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Celebrate Administrative Professionals Week April 21-27

#### **Future Dates**

### **Administrative Professionals Week**

2013: April 21-27 2014: April 20-26 2015: April 19-25 2016: April 24-30 2017: April 23-29

# **Administrative Professionals Day**

2013: April 24 2014: April 23 2015: April 22 2016: April 27 2017: April 26

### Administrative Professionals Week FAQ

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When did Administrative Professionals Day begin?

Who founded Administrative Professionals Day/Week?

Why did IAAP create Administrative Professionals Day/Week?

When is Administrative Professionals Day/Week?

Who qualifies as an administrative professional?

What is the best way to celebrate Administrative Professionals Week?

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## Administrative Professionals Week

Honoring the office professionals who make offices work



Modern business is a storm. Modern office professionals bring order. They take the swirl of international commerce and give it cohesion. Every April for 61 years, the International Association of Administrative Professionals has been asking businesses around the world to show gratitude for the people who get the job done in their office. Please join us by committing in some significant way to mark Administrative Professionals Week April 21-27 and Administrative Professionals Day on Wednesday, April 24, 2013. We're honoring the office professionals who make offices work.

# About Administrative Professionals Week

Since 1952, the International Association of Administrative Professionals has honored office workers by sponsoring Administrative Professionals Week. Today, it is one of the largest workplace observances outside of employee birthdays and major holidays.

Today, there are more than 4.1 million secretaries and administrative assistants working in the United States, according to U.S. Department of Labor statistics, and 8.9 million people working in various administrative support roles. More than 475,000 administrative professionals are employed in Canada. Millions more administrative professionals work in offices all over the world.

# Administrative Professionals Day

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Futures Conference – Be the One to Ignite Change

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