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School District of Clay County e-agenda



School District of Clay County
Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway

Hearings for Special Actions regarding Students - 3:30 p.m.
REGULAR MEETING - 7:00 p.m.

May 20, 2014 - Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

- 1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

- 2. Opening Comments by Chairman

Minutes:

Following the Call to Order, Chairman Studdard announced that she was adding an item to the Discussion agenda: Advertise amendments to School Board Policy 6GX-10-1.02(E)(4), The District School Board, Board Meetings, Agenda.

Speakers: Dan Sikes and Stanley Pfenning both felt it was wrong for the Chairman to take this action to add the item.

Mrs. Studdard read a statement giving just cause for adding the item, and the item was added to the end of the May 20, 2014, Discussion agenda.

Consent Agenda

Superintendent

- 3. C-1 Minutes of Student Hearings and Regular Meeting on April 17, 2014

Attachment: 05-20-14 April 17, 2014 minutes.pdf

Attachment: 05-20-14 Student Hearings-2014 April 17.pdf (Confidential Item)

School Board Attorney

4. C-2 Approve settlement of personal injury claim of Anthony Bowick and Lashana Bowick

5. C-3 Approve settlement of personal injury claims of Grace Labrecque, a minor, and Danielle Taylor, her mother

Deputy Superintendent

6. C-4 Proposed Allocation Changes 2013-2014

Attachment: 2013-2014 Allocation Changes.pdf

7. C-8 Notification of Travel

8. C-9 Daily Hours for Teachers and Students for 2014-2015

Attachment: Daily Hours 2014-2015.pdf

9. C-10 Wireless Consultant

Attachment: CCSD - Staff Augmentation and Network Support 11513795-01.pdf

Attachment: Scope of Work Presidio.pdf

Attachment: Executive Summary Request For Application.pdf

Human Resources

10. C-11 University of North Florida MOU - Sprint Teachers

Attachment: UNF MOU SPRINT 2014-2015.pdf

11. C-12 Revision to Section I, Table I, Title of Position for Administrative/Management and Supervisory Personnel (2013-2014 Salary Schedule)

Attachment: 2013 2014 Admin Salary Schedule Revision.pdf

12. C-13 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 5-20-14.pdf

Instruction

13. C-14 Contract for Transition Coach 2014-15

Attachment: Transition Coach Contract 14
15.pdf

14. C-15 R.I.S.E. contract 2014-15

Attachment: ResolutionsinSpecialEducation
(RISE) contract 2014-15.pdf

15. C-16 Multi-District FDLRS grant

Attachment: FDLRS ExecSummary14-15 Clay-
Nassau.pdf

16. C-17 Audiological services contract 2014-15

Attachment: AUDIOLOGICAL SERVICES
contract SHARPE 2014 2015.pdf

17. C-18 Overnight Student Travel

Attachment: CEB KHE Overnight Field Trips.pdf

18. C-19 State of Florida Voluntary Prekindergarten
Education Program Statewide Provider Agreement

Attachment: AWI VPK 20 CNBB
Provider Agreement (CCSD).pdf

19. C-20 Consultant Services Agreement with University
of North Florida

Attachment: UNF ELLM Plus Training - Clay
County Contract.pdf

20. C-21 Approve Instructional Materials Adoption
Selections Pending Committee Consensus

Attachment: Adoption Selections Pending
Committee Consensus for Bd Mtg 052014.pdf

21. C-22 2014/15 Special Pupil Requests; 2014/15 Non-
Resident Admissions guidelines

Attachment: SPR Memorandum 2014-2015.pdf

22. C-23 Request for approval of contract for Defined
STEM instructional resource

23. C-24 Request for Purchase Order for Dr. Larry Chew

Attachment: Request P.O. for Dr. Larry
Chew.pdf

24. C-25 Request for purchase order to contract with Marc
McCombs for Rookie Robotics Mentor Summer Bootcamp

Attachment: [P.O. to contract Marc McCombs for Rookie Robotics Mentor Summer Bootcamp.pdf](#)

25. [C-26 Approval of contract with Melissa Whitaker, Student Services Aide with Project REACH Homeless Grant for 2014 / 2015 school year](#)

Attachment: [2014-2015 Melissa Whitaker Contract.pdf](#)

26. [C-27 Consultation Services for Trauma Informed Care for SEDNET \(2 Agreements\)](#)

Attachment: [2014 May-SEDNET Trauma Consultant Agreements.pdf](#)

27. [C-28 Consultant fee for Kagan training](#)

Attachment: [TBE-Kagan Agreement 8-5-2014.pdf](#)

Attachment: [TBE-Kagan Agreement 9-9-2014.pdf](#)

28. [C-29 Approve The DBQ Project Training Consultant Services Agreement](#)

Attachment: [Clay County agreement July 2014.pdf](#)

29. [C-30 Approve School Improvement Network - PD 360 Agreement](#)

Attachment: [PD 360 page 1.pdf](#)

30. [C-31 Approve the Thrasher-Horne Conference Center Reservation Agreement](#)

Attachment: [Conference Center Reservation Agreement.pdf](#)

31. [C-32 Overnight/Out of State Travel](#)

Attachment: [BostonMA.pdf](#)

32. [C-33 2014-2015 Career Pathways Consortium Agreement](#)

Attachment: [2014-14careerpathwaysconsortagree.pdf](#)

33. [C-34 Consultant fees for Safe Crisis Management trainers](#)

Attachment: [Consultant Services Agreements for SCM.pdf](#)

34. [C-35 Thrasher Horne contract for ESE summer](#)

training

Attachment: Thrasher Horne Reservation
Agreemt w Addendum.pdf

35. C-36 Template for SEDNET Mental Health Services
provided for eligible students for 2014-15

Attachment: CONTRACT FOR MENTAL HEALTH
SERVICES.pdf

Business Affairs

36. C-38 Budget Amendments for the Month of April 2014

Attachment: budget cover sheet(impact
stmt).pdf

Attachment: Budget Amendments for April
2014.pdf

37. C-39 Monthly Property Report - April, 2014 -
Furniture/Equipment

Attachment: Furniture-Equipment Report-April,
14.pdf

38. C-40 Monthly Property Report - April, 2014 - AV
Materials

Attachment: Audiovisual Report-April, 14.pdf

39. C-41 Monthly Property Report - April, 2014 - Software

Attachment: Software Report-April, 14.pdf

40. C-42 Warrants and Vouchers for April 2014

Attachment: WARRANTS AND VOUCHERS
APRIL 2014.pdf

41. C-43 Monthly Property Report - April, 2014 -Vehicles

Attachment: Vehicles Report-April, 14.pdf

42. C-44 Deletion of Certain Items Report - May, 2014

Attachment: Deletion Report-May, 14.pdf

43. C-45 Writeoff Non-Sufficient Checks at School

44. C-46 Bids to Be Awarded May 2014

45. C-47 Agreement between School Board and DES of
Florida, LLC

Attachment: 5 20 2014 DES of Florida

[Agreement.pdf](#)

46. C-48 Virtual Instruction Providers and Contractors

47. C-49 Attachment(s) to the Master Services Agreement between the School Board and Northeast Florida Library Network (NEFLIN)

Attachment: [5_20_2014 NEFLIN Master Services Agreement & Attachment.pdf](#)

Support Services

48. C-50 Deductive Change Order #1 (Direct Purchasing) for Tynes Elementary School Roof Replacement Buildings 2, 3, 4, 5, 6, 20, & 21

Attachment: [CO 1 TES Roof Replacement Bldgs. 2,3,4,5,6,20,21.pdf](#)

49. C-51 2013-2014 S.R.E.F. Casualty, Safety, Sanitation, Relocatable, and Fire Safety Inspection Report

Attachment: [SREF 2014 #1.pdf](#)
Attachment: [SREF 2014 #2.pdf](#)

50. C-52 Deductive Change Order #1 (Direct Purchasing) for Fleming Island Elementary School HVAC Replacement Building 3

Attachment: [FIE HVAC Replacement Bldg 3.pdf](#)

51. C-53 Deductive Change Order #1 (Direct Purchasing) for Green Cove Springs Junior High School HVAC Replacement Building 8

Attachment: [GCSJH HVAC Replacement Bldg 8.pdf](#)

52. C-54 Pre-Qualification of Contractors

Attachment: [Contractor List 5,20,14.pdf](#)

53. C-55 Deductive Change Order #1 (Direct Purchasing) for Keystone Heights High School CTE Remodel

Attachment: [CO 1 KHH CTE Remodel.pdf](#)

54. C-56 Deductive Change Order #2 (Direct Purchasing) for Middleburg Elementary School Cafeteria Expansion

Attachment: [CO 2 MBE Cafeteria Exp.pdf](#)

55. C-57 Deductive Change Order #1 (Direct Purchasing) for Keystone Heights Elementary School Roof Replacement Building 2

Attachment: CO 1 KHE Roof Replacement B2.pdf

56. C-58 Deductive Change Order #1 (Direct Purchasing) for McRae Elementary School Roof Replacement Buildings 1, 2, 3, 5, 6, 20 & 21

Attachment: CO 1 MRE Roof Replacement.pdf

57. C-59 Orange Park High School Roof Replacement Building 4 Contract Award

Attachment: Bid Tab OPH Roof B4.pdf

58. C-60 Orange Park High School Smoke Corridor Building 1 Contract Award

Attachment: Bid Tab OPH Smoke Corridor.pdf

Adoption of Consent Agenda

59. Adoption of Consent Agenda

Minutes: Following approval, Chairman Studdard made positive comments about Project Reach (Consent item C-26).

Motions:

Approve the Consent Agenda with the exception of items C-5, C-6, C-7 and C-37 that were moved to Discussion, and item C-9 that was withdrawn. - PASS

Vote Results

Motion: Tina Bullock

Second: Johnna McKinnon

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

Recognitions and Awards

60. Students receiving Perfect Attendance - Superintendent Van Zant

Minutes:

Superintendent Van Zant presented certificates to the following students for having been neither absent nor tardy kindergarten through 6th grade:

- Amy Marie Cortorreal (K-5), Argyle Elementary School
- Callie Marie Deel, Charles E. Bennett Elementary School
- Olivia Kay Rechis, Swimming Pen Creek Elementary School
- Vernon William Mummaw, Wilkinson Elementary School

61. Student Recognitions - Mike Wingate

Attachment: [2014 Science Fair winners.pdf](#)

Attachment: [2014 Clay County Academic Team.pdf](#)

Attachment: [2013-14 BETA Roster.pdf](#)

Attachment: [Math Counts - FIE.pdf](#)

Minutes:

Mr. Wingate introduced the following sponsors who made the student presentations:

- Susan McInarnay - 2014 All County Academic Team
- Al Story - Fleming Island Elementary MathCounts math competition
- Michael Taft - Green Cove Springs Junior High BETA Club
- Nancy Watson - 2014 State Science and Engineering Fair Finalists -
- Ms. Watson also recognized community partners Chad Patrick, CEO of OPMC, David Goldberg, OPMC, and Lillian Bell of Clay Rotary for their support of the Science Fair.

See attached lists for student names.

Nathan Martus, OHS place 4th at the International Fair in the Engineering, Electrical and Mechanical category.

62. Savannah Olsson, student at Lakeside Junior High, Americanism Essay Contest winner - Carol Studdard

Minutes:

Chairman Studdard recognized Savannah Olsson whose essay won at the local, regional and national level. She won first place for the 8th grade segment on the national level and received a \$2500 cash

award. Savannah is the first national winner ever from this region.

63. Carol MacDougall, PE Instructor at Swimming Pen Creek Elementary - Carol Studdard

Minutes:

Chairman Studdard recognized Carol MacDougall for her passion and dedication to not only the students at Swimming Pen Creek Elementary but all over the county. Coach MacDougall actively promotes and coordinates track and field events and walk/run clubs for the school district and community.

Presenters (NONE)

Scheduled Citizen Requests

64. Keith Nichols - It's Mine and I Want It

Minutes: Mr. Nichols spoke about employee salaries, privacy issues and public information accessibility.

65. Marjorie Caouette - Ideas and Encouragement concerning Clay County School Board Policies

Minutes: Mrs. Caouette spoke about school board policies and the role of school board members and their responsibility to act collectively.

66. Stanley Pfenning - School Board Policy and Board Member Salaries

Minutes: Mr. Pfenning spoke about school board members salaries and career politicians.

Discussion Agenda

Superintendent

67. D-1 Superintendent's Update

Minutes: Dr. Suzanne Herndon, Supervisor of Reading/Language Arts, reported on the efforts of the district's Reading Department to support the Bright Minds summer program by donating books, markers and other

supplies. The Bright Minds program provides positive encouragement to prevent slippage over the summer.

68. D-2 Review Instructional Division Redesign

Minutes:

Diane Kornegay, Assistant Superintendent for Instruction, shared information about the redesign of the Instructional Division. She stated the reason for this restructure is to provide greater support for improving teaching and communication and to redefine leadership responsibilities within the Instructional Division.

69. D-3 Proposed District Office Administrative Allocations for 2014-2015

Attachment: District Allocations.pdf

Minutes:

Speaker: Lee Oliver spoke in support of the Supervisor of Elementary Education allocation.

There was considerable Board discussion with differing points of view about the Supervisor of Elementary Education, Administrator on Assignment, and Public Relations Officer positions.

Motions:

Approve District Office Administrative allocations for 2014-2015, limiting the position of Administrator on Assignment to a principalship that will be deleted automatically effective September 30, 2014. - FAIL

Vote Results

Motion: Johnna McKinnon

Second: Lisa Graham

Tina Bullock - Nay

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Nay

Motion Minutes:

Motions:

Approve District Office Administrative allocations for 2014-2015, limiting the position of Administrator on Assignment to a principalship at Paterson Elementary School automatically expiring effective September 30, 2014, and deleting the Public Relations Officer Coordinator II position effective June 30, 2014. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

Deputy Superintendent

70. C-5 Proposed Allocation Changes 2014-2015 (Pulled by Mrs. Kerekes)

Attachment: Allocation Summary - May 20, 2014(2014-2015).pdf

Minutes:

Mrs. Kerekes pulled this item for clarification of 11 and 12 month assistant principal positions.

Motions:

Approve staff allocation changes as submitted. - PASS

Vote Results

Motion: Janice Kerekes

Second: Johnna McKinnon

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

**71. C-6 Proposed Supplement Allocations for 2014-2015
(Pulled by Mrs. Bullock)**

Attachment: [Athletic Supplements.pdf](#)
Attachment: [Academic Supplements.pdf](#)

Minutes:

Mrs. Bullock pulled the item to discuss the \$2.7 million price tag for supplements.

Motions:

Approve the supplements as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

72. C-7 Bradford County Agreement 2014-2015 (Pulled by Mrs. Bullock)

Attachment: [Bradford County Agreement.pdf](#)

Minutes:

Mrs. Bullock pulled the item because of confusion over some grades levels being closed to incoming students and other grade levels that are not. Consensus was to postpone the action for attorney review and so that some corrections can be made to the Agreement.

Motions:

Delay action to the June board meeting. - PASS

Vote Results

Motion: Tina Bullock

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Human Resources

73. D-4 Public Hearing to approve the School Board Policies 6GX-10-Section 2.0 in its entirety.

Attachment: Public Hearing Draft Human Resources 2.0 CCSB Policy Revisions.pdf

Minutes: The Public Hearing was opened. No one was present to speak to the item and the Public Hearing was closed.

Motions:

Approve as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

74. D-5 Human Resources Special Action A

Attachment: Special Action A 5 20 14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Johnna McKinnon

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

75. D-6 Human Resources Special Action B

Attachment: Special Action B 5 20
14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

76. D-7 Human Resources Special Action C

Attachment: Special Action C 5 20
14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye
 Carol Studdard - Aye

77. D-8 Human Resources Special Action D

Attachment: Special Action D 5 20 14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Johnna McKinnon

Second: Janice Kerekes

Tina Bullock - Aye
 Lisa Graham - Aye
 Janice Kerekes - Aye
 Johnna McKinnon - Aye
 Carol Studdard - Aye

78. D-9 Human Resources Special Action E

Attachment: Special Action E 5 20 14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Tina Bullock - Aye
 Lisa Graham - Aye
 Janice Kerekes - Aye
 Johnna McKinnon - Aye
 Carol Studdard - Aye

Instruction

79. C-37 Template for SEDNET Therapeutic Services for eligible students for 2014-15 (Pulled by Mr. Bickner)

Attachment: 5-20-14 CONTRACT FOR MENTAL

HEALTH SERVICES.pdf**Minutes:**

Bruce Bickner, Board Attorney, explained the attachment had been sent to the Board on Sunday, May 18 and met the 48-hour deadline for board action.

Motions:

Approve SEDNET Therapeutic Services Template. - PASS

Vote Results

Motion: Lisa Graham

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Business Affairs80. D-10 Monthly Financial Report for April, 2014

Attachment: PAGE 1 MONTHLY FIN-Sum Cash-April,2014.pdf

Attachment: PAGE 2 MONTHLY FIN GREV April, 2014.pdf

Attachment: PAGE 3 MONTHLY FIN GF EXP April, 2014.pdf

Attachment: PAGE 4 MONTHLY FIN April ,2014-DSREVEXP.pdf

Attachment: PAGE 5 Capital Projects April, 2014.pdf

Attachment: PAGE 6 Capital Projects By Project April, 2014.pdf

Attachment: PAGE 7 MONTHLY FIN FOOD SERVICE April,2014.pdf

Attachment: PAGE 8 MONTHLY FIN SPREV42X April, 2014.pdf

Attachment: PAGE 9 MONTHLY FIN ARRA-SPREV43X April, 2014.pdf

Attachment: PAGE 10 MONTHLY FIN INSURANCE April, 2014.pdf

Minutes:

Dr. Copeland reported that the General Fund reflects the fourth calculation and based on that he was able to present an estimated end of the year report with an estimated June 30, 2014 fund balance of 2.10%.

Motions:

Approval of the monthly financial report for April, 2014, as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

81. D-11 Review "Conference Report 2014-15"

Attachment: Final Conference Report - April 2014.pdf

Minutes:

Dr. George Copeland reviewed the 2014-2015 potential FEFP funding from the Legislature of \$238,545,662 based on the Conference calculation. This is an increase of \$3,236,228. He also reviewed the Florida Retirement System rates recommended by the Budget Conference Committee.

Dr. Copeland presented an analysis of potential expenditures that will consume most of this amount, leaving a net increase of \$94,574.

82. Advertise amendments to School Board Policy 6GX-10-1.02(E)(4), The District School Board, Board Meetings, Agenda (Item added during the board meeting through the Chairman by Board member Janice Kerekes)**Minutes:**

The following speakers made comments in opposition of the proposed policy change:

Amber Shepherd, Stanley Pfenning, Marjorie Caouette, Dan Sikes

Mrs. McKinnon voiced her views that the Board needs to act collectively and not individually when crafting Board policy. She

questioned the authority of the Chairman to establish the agenda.

Mrs. Kerekes stated the proposed policy is needed because there is conflict between the Superintendent and Board Chair as to what goes on the agenda.

Motions:

Motion to approve. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

Presentations from the Audience

83. Speakers

Minutes:

- Victoria Kidwell regarding teacher reassignment
- Renna Lee Paiva regarding moving teachers from their grade levels
- James Otto regarding football in schools
- Dan Sikes regarding agenda item added, Policy 1.02
- Stanley Pfenning regarding freedom of expression

Superintendent's Requests (NONE)

School Board's Requests

84. Comments

Minutes:

Mrs. McKinnon announced that she may have to miss graduation due to a family emergency next week.

Board Members reported on school events they attended recently.

Attorney's Requests (NONE)

Adjournment (10:20 p.m.)

Superintendent

Chairman