

**INTERLOCAL AGREEMENT**  
**Region VIII Education Service Center**  
**FLORIDA PUBLIC AGENCY**  
**(School, College, University, State, City or County Office)**

SCHOOL BOARD OF CLAY COUNTY

**FLORIDA**

Control Number (TIPS will Assign)

EDUCATIONAL OR GOVERNMENT ENTITY

Schools enter County-District Number

and

Region VIII Education Service Center  
Pittsburg, Texas

225 - 950  
Region 8 County-District Number

The Texas Education Code §8.002 permits Regional Education Service Centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university financial operations.

**Government Authority:**

Authority for such services in FLORIDA is granted under FLORIDA Government Code §§ 163.01 *et seq* as amended. These competitively bid cooperative purchasing services are extended to all FLORIDA State, City and County Government Agencies.

TICA also expressly states that a party to an interlocal contract may contract with a similar agency of another state. TEX. GOV'T CODE § 791.011(b)(2). A school district is a public agency in Florida. FLA. STAT. ANN. § 163.01 (3) (b). Therefore, an interlocal purchasing cooperative in Texas has statutory authority to contract or agree with a Florida public school district or other local government of Florida.

Interlocal contracts are authorized by the Florida Interlocal Cooperation Act of 1969 (FICA). FLA. STAT. ANN. § 163.01 *et al.* FICA provides, among other things, that a public agency of Florida may exercise jointly with any other public agency of the state, or of any other state, and power, privilege, or authority which such agencies share in common and that could exercise separately. See STAT. ANN. § 163.01 (4). "Public Agency" includes but is not limited to a political subdivision, agency or officer of Florida or of any other State, including counties, cities and school districts. *Id* at . § 163.01 (3) (b). Pursuant to the TICA, a Texas regional education service center is considered a political subdivision of the state of Texas; thus, a Texas regional education service center would be considered a public agency for the purposes of FICA. See TEX. GOV'T CODE . § 791.003 (5).

FICA further provides that a joint exercise of power shall be made by contract in the form of an interlocal agreement. See FLA. STAT. ANN. . § 163.01 (5). School districts are generally permitted to procure goods and services in accordance with Florida law. See FLA. ADMIN.CODE ANN. 6A-1.012, *et al.* Accordingly, as long as the cooperative follows the Florida procurement rules, a Florida school district or other governmental entity can make purchases through the cooperative's contracts.

**Vision:**

TIPS will become the premier purchasing cooperative in North America through developing partnerships with quality vendors, school districts, universities, colleges, all governmental entities, and public and private industry.

**Mission:**

Our mission is to provide a proven purchasing process through quality customer service including timely response, legal support and effective recruitment by providing sufficient resources to include personnel.

**Purpose:**

The purpose of the TIPS program shall be to continue providing substantial savings and best value for participating educational entities or public agencies through cooperative purchasing.

**Effective:**

This Interlocal Agreement (hereinafter referred to as the "Agreement") is effective June 10, 2014 and shall be automatically renewed annually unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region VIII Education Service Center, by this *Agreement*, agrees to provide competitively bid cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

**Role of the TIPS Purchasing Cooperative:**

1. Provide organizational and administrative structure of the TIPS Program.
2. Provide Administrative and Support Staff necessary for efficient operation of the TIPS Program.
3. Provide marketing of the TIPS program to expand membership, awarded contracts and commodity categories.
4. Initiate and implement activities required for competitive bidding and vendor award process including posting, advertising, collecting proposals, scoring proposals, and awarding of vendor contracts.
5. Provide members with current awarded vendor contracts, instructions for obtaining quotes and ordering procedures.
6. Maintain filing system for all competitive bidding procedure requirements.
7. Provide Reports as requested.
8. Maintain active membership database for awarded vendors.
9. Provide TIPS training to members and vendors upon request.

**Role of the Education or Government Entity:**

1. Commit to participate in the TIPS Program.
2. Designate a Primary and Technology Contact for the entity to be responsible for promoting TIPS within the organization.
3. Commit to purchase products and services from TIPS Vendor Awarded Contracts when in the best interest of the entity. **PURCHASE ORDER MUST ALWAYS BE MARKED TIPS and FAXED to 866-839-8472 for processing.**

4. Accept shipments of products ordered from Awarded Vendors in accordance with standard purchasing procedures.
6. Pay Awarded Vendors in a timely manner for all goods and services received.
7. Report any vendor issues that may arise to the TIPS Cooperative Coordinator.

**General Provisions:**

Both Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the laws of the State of Texas and venue shall be in the county in which the administrative offices of RESC VIII are located which is Camp County, Texas.

It is the responsibility of the Entity purchasing from TIPS to insure that the respective State purchasing laws are being followed.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by means of a facsimile machine and the terms and conditions agreed to are binding upon the Parties.

**Authorization:**

Region VIII Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered into an Agreement to provide competitively bid cooperative purchasing opportunities to entities as outlined above.

This Interlocal Agreement process was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the respective STATE Open Meetings Act, for Texas it was Government Code Ch. 551.

The individuals signing below are authorized to do so by the respective parties to this Agreement.

**Membership Entity-**

**Region 8 Education Service Center**

School Board of Clay County

By: \_\_\_\_\_

Authorized Signature

Title: Chairman of the Board

June 10, 2014

Date

By: \_\_\_\_\_

Authorized Signature

Title: Executive Director Region VIII ESC

Date

**Public Entity Contact Information**

Nancy G. Racine

Primary Purchasing Person's Name

nracine@oneclay.net

Primary Person's Email Address

814 Walnut Street

Street Address

Green Cove Springs, Florida 32043

City, State Zip

Bertie Staefe

Secondary Coordinator's Name

(904) 529-2604

Telephone Number

bfstaefe@oneclay.net

Secondary Coordinator's Email Address

(904) 284-6529

Fax Number

**Instructions:**

Please send two signed original Interlocal Agreements and one copy of Board Resolution (if required) to

**TIPS, Attn: Kim Thompson  
C/O Region VIII Education Service Center  
4845 US Highway 271 North  
Pittsburg, Texas 75686**

Upon execution, a signed original will be returned to the Purchasing Contact listed above.

## Florida Authority

Interlocal contracts in Florida are authorized by the Florida Interlocal Cooperation Act of 1969 (FICA). FLA. STAT. ANN. § 163.01, *et al.* Specifically, FICA provides that a public agency of Florida may exercise jointly with any other public agency of the state or of any other state, any power, privilege, or authority which such agencies share in common. *Id* at § 163.01 (4). Such powers shall be exercised by contract in the form of an interlocal agreement. *Id* at § 163.01 (5).