



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 3:30 p.m.
REGULAR MEETING - 7:00 P.M.**

May 19, 2011 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes: Present: Janice Kerekes, District 1; Carol Studdard, District 2; Stephanie Van Zant, District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

2. C-1 Minutes of Student Disciplinary Hearings and Regular Meeting on April 21, 2011

Attachment: Minutes-DiscipHearings 04-21-11.pdf (Confidential Item)
Attachment: Minutes-RegMtg 04-21-11.pdf

School Board Attorney

3. C-2 Advertise Amendments to CCSB Policy 6GX-10-2.26 Evaluations

Attachment: Policy 2.26 Evaluations - REVISION.pdf

Deputy Superintendent

4. C-3 2011 Revised Summer School Calendars

Attachment: Calendar-Summer School-2011-Junior High.pdf
Attachment: Calendar-Summer School-

2011Virtual -HIGH SCHOOL.pdf

5. C-4 Proposed Staff Allocation Changes for 2010-2011 and 2011-2012

Attachment: Allocation Summary - Current Backup May, 2011.pdf

6. C-5 Daily Hours for Teachers and Students for 2011-2012

Attachment: School - Daily Hours 2011-2012.pdf

7. C-6 Bradford County Agreement for 2011-2012

Attachment: Bradford County Agreement 2011.pdf

8. C-7 District Technology Plan E-Rate Addendum

Attachment: District Technology Plan Addendum 5-19-11 board back up.pdf

Human Resources

9. C-8 New Instructional Performance Appraisal Form

Attachment: Instructional Appraisal Form 5-19-11.pdf

10. C-9 Revision of Clay Assessment System Handbook

Attachment: Revised CAS MANUAL 2011 5-19-11.pdf

11. C-10 Mutual Agreement between the School District of Clay County and the University of West Alabama for Clinical Placements

Attachment: Agreement with UnivWestAL 5-19-11.pdf

12. C-11 2010-2011 Salary Schedule: Section I, Administrative/Managerial/Supervisory/Confidential; Section III, Support;

Attachment: A =2010-2011 ADMINISTRATIVE Schedule 5-19-11 (status quo).pdf

Attachment: S 2010-2011 Support Salary Schedule 5-19-11 (status quo).pdf

13. C-12 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 5-19-11.pdf

Instruction

14. C-13 Co-Enrollee list for April 2011

Attachment: Co-Enrollee list for April 2011.pdf (Confidential Item)

15. C-14 Student Travel

Attachment: Student Travel 5-19-11.pdf

16. C-18 Aventa Summer School Contract

Attachment: Aventa Draft ClaycountyFLSummer 4 27 11 for Board backup.pdf

17. C-19 Participate in submitting the Multi-District Florida Diagnostic and Learning Resource System (FDLRS) grant with Duval County as the fiscal agent for year July 1, 2011 to August 31, 2012.

Attachment: FDLRS Exec Summary 11-12 clay nassau.pdf

18. C-20 MAC contract with School Board of Seminole County for school year 2011-2012.

Attachment: Seminole County Mac contract 11 12.pdf

19. C-21 Pay mileage at the County approved rate to have parents or group homes transport certain ESE students for school year 2011-2012.

20. C-22 Continue training in the Safe Crisis Management Program for ESE employees for school year 2011-2012.

21. C-23 Revised Title I SES (Supplemental Educational Services) Contract between School District and SES Providers.

Attachment: 2011-2012 SES Contract 5 11 2011.pdf

22. C-24 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

Business Affairs

23. C-25 Bids to Be Awarded May 2011

24. C-26 Exclusion of CHE in Willie Ann Glenn Summer Food Service Requirements

Attachment: Ann

[Glenn20110509145235151.pdf](#)

25. C-27 Monthly Property Report - April, 2011 - Furniture/Equipment

Attachment: [Furniture-Equipment Report-April, 11.pdf](#)

26. C-28 Monthly Property Report - April, 2011 - AV Materials

Attachment: [Audiovisual Report-April, 11.pdf](#)

27. C-29 Monthly Property Report - April, 2011 - Software

Attachment: [Software Report-April, 11.pdf](#)

28. C-30 Monthly Property Report - April, 2011 - Vehicles

Attachment: [Vehicles Report-April, 11.pdf](#)

29. C-31 Deletion of Certain Items Report - May, 2011

Attachment: [Deletion Report-May, 11.pdf](#)

Attachment: [Deletion Report \(Attachments\)-May, 11.pdf](#)

30. C-32 Warrants and Vouchers for APRIL, 2011

Attachment: [Warrants & Vouchers April, 2011.pdf](#)

31. C-33 Internal Funds Audits for the 2010-2011 Fiscal Year

Attachment: [Internal Funds Auditors.pdf](#)

32. C-34 Write Off Non Sufficient Funds (NSF) Checks at TBE, SPC, CGE, & RHS

Attachment: [Checks NSF Checks.pdf](#)

33. C-35 Budget Amendments for the Month of April, 2011

Attachment: [impact stmt.pdf](#)

Attachment: [Budget Amendment 4-11.pdf](#)

Support Services

34. C-36 Deductive Change Order #1 (Direct Purchasing) for Middleburg High School Lighting and Ceiling Replacement Phase II

Attachment: [MBHS Ceiling & Lighting Replacement CO 1.pdf](#)

35. C-37 Additive Change Order #1 for Orange Park High School EHPA Improvements (Building 10 Shelter Retrofit)

Attachment: OPHS EHPA Improvements CO 1.pdf

36. C-38 Additive Change Order #3 for District Office Plumbing and HVAC Replacement Superintendents Office Building 3

Attachment: DO Plumbing & HVAC Replacement CO 3.pdf

37. C-39 Deductive Direct Purchasing Change Order #2 for District Office Plumbing and HVAC Replacement Superintendents Office Building 3

Attachment: DO Plumbing & HVAC Replacement CO 2.pdf

38. C-40 Pre-Qualification of Contractors

Attachment: Contractor List 5,19,11.pdf

39. C-41 Five Year Plant Survey

40. C-42 Deductive Change Order #1 (Direct Purchasing) for Keystone Heights Elementary School Lighting & Ceiling Replacement, Building 2

Attachment: CngOrder3, HC Long Bldg.pdf

41. C-43 Additive Change Order #2 for Keystone Heights Elementary School Lighting & Ceiling Replacement, Building 2

Attachment: CngOrder2, KHE Lighting.pdf

42. C-44 Additive Change Order #3 for District Office Roof Replacement H. C. Long Buildings 1-5

Attachment: CngOrder3, HC Long Bldg.pdf

43. C-45 Additive Change Order #3 for Lake Asbury Elementary School Panelboards/Switch Gear Replacement Buildings 1-3 & 20

Attachment: CngOrder3, LAE Panelboard.pdf

Adoption of Consent Agenda

44. Adoption of all remaining Consent Items

Minutes:

Motions:

Approve the Consent Items as presented, with the exception of items moved to Discussion. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

Recognitions and Awards

45. Academy of Law and Emergency Services as Model Academy

Minutes: Paul Parker, Director of Career & Technical Education, recognized Clay High's Academy of Law and Emergency Services receiving Model Academy status. A plaque was presented to Mr. Pete McCabe, Principal of Clay High School.

46. Recognition

Minutes: Superintendent Wortham presented service pins to Denise Adams, Deputy Superintendent (10 years of service) and Linda Cheeseman, Executive Secretary to the Superintendent and School Board (30 years of service).

Scheduled Citizen Requests (None)

Presenters (None)

Discussion Agenda

Human Resources

47. Ratify the 2011-2014 Master Contract between the Clay County Education Association and the School District of Clay County

Attachment: CCEA Ratification Package 2010-2011.pdf

Minutes: The 2011-2014 Master Contract between the Clay County Education

Association and the School District of Clay County was ratified by the School Board 4-1, with Stephanie Van Zant dissenting.

Motions:

Ratify the Tentative Agreement for a non-retroactive step increase for those eligible, effective July 1, 2011, for 2010-2011. An additional installment of \$250 will be paid to returning teachers who were on Step 27 in 2008-2009 and earned a year of experience credit. - PASS

Vote Results

Motion: Carol Studdard
Second: Janice Kerekes
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Stephanie Van Zant - Nay

48. Human Resources - Special Action "A"

Attachment: HR Special Action A 5-19-11.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Lisa Graham
Second: Janice Kerekes
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Stephanie Van Zant - Aye

49. Human Resources - Special Action "B"

Attachment: HR Special Action B 5-19-11.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Lisa Graham
Second: Stephanie Van Zant
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Stephanie Van Zant - Aye

Instruction

50. C-15 (Farrell) Focus Software Contract

Attachment: Clay Focus SLA 05012011.pdf

Minutes: Carl Hendrick, Director of Information Services gave a brief overview of Focus Software.

Motions:

Authorize Director of Purchasing to purchase once contract parameters are finalized. - PASS

Vote Results

Motion: Carol Studdard
Second: Lisa Graham
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Stephanie Van Zant - Aye

51. C-16 (Farrell) Florida Virtual School Franchise Contract

Attachment: FLVS 7004 Franchise Contract 2011-12.pdf

Minutes: Alisa Jones, Supervisor of Instructional Resources, presented a short

video and information on Clay Virtual Academy. Clay Virtual Academy is Clay County's free online school serving K-12 public, private and home-schooled students. It is an accredited diploma-granting institution. Recent legislation requires districts to offer virtual school instruction. Students are required to take one virtual course before high school graduation beginning with 11-12 ninth graders. Fourth and fifth graders scoring 4 or 5 on FCAT can take virtual middle school courses for acceleration.

Motions:

Authorize Director of Purchasing to purchase once contract parameters are finalized. - PASS

Vote Results

Motion: Janice Kerekes

Second: Stephanie Van Zant

Frank Farrell - Aye

Janice Kerekes - Aye

Stephanie Van Zant - Aye

Lisa Graham - Aye

Carol Studdard - Aye

52. C-17 (Farrell) Florida Virtual School Program Participation Agreement

Attachment: FLVS_FT_K-12_VIP_Contract_2011-2012_Draft_for_Board_backup.pdf

Minutes: There was no discussion on this item.

Motions:

Authorize Director of Purchasing to purchase once contract parameters are finalized. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye
Stephanie Van Zant - Aye

Business Affairs

53. Monthly Financial Report for April, 2011

Attachment: PAGE 1 MONTHLY FIN-Sum
Cash.pdf

Attachment: PAGE 2 MONTHLY FIN-GREV.pdf

Attachment: PAGE 3 MONTHLY FIN-GREXP.pdf

Attachment: PAGE 4 MONTHLY FIN-
DSREVEXP.pdf

Attachment: PAGE 5 Capital Projects.pdf

Attachment: PAGE 6 Capital Projects By
Project.pdf

Attachment: PAGE 7 MONTHLY FIN APR,2011-
FOOD SERVICE.pdf

Attachment: PAGE 8 MONTHLY FIN April,2011-
SPREV42X.pdf

Attachment: PAGE 9 MONTHLY FIN APR,2011-
ARRA-SPREV43X.pdf

Attachment: PAGE 10 MONTHLY FIN -
INSURANCE.pdf

Minutes: Dr. George Copeland, Assistant Superintendent for Business Affairs, gave a brief update on the financial report. There have been no major changes. There will be a workshop on Tuesday, May 24, 2011 at 4:00 p.m. at the Teacher Training Center addressing the General Fund, the Stabilization Fund and the Education Jobs Fund.

Motions:

Approve the monthly financial report for April, 2011, as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Carol Studdard

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

Frank Farrell - Aye

Support Services

54. School Board Member Redistricting

Minutes: The Superintendent indicated that the County Manager and members of the BCC have shown some interest in exploring this topic. The Board members agreed to delay movement on this item until a response is received from the Board of County Commissioners regarding their interest in member redistricting.

Presentations from the Audience

55. Speakers

Minutes:

- 1) Liz Crane, CCEA President - End of the Year
- 2) Kelly Griffis, CESPAs President - Retirement
- 3) Jeb Branham, Citizen's Advocacy for Student Success - Student Information Software

Superintendent Requests

56. Comments

Minutes: The Superintendent congratulated the district, again being an Academically High Performing School District. He also congratulated Mike Elliott on his last Board Meeting throughout his 33 years of service, with 23 schools being built during his career.

School Board's Requests

57. Comments

Minutes:

The Board members complimented the school district on once again becoming an Academically High Performing School District. They reminded everyone of graduation and all the activities around the county during this time of year and thanked the teachers and support personnel for their hard work.

The Board congratulated Mr. Elliott on his retirement and wished him well. Mr. Elliott has attended 720 board meetings in his career with the Clay County School District.

Attorney's Requests (None)

Adjournment (7:55 p.m.)

Superintendent

Chairman