



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway**

**MAY 17, 2007**

**Hearings for Special Actions regarding Students - 4:00 p.m.  
Regular Meeting - 7:00 p.m.**

**May 17, 2007 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order**

1. [Attendance](#)

**Minutes:**

Present: Carol Vallencourt, District No. 1; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Charles Van Zant, District No. 3, has taken a leave of absence and Carol Studdard, District No. 2, was also absent due to a family medical emergency.

Superintendent David Owens was also in attendance at the meeting.

**Consent Agenda**

**Superintendent**

2. [C-1 Minutes of student disciplinary hearings and regular meeting on April 19, 2007](#)

Attachment: [Apr1907Minutes.pdf](#)

Attachment: Apr1907.pdf (Confidential Item)

**Deputy Superintendent**

3. [C-2 Amendments to the 2006-2007 Staff Allocations](#)

Attachment: [Staff Allocation Amendments - 2006-2007.pdf](#)

4. [C-3 Amendments to the 2007-2008 Staff Allocations](#)

Attachment: [Staff Allocation Amendments - 2007-2008.pdf](#)

5. [C-4 Advertise Amendments to CCSB Policy 6GX-10-2.18 Retirement and Resignations](#)

Attachment: [CCSB Policy 2.18 J. - Retiree Reduction of Insurance Premium Benefit.pdf](#)

**Human Resources**

6. [C-5 Personnel Consent Agenda](#)

Attachment: [May 2007 Personnel Consent Agenda.pdf](#)

7. [C-6 Resolution for District Participation in Crown Consortium for 2007 - 2008](#)

Attachment: [Crown Consortium Agreement.pdf](#)

**Instruction**

8. [C-7 Rental Agreement between St. Johns River Community College and The School Board of Clay County, Florida for rental of School Board classroom space](#)

Attachment: [RENTALAGREEMENT.pdf](#)

9. [C-8 Interagency Agreement between First Coast Technical Institute and The School Board of Clay County, Florida for vocational/technical teaching services](#)

Attachment: [FirstCoastTechContract.pdf](#)

10. [C-9 Professional Development Action Plan, result of Professional Development Protocol Review of September 2005](#)

Attachment: [ActionPlanForm for 2007 for PD Review 2005.pdf](#)

Attachment: [Protocol Information May 17 2007 SB Mtg](#)

11. [C-10 Consultant Services for Kathryn Robinson, Writing Consultant, August 17, 2007 for Lakeside Elementary and Montclair Elementary Schools](#)

Attachment: [Kathryn Robinson's Vitae for LES on July Board 2007.pdf](#)

12. [C-11 Co-Enrollee list for April 2007](#)

Attachment: [Co-Enrollee list April 2007.pdf](#) (Confidential Item)

13. [C-12 2007-2010 Interagency Agreement between the School Board of Clay County and Clay and Baker Kids Net, Inc.](#)

Attachment: [Clay Baker Kids Net.pdf](#)

14. [C-13 2007-2010 Interagency Agreement between the School Board of Clay County and the Florida Department of Children and Families](#)

Attachment: [DCF Agreement.pdf](#)

15. [C-14 Multiagency Network for Severely Emotionally Disturbed Students \(SEDNET\) Grant for IDEA, Part B funding from July 1, 2007 to August 31, 2008 and General Revenue funding July 1, 2007 to June 30, 2008.](#)

Attachment: [SEDNET Board Grant 07-08.pdf](#)

16. [C-15 Renew the contract between School District of Clay County and Dr. Michael Solloway/Psychiatric and Baptist Psychological Care for July 1, 2007 to June 30, 2008.](#)

Attachment: [SOLOWAY.CTR 07 08.pdf](#)

17. [C-16 Renew the contract between School District of Clay County and Dr. Robin Vail for July 1, 2007 to June 30, 2008.](#)

Attachment: [Dr. Vail 07 08.pdf](#)

18. [C-17 Renew Multi-District Agreement with Duval County to serve low incidence ESE students for school year 2007-2008.](#)

19. [C-18 Pay mileage at 48.5 cents/mile to have parents of group homes transport certain ESE students for student school year 2007-2008.](#)

20. [C-19 Continue training in the Safe Crisis Management Program for ESE employee's school year 2007-2008.](#)

21. [C-20 Participate in submitting the multi-district Florida Diagnostic and Learning Resource System \(FDLRS\) grant with Duval County as the fiscal agent for year July 1, 2007 to August 31, 2008.](#)

Attachment: [FDLRS 2007-2008.pdf](#)

22. [C-21 Contracting for Interpreter \(Sign-Language\) services school year 2007-2008.](#)

Attachment: [INTERPRETERS SERVICES CONTRACT 07 08 approved BB NR.pdf](#)

23. [C-22 Contracting for Audiological Services during school year 2007-2008.](#)

Attachment: [Audiological Services Contract 07 08.pdf](#)

24. [C-23 2007-2008 Safe & Civil School Contract regarding "Foundations"](#)

Attachment: [Safe & Civil Schools.pdf](#)

25. ~~C-24 Amendment to the 2007-2008 Special Pupil Requests; 2007-2008 Non-Resident Admissions guidelines making Clay High School a closed school~~

Attachment: [2007-2008 SPR MEMORANDUM Revised.pdf](#)

26. [C-25 Contracting for Speech Clinicians' services from outside providers at a rate not to exceed \\$78.00 per hour during the school year 2007-2008.](#)

Attachment: [SPEECH THERAPY SERVICES CONTRACT 07 08 .pdf](#)

27. [C-26 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update](#)

Attachment: [BLC placements May 07.pdf](#)

28. [C-27 Renewal of our Athletic Coaches' Endorsement](#)

Attachment: [Summary Athletic Coaching Endorsement 5-Year Review 2007.pdf](#)

29. [C-28 Family Literacy Grant through Adult Education](#)

Attachment: [Grant Approval.pdf](#)

### **Business Affairs**

30. [C-29 Proposed Student Meal Price Increases for the 2007-08 School Year](#)

Attachment: [SFS20070501171256734.pdf](#)

31. [C-30 Agreement between Clay County School Board and Risk Consulting Services, Inc. to perform the Actuarial Study of our Workers' Compensation, Automobile and General Liability Self-Insurance Claims Fund](#)

Attachment: [ACTU20070501173056283.pdf](#)

32. [C-31 Monthly Property Report - April, 2007 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-April, 07.pdf](#)

33. [C-32 Monthly Property Report - April, 2007 - AV Materials](#)

Attachment: [Audiovisual Report-April, 2007.pdf](#)

34. [C-33 Monthly Property Report - April, 2007 - Software](#)

Attachment: [Software Report-April, 07.pdf](#)

35. [C-34 Monthly Property Report - April, 2007 - Vehicles](#)

Attachment: [Vehicles Report-April, 07.pdf](#)

36. [C-35 Deletion of Certain Items Report - May, 2007](#)

Attachment: [Monthly Deletion Report-May, 07.pdf](#)

Attachment: [Monthly Deletion Report \(Attachments\)-May, 07.pdf](#)

37. [C-36 Monthly Financial Report for April, 2007](#)

Attachment: [MONTHLY FINANCIAL APRIL, 2007.xls](#)

38. [C-37 Warrants and Vouchers for APRIL, 2007](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

39. [C-38 Budget Amendments for the Month of April, 2007](#)

Attachment: [May-budget cover sheet impact stmt .pdf](#)

Attachment: [May Budget Amendments.pdf](#)

40. [C-39 Internal Funds Auditors for the 2006-2007 Fiscal Year](#)

Attachment: [Internal Accounts Auditor List Agenda Item Backup FY07.pdf](#)

41. [C-40 Write Off NSF Checks at PES and TES](#)

42. [C-41 Bids To Be Awarded for May 2007](#)

Attachment: [Bids to be awarded May 17.pdf](#)

43. [C-42 Bid Renewals To Be Awarded for May 2007](#)

Attachment: [Recommendation for Bid Renewals May 17.pdf](#)

### **Support Services**

44. [C-43 District required 2006-2007 Casualty Safety, Sanitation and Relocatable Inspection Reports for the School District's Educational Facilities.](#)

Attachment: [AGE, CEB, CHE, DIS, FIE, GPE & KHE.pdf](#)

Attachment: [LAE, LSE, MRE, MBE, MCE & OPE.pdf](#)

- Attachment: [PES, ROE, RVE, SBJ & SPCE.pdf](#)  
 Attachment: [TBE, TES, WEC & WES.pdf](#)  
 Attachment: [BLC, GCSJH, LAJH, LSJH, OPJH & WJH.pdf](#)  
 Attachment: [CHS, FHS, KHHS, MHS, OPHS & RHS.pdf](#)  
 Attachment: [ANCILLARIES.pdf](#)  
 Attachment: [SREF INSPECTION REPORT COVER PAGE.pdf](#)  
 45. [C-44 Submission to the State Fire Marshall the District required 2006-2007 Fire Safety Annual Inspection Report for the School District's Educational Facilities.](#)  
 Attachment: [AGE, CEB, CHE, DIS, FIE, GPE & KHE.pdf](#)  
 Attachment: [LAE, LSE, MRE, MBE, MCE & OPE.pdf](#)  
 Attachment: [PES, ROE, RVE, SBJ & SPCE.pdf](#)  
 Attachment: [TBE, TES, WEC & WES.pdf](#)  
 Attachment: [BLC, GCSJH, LAJH, LSJH, OPJH & WJH.pdf](#)  
 Attachment: [CHS, FHS, MHS, OPHS & RHS.pdf](#)  
 Attachment: [ANCILLARIES.pdf](#)  
 Attachment: [Fire Safety 2007 Cover Page.sig](#)  
 46. [C-45 Pre-Qualification of Contractors](#)  
 Attachment: [Contractors 5,17,07.pdf](#)  
 47. [C-46 Additive Change Order #12 \(Direct Purchasing\) for Coppergate Elementary School](#)  
 Attachment: [Change Order 12, CGE.pdf](#)  
 48. [C-47 Final \(Phase III\) Plans and Specifications for Chiller Replacement at Lake Asbury Elementary School](#)  
 49. [C-48 Final Completion of Coppergate Elementary School](#)  
 Attachment: [Final completion, CGE.pdf](#)  
 50. [C-49 Clay County Utility Authority Easement Agreement at Orange Park Junior High](#)  
 Attachment: [CCUA OPJH Easement.pdf](#)  
 51. [C-50 Award Civil Design and Permitting Services for Domestic Water and Sanitary Sewer Force Main Extension from Existing Clay County Utility Authority System to Elementary School](#)

**Adoption of Consent Agenda**

52. [Adoption of all remaining Consent Items](#)

**Minutes:** No Consent Items were moved to Discussion. Consent Item C-24 was withdrawn and no action was taken on this item.

**Motions:**

Approve the Consent Items as presented with the exception of Consent Item C-24 which was withdrawn. - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

**Recognitions and Awards**

53. [Recognize Music and Poster Winners for Concert on the Green \(Joy Myers/Mary-Margaret Wyskoski\)](#)

**Minutes:****Poster winners:**

- First Place - Zachary Mills (Clay High School)
- Second Place - Kristina Haddock (Clay High School)
- Third Place - Justin Fanney (Fleming Island High School)

**Music winners:**

- First Place - Emily Sulzer (Fleming Island High School)
- Second Place - Keith Griffis (Fleming Island High School)
- Third Place - Joe Chisholm (Ridgeview High School)

54. [Performance by Concert on the Green music winner Emily Sulzer on the Oboe](#)

55. [Recognize students with perfect attendance \(Superintendent Owens\)](#)

Attachment: [Perfect Attendance2.pdf](#)

**Minutes:** Superintendent Owens recognized students with perfect attendance and presented each with a Certificate of Recognition. *(Names of the students can be found in the detail page attached to this item.)*

56. [Recognize Victoria Waltrip as winner of the State SkillsUSA Championship for HVAC \(Paul Parker\)](#)

57. [Recognize accomplishment through recent legislation regarding Reading and ESOL Endorsements \(Chairman Vallencourt\)](#)

**Minutes:** The School Board recognized Constance Higginbotham, Connie Hrisiko, Sharon Rodatz and Anne Slater for their efforts in promoting legislation that, if passed, could greatly reduce the hardship on teachers required to obtain both the Reading and ESOL Endorsements.

58. [Special Resolution Presentation](#)

Attachment: [Wortham RESOLUTION.pdf](#)

**Minutes:** Clay County School Board members presented Ben Wortham, who is retiring after 39 years, with a special resolution honoring his loyal service and dedication to the Clay County School District.

**Scheduled Citizen Requests** (There were none)

**Presenters** (There were none)

**Discussion Agenda****Human Resources**

59. [Division of Human Resources - Special Actions](#)

Attachment: May 2007 Employee Discipline.pdf (Confidential Item)

**Motions:**

Approve the Disciplinary Action as presented.

- PASS

### Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Vallencourt - Aye

### Instruction

60. [Public Hearing to approve, as advertised, amendments to the 2007-2008 Elementary and Secondary Codes of Conduct](#)

Attachment: [Secondary Redlined 2007-08.pdf](#)

Attachment: [Elementary Redlined2007-08.pdf](#)

Attachment: [SCOC Summary of Revisions 07-08.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

### Motions:

Approve, as submitted, amendments to the 2007-2008 Elementary and Secondary Codes of Conduct - PASS

### Vote Results

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Vallencourt - Aye

### Support Services

61. [Consider New School Naming and Potential Names for Elementary School "W" \(Oakleaf East Area\) and Elementary School "X" \(Lake Asbury Area\)](#)

Attachment: [ElementarySchoolNamesMay17.pdf](#)

**Minutes:**

No action was taken on this item. The School Board will review the list of names that was provided for consideration and be ready to narrow the list at the June meeting. Additional names will also be solicited from the public by emailing any suggestions to the school board or district office.

62. [Guaranteed Maximum Price Site Package for Elementary School "X"](#)

Attachment: [Elem X GMP Site Package.pdf](#)

**Minutes:** The contractor for Construction Management At Risk Services for

Elementary School " is Skanska USA Building Inc. The Guaranteed Maximum Price Site Package for this project is \$3,222,770.00 for a total Guaranteed Maximum Price of \$24,018,016.00. The project anticipates a May 23, 2007 Notice to Proceed, with Substantial Completion on July 31, 2008. Final Completion is to be achieved August 29, 2008. Funding for this project is Part III Capital Outlay and is currently budgeted and identified within our 2006-2007 Educational Facilities Plan.

**Motions:**

Approve the Guaranteed Maximum Price Site Package proposal for Elementary School " from Skanska USA Building Inc. Upon the approval of the Guaranteed Maximum Price Site Package proposal, this document becomes part of the Construction Manager At-Risk agreement for the project. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Vallencourt - Aye

**Presentations from the Audience**

63. [Constance Higginbotham](#)

**Minutes:** Mrs. Higginbotham spoke briefly on behalf of the Clay County Education Association concerning current education issues.

**Superintendent Requests** (There were none)

**School Board's Requests**

64. [Current Issues](#)

**Minutes:**

The following issues were discussed briefly:

- The connecting road between CR 220 and Blanding Blvd. will not be completed prior to the opening of Coppergate Elementary.
- Approvals for Special Pupil Requests should give clear notification to students concerning the 1 year waiting period to participate in athletics.
- The Orange Park Town Council has passed a Resolution supporting the citizens' requests to allow their students in the neighborhood around Orange Park Elementary to attend OPE as their neighborhood school.
- Mrs. Adams will present information to the Board at the June meeting concerning the pilot program to provide buses for academy students.
- Mr. Moore is looking at new software that would archive the email system.
- All Clay County high school graduations are held on the same night due to

vandalism and crowd control issues. Previously, when graduations were on separate nights, there were problems with vandalism to the schools and in the parking lots when students from other high schools showed up at opposing school graduations.

**Adjournment**

65. [The meeting adjourned at 8:05 p.m.](#)

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**Superintendent**

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**Chair**