



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Training Center - Fleming Island High School  
2233 Village Square Parkway**

**Hearings for Special Actions Regarding Students - 3:30 p.m.  
Regular Meeting Time: 7:00 p.m.**

**February 18, 2010 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order (7:00 p.m.)**

1. Attendance

**Minutes:** Present: Carol Vallencourt, District 1; Carol Studdard, District 2; Frank Farrell, District 4; Lisa Graham, District 5, and Superintendent Ben Wortham. Charles Van Zant, Jr., District 3, was not present due to a mission trip to Haiti.

**Consent Agenda**

**Superintendent**

2. C-1 Minutes of Student Disciplinary Hearings and Regular Meeting on January 21, 2010

Attachment: Minutes - Student Hearings 01-21-10.pdf (Confidential Item)

Attachment: Minutes - School Board Mtg - 01-21-10.pdf

**Deputy Superintendent**

3. C-2 Gasoline Purchase Agreement for 2010 between Clay County School Board and Clay County Sheriff's Office

Attachment: Gasoline Purchase Agreement - CCSB-CCSO.pdf

4. C-3 Proposed Staff Allocation Changes for 2009-2010

Attachment: Allocation Summary - Current Backup February18, 2010.pdf

**Human Resources**

5. C-5 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 2-18-10.pdf

6. C-6 Memorandum of Understanding with UNF for 2010-2011

Attachment: 2010-2011 MOU with UNF (SPRINT).pdf

7. C-7 Memorandum of Understanding with University of Southern California for 2009-2010

Attachment: Memorandum of Understanding - USC.pdf

**Instruction**

8. C-8 Affiliation Agreement between Florida State University and The School Board of Clay County, Florida.

Attachment: FSU Contract.pdf

9. C-9 Co-Enrollees for January 2010

Attachment: Co-Enrollees - January 2010.pdf (Confidential Item)

10. C-10 Business Associate Agreement between Orange Park Medical and School Board of Clay County

Attachment: agreement betw OPMedical and CCSB.pdf

11. C-11 Student Travel

Attachment: Student Travel-February, 2010.pdf  
Attachment: Student Travel-Feb., 2010-Addition.pdf

12. C-12 Reduction in Weight of "Honors" Courses

13. C-13 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

14. C-14 Amendment to 2009-2010 Contract Between Clay Behavioral Health Center and School Board of Clay County, Florida

Attachment: CBHC Addendum.pdf

15. C-15 Career and Technical Education Month Proclamation

Attachment: [PROCLAMATION,CTE.pdf](#)

**Business Affairs**

16. C-16 Budget Amendments for the Month of January, 2010

Attachment: [budget cover sheet impact stmt .pdf](#)

Attachment: [General Fund Revenue.pdf](#)

Attachment: [General Fund Appropriations.pdf](#)

Attachment: [Debt Service.pdf](#)

Attachment: [Capital Projects.pdf](#)

Attachment: [School Food Service.pdf](#)

Attachment: [Special Revenue - Other.pdf](#)

Attachment: [SFSF.pdf](#)

Attachment: [ARRA.pdf](#)

Attachment: [Internal Service Funds.pdf](#)

17. C-18 Monthly Property Report - January, 2010 - Furniture/Equipment

Attachment: [Furniture-Equipment Report-January, 10.pdf](#)

18. C-19 Monthly Property Report - January, 2010 - AV Materials

Attachment: [Audiovisual Report-January, 10.pdf](#)

19. C-20 Monthly Property Report - January, 2010 - Software

Attachment: [Software Report-January,10.pdf](#)

20. C-21 Monthly Property Report - January, 2010 - Vehicles

Attachment: [Vehicles Report-January, 10.pdf](#)

21. C-22 Deletion of Certain Items Report - February, 2010

Attachment: [Deletion Report-February, 10.pdf](#)

22. C-23 Write off Non-Sufficient Funds (NSF) Checks at AES

23. C-24 Warrants & Vouchers for January, 2010

Attachment: [Warrants & Vouchers January, 2010.pdf](#)

24. C-25 Agreement between School Board and Sheriff's Office for security services

Attachment: [2\\_18\\_2010\\_Sheriff\\_Agreement.pdf](#)

25. [C-26 Bid Renewals February 2010](#)

### **Support Services**

26. [C-27 Final Completion to Install a Lightning Protection System at Ridgeview High School](#)

27. [C-28 Deductive Change Order #1 for Wilkinson Junior High School Locker Bay Re-Roof](#)

Attachment: [WJH Locker Bay Re-Roof CO 1.pdf](#)

28. [C-29 Additive Change Order #12 for OakLeaf High School](#)

Attachment: [OLHS CO 12.pdf](#)

29. [C-30 Deductive Change Order #1 \(Direct Purchasing\) for Middleburg Elementary School Classroom Addition](#)

Attachment: [CO 1, MBE Classrm Addition.pdf](#)

30. [C-31 Deductive Change Order #11 \(Direct Purchasing\) for OakLeaf High School](#)

Attachment: [OLHS CO 11.pdf](#)

31. [C-32 Final \(Phase III\) Plans and Specifications for Wilkinson Elementary School Buildings 1, 2, 3, 4, 5, 20 & 21 Re-Roof](#)

32. [C-33 Final \(Phase III\) Plans and Specifications for Tynes Elementary School Building 2 HVAC Replacement](#)

33. [C-34 Final \(Phase III\) Plans and Specifications for Ridgeview Elementary School Building 1 HVAC Replacement](#)

34. [C-35 Final \(Phase III\) Plans and Specifications for Orange Park Elementary School Building 7 Restroom Renovation](#)

35. [C-36 Final \(Phase III\) Plans and Specifications for Clay High School Building 5 HVAC Replacement](#)

36. [C-37 Final \(Phase III\) Plans and Specifications for Clay Hill Elementary School Building 2 HVAC Replacement](#)

37. [C-38 Ridgeview High School Gymnasium Roof Over Construction Contract Award](#)

Attachment: [Bid Tab, RHS Gym Roof Over.pdf](#)

38. [C-39 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 2,18,10.pdf](#)

## **Adoption of Consent Agenda**

### 39. Adoption of all remaining Consent Items

**Minutes:** Consent Items were approved with the exception of C-4 and C-17 which were pulled to Discussion.

**Motions:**

Approve the Consent Items as presented, with the exception item C-4, and C-17 which were moved to Discussion. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Not Present

## **Recognitions and Awards**

### 40. Recognition of CTE Month

**Minutes:** Paul Parker, Director of Career and Technical Education, gave an overview of the CTE Program and those involved in its many facets. The 3rd Annual Career Academy Expo will be held on February 25th at 6:00 p.m. at the First Baptist Church in Middleburg. Everyone was encouraged to attend. He also recognized the Culinary Arts Program at Ridgeview High School for their outstanding achievements. Tina Worth, with the Greater Jacksonville Chamber, awarded the academy a banner and a plaque.

### 41. Recognize Outstanding School Volunteers of the Year - Carol Studdard

**Minutes:**

Carol Studdard recognized the Outstanding Volunteers of the year: Jean Cocco, Swimming Pen Creek Elementary - Youth Volunteer; Megan Wright, Swimming Pen Creek Elementary - Adult Volunteer and Marge Garey, C.E. Bennett Elementary - Senior Volunteer. Vicki Padgett,

Asst. Principal - SPC; Theresa Hankel, and Tara Richardson, Asst. Principals - FIH and Evelyn Chastain, Principal - CEB were present for the recognition.

**Scheduled Citizen Requests (None)**

**Presenters (None)**

**Discussion Agenda**

**Deputy Superintendent**

42. C-4 (Adams) Proposed Staff Allocations for 2010-2011

Attachment: 2010-2011 Allocation Document.pdf

**Minutes:** Denise Adams, Deputy Superintendent, gave a brief interpretation of the allocation document, which includes teacher positions, support positions and administration positions covering all funds. Also covered were the "hold for funding" positions, the possible changes in the Class Size Amendment and the new positions at OakLeaf High School.

**Motions:**

Approve Staff Allocations as submitted. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Not Present

**Human Resources**

43. Human Resources - Special Actions

**Minutes:** There were none. No action was taken.

**Business Affairs**

44. C-17 (Farrell) Monthly Financial Report for January,

2010

Attachment: PAGE 1 MONTHLY FIN-Sum  
Cash.pdf  
Attachment: PAGE 2 MONTHLY FIN-GREV.pdf  
Attachment: PAGE 3 MONTHLY FIN-GREXP.pdf  
Attachment: PAGE 4 MONTHLY FIN-  
DSREVEXP.pdf  
Attachment: PAGE 5 Capital Projects.pdf  
Attachment: PAGE 6 Capital Projects By  
Project.pdf  
Attachment: PAGE 7 MON FIN CAP PROJ  
FUNDS.pdf  
Attachment: PAGE 8 MONTHLY FIN-FOOD  
SERVICE.pdf  
Attachment: PAGE 9 MONTHLY FIN-  
SPREV42X.pdf  
Attachment: PAGE 10 MONTHLY FIN-  
INSURANCE.pdf  
Attachment: PAGE 11 MONTHLY FIN-ARRA-  
SPREV43X.pdf

**Minutes:**

Dr. George Copeland gave an overview of the Monthly Financial reports for the public, at the request of Mr. Frank Farrell, School Board Vice Chairman.

**Motions:**

Approval of the monthly financial report for January, 2010, as presented. - PASS

**Vote Results**

Motion: Carol Vallencourt

Second: Frank Farrell

|                   |               |
|-------------------|---------------|
| Frank Farrell     | - Aye         |
| Lisa Graham       | - Aye         |
| Carol Studdard    | - Aye         |
| Carol Vallencourt | - Aye         |
| Charlie VanZant   | - Not Present |

45. Review the Refinancing of the 1995 RACETRACK BONDS

**Minutes:** Will Reed of Ford & Associates and Kevin Conitz of Stephens, Inc. (purchaser of

bonds) were present. Mr. Reed explained the refund of the existing 1995 Racetrack Bonds, with the new issue series 2010, provided \$1.6 million in project funds. The market was very receptive of this issue due to the district's ability to attain an A+ rating with Fitch which was due, in a large part, to the district's fiscal responsibility. The \$1.6 million in project funds will be used through our Capital Outlay to assist our technology infrastructure.

## **Presentations from the Audience (None)**

### **Superintendent Requests**

#### 46. Announcement

##### **Minutes:**

Mr. Wortham thanked his staff for the excellent work on allocations for 2010-2011.

The Superintendent announced that he would be in Tallahassee on Wednesday, February 24th, at the "Superintendent's Roundtable" event. There will be discussion on what is about to happen in the Legislature, beginning on March 2nd. He will bring back information from the meeting.

### **School Board's Requests**

#### 47. Comments

##### **Minutes:**

Mr. Farrell will be at the "23rd Annual Day in the Legislature" March 24-26, 2010 in Tallahassee.

Mrs. Studdard reminded everyone about the Science Fair, February 23rd at the Fair Grounds. She also inquired about the "fly-over" being constructed at the Branan Field intersection at OakLeaf High School. Jim Connell provided information.

Mrs. Vallencourt asked if the Class Size Amendment would be back on the ballot in November and whether or not our legislators would support the school average ratio rather than class by class.

Mr. Wortham advised that legislators are developing a joint resolution in support of the school average ratio and are working with statutory language to put in abeyance the class by class requirement until the November 2nd general election when voters will determine if the constitutional amendment will be amended. Mr. Wortham suggests that without a modification to the current requirement the state's budget will be seriously challenged.



Mrs. Graham commented on the use of security cameras in the schools. Mr. Elliott will provided a report on cost/use of security cameras.

**Attorney's Requests**

48. School Board Attorney Request for Meeting

**Minutes:**

Bruce Bickner, School Board Attorney, requested a private meeting with the School Board according to Florida Statute 286.011 (8) which allows meetings out of the sunshine. The meeting is requested at the end of the School Board Meeting on March 18th to discuss pending litigation, strategies, settlement issues and liability issues.

**Adjournment** (8:12 p.m.)

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**Superintendent**

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**Chairman**