

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
June 16, 2011

1. School Requesting: CLAY High School

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Rental Vans OR Commercial Carrier X Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes X No _____ Trip(s) out-of-state: Yes ✓ No _____

4. Dates of Field Trip*: 12/29-12/31/11 Destination*: Baton Rouge, LA
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Wrestling Team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the Agent of the Board form. Jim Reape

7. Educational Value of Field Trip: Opportunity to compete in National/Regional Event and gain greater experience. Likewise, to do so during the school break is

8. Supporting SSS Benchmark(s) with Narrative(s): NA - Extracurricular

9. Number of Students*: 20 Number of Chaperones*: 7

10. Cost Per Student: \$200-\$220 Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 6 AM Returning Time*: 11:30

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): NA

RECEIVED
MAY 17 2011
Secondary Education

Jann P. Reape
Teacher, Team Leader, Department Head, Etc.
Will [Signature]
Principal
District Office Approval

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SCHOOL DISTRICT C
FIELD TRIP REQUEST

APPROVED

M. DeHarris

ADMINISTRATIVELY APPROVED

PENDING BOARD APPROVAL

June 16, 2011

1. School Requesting: LJHS

2. Transportation (Check One):

School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____

If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____

Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 7/11-7/14

Destination*: World Golf Resort, St. Aug. FL

* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Cheerleading

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: cheerleading camp. We will learn safety and skills.

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 20

Number of Chaperones*: 1

10. Cost Per Student: \$350.00

Budget Code or Source to be charged: _____

(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 8am

Returning Time*: 8pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

RECEIVED
MAY 12 2011

Secondary Education

Melanie DeHarris
Teacher, Team Leader, Department Head, Etc.

[Signature]
Principal

[Signature]
District Office Approval

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