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School District of Clay County e-agenda



School District of Clay County
Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Actions Regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 P.M.

May 21, 2009 Regular Meeting

Invocation (Carol Studdard)

Pledge of Allegiance (Carol Studdard)

Call to Order (7:00 p.m.)

- 1. Attendance

Minutes: Present: Carol Vallencourt, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4; and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

- 2. C-1 Minutes of Regular Meeting & Disciplinary Hearings on 04-16-09

Attachment: Disciplinary Hearing Minutes - 04-16-09.pdf (Confidential Item)

Attachment: CCSB Meeting Minutes - 04-16-09.pdf

School Board Attorney

- 3. C-2 Vacate and Set Aside Termination of Paula Kirk
- 4. C-3 Accept Resignation of Paula Kirk effective December 18, 2008

Attachment: Resignation - PK.pdf

Deputy Superintendent

- 5. C-4 Proposed Staff Allocation Changes 2008-09 and 2009-10

Attachment: Allocation Summary 5-21-09.pdf

6. C-5 Waiver to the Commissioner of Education for Reduction of 2008-2009 School Year by One Day

7. C-6 Daily Hours for Teachers and Students for 2009-2010

Attachment: School - Daily Hours 2009-2010.pdf

8. C-7 Bradford County Agreement for 2009-2010

Attachment: Bradford-Clay Agreement.pdf

9. C-8 Modify 2008-2009 Student/Employee Calendar for Oakleaf School

Attachment: Calendar - Employee Work 2008-2009.pdf

Attachment: Calendar - Student 2008-2009 .pdf

Human Resources

10. C-9 Resolution for District Participation in Crown Consortium for 2009-2010

Attachment: Crown.pdf

11. C-10 Student Teaching Affiliation Agreement Between Western Governors University and District School of Clay County

Attachment: Western Governors University.pdf

12. C-11 Field Study Letter of Agreement between Argosy University and the Clay County School Board

Attachment: Argosy University.pdf

Instruction

13. C-13 Co-Enrollee list for April 2009

Attachment: Co-Enrollee list for April 2009.pdf (Confidential Item)

14. C-14 Contract for Supplemental Educational Services (SES)

Attachment: 2009-2010 SES Contract (3).pdf

15. C-15 Student Travel

Attachment: BOARD BACKUP-STUDENT TRAVEL-MAY, 21, 2009.pdf

16. C-16 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC.pdf

17. C-18 Contract between the School Board of Clay County and Melissa Whitaker, Student Services Aide with Project R.E.A.C.H. pending approval of the Education for Homeless Children and Youth Program Grant for 2009-2010

Attachment: Whitaker, M..pdf

18. C-19 Contract between the School Board of Clay County, the Clay County Health Department and Schoolmeds.com, LLC

Attachment: Schoolmeds.pdf

19. C-20 Grant(s) Approval

Attachment: 20090512083936128.pdf

Attachment: Perkins 2009-10 proposal.pdf

~~20. C-21 Compass Learning Contract~~

21. C-22 Continue contracting for Audiological services during school year 2009-2010.

Attachment: Audiological Services Contract 2009 2010.pdf

22. C-23 Continue contract with Exceptional Consulting Services, Inc. for school year 2009-2010.

Attachment: Exceptional Consulting Services 09 10.pdf

23. C-24 Continue contracting for Interpreter (Sign-Language) services for school year 2009-2010.

Attachment: INTERPRETERS SERVICES Sign Language CONTRACT 09 10.pdf

24. C-25 Continue contracting for mental health service for E/BD students with Clay Behavioral Health Center for school year 2009-2010.

Attachment: CLAY BEHAVIORAL HEALTH 09 10.pdf

25. C-26 Continue MACs contract with School Board of Seminole County for school year 2009-2010.

Attachment: Seminole County Contract 09-10pdf.pdf

26. C-27 Continue contract for IDEA required Parent services for school year 2009-2010.

Attachment: PARENT LIAISON SERVICES CONTRACT 09 10.pdf

27. C-28 Amendment to the 2005-2010 Master Inservice Plan

Attachment: 3-007-003 Blackboard Learn Class-

Website Development.pdf
Attachment: 3-007-004 Blackboard Learn-Course Development.pdf

28. C-29 Continue contract and agreement with Episcopal Children's Services/Head Start to provide services for ESE students as required by federal law for school year 2009-2010.

Attachment: Episcopal Children's Head Start Contract 09 10.pdf

29. C-30 Approval of the 2009-2010 to 2011-2012 Exceptional Student Education Policies and Procedures Document (SP&P).

Attachment: Clay SPP 2009-2012.pdf

30. C-31 2009-2010 Career Pathways Consortium Articulation Agreement

Attachment: careerpathways1.pdf
Attachment: careerpathways2.pdf

Business Affairs

31. C-32 Warrants and Vouchers for APRIL, 2009

Attachment: Warrants and Vouchers April, 2009.pdf

32. C-33 Monthly Property Report - April, 2009 - Furniture/Equipment

Attachment: Furniture-Equipment Report-April, 09.pdf

33. C-34 Monthly Property Report - April, 2009 - AV Materials

Attachment: Audiovisual Report-April, 09.pdf

34. C-35 Monthly Property Report - April, 2009 - Software

Attachment: Software Report-April, 09.pdf

35. C-36 Monthly Property Report - April, 2009 - Vehicles

Attachment: Vehicles Report-April, 09.pdf

36. C-37 Deletion of Certain Items Report - May, 2009

Attachment: Deletion Report-May, 2009.pdf
Attachment: Deletion Report (Attachments)-May, 09.pdf

37. C-38 Monthly Financial Report for April, 2009

Attachment: PAGE 1 MONTHLY FINANCIAL-Sum Cash-Apr,2009.pdf
Attachment: PAGE 2 MONTHLY FINANCIAL APR, 2009-

[GREV.pdf](#)

Attachment: [PAGE 3 MONTHLY FINANCIAL APR2009-GREXP.pdf](#)

Attachment: [PAGE 4 MONTHLY FINANCIAL APR, 2009-DSREVEXP.pdf](#)

Attachment: [PAGE 5 Capital Projects APR2009.pdf](#)

Attachment: [PAGE 6 Capital Projects By Project APR, 2009.pdf](#)

Attachment: [PAGE 7 MONTHLY FINANCIAL APR, 2009-CAP PROJ FUNDS.pdf](#)

Attachment: [PAGE 8 MONTHLY FINANCIAL MAR, 2009-FOOD SERVICE.pdf](#)

Attachment: [PAGE 9 MONTHLY FIN APR, 2009-SPREV42X.pdf](#)

Attachment: [PAGE 10 MONTHLY FIN APR, 2009-INSURANCE.pdf](#)

38. [C-39 Internal Funds Audits for the 2008-2009 Fiscal Year](#)

Attachment: [auditors 2008-09.pdf](#)

39. [C-40 Permission to write off NSF checks at various schools for Food & Nutrition Services from 2007-2008 school year totaling \\$1,885.20](#)

Attachment: [SFS20090512131920389.pdf](#)

40. [C-41 Auditor General's Report for the 2007-2008 Audit](#)

Attachment: [audit report 6-30-08.pdf](#)

41. [C-42 YMCA Contract for Pryme Time From July 1, 2009 through June 30, 2013](#)

Attachment: [YMCACONTRACT20090512142546064.pdf](#)

42. [C-43 Budget Amendments for the Month of April, 2009](#)

Attachment: [AGENDA-budget impact stmt.pdf](#)

Attachment: [General Fund - Revenue.pdf](#)

Attachment: [General Fund - Appropriations.pdf](#)

Attachment: [Debt Service Funds.pdf](#)

Attachment: [Capital Projects.pdf](#)

Attachment: [Special Revenue Funds - Other.pdf](#)

Attachment: [Special Revenue Funds - Food Service.pdf](#)

Attachment: [Internal Service Funds.pdf](#)

43. [C-44 Write off Non-Sufficient Funds \(NSF\) Check at RVE and GPE](#)

44. [C-45 Bids to Be Awarded May 2009](#)

45. [C-46 Bid Renewals May 2009](#)

46. [C-47 Agreement between School Board and Sheriff's Office for security services](#)

Attachment: [5 21 2009 Sheriff Agreement.pdf](#)

Support Services

47. [C-48 Deductive Change Order #4 \(Direct Purchasing\) for OakLeaf High School](#)

Attachment: [CO 4 OHS.pdf](#)

48. [C-49 Additive Change Order #5 for OakLeaf High School](#)

Attachment: [CO 5 OHS.pdf](#)

49. [C-50 Clay County Utility Authority Easement Agreement for OakLeaf High School](#)

Attachment: [CCUA OHS.pdf](#)

50. [C-51 2008-2009 Casualty Safety, Sanitation and Relocatable Inspection Reports for the School District's Educational Facilities](#)

Attachment: [sref book cover page.pdf](#)

Attachment: [AGE, CEB, CHE, CGE, DIS, FIE ELEMENTARY SCHOOLS.pdf](#)

Attachment: [GPE, KHHE, LAE, LSE, MRE, MBE, MCE ELEMENTARY SCHOOLS.pdf](#)

Attachment: [OLE, OPE, PES, RVE, SBJ, SPCE, TBE, TES, WEC, WIS ELEMENTARY SCHOOLS.pdf](#)

Attachment: [BLC, GCSJH, KHHS, LAJH, LSJH, OPJH, WJH JUNIOR HIGH SCHOOLS.pdf](#)

Attachment: [CHS, FHS, MHS, OPHS, RHS HIGH SCHOOLS.pdf](#)

Attachment: [Ancillary Reports.pdf](#)

51. [C-52 Impact Fee Resolution](#)

Attachment: [Impact Fee Report Updated, 2-09.pdf](#)

Attachment: [RESOLUTION IMPACT FEES 5,21,09.pdf](#)

52. [C-53 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 2 52109.pdf](#)

53. [C-54 Additive Change Order #3 to Install an Additional Chiller at Ridgeview High School.](#)

Attachment: [CO 3.pdf](#)

54. [C-55 Substantial Completion to Install an Additional Chiller at Ridgeview High School](#)

55. [C-56 2008-2009 Fire Safety Inspection Report for the School District's Educational Facilities.](#)

Attachment: [2008-09 Fire Safety Inspection Cover Page Landscape Setting.pdf](#)

Attachment: [AGE, CEB, CHE, CGE, DIS, FIE](#)

- ELEMENTARY SCHOOLS.pdf
- Attachment: GPE, KHE, LAE, LSE, MRE, MBE, MCE
ELEMENTARY SCHOOLS.pdf
- Attachment: OLE, OPE, PES, RVE, SBJ, SPCE, TBE,
TES, WEC, WIS ELEMENTARY SCHOOLS.pdf
- Attachment: JUNIOR HIGH SCHOOLS FIRE
REPORT.pdf
- Attachment: Senior High Schools Fire Reports.pdf
- Attachment: Ancillary Fire Reports.pdf

56. C-57 Revised Governors Park Agreement

- Attachment: Governors Park Agreement Rev 1
5,21,09.pdf

Adoption of Consent Agenda

57. Adoption of all remaining Consent Items

Minutes: Approve the Consent Items as presented, with the exception of C-12 and C-17 which were pulled to Discussion and C-21 which was withdrawn.

Motions:

Approve the Consent Items as presented, - PASS
with the exception of those moved to Discussion.

Vote Results

- Motion: Carol Vallencourt
- Second: Lisa Graham
- Frank Farrell - Aye
- Lisa Graham - Aye
- Carol Studdard - Aye
- Carol Vallencourt - Aye
- Charlie VanZant - Aye

Recognitions and Awards

58. Recognize State and International Science and Engineering Fair Winners - Brenda Weeks and Sharon Chapman

59. Recognize Regional Volunteer of the Year Winner

Minutes: Melodee Hohrath, Ridgeview Elementary School, was recognized as the Outstanding School Volunteer for 2008-2009.

60. Recognize Students with Perfect Attendance

Scheduled Citizen Requests

Presenters

Discussion Agenda

Superintendent

61. Public Hearing - Amendments to CCSB Policy 6GX-10-5.02 General Policies

Attachment: CCSB - Amendment 5.02 General Policies.pdf

Minutes:

The public hearing was held with no one present to speak to this item.

Motions:

Approve policy changes as advertised. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

62. Public Hearing - Amendments to CCSB Policy 6GX-10-4.04 Discipline

Attachment: CCSB - Amendment 4.04 Discipline.pdf

Minutes: The public hearing was held, Mrs. Chapman explained the change in procedure.

Motions:

Approve policy amendments as advertised. - PASS

Vote Results

Motion: Carol Vallencourt
 Second: Frank Farrell
 Frank Farrell - Aye
 Lisa Graham - Aye
 Carol Studdard - Aye
 Carol Vallencourt - Aye
 Charlie VanZant - Aye

63. Budget Information

Minutes: Mr. Wortham clarified the misconception that the Legislature came through on the budget. The federal stimulus money, which is non-recurring funds, is being used as the "backbone" of our budget. Stimulus money is being used to supplant rather than supplement education. By using 50% now and 50% next year the Legislature is hoping that after 2 years the Florida economy will turn around and state funds will fill in the hole that the stimulus funds are now filling. We will be able to create a balanced budget and a minimum 3% fund balance which is required by law. There will be no lottery money this year. These funds were used to support the salaries of P.E. and Art programs, and we may receive another holdback next year. Other topics discussed were the Clay's declining enrollment, the shift in capital outlay funds, required local effort and the option for the Board to levy .25 mil for one year.

Human Resources

64. C-12 (McCabe) Personnel Consent Agenda

Attachment: [Personnel Consent Agenda 5-21-09.pdf](#)
 Attachment: [REVISED Support Section VI B Redesignations.pdf](#)

Motions:

Approve the Personnel Consent Agenda as presented, with revisions provided to the Board - PASS

Vote Results

Motion: Carol Vallencourt
 Second: Lisa Graham
 Frank Farrell - Aye
 Lisa Graham - Aye
 Carol Studdard - Aye
 Carol Vallencourt - Aye

Charlie VanZant - Aye

65. Human Resources - Special Action "A"

Attachment: HR Special Action A 5-21-09.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

66. Human Resources - Special Action "B"

Attachment: HR Special Action B 5-21-09.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Instruction

67. C-17 (Van Zant) Florida Virtual School Contract

Attachment: Florida Virtual School Contract.pdf

Minutes: Mrs. Chapman clarified implementation of Virtual School, mandated by State Statute for 2009-2010.

Motions:

Approve contract as submitted - PASS

Vote Results

Motion: Carol Studdard

Second: Carol Vallencourt

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

68. Public Hearing - Approve, as advertised, the 2009-2010 Elementary and Secondary Code of Student Conduct

Attachment: Elementary Code 2009-10.pdf

Attachment: Secondary Code 2009-10.pdf

Minutes: The public hearing was held with no one present to speak to this item.

Motions:

Approve, as advertised, the 2009-2010 Elementary and Secondary Code of Student Conduct - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Presentations from the Audience

69. Speakers

Minutes:

- 1. Liz Crane, President CCEA, spoke on the budget

2. Felicia Johnson, Dorothy Smith and Nancy Klopfenstein spoke on allocation changes
2. Rodney Williams Faith Life Church - Rates for Use of Facilities
3. Ken Carter, outgoing President of CESP, gave brief a report, thank you's and farewell

Superintendent Requests

70. Dress Code

Minutes: Mr. Wortham briefly discussed the new Dress Code (grades 7-12) effective for the 2009-2010 school year. The code is available on the website.

School Board's Requests

71. Discuss Creation of an Energy Policy

Minutes: Mr. Van Zant suggested: 1) looking into the creation of an energy policy for our schools, 2) a followup on hiring a consultant to look at our energy usage and 3) making a comparison of energy initiatives with St. Johns County. Discussion followed on directives and initiatives already in place in Clay County through our Support Services Division.

72. Comments

Minutes:

- Mrs. Vallencourt provided copies of the Master Board Program to the Board members.
- Mr. Farrell briefly reminded the public of the excellent and conservative fiscal practices of Clay County that allowed us to get through an impossible period of time. Kudos to everyone.
- Mr. Van Zant reminded the Board that he would be out of town July 5-19, 2009 (2 weeks) during some of the budget meetings. He also reminded them of the Executive Session following the regular meeting on June 18, 2009.

Adjournment (8:55 p.m.)

Superintendent

Chair