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**School District of Clay County
Green Cove Springs, Florida**
Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.

May 21, 2015 - Regular Meeting

Invocation (Superintendent Van Zant)

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Ashley Gilhousen, District 5; and Superintendent Charlie Van Zant.

Absent: Johnna McKinnon, District 4, was absent due to work-related travel.

Consent Agenda

Superintendent

2. [C-1 Minutes of Student Hearings and Regular Meeting on April 16, 2015, and Special Meeting on May 7, 2015](#)

Attachment: Disciplinary Minutes-2015 April 16.pdf (Confidential Item)

Attachment: [05-21-15 April 16, 2015.pdf](#)

Attachment: [05-21-15 May 7 Minutes.pdf](#)

3. [C-2 Payment of Annual Dues for 2014-2015 to Florida Association of District School Superintendents](#)

Attachment: [05-21-15 FADSS Invoice.pdf](#)

School Board Members

4. [C-3 Payment of Annual Dues for 2015-2016 to Florida School Boards Association](#)

Attachment: [05-21-15 FSBA Invoice.pdf](#)

Deputy Superintendent

5. [C-4 Proposed Allocation Changes for 2014-2015](#)

Attachment: [2014-2015 Allocation Changes.pdf](#)

6. [C-5 Proposed Allocation Changes for 2015-2016](#)

Attachment: [Allocation Summary - 2015-2016.pdf](#)

7. [C-6 Daily Hours for Teachers and Students for 2015-2016](#)

Attachment: [Daily Hours for Teachers & Students.pdf](#)

Human Resources

8. [C-7 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 5-21-15.pdf](#)

9. [C-9 Renewal of 2015-2016 List of Physicians and Medical Facilities authorized to conduct physical examinations and drug tests required for certain groups of employees](#)

Attachment: [List of Physicians and Facilities 2015-2016.pdf](#)

Instruction

10. [C-10 Request Permission for OPH Robotics Team to travel out of state to compete in the National Competition on May 29, 2015](#)

11. [C-11 Student Travel for School Sponsored Programs at CHS/FIH/KHS/OPH/RHS](#)

Attachment: [May 2015 - Student Travel.pdf](#)

12. [C-12 Approve Math in Focus Workshop](#)

Attachment: [HMH training SJCDs.pdf](#)

13. [C-13 Out of State Travel for Safety Patrol Students at Doctors Inlet Elementary School](#)

Attachment: [Out of State Travel - DIS Board Back-Up.pdf](#)

14. [C-14 SEDNET - LSF contract March 2015 amendment.](#)

Attachment: [SEDNET LSF March 2015 Amendment.pdf](#)

15. [C-15 Multi-District FDLRS grant.](#)

Attachment: [FDLRS Exec Summary 15-16.pdf](#)

16. [C-16 Overnight/Out of State Travel for CTE Administration to attend National Career Pathways Network Annual Conference](#)

Attachment: [National Career Pathways-Dallas, Texas.pdf](#)

Attachment: [ACTE Vision 2015 New Orleans.pdf](#)

17. [C-17 2015-2016 Career Pathways Consortium Articulation Agreement between CCSD and St. Johns River State College](#)

Attachment: [2015-2016 Career Pathways Consortium Articulation Agreement.pdf](#)

18. [C-18 Out of State/Overnight Travel for ACE Mentor Engineering Students to attend state competition-FOR INFORMATION ONLY](#)

Attachment: [ACE Mentor Competition- Washington DC.pdf](#)

19. [C-20 Approval of Agreement between the School Board of Clay County and Melissa Whitaker, Student Services Aide with Project Reach - The Homeless Grant 2015-2016](#)

Attachment: [2015-2016 Melissa Whitaker Agreement.pdf](#)

20. [C-20A Permission for ESE Specialist to travel out of state to attend training at Center for Learning Differences Education at Trident Academy July 20-31, 2015](#)

Business Affairs

21. [C-21 Approve for Advertising School Board Policy 5.02G, Business Affairs, Electronic Funds Transfers Policy](#)

Attachment: [05-21-15 Policy 5.02G Electronic Funds Transfers Policy.pdf](#)

22. [C-22 Warrants and Vouchers for April 2015](#)

Attachment: [WARRANTS AND VOUCHERS APR 2015.pdf](#)

23. [C-23 Budget Amendments for the Month of April, 2015](#)

Attachment: [budget cover sheet\(impact stmt\).pdf](#)

Attachment: [April Budget Amendments.pdf](#)

24. [C-24 Writeoff non-sufficient checks at school](#)

25. [C-25 Monthly Property Report - April, 2015 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-April, 15.pdf](#)

26. [C-26 Monthly Property Report - April, 2015 - AV Materials](#)

Attachment: [Audiovisual Report-April, 15.pdf](#)

27. [C-27 Monthly Property Report - April, 2015 - Software](#)

Attachment: [Software Report-April, 15.pdf](#)

28. [C-28 Monthly Property Report - April, 2015 - Vehicles](#)

Attachment: [Vehicles Report-April, 15.pdf](#)

29. [C-29 Deletion of Certain Items Report - May, 2015](#)

Attachment: [Deletion Report-May, 15.pdf](#)

30. [C-30 Monthly Financial Report for April, 2015](#)

Attachment: [PAGE 1 MONTHLY FIN-Sum Cash, APR, 2015.pdf](#)

Attachment: [PAGE 2 MONTHLY FIN GREV APR,2015.pdf](#)

Attachment: [PAGE 3 MONTHLY FIN GREXP APRIL,2015.pdf](#)

Attachment: [PAGE 4 MONTHLY FIN DSREVEXP APRIL,2015.pdf](#)

Attachment: [PAGE 5 Capital Projects APRIL 2015.pdf](#)

Attachment: [PAGE 6 Capital Projects By Project APRIL,2015.pdf](#)

Attachment: [PAGE 7 MONTHLY FIN FOOD SERVICE APRIL, 2015.pdf](#)

Attachment: [PAGE 8 MONTHLY FIN SPREV42X APRIL 2015.pdf](#)

Attachment: [PAGE 9 MONTHLY FIN ARRA-SPREV43X APRIL, 2015.pdf](#)

Attachment: [PAGE 10 MONTHLY FIN INSURANCE APRIL, 2015.pdf](#)

Support Services

31. [C-31 2014 Florida Department of Health Inspection Reports](#)

Attachment: [FL Dept. of Health Inspection Reports 2014.pdf](#)

32. C-32 2014-2015 S.R.E.F. Casualty, Safety, Sanitation, Relocatable, and Fire Safety Inspection Report

Attachment: [SREF 2014.2015 #1.pdf](#)

Attachment: [SREF 2014.2015 #2.pdf](#)

33. C-33 Pre-Qualification of Contractors

Attachment: [Contractor List 5,21,15.pdf](#)

34. C-34 Deductive Change Order #1 (Direct Purchasing) for Keystone Heights Elementary School Gymnasium Renovation

Attachment: [CO 1 KHH Gym Renovation.pdf](#)

35. C-35 Deductive Change Order #1 (Direct Purchasing) for Orange Park High School Roof Replacement Buildings 19, 20, 21, 22 & 27

Attachment: [CO 1 OPH Roof Replacement.pdf](#)

36. C-36 Additive Change Order #1 for Keystone Heights High School C N A Classroom Renovation Building 1

Attachment: [CO 1 KHH CNA Renovation.pdf](#)

Adoption of Consent Agenda

37. Adoption of Consent Agenda

Minutes: Consent Item C-19 was pulled to Discussion. Consent Item C-8 was withdrawn.

Motions:

Approve with the exception of Item C-19 that was pulled to Discussion and C-8 that was withdrawn. - PASS

Vote Results

Motion: Ashley Gilhousen

Second: Carol Studdard

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Motion Minutes: Mrs. Kerekes stated she did not think Item C-8 should have been withdrawn from the agenda. She had asked earlier that this item be pulled to

Discussion.

Recognitions and Awards

38. [Perfect Attendance Awards](#)

Minutes:

Superintendent Van Zant recognized the following students who received certificates for being neither absent nor tardy for 7 years, 9 years, or 13 years:

- [ELEMENTARY K-6 \(7 Years\)](#)

[Lakeside Elementary School](#)
Alexander Arroyave-Gomez

- [JUNIOR HIGH K-8 \(9 Years\)](#)

[Lake Asbury Junior High School](#)
Maegan Rae Gibson

[Wilkinson Junior High School](#)
Mason Isaiah George

- [HIGH SCHOOL K-12 \(13 Years\)](#)

[Clay High School](#)
Dalton Jay Garrett

[Clay High School](#)
Justin Kyle Deel (not present)

[Ridgeview High School](#)
Alexandria Marie Kronforst

39. [State Science Fair Participants](#)

Attachment: [05-21-15 2015 SSEF Awards.pdf](#)

Minutes: Mike Wingate, Director of K-12 Academic Services, introduced Ms. Nancy Watson, who serves as the district's Science Fair Coordinator. Ms. Watson presented certificates to the State participants and winners. See the attachment above for the list of students who received Science Fair awards.

40. [Outstanding Social Studies Teacher of the Year Awards](#)

Minutes:

Kelly Watt, the district's Social Studies Curriculum Specialist, recognized the following district nominees who will compete for the state Social Studies Teacher of the Year award in the noted categories.

- **Judith Dougherty** (LES), Clay County's nominee for FCSS's *Outstanding Social Studies Teacher of the Year* in the

- Elementary Division
- **Jeff Fowler** (WJH), Clay County's nominee for FCSS's *Outstanding Social Studies Teacher of the Year* in the Middle School Division
 - **David Fields** (OPH), Clay County's nominee for FCSS's *Outstanding Social Studies Teacher of the Year* in the Senior High Division
 - **Danielle Heric** (FIHS), Clay County's nominee for Prentice-Hall's *Excellence in Teaching History Award*
 - **Sharon Moore** (LAJH), Clay County's nominee for Holt-McDougal's *Warren Tracy Beginning Teacher Award*

41. Clay County Academic Team

Minutes:

Susan McInerney and Ken Remsen recognized the following students:

Oakleaf High: Brett Benda, Matthew Benda, Osvaldo Bonilla, Aria Henderson

Ridgeview High: Kira Benton and Erik Horning

42. Special Recognition - Retiring Deputy Superintendent Denise Adams

Minutes:

Mrs. Adams will retire on May 30, 2015. With this being her last school board meeting, Superintendent Van Zant, with the assistance of Attorney Dan Sikes, presented her with a special flag that was flown over Bagram Airfield, Afghanistan during Operation Enduring Freedom.

Mrs. Adams retires with a total of 39 years of dedicated service in public education, with the last 14 years being here in the Clay County School District.

Presenters

43. ~~Lauren Hoffman - Concert on the Green~~

Minutes: Mrs. Hoffman was not able to attend the meeting. In her absence, Mrs. Condon announced the Concert on the Green concert being held on Sunday, May 24th at 4:00 p.m. at St. Johns Country Day School. Fireworks will follow the concert. Everyone was invited to attend.

44. D-3 Community Eligibility Provision (CEP) - FOR INFORMATION ONLY

Attachment: [05-21-15 CEP Final Board Presentation.pdf](#)

Minutes: Susie Glover, Director of Food and Nutrition Services, gave a visual presentation (attached) on a new program that will allow high-poverty schools to feed students breakfast and lunch free of charge at qualifying schools.

Scheduled Citizen Requests

45. Joann Denmark - Transparency & Accountability

Minutes: Mrs. Denmark expressed dismay with teacher allocation cuts, the district's budget and the need for transparency and accountability.

Discussion Agenda

Superintendent

46. D-1 Superintendent's Update

Attachment: [05-21-15 Board Presentation May 21 CVAFTE.pdf](#)

Minutes: Superintendent Van Zant made brief introductory comments and then Carl Hendrick and Duane Weeks from Information Services gave a visual presentation (attached) on the collection, analysis and reporting of information with state reporting and district processes.

Human Resources

47. D-2 Human Resources Special Action A

Attachment: 05-21-15 Special Action A.pdf (Confidential Item)

Motions:

Motion to approve as presented. - PASS

Vote Results

Motion: Janice Kerekes
Second: Carol Studdard
Elizabeth Condon - Aye
Ashley Gilhousen - Aye

Janice Kerekes	- Aye
Carol Studdard	- Aye

48. C-8 Withdrawn by Chairman

Instruction

49. C-19 Renaming Rights at Oakleaf High School (Pulled by Mrs. Kerekes)

Attachment: May 2015 - OLH Naming Rights - McDonalds.pdf

Attachment: May 2015 - OLH Naming Rights - Zaxby's.pdf

Minutes:

Mrs. Kerekes voiced concerns about inconsistency with Board policy which states the entity must commit a minimum of \$15,000. The McDonald's Agreement calls for the corporation to contribute \$9,000.

Dan Sikes, Interim Board Attorney, stated the policy includes a clause that allows the Board to specify other provisions. However, general consensus was that the policy language as written is confusing.

Motions:

Approve with the deletion of the McDonalds contract. - FAIL

Vote Results

Motion: Janice Kerekes	
Second: Carol Studdard	
Elizabeth Condon	- Nay
Ashley Gilhousen	- Nay
Janice Kerekes	- Aye
Carol Studdard	- Aye

Presentations from the Audience

50. Speakers

Minutes:

- Kasey Ludlam - regarding requirements for National Junior Honor Society at Green Cove Springs Junior High
- Kelly Ludlam - regarding requirements for National Junior Honor Society at Green Cove Springs Junior High
- Julie Smith - regarding requirements for National Junior Honor Society at Green Cove Springs Junior High
- Keith Nichols - Specific Appropriations 87 language pertaining to raises
- Renna Lee Paiva - general comments about FSA testing and effects on students

Superintendent's Requests

51. [Comments](#)

Minutes: Superintendent Van Zant announced a special board meeting to be held on June 8, 2015, at 5:00 p.m. in the TTC. Insurance renewals, legal services analysis, and administrative allocations will be presented to the Board at this meeting. Mr. Van Zant wished everyone a happy and safe memorial day weekend.

School Board's Requests

52. [Comments](#)

Minutes:

Board members made general comments about various topics. Mrs. Condon referenced several articles about other Florida counties and how they are dealing with FSA's and EOC's.

Attorney's Requests

53. [Comments](#)

Minutes: Mr. Sikes encouraged everyone to remember the reason we celebrate Memorial Day - a remembrance of veterans who died in service to our country

54. [Final Comments from Mrs. Adams](#)

Minutes: Mrs. Adams thanked everyone for their friendship over the years. She thanked the Superintendent and Board for the opportunity to work in Clay County and emphasized how special Clay County is and what a strong school district it is.

Adjournment (9:30 p.m.)

Superintendent

Chairman