

**BOARD OF COUNTY COMMISSIONERS  
CLAY COUNTY  
COUNTY ATTORNEY'S OFFICE**

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June 5, 2008

Honorable David L. Owens  
Superintendent of Schools  
Clay County School District  
900 Walnut Street  
Green Cove Springs, FL 32043

**RECEIVED**

JUN 10 2008

Superintendent's Office

Re: Selection of one School Board member for the 2008 Value Adjustment Board and one citizen member in accord with the requirements of House Bill 909

Dear Mr. Owens:

It is time to select members to serve on the Value Adjustment Board (VAB) for 2008. At its meeting on June 10, 2008, I intend to request that the Board of County Commissioners select two of its members to serve on the VAB and to begin the selection process for one citizen member. As you know, the current membership on county VABs is three County Commissioners and two School Board members. During the 2008 legislative session, this was changed. Now, the School Board will choose one of its members to serve on the VAB and appoint a citizen member. The citizen member must own a business occupying commercial space located within the school district. This member may not be a member or an employee of the School District and may not be a person who represents property owners in any administrative or judicial review of property taxes. I have enclosed a copy of the legislation for your review.

Please notify the Clay County School Board (the CCSB) that, pursuant to House Bill 909, it must select one of its members to serve on the VAB and appoint a citizen meeting the above-referenced requirements.

County staff is in the process of soliciting qualified special masters as well as private counsel to represent the VAB (another change mandated by House Bill 909.) Last year the VAB met two times. It will be necessary for the VAB to meet in September to review applications received from special masters and choose the special masters. It is anticipated that the VAB would then meet again in December or January to review the special master findings on the petitions. Under another bill which passed this past Spring, Senate Bill 1588, it is possible that the VAB will also be called upon to adjudicate disputes arising from the valuation of the portability of assessments. I do not have any information now how that might work.


Honorable David L. Owens

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Please inform me of the CCSB's selections at your earliest convenience. Please advise if you have any questions.

Very truly yours,

A handwritten signature in cursive script that reads "Frances J. Moss".

Frances J. Moss

Chief Assistant County Attorney

FJM/dpr

Enclosure

cc: Honorable Wayne G. Weeks, CFA, Property Appraiser (w/encl.)