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School District of Clay County e-agenda



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.**

February 20, 2014 - Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

Superintendent

2. C-1 Minutes of Regular Meeting on January 16, 2014

Attachment: 2-20-14 MINUTES Jan 16 2014.pdf

Deputy Superintendent

3. C-3 Proposed Allocation Changes for 2013-2014

Attachment: Allocation Summary - February 20, 2014.pdf

4. C-4 2014-2015 Student Calendar

Attachment: Student Calendar 2014-2015.pdf

5. C-5 2014-2015 Employee Work Year Calendar

Attachment: Employee Work Calendar 2014-2015.pdf

Human Resources

6. C-7 Affiliation Agreement between the School District of Clay County and Faulkner University for placement of college students

Attachment: Faulkner University Agreement 2014.pdf

Instruction

7. C-9 Approval of District Improvement and Assistance Plan and School Improvement Plans 2013-14

Attachment: To review SIP Plans.pdf

8. C-10 Approve agreement between American Alliance for Innovation Schools LLC (AAiS) and School Board of Clay County

Attachment: AAiS agreement.pdf
Attachment: aais_consultant_vita.pdf

9. C-11 Student Travel

Attachment: February 2014 - Student Travel.pdf

10. C-12 Compass Learning Odyssey - Software Yearly Maintenance Renewal

Attachment: February 2014 - Compass-Odyssey.pdf

11. C-14 Overnight/Out of State Travel

Attachment: GraphicsofAmerica.pdf
Attachment: StateLeadershipSummit.pdf
Attachment: StateFloriculture.pdf

12. C-15 2014-2015 PLTW (Project Lead The Way) Agreement

Attachment: 2014-15PLTWagreement.pdf

13. C-16 Bradford County contract

Attachment: MULTI District Agreement w BRADFORD county 2014.pdf

14. C-17 Charter School Agreement with Northeast Florida Virtual Charter School Board, Inc.

Attachment: 2-20-14 Virtual Charter School Agreement.pdf

15. C-19 Manual of Procedures for School Media Services

Attachment: Manual of Procedures for Library Media Centers 2014 for BD APPROVAL 02.20.14.pdf

Business Affairs

16. C-20 Warrants and Vouchers for January, 2014

Attachment: Warrants & Vouchers January, 2014.pdf

17. C-21 Monthly Property Report - January, 2014 - Furniture/Equipment

Attachment: Furniture-Equipment Report-January, 14.pdf

18. C-22 Monthly Property Report - January, 2014 - AV Materials

Attachment: Audiovisual Report-January, 14.pdf

19. C-23 Monthly Property Report - January, 2014 - Software

Attachment: Software Report-January, 14.pdf

20. C-24 Monthly Property Report - January, 2014 - Vehicles

Attachment: Vehicles Report-January, 14.pdf

21. C-25 Deletion of Certain Items Report - February, 2014

Attachment: Deletion Report-February, 14.pdf
Attachment: Deletion Report (Attachment)-February, 14.pdf

22. C-26 Budget Amendments for the Month of January, 2014

Attachment: AGENDA-budget cover sheet (impact stmt).pdf
Attachment: Jan Budget Amendments.pdf

23. C-27 Bid Renewals February 2014

24. C-28 Bid to Be Awarded February 2014

25. C-29 Post Execution Contract Review February 2014

Attachment: 2 20 2014 Confidentiality Agreement.pdf

Support Services

26. C-30 Agreement between the Green Cove Springs Police Department and the Clay County School Board

Attachment: GCS Police Department Employment Agreement.pdf

27. C-31 Green Cove Springs Junior High School HVAC Replacement Building 8 Contract Award

Attachment: GCSJH HVAC Replacement Bldg. 8 Bid Tab.pdf

28. C-32 Green Cove Springs Junior High School Roof Replacement Building 5 Contract Award

Attachment: GCSJH Roof Replacement Bldg. 5 Bid Tab.pdf

29. C-33 Fleming Island Elementary School Roof Replacement Buildings 1, 2, 3, 4, & 7 Contract Award

Attachment: FIE Roof Replacement Bldgs. 1,2,3,4,7 Bid Tab.pdf

30. C-34 Tynes Elementary School Roof Replacement Buildings 2, 3, 4, 5, 6, 20, & 21 Contract Award

Attachment: TES Roof Replacement Bldgs. 2,3,4,5,6,20,21 Bid Tab.pdf

31. C-35 Fleming Island Elementary School HVAC Replacement Building 3 Contract Award

Attachment: FIE HVAC Replacement Bldg. 3 Bid Tab.pdf

32. C-36 Pre-Qualification of Contractors

Attachment: Contractor List 2,20,14.pdf

33. C-37 McRae Elementary School Roof Replacement Buildings 1, 2, 3, 5, 6, 20 & 21 Contract Award

Attachment: Bid Tab, MRE Roof Replace.pdf

34. C-38 Keystone Heights High School CTE Remodel Contract Award

Attachment: KHH CTE Remodel.pdf

35. C-39 Keystone Heights Elementary School Roof Replacement Building 2 Contract Award

Attachment: Bid Tab, KHE Roof Replacement.pdf

36. C-40 Orange Park High School HVAC Replacement Buildings 10 & 24 Contract Award

Attachment: OPH HVAC Replacement Bldgs 10&24.pdf

37. C-41 Thunderbolt Elementary School Fire Alarm Replacement Contract Award

Attachment: TBE Fire Alarm Replacement.pdf

Adoption of Consent Agenda

38. Adoption of Consent Agenda

Motions:

Approve the Consent Agenda with the exception of Items C-2, C-6, C-8, C-13 and C-18, which were pulled to the Discussion Agenda. - PASS

Vote Results

Motion: Lisa Graham

Second: Tina Bullock

Tina Bullock	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Johnna McKinnon	- Aye
Carol Studdard	- Aye

Recognitions and Awards

39. Recognition of Becky Schaeffer with Hilton Garden Inn

Minutes: Mike Wingate, Director of Secondary Education, recognized Ms. Schaeffer, Hotel Manager of Hilton Garden Inn, for contributions to the School District of Clay County. The Hotel hosts three meetings each year for all Clay County Athletic Directors at their Wells Road location and provides a free breakfast for attendees.

40. Recognition of Dr. Michael Henry - Martin Luther King, Jr. Drum Major for Diversity Award

Minutes: Mrs. Felicia Hampshire, GCS City Council Member, recognized Dr. Michael Henry as the recipient of

the Martin Luther King, Jr. Drum Major for Diversity Award. On January 20, 2014, this award was presented to Dr. Henry by the GCS City Council for outstanding contributions to enhance diversity in Clay County.

Scheduled Citizen Requests

41. Scheduled Citizen Requests delayed to end of meeting.

Minutes:

Chairman Studdard moved the scheduled citizens to the end of the meeting due to time constraints of the attorneys who were present to address Discussion D-4.

42. Brenda Kicsak regarding Citizen Participation

Minutes:

Mrs. Kicsak spoke about citizen participation in school board meetings and the treatment of citizens and their requests at previous meetings.

43. Mary Ann Steinberg regarding School Safety

Minutes: Ms. Steinberg spoke about the importance of school safety for the protection of both students and teachers.

44. Travis Christensen regarding Public's Right to Address Public Officials at Public Meetings about Public Business

Minutes: Mr. Christensen spoke about citizen participation in school board meetings as 10-minute scheduled citizens and through 3-minute speaker cards.

Presenters

45. Chereese Stewart - CTE Proclamation

Attachment: [CTE2014proclamation.pdf](#)

Minutes:

Chereese Stewart, Director of Career and Technical Education, read the proclamation which establishes February as CTE Month and focuses on the importance of career and technical education in today's world to prepare our students to succeed in college and careers.

46. Cindy Stewart - Clay County History Month

Attachment: 2-20-14 History Month Resolution.pdf

Minutes:

Cindy Stewart, Executive Director of Shepard's Center of Orange Park, presented a proclamation on behalf of multiple Clay County civic and community organizations to establish March of each year as Clay County History Month.

Discussion Agenda**Superintendent**47. D-4 Approve Hearing Officer's Recommended Order Affirming Termination of Michael Ford (no public participation will be allowed on this item)

Attachment: 2-20-14 Recommended Order Affirming Termination.pdf

Attachment: 2-20-14 Petitioner CVZ Supt Proposed Hearing Officer Recom Order.pdf

Attachment: 2-20-14 Respondent's Proposed Recom Order and Supporting Argument.pdf

Attachment: 2-20-14 Transcript of Testimony and Proceedings Oct 1-2, 2013.pdf

Attachment: 02-20-14 Respondents Exceptions to Hearing Officers Recommended Order with Exhibits.pdf

Minutes:

Chairman Studdard announced that no public comments would be heard on this item in accordance with provisions in Florida Statute when the School Board is acting in a quasi judicial capacity. Mrs. Studdard was the Hearing Officer in this case.

Tony Demma, MEYER & BROOKS, P.A., Attorney for the Respondent, spoke on behalf of Mike Ford. Eric Holshouser, FOWLER WHITE BOGGS, P.A., Attorney for the Plaintiff, spoke on behalf of Superintendent Van Zant.

Motion by Lisa Graham, seconded by Johnna McKinnon to accept the Hearing Officer's recommendation. Prior to Board discussion, Superintendent Van Zant made brief comments.

Discussion ensued with Board Members offering their thoughts and views on the recommendation before them. Following lengthy discussion, School Board Attorney Bruce Bickner, clarified the Board's decision to uphold the Final Order and suggested an amended motion with revisions to the

Respondent's Exceptions.

Motions:

Motion to direct School Board Attorney Bruce Bickner to revise the Hearing Officer's Recommended Final Order with changes as the Final Order, thereby affirming the termination. - PASS

Vote Results

Motion: Lisa Graham

Second: Johnna McKinnon

Tina Bullock - Nay

Lisa Graham - Aye

Janice Kerekes - Nay

Johnna McKinnon - Aye

Carol Studdard - Aye

48. D-1 Superintendent's Update

Minutes:

Superintendent Van Zant made brief comments about the recent passing of two Clay County students. He encouraged everyone to be more diligent in helping families not only during the difficult times but everyday knowing today's society as we do.

School Board Members

49. D-2 Advertise amendments to School Board Policy 6GX-10-5.02(A) Business Affairs - General Policies - Purchasing (Item submitted by Mrs. Studdard)

Attachment: 2-20-14 CCSB-5.00 BusinessAffairs.pdf

Minutes: Mrs. Studdard reported that she and Superintendent Van Zant had spoken about this item prior to the meeting and agreed that more time was needed to develop clear and concise language for that is mutually agreeable to the Board and staff.

Motions:

Postpone item to March 20, 2014, board meeting. - PASS

Vote Results

Motion: Johnna McKinnon

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

School Board Attorney

50. C-2 Approve Settlement of lawsuit of Jenna Garlington v. The School Board of Clay County, et al (Item pulled to Discussion by Mr. Bickner)

Minutes: Mr. Bickner noted an error in the financial impact. The correct figure should be \$16,666.66.

Motions:

Approve with noted change to financial impact. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Human Resources

51. D-3 Human Resources Special Action A

Attachment: HR Special Action A 2 20 14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

52. C-6 Personnel Consent Agenda (Item pulled to Discussion by Mrs. Kerekes)

Attachment: Personnel Consent Agenda 2-20-14.pdf

Minutes:

Speaker from the Audience: Renna Lee Paiva

Mrs. Kerekes pulled the item to ask that the job description for Director of Student Services be corrected to reflect the changes requested at the February 10, 2014, workshop. She had requested original language under Required Qualifications which included certification covering guidance or school psychology. Diane Kornegay, Assistant Superintendent for Instruction, agreed to correct this. There was brief discussion about proposed upcoming changes in the Instructional Division. Denise Adams, Deputy Superintendent, agreed to provide Organizational Charts with the staff allocations in March.

Motions:

Approve the Personnel Consent Agenda with noted change to Director of Student Services job description. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

53. C-8 Appointment of Clay County School Board's CCEA and CESPAs Bargaining Team Members for 2014-2015 (Item pulled to Discussion by Mrs. Kerekes)

Minutes: Mrs. Kerekes proposed reducing the supplement amount for bargaining team members. Following discussion, consensus was to make no change.

Motions:

Approve the bargaining team members for 2014-2015 - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Instruction

54. C-13 Amendments to NJROTC Contract Agreements

Attachment: February 2014 - Amendments to NJROTC Contract Agreements.pdf

Minutes:

Speakers from the Audience: Gregory Rawson and Cdr. Pat Thurman

Motions:

Approve Contract Agreements as submitted. -

Vote Results

Motion: Johnna McKinnon

Second: Tina Bullock
 Tina Bullock - Aye
 Lisa Graham - Aye
 Janice Kerekes - Aye
 Johnna McKinnon - Aye
 Carol Studdard -

55. D -5 Public Hearing - 2013-2016 Special Programs and Procedures (SP&P) manual.

Attachment: S P and P cover page 2013 to 2016.pdf

Minutes: Chairman Studdard called the Public Hearing to order. No one was present to speak to the item, so the Public Hearing was closed.

Motions:

Approval of the 2013-2016 edition of manual. - PASS

Vote Results

Motion: Janice Kerekes
 Second: Lisa Graham
 Tina Bullock - Aye
 Lisa Graham - Aye
 Janice Kerekes - Aye
 Johnna McKinnon - Aye
 Carol Studdard - Aye

56. C-18 Approve Charter School Agreement with Orange Park Performing Arts Academy, Inc. (Item pulled to Discussion by Mrs. Studdard)

Minutes: Mrs. Studdard stated that the contract had not been returned by the Orange Park Performing Arts Academy and therefore there was no document to approve.

Motions:

Motion to strike the item. - PASS

Vote Results

Motion: Johnna McKinnon

Second: Janice Kerekes
Tina Bullock - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

Business Affairs

57. D-6 Monthly Financial Report for January, 2014

Attachment: PAGE 1 MONTHLY FIN-Sum Cash-JAN,2014.pdf

Attachment: PAGE 2 MONTHLY FIN GREV JAN,2014.pdf

Attachment: PAGE 3 MONTHLY FIN GREXP JAN,2014.pdf

Attachment: PAGE 4 MONTHLY FIN JAN,2014-DSREVEXP.pdf

Attachment: PAGE 5 Capital Projects JAN,2014.pdf

Attachment: PAGE 6 Capital Projects By Project JAN,2014.pdf

Attachment: PAGE 7 MONTHLY FINL FOOD SERVICE JAN,2014.pdf

Attachment: PAGE 8 MONTHLY FIN SPREV42X JAN,2014.pdf

Attachment: PAGE 9 MONTHLY FIN INSURANCE JAN,2014.pdf

Attachment: PAGE 10 MONTHLY FIN ARRA-SPREV43X JAN,2014.pdf

Minutes:

Dr. George Copeland, Assistant Superintendent for Business Affairs, made brief comments about the district's challenge to meet the 3% fund balance. The 2012-13 audit will be completed soon and Dr. Copeland will facilitate a meeting to review the audit recommendations.

Motions:

Approval of the monthly financial report for January, 2014, as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Johnna McKinnon

Tina Bullock	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Johnna McKinnon	- Aye
Carol Studdard	- Aye

Presentations from the Audience

58. Scheduled Citizens were heard at this time.

Minutes: See Items 42, 43, and 44 for comments.

59. Speakers from the Audience

Minutes:

Fred Gottshalk - spoke about various school issues

Stanley Pfenning - thanked Mrs. Studdard for being responsible for getting him back in church as a result of his involvement with issues related to prayer at the flag pole.

Renna Lee Paiva - spoke on behalf of CCEA, asking the Board to expediate support negotiations with CESPA.

Superintendent's Requests

60. Comments

Minutes: Superintendent Van Zant thanked staff for their part in all the wonderful things happening around the school district. He stated his stance on Board policy regarding public comments at School Board meetings has not changed over the years, and he stated he is open to recommendations to make the policy better.

School Board's Requests

61. Comments

Minutes:

Mrs. Studdard recognized Matthew Boyack, Clay County's Teacher of the Year, who was present in the audience. She commented on the busy month and the many great

school activities she had the opportunity to attended.

Mrs. Bullock encouraged everyone to remember the families of the recently deceased students.

Mrs. Graham encouraged parents to help prepare students for the upcoming Florida Writes and FCAT testing.

Attorney's Requests (None)

Adjournment (9:50 p.m.)

Superintendent

Chairman

Thank you to J. R. Nesi, Art Instructor, for the Ridgeview High School student artwork displayed on the boardroom walls.