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, KL)	ORILING OFFICER NARRALLYE	OCA		
Clay County Sheriff's Office	·	2013-002296		
Victim	Offense	Date / Time Reported		
MONTCLAIR ELEMENTARY	BURGLARY OF STRUCTURE CONVEYANCE	Tue 01/22/2013 08:37		
		1		

On this date I responded to 2398 Moody Ave in reference to a burglary. Upon arrival I made contact with Bill Miller (reporting party) who is the principal of Montclair Elementary School. Bill Miller provided me with the following information.

Bill stated that between the hours of 1600 on 01-18-2013 and 0800 this date someone gained access to portable 37 and removed an overhead projector worth \$550 and a Dell computer tower worth \$750. Bill advised me that this portable has been burglarized several times in the past and has not been re-keyed.

I entered into portable 37 and made contact with Karen Giannini who is the teacher. Karen stated when she arrived this morning she used her key to unlock the front door of the portable. Karen stated upon entering she immediately noticed the overhead projector was missing and then observed the Dell computer tower also missing. Karen then notified Bill Miller. Karen stated she then seen a box of latex gloves that were kept in a black cabinet sitting out on her desk chair. I was unable to locate any used gloves inside or outside the portable.

I photographed and processed the scene for evidence. I dusted the black cabinet, box of latex gloves, and the flash drive that was removed from the computer for prints and was unable to locate any. The photo card will be placed into evidence. There was no other evidence to process.

Bill advised me that he did not have the serial numbers of the items taken but would get with the appropriate people to get the information. of to 1988. Movemed Eventis indication for a morganizar Egyptic and Emission conclude with Bill.

My investigation revealed that an unknown suspect entered the portable and removed latex gloves from a black storage cabinet located on the other side of the classroom. The suspect then removed the overhead projector and Dell computer before exiting and locking the portable up.

This case is active, transferred to GIU.

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\*\*Investigative time spent: 75 minutes

\*\*Investigative time spent: 75 minutes

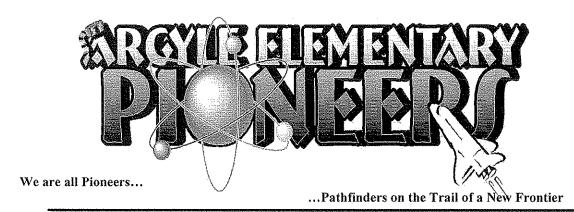
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Reporting Officer: TENBUSCH, D. D.

Printed By: BBROWN, RECORDS 01/24/2013 09:01



Theresa Roman, Principal troman@mail.clay.kl2.fl.us

Jessi Pullen, Assistant Principal jppullen@mail.clay.k12.fl.us

To: Clay County School Board

VIA: Robert Johnson, Property Coordinator

From: Theresa Roman, Principal

Jessi Pullen, AP, property manager at AES

RE: Trade in of a RICOH AFICIO 2035e

Date: 2-4-13

Our RICOH AFICIO 2035e CCSB Property #84574 has reached the point that parts are no longer available and the cost is more than the value of the unit for repair. We have negotiated a trade in on a new copier with Copy Fax.

## Trade In:

Description

Copier: Digital w/cabinet

Property Number

84574

Serial number

k2855103050

Current Value

\$9330.00 (found on TERMS)

Acquisition Date

6-23-2005 (found on TERMS)

Allowance for trade in

First 25,000 B & W Prints Free for Trade- In

Purchase Order

Reason for trade in: Due to heavy usage for many years, the machine is no longer dependable.

## Item To Be Purchased:

Description:	RICOH MPC4502SP COLOR COPIER					
(Make, Model, if available serial number)						
Vendor	Copy Fax					
Cost of New Copier	\$4035					
Method of Payment: budget line:	0100.5100.0641.0591.1522-\$330.48					

0100.5100.0641.0591.1523-\$3704.52