 4/4/11
Nelson, Silene Cafe Asst.	LJH	5/20/11 - 5/27/11 33.75 hrs ILOD Date of Incident - 5/6/11
Paiva, Renna Counselor	OPJ	5/20/11 - 6/2/11 8.5 hrs ILOD Date of Incident - 4/4/11



## VII. SHORT TERM LEAVE 2011-2012

### A. ILOD, Military, and Association Leaves

Rangeo, Cathy Teacher	OPJ	5/26/11 .67 hrs ILOD Date of Incident - 4/28/11
Rene, Dawn Cafe Asst.	LAJ	5/23/11 - 6/1/11 24.50 hrs ILOD Date of Incident - 5/16/11
Reyes, Kristie Teacher	OLJ	5/23/11 1.33 hrs ILOD Date of Incident - 5/23/11
Sallie, Stephanie ESE Asst. - Bus Monitor	TRANS	5/31/11 - 6/3/11 24.58 hrs ILOD Date of Incident - 5/26/11
Schmierer, Lynda Speech/Language Therapist	TES	5/24/11 2.0 hrs Association Leave Union Business
Waugh, Stephanie Teacher	CHS	5/20/11 1.50 hrs ILOD Date of Incident - 5/19/11
Ziegler, Fallyn Secretary	TES	5/24/11 - 6/1/11 1.5 hrs ILOD Date of Incident - 5/19/11

## VIII. DEFERRED RETIREMENT OPTION PROGRAM (DROP)

### A. ENROLLEES

Acknowledge receipt of DROP enrollment applications and future resignation dates of the following employees:

Bland, Roger Ld Hvy Equip Operator	MAINT	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Chastain, Robert Parts Manager	TRANS	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Downes, William Head Custodian	FIE	DROP enrollment effective 1/1/12 Future Resignation 12/31/16
Doxey, Mary ESE Asst. - General	MRE	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Emmert, Cecilia ESE Asst. - B. Health	RHS	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Jahn, Gail Teacher	FIH	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Jahn, Theodore Teacher	OPH	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Johnson, Sarah Teacher	ESE	DROP enrollment effective 12/1/07 Future Resignation 6/9/11 Redesignate DROP end date from 11/30/12 to 6/9/11
Keuthan, Rosemary ESE Asst. - General	MRE	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Knowles, Edith Transportation Specialist	TRANS	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Lacko, Linda ESE Asst. - General Health	WEC	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Malicki, Carol Teacher	FIH	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Manhart, Patricia Sr. Warehouser	BA	DROP enrollment effective 5/1/11 Future Resignation 3/31/16 Resignate DROP dates from 6/1/11 - 5/31/16 to 5/1/11 - 3/31/16

## VIII. DEFERRED RETIREMENT OPTION PROGRAM (DROP)

### A. ENROLLEES

Acknowledge receipt of DROP enrollment applications and future resignation dates of the following employees:

McCabe, Deborah Teacher	PES	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Mitchem, Karen Teacher	MHS	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Nelms, Deborah Teacher	LES	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Padgett, Kathy Bus Driver	TRANS	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Pettit, Gayla Teacher	OPH	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Pryor, Margaret Teacher	OLJ	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Strader, Ronald Custodian	RHS	DROP enrollment effective 7/1/08 Future Resignation 7/29/11 Redesignate DROP end date from 7/31/12 to 7/29/11
Thomas, Janet Teacher	FYC	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Trinrud, Patricia Teacher	WEC	DROP enrollment effective 6/1/08 Future Resignation 7/31/11 Redesignate DROP end date from 5/31/13 to 7/31/11
West, Cynthia ESE Asst. - General	RVE	DROP enrollment effective 6/1/11 Future Resignation 5/31/16
Worthington, Gary Teacher	OHS	DROP enrollment effective 6/1/11 Future Resignation 5/31/16