

INCIDENT/INVESTIGATION REPORT

Agency Name
Clay County Sheriff's Office

ORI
FL0100000

Case#
2013-002296

Date / Time Reported
01/22/2013 08:37 Tue

Last Known Secure
01/18/2013 16:00 Fri

At Found
01/22/2013 08:00 Tue

Location of Incident <i>2398 Moody Av, Orange Park FL 32073-</i>	Premise Type <i>School/college</i>	Zone/Tract <i>4</i>
#1 Crime Incident(s) (Com) <i>Burglary Of Structure Conveyance Unarmed Wo Pers Inside - 810-02/4</i>	Weapon / Tools <i>UNKNOWN/NOT STATED</i>	Activity
#2 Crime Incident ()	Weapon / Tools	Activity
#3 Crime Incident ()	Weapon / Tools	Activity

MO *Alarm/No Alarm, Means Of Entry/Key*

VICTIM

# of Victims <i>1</i>	Type: <i>BUSINESS</i>	Injury:	Domestic: <i>N</i>
Victim/Business Name (Last, First, Middle) <i>MONTCLAIR ELEMENTARY SCHOOL</i>	Victim of Crime # <i>J.</i>	DOB <i>Age</i>	Race Sex <i>ST</i>
Home Address <i>2398 MOODY AV, Orange Park, FL 32073-</i>	Home Phone <i>904-272-2030</i>	Employer Name/Address <i>CLAY COUNTY SCHOOL BOARD</i>	Business Phone <i></i>
VYR	Make	Model	Style

OTHERS INVOLVED

CODES: V- Victim (Denote V2, V3) O = Owner (if other than victim) R = Reporting Person (if other than victim)	Type: <i>PERSON/INDIVIDUAL(NOT A LE OFFICER)</i>	Injury:
Code <i>RP</i>	Name (Last, First, Middle) <i>MILLER, WILLIAM JOSEPH</i>	Victim of Crime # <i></i>
Home Address <i>82 Zamora St. St Augustine, FL 32084</i>	Home Phone <i>904-742-5426</i>	Employer Name/Address <i>Montclair Elementry, 2398 Moody Ave. (PRINCIPAL)</i>
Code	Name (Last, First, Middle)	Victim of Crime #
Home Address	Home Phone	Employer Name/Address

PROPERTY

L = Lost S = Stolen R = Recovered D = Damaged Z = Seized B = Burned C = Counterfeit / Forged F = Found ("OJ" = Recovered for Other Jurisdiction)							
VI #	Code	Status	Value	OJ	QTY	Property Description	Make/Model
<i>1</i>	<i>15</i>	<i>S</i>	<i>\$350.00</i>	<i></i>	<i>1</i>	<i>Projectors - Movie/Slide</i>	<i></i>
<i>1</i>	<i>566</i>	<i>S</i>	<i>\$750.00</i>	<i></i>	<i>1</i>	<i>COMPUTERS - TOWER</i>	<i>DELL</i>

Officer/ID# *TENBUSCH, D. D. (07015)* Outstanding Stolen Val [Total Stolen]: *\$1,300.00 (\$1,300.00)*

Invest ID# *RODGERS, K. J. (06109)* Supervisor *EISENHAUER, E. S. (00359)*

Status Complainant Signature Case Status *Active Case/pending* Date *01/22/2013* Case Disposition: Page 1

REPORTING OFFICER NARRATIVE

Clay County Sheriff's Office

OCA
2013-002296
Date / Time Reported
Tue 01/22/2013 08:37

Victim
MONTCLAIR ELEMENTARY

Offense
BURGLARY OF STRUCTURE CONVEYANCE

On this date I responded to 2398 Moody Ave in reference to a burglary. Upon arrival I made contact with Bill Miller (reporting party) who is the principal of Montclair Elementary School. Bill Miller provided me with the following information.

Bill stated that between the hours of 1600 on 01-18-2013 and 0800 this date someone gained access to portable 37 and removed an overhead projector worth \$550 and a Dell computer tower worth \$750. Bill advised me that this portable has been burglarized several times in the past and has not been re-keyed.

I entered into portable 37 and made contact with Karen Giannini who is the teacher. Karen stated when she arrived this morning she used her key to unlock the front door of the portable. Karen stated upon entering she immediately noticed the overhead projector was missing and then observed the Dell computer tower also missing. Karen then notified Bill Miller. Karen stated she then seen a box of latex gloves that were kept in a black cabinet sitting out on her desk chair. I was unable to locate any used gloves inside or outside the portable.

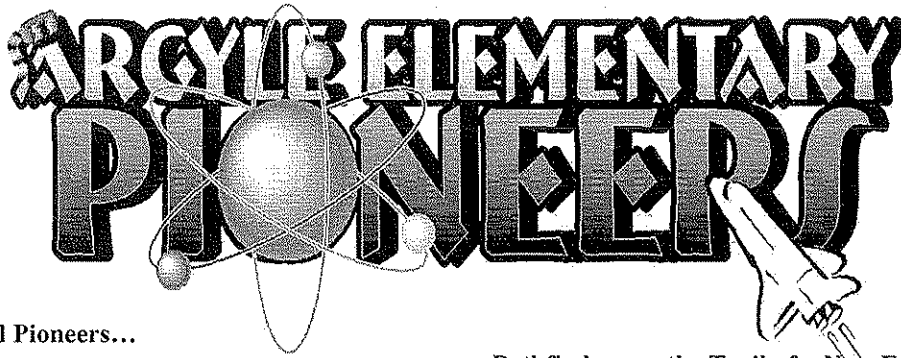
I photographed and processed the scene for evidence. I dusted the black cabinet, box of latex gloves, and the flash drive that was removed from the computer for prints and was unable to locate any. The photo card will be placed into evidence. There was no other evidence to process.

Bill advised me that he did not have the serial numbers of the items taken but would get with the appropriate people to get the information.

My investigation revealed that an unknown suspect entered the portable and removed latex gloves from a black storage cabinet located on the other side of the classroom. The suspect then removed the overhead projector and Dell computer before exiting and locking the portable up.

This case is active, transferred to GIU.

**Investigative time spent: 75 minutes



We are all Pioneers...

...Pathfinders on the Trail of a New Frontier

Theresa Roman, Principal
troman@mail.clay.k12.fl.us

Jessi Pullen, Assistant Principal
jppullen@mail.clay.k12.fl.us

To: Clay County School Board

VIA: Robert Johnson, Property Coordinator

From: Theresa Roman, Principal

Jessi Pullen, AP, property manager at AES

RE: Trade in of a RICOH AFICIO 2035e

Date: 2-4-13

Our RICOH AFICIO 2035e CCSB Property #84574 has reached the point that parts are no longer available and the cost is more than the value of the unit for repair. We have negotiated a trade in on a new copier with Copy Fax.

Trade In:

Description	Copier: Digital w/cabinet
Property Number	84574
Serial number	k2855103050
Current Value	\$9330.00 (found on TERMS)
Acquisition Date	6-23-2005 (found on TERMS)
Allowance for trade in	First 25,000 B & W Prints Free for Trade- In
Purchase Order	
Reason for trade in:	Due to heavy usage for many years, the machine is no longer dependable.

Item To Be Purchased:

Description: RICOH MPC4502SP COLOR COPIER

(Make, Model, if available serial number)

Vendor Copy Fax _____

Cost of New Copier \$4035

Method of Payment: budget line: 0100.5100.0641.0591.1522-\$330.48

0100.5100.0641.0591.1523-\$3704.52