

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED: *[Signature]*
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 17, 2011

- 1. School Requesting: Secondary Education Dept.
- 2. Transportation (Check one):
School Bus/s _____ Automobile/s _____ Commercial Carrier _____ Other
If commercial or other, state type: SCHOOL BOARD VANS
- 3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no
- 4. Dates of Field Trip*: 3-23/25-11 Destination*: Orlando, FL
*For school buses . . . if more than one bus is requested, reference bus request form.
- 5. Group Taking Trip: District Science Fair Winners
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the Agent of the Board Form. _____
- 7. Educational Value of Field Trip: Nature of Science
- 8. Supporting SSS Benchmark(s): SC.6.N.1 - SC.912.N.1
- 9. Number of Students*: 17 . Number of Chaperones*: 3
- 10. Cost Per Student: N/A Budget Code or Source to be charged: _____
(Examples: Internal Accounts, 5100-331, Athletic Departments)
- 11. Departure Time*: 9:00 AM . Returning Time*: 12:00 Midnight

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

Kathleen Snodgrass
Teacher, Team Leader, Department Head, Etc.
Principal
[Signature]
District Office Approval

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

APPROVED: *[Signature]*

ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
March 17, 2011

1. School Requesting: CLAY HIGH SCHOOL

2. Transportation (Check One):

School Bus(s) _____ Private Vehicle(s) Commercial Carrier Other
If Commercial Carrier or Other, please state type: RENTAL VANS

3. Trip(s) overnight: Yes ___ No Trip(s) out-of-state: Yes No ___

4. Dates of Field Trip*: 12 MAY 2011 Destination*: KINGS BAY NAVAL BASE, GA
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: CLAY HIGH NJROTC

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. WILL FORWARD

7. Educational Value of Field Trip: THIS TRIP IS IN DIRECT SUPPORT OF THE NAVAL SCIENCE CURRICULUM. WE WILL TOUR THE TRIDENT SUBMARINE TRAINING FACILITY AND THEN TOUR AN OHIO CLASS BALLISTIC MISSILE SUBMARINE.

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 21 Number of Chaperones*: 3

10. Cost Per Student: N/A Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 6:45 AM Returning Time*: 1:30 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

RECEIVED
MAR 18 2011
Secondary Education

M. J. [Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature] Principal
District Office Approval