

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

APPROVED: [Signature]  
Received to Late for February 19, 2015  
Board Meeting  
Receive For Information: March 24, 2015

- 1. School Requesting: KCHS
- 2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_
- 3. Trip(s) overnight: Yes X No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No X
- 4. Dates of Field Trip\*: 6-7 MAR Destination\*: CP Shannon, Myakka City FL  
\* For School Buses...if more than one bus is requested, reference bus request form.
- 5. Group Taking Trip: Army SOUTL RAIDER TEAM
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. LTC Jeff Weir, CPL Steve Campbell
- 7. Educational Value of Field Trip: Intense physical endurance competition to bring out leadership and teamwork skills under an orienteering 2-person team event
- 8. Supporting SSS Benchmark(s) with Narrative(s): Competition, Leadership Orienteering skills
- 9. Number of Students\*: 8 Number of Chaperones\*: 3
- 10. Cost Per Student: \$25 Budget Code or Source to be charged: Internal  
(150 Per team) (example: Internal Accounts, 5100-331, Athletic Departments)
- 11. Departure Time\*: 1400 6 MARCH Returning Time\*: 1700 7 MAR

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

[Handwritten mark]

## Weir, Jeffrey

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**From:** Browning Johnny <Johnny.Browning@sarasotacountyschools.net>  
**Sent:** Tuesday, February 17, 2015 6:46 AM  
**To:** Pulphus Fred; Thomas Zoch; Weiss Morris; Miller, William; 'mark.kalapp@polk-fl.net'; bracciom@pcsb.org; Browning Johnny; charles.organ@sdhc.k12.fl.us; Matthew Collis; cynthia.downing01@polk-fl.net; david.koonce@polk-fl.net; donavan.locklear@okee.k12.fl.us; joseph\_pavone@scps.k12.fl.us; Weir, Jeffrey; rdavis@acclaimcharter.com; rgilmore@acclaimcharter.com; rodney.avent7@gmail.com; sfyba123@gmail.com; shawn.phelps@polk-fl.net; tonyjosephster@yahoo.com  
**Subject:** Final Detail of Events  
**Attachments:** Best Raider School Tracker.xls; Best Raider Score Sheets.docx; Description of Events (v3).docx

All,

Took the previous "Summary" and "Detail" of events and consolidated them into one document. Based on a few questions that were asked, I clarified a few things in this new document...no changes, just clarified. The new clarifications are in RED.

I have also included the score sheets we will be using so you know exactly what the graders will be looking for. No need to print them and fill out, I'll have them already pre-done when you arrive. I'm also including the spreadsheet of who's attending/teams bringing/meal status, etc... no need to contact me unless there is something that needs changed with your info. It's shaping up! See you all soon!

v/r  
MSG(R) John Browning  
JROTC INSTRUCTOR/RAIDER COACH  
Sarasota Military Academy  
941-809-2477(c)  
[johnny.browning@sarasotacountryschools.net](mailto:johnny.browning@sarasotacountryschools.net)<mailto:johnny.browning@sarasotacountryschools.net>  
[www.smaraiders.com](http://www.smaraiders.com)<http://www.smaraiders.com/>

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Please be aware that all e-mail to and from Sarasota County Schools is subject to the public records laws of Florida.

ANNEX A: Description of Events for the Florida Gulf Coast Annual Best Raider Competition Memorandum of Instruction (MOI)

1. This is the most updated version of the "Detail of Events". The old one had a "Summary of Events" and a "Detail of Events"...the two have been combined in this one list to omit any confusion. Everything that was in RED in the previous version, has been changed to BLACK. Anything new that has been *clarified* due to questions, will appear in RED in *this* version.
  2. All events will be scored in the exact same manner as a Raider challenge. Points will be assessed based on how a team finishes (i.e., 1 point for first place, 2 points for second place, etc...) At the end of the day, the team with the lowest cumulative score will be declared the winner. There will be 8 events in this years' Best Raider Competition. One event (the Ruck March/Run) will be at night, the evening prior. In the event of an *OVERALL TIE*, the tie breaker event will be the Obstacle Course time.
- \*With respect to the ruck sacks.....team may bring and use their OWN civilian or military style rucksacks for this competition. We will have "Alice Packs", limited supply for those that have none. It is YOUR responsibility to ensure that your rucks weigh the proper amount (30lbs for Males and 20lbs for Females) and that they don't get "lighter" over time....i.e., loose sand, etc.... You may use your own ruck(s) on the Litter carry, Buddy Run, and Ruck march. You may also use your own rucks on the Rope Bridge Crossing event, with the exception of the 2 "additional" rucks....those will be provided by the host unit and used by all.

### Event Details- Dated 14 Feburary

1. **Buddy Run (Unknown Distance):** Both members will be in ACU Pants, Running Shoes(or boots, team choice), Pistol Belt and 1 quart canteen with team/tan t-shirt. They will have ONE rucksack for the team to pass back and forth. It will be 20lb for females, 30 for males. You may bring your own rucks/civilian back backs....weight to be verified. The team will run an unknown distance of no less than 2 miles and no longer than 5 miles. They will NOT be told the distance... it is up to the team to determine their pace. They are allowed to walk (although highly discouraged). For safety reasons, they will not be allowed to pull/push or carry each other. They *can* carry each others gear, so long as they are not *physically* aiding their buddy. The course will be on even/uneven ground and paths through fields/woodlines and back roads. The course will be well marked and there will be cadets intermittently placed throughout the course for the purpose of monitoring teams for safety as well as to give direction at key intersections. Failure for both team members to complete the event will disqualify the team from the event, but not the overall standings. The time will stop when both members of the team have crossed the finish line. This will be like the ruck march, in "Flights", starting in the morning, prior to breakfast. The first flight will start, 5 minutes later, the next flight, etc... Flights will be assigned based on what flight a team was in for the Ruck March. The female group will start first. Every group will get a "Start Time" and each team will get an "End Time" recorded on their sheet. There will be one overall clock running for the entire event (with two backup stopwatches).
2. **Sand Bag Relay:** The uniform is ACU pants/Boots/tan or team t-shirt. No pistol belt/canteen, headgear or blouse. No Gloves authorized on this event. The sand bag relay will be conducted exactly the same as the Raider Fitness Test at a regular Raider meet with the following exceptions:
  - a. There will be 16 sand bags (30lbs each) for the TWO male buddy teams.
  - b. The distance to the turn-around point will be 35 meters.
  - c. The 3 circles in which the sandbag must be placed will be approximately 5 meters apart but will be 7 feet in diameter (to allow for the extra sandbags).
  - d. The FEMALE lanes will be exactly like the MALE lanes except there will be 12 sand bags (30lbs each).

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The first team member will begin by carrying (no more than two bags at a time) all sandbags from the circle #1 they started in, around the far turn-around point and back to the empty center circle #2. This will continue until all (16 or 12) sandbags have been moved from one circle to the other. **MEANWHILE**, as soon as sandbags are placed in circle #2, the second team member will start picking them up (no more than two at a time) and carrying them down 35 meters, around a different cone and bring them back and place them into circle #3. Time will start with the command "GO" and will end when the second team member has moved the last of the sandbags from circle # 2 into circle #3. Penalties for this event will be from "throwing" the sand bags into a circle, and from the sandbag not being "in" the circles. For the purposes of the Best Raider competition, a sand bag will be considered "in the circle" as long as ANY part of the sandbag is on or over the circle line.

3. **Knot/Rope Bridge Event:** This event is meant to test the knot tying and rope bridge building skill of the team. The uniform is ACU's with pants/blouse/boots. Headgear/pistol belt and canteen will be grounded at the start point. Each team member will start with two 12-15 foot ropes at their feet, on the ground. On the command "GO", each team member will pick up one of their ropes and immediately tie an "End of Line Bowline" with a correct overhand safety to secure it (you must do the end of line FIRST, *then* the Swiss Seat). Once they complete the End of Line w/overhand safety knot, they will drop that rope (leaving the knot tied in it) and pick up the remaining rope and tie a Swiss Seat on themselves. As each team member completes their Swiss Seat, they will stand still and place both hands on their head. When both Raiders have both hands on their head, the grader will stop the clock and inspect all knots (including the two end of the lines in the other ropes that were dropped on the ground. Any deficiencies will be described to the team member and time will be restarted until the deficiencies are fixed. Once fixed, and both hands are again on top of their heads, time will be stopped for re-inspection. Once all knots are correct, the grader will tell the team to prepare to build a 1-rope bridge, give the command "GO" and restart (continue)the time(Swiss Seats remain on). The team will then run forward (30-50 meters) to a near side anchor point where they will find a length of rope (120'), a wooden dowel and 2 carbineers (dowel/carbineers will be at the base of the anchor point, the Rope will be serpentine back and forth on the ground behind the near-side anchor point in order to avoid the potential for accidental knots delaying the teams progress.)

The team must *correctly* build a one rope bridge from the nearside anchor point to an identified far side point. They must secure the rope bridge IAW the 6<sup>th</sup> Brigade MOI for the Rope Bridge event. (The bridge needs to be pulled taut and properly secured with a round turn and two half hitches on both anchor points, but neither Raider will be mounting and crossing the rope bridge). Once the far side is properly tied and the near side has tied a wireman knot with dowel inserted (or figure 8 on a bight) and secured the transport knot with two carbineers and pulled it taut and secured the near side with a round turn and two half hitches, the team can call "TIME" at which point the time will be stopped and recorded. At this time, ALL knots on the rope bridge will be inspected. There will be a 10 second penalty assessed for each incorrect knot. Again, the standard for ALL knots in this event, to include the technical construction of the 1 rope bridge, are aligned exactly with the 6<sup>th</sup> Brigade MOI for the Raider Rope Bridge event. The far-side raider does NOT have to tie an end of the line bowline and clip in and be belayed. Please note that. The Raiders can move back and forth across the "danger area" as often as they need to. There are NO "Danger Area" violation/penalties in this event...this is a KNOT tying event. Who ties what knot and the order in which they are tied is of no consequence, as long as the end result is a "to standard" rope bridge.

The Knots/items to be inspected upon completion are:

ANNEX A: Description of Events for the Florida Gulf Coast Annual Best Raider Competition Memorandum of Instruction (MOI)

-Round turn w/2 half hitches (both Far and Near side)...the near side half hitches do NOT *have* to pass over all three ropes...they can, but don't have to.

-Wireman Knot (w/dowel properly inserted), or a figure 8 knot on a bight. Take note of your loop on the wireman knot...it should be about 1 foot in length and should lie "*naturally*" toward the *near* side anchor point.

-The two carabineers must be used on the transport tightening system (wireman loop and running end of the rope) and when the gates are depressed, they must form an "X"...it doesn't matter how they are oriented, as long as they form an "X" when depressed.

Remember that there is no need for the far side Raider to temporarily "secure" to the Far side anchor point, or to be belayed, etc..... be creative, this is Best Raider...get the job done.

4. **Obstacle Course:** This obstacle course will cover a length of no less than 3/10ths of a mile. The uniform will be ACU's with pants/blouse and boots. No headgear, no pistol belt/canteen. The teams will start together and time ends when they are both across the finish line (having completed all obstacles). Teams will be required to attempt each obstacle 3 times before being allowed to "take a penalty time addition" and moving to the next obstacle, which at this time will likely be 1 minute per penalty. As the teams run the course, they will encounter several different obstacles/tasks that must be completed before they can continue. Although not finalized at this moment in time, the **projected** obstacles they will encounter (but not necessarily in this order) are:
- A low crawl of approximately 30 meters, and approximately 20 inches high. It will be wide enough for just ONE Raider to enter at a time, so they must go one behind the other.
  - A water can carry, in which the team will encounter 4 water cans that must be moved 35 meters. As they are running, they will come upon the 4 water cans, they can grab two each (or however they wish to do it) and carry them 35 meters to a distant line, and PLACE all 4 cans on the other side of the line and continue. No penalty if the cans fall over, so long as they are not tossed/thrown.
  - Litter with 100lbs on it. The litter will have to be moved approximately 50 yards and PLACED down completely past an "end line".
  - An 8 foot **and** 16 foot tunnel. Both Raiders will encounter two tunnels on the ground. They will find two rucksacks on the ground in front of the tunnels. BOTH ruck sacks must be taken through the tunnels and left on the other side. Of course they must be taken BACK through on the return trip. HOW the cadets get through the tunnels with the rucks is up to them as long as they both go through and both rucks do as well. Both cadets and both rucks must go through BOTH tunnels.
  - A Rope Climb will be on the course (possibly the turn-around point). The rope used will be approximately 1 ½ inch in diameter. The height to be climbed will be determined by the tree it is in.
  - Inverted ladder climb... Raiders will climb a ladder that is leaning to one side (like in basic training), go up a set number of rungs (not the very top), and down the other side.
  - A vertical wall. The wall is between 6-8 feet in height (exact height will be in upcoming update).
  - Commando Crawl (possibly, if it can be properly secured for cadet safety).  
There will be an update sent out to ALL schools that will outline the obstacle course sequence and verified obstacles, to include rope climb height, wall height, Inverted ladder dimensions and whether a commando crawl will be the ending obstacle or not.
5. **Buddy Team Litter Carry:** Uniform is ACU pants/blouse, headgear (worn or carried), boots, pistol belt/canteen (gloves are optional). Raiders will start with a litter with 50lbs (males) 30lbs (Females) on it and one ruck sack (30 lbs for males, 20 lbs for females). They will run a course of no less than ½ mile but no more than 1 mile.

ANNEX A: Description of Events for the Florida Gulf Coast Annual Best Raider Competition Memorandum of Instruction (MOI)

Along the way, they will encounter a Low crawl of approximately 24 inches high that they will have to crawl under WITH the litter and rucksack. The low crawl will be approximately 20 feet long. Also along the way, they will encounter at least one, possibly two, 42 inch vaults that both Raiders, the litter and rucksack will have to go OVER. There is NO stipulation on who *or what* carries the ruck, as long as the team carries ALL gear with them the entire way that they started with. Time will stop when the team has crossed the finish line and PLACES the litter on the ground. Teams may carry their OWN rucksack/pack on this event as long as the weight is verified.

6. **Tire Flip:** Uniform will be ACU pants, boots, team/tan t-shirt (gloves are optional). The tire size will be determined later, but will be lighter/smaller than the female tire used at the state Raider meet. If we have to use the same size as the female tire at the state meet, then the distance will be reduced.

Dimensions and picture will be sent out once tires are selected. The tire event will be conducted just as in the 6<sup>th</sup> BDE MOI for the State Raider meet, with the exception that there will only be TWO Raider flipping it. The tire will be flipped down 50 meters and then the team will flip the tire BACK to the start line. Time will be stopped once the tire has been COMPLETELY flipped over/beyond the end line and comes to rest.

7. **One Rope Bridge Crossing:** The team will start at a point approximately 30-50 meters from the bridge site. The uniform will be ACU Plants, Blouse (optional), boots, pistol belt/canteen & gloves (optional). The team will start the event with two ruck sacks (30 lbs for males/20 lbs for females), you can use your own ruck/pack to start, however, the two *additional* rucks will be supplied and used by all. On the command "GO", the team will run to the rope bridge site w/their rucks. At the base of the near side, they will find a rope bridge built to standard. The *length* of the rope bridge will be discovered once the team reaches the near side anchor point. At the base of the near side will be the following:

- a. 2 Swiss Seat ropes
- b. 4 Carabineers
- c. 2 *additional* rucksacks (the two additional rucks will be ONLY 20lbs for all competitors)
- d. 120 foot rope on the ground (surpentined to reduce chances of unintentional knots)

The Raider must properly tie a Swiss Seat on themselves (to be inspected once across). Once complete, they must get THEMSELVES, ALL 4 RUCKSACKS, the 4 CARABINEERS *and* the 120' ROPE on the other side of the danger area using the pre-constructed rope bridge. The ONLY item that can touch the ground (in the danger area) while crossing, is the 120' rope and the Raiders backs ( while they are mounted and crossing the rope bridge properly). The rucksacks are NOT ALLOWED to touch the danger area. Each rucksack that touches the danger area will result in a 10 second penalty. Each additional "danger area" violation will result in a 10 second penalty. "RAIDERS" backs can touch while crossing, as long as their FEET don't touch, just like in the 6<sup>th</sup> BDE MOI. *HOW* the Raiders get the rucks across is up to them, as long as the rope bridge is utilized to get the rucks across. The RAIDERS themselves, must cross the danger area on the rope bridge while hooked in via the carabineer on their Swiss seat as normal. Again, *how* the Raiders get the rucks across the danger area doesn't matter, as long as the rope bridge is the crossing mechanism for the rucks/equipment. (You cannot just hook the rucks up to the extra 120' rope and drag them across the danger area)! It will be up to the Raider to determine how to mount/dismount the rope, as long as they don't violate the "danger area" rules. The rope bridge site will be retightened prior to each new team going across it. Once both Raiders and all equipment are across the site AND off of the rope bridge, the Raiders call "TIME" to have the grader stop the clock. No knots or anything else has to be undone. The Swiss Seats will be inspected and there will be a 10 second time penalty if a Swiss Seat has one or more deficiencies. The 1 Rope Bridge will be retightened/secured prior to the next team completing this event.

ANNEX A: Description of Events for the Florida Gulf Coast Annual Best Raider Competition Memorandum of Instruction (MOI)

8. **Ruck March/Run of an Approximate Distance:** Uniform will be ACU pants/blouse, boots, pistol belt/FULL 1 qt. canteen and 2 Ruck sacks (30lb males / 20 lbs females). The course will be over varying terrain to include, grass, trails, dirt roads and woods. The length of the course will be no less than 6 miles but no more than 8 miles. Just as in the Buddy Run, team mates are not allowed (for safety reasons), to push/pull/drag /carry or in any way physically assist their buddy. How the teams cross-load equipment is entirely up to them. This event will be done at night, on a well marked route, the evening PRIOR to the start of the other 7 events. The start time for this event will be 2000 hrs. There will be three start times (flights) for Males, and one for females. Teams may use their own school/team rucks, either military or civilian style. Rucks will be weighed prior to the start/end of the event. There will be a "Weigh-In" approximately 30-40 minutes prior to the event start. There will be AI's/SROTC and JROTC cadets along the route for safety/route directional purposes. There will be water available for cadets to stop and utilize along the route (time continues during water breaks). Cadets WILL start this even with a FULL canteen (no camelbacks). Canteen/pistol belt will be provided for those that coordinate in advance if you don't have them. The Ruck March will begin at 2000 hrs with the female teams (all of them). The males will be broken down into 3 flights that will start 10 minutes apart (2010,2020, & 2030 hrs). Every "flight" will have a Start Time and each TEAM will have their own "end time". Team will be in the "same flights" the following morning for the Buddy Run (which will start every FIVE minutes, instead of 10).



**DEPARTMENT OF THE ARMY**  
INDIAN BATTALION, KEYSTONE HEIGHTS HIGH SCHOOL  
900 ORCHID AVENUE  
KEYSTONE HEIGHTS, FLORIDA 32656



KHHS-JROTC

25 February 2015

MEMORANDUM FOR: Assistant Principle Brian Cox

SUBJECT: Field Trip Request Delay

The KHHS JROTC Raider Team was invited to participate in the Florida Best Raider Competition hosted by the Sarasota Military Academy on 6-7 March 2015. Each team consists of two Raiders. As of a few weeks ago, the cadets in the KHHS JROTC program are responsible for all operations within the Indian Battalion. This is required to compete for Army funding which would allow the program to operate as a JROTC unit rather than an unfunded NDCC program.

The Raider Team captain selected volunteers willing to compete and train for the six positions. It took three weeks to decide who was going to fill the slots. This occurred Friday, 21 Feb. As of the following Monday, personnel changes were still questionable between two individuals. However, the staff has allowed the cadets to work things out as they are supposed to do despite the growing pains.

The trip requires no county support beyond approval for an overnight bivouac at a camp with roughly 30 other teams. Cadets will pay for their meals and transport. The staff is willing to let the teams fail due to indecisiveness or lack of urgency and have cancelled a Drill Team competition at Englewood High School on the same weekend for this reason.

This Raider event is extremely grueling and the cadets have trained hard. I do not expect any trophies but I feel as though they can benefit for their battalion and learn for themselves leadership, commitment and teamwork even if they do not win.

Questions regarding this recommendation may be referred to the undersigned at [jweir@oneclay.net](mailto:jweir@oneclay.net) or (cell) 484-332-5984.

JEFFREY J. WEIR  
LTC, USA(Ret)  
KHHS Senior Army Instructor



APPROVED: M. Williams  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
March 24, 2015

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

KHS - DRAMA

1. School Requesting: \_\_\_\_\_

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes X No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No X

4. Dates of Field Trip\*: 3/25-3/28 2015 Destination\*: TAMPA  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: DRAMA THEATRE

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. PATRICIA WILLIAMS, JOHN WILLIAMS

7. Educational Value of Field Trip: SCHOLARSHIP AUDITIONS, THEATRE STANDARDS AND STATE COMPETITIONS. STUDENTS WILL BE COMPETING AT STATE LEVEL IN LARGE GROUP MUSICAL ENSEMBLE

8. Supporting SSS Benchmark(s) with Narrative(s): ALL STANDARDS ARE TOUCHED ON FOR THEATRE 2-3 HOURS THROUGH LIVE PERFORMANCES AND INTERACTIVE WORKSHOPS

9. Number of Students\*: 14 PW Number of Chaperones\*: 3

10. Cost Per Student: \$375 Budget Code or Source to be charged: 1  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 7am Returning Time\*: 5pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

SCHOOL DISTRICT OF CLATSOP  
FIELD TRIP REQUEST

APPROVED: Melissa [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
March 24, 2015

1. School Requesting: Middleburg High

2. Transportation (Check One):

School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other   
If Commercial Carrier or Other, please state type: County Vans

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 3/24 - 3/29 2015 Destination\*: Tampa, FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Theatre students (state contest)

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. County Vans - 2 teachers: melissa [Signature], Dave Thomas

7. Educational Value of Field Trip: students engage in state-level competition, participate in workshops with professionals, and attend live theatre.

8. Supporting SSS Benchmark(s) with Narrative(s): This is in alignment with many common core standards of the state and national standards.

9. Number of Students\*: 9 Number of Chaperones\*: 2

10. Cost Per Student: 240 for hotel Budget Code or Source to be charged: Theatre Club  
incl food additional (example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 3/24 4:00 pm Returning Time\*: noon 3/29  
3:30

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

Dave Thomas Theatre Dept  
(Teacher, Team Leader, Department Head, Etc.)  
[Signature]  
Principal  
District Office Approval

(2)

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

APPROVED: [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
March 24, 2015

1. School Requesting: MHS NJROTC

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) 1 Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: ENTERPRISE RENTAL

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes  No \_\_\_\_\_

4. Dates of Field Trip\*: 17-18 APR 15 Destination\*: LOCUST GROVE, GA  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: MHS NJROTC ACADEMIC TEAM

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: ACADEMIC MEET CHAMPIONSHIP

8. Supporting SSS Benchmark(s) with Narrative(s): \_\_\_\_\_

9. Number of Students\*: 10 Number of Chaperones\*: 2

10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 9:00 AM 17 APR Returning Time\*: 11 PM 18 APR

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
District Office Approval

66

APPROVED: Mehlwege  
Received to Late for February 19, 2015  
Board Meeting  
Receive For Information: March 24, 2015

SCHOOL DISTRICT OF CLATSOP  
FIELD TRIP REQUEST

1. School Requesting: OPHS

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s) \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: Charter Bus

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes  No \_\_\_\_\_

4. Dates of Field Trip\*: 3/6-7/2015 Destination\*: Douglas GA  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: NITC

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Area 12 Drill Championship on Saturday.

8. Supporting SSS Benchmark(s) with Narrative(s): \_\_\_\_\_

9. Number of Students\*: 43 Number of Chaperones\*: 4

10. Cost Per Student: 0.00 Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 2:30 pm Returning Time\*: 9:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): \_\_\_\_\_

Deanna [Signature]  
Teacher, Team Leader, Department Head, Etc.  
Mehlwege  
Principal  
District Office Approval

## Cox, Kim

---

**From:** Williams, Leslie  
**Sent:** Wednesday, February 25, 2015 2:34 PM  
**To:** Cox, Kim  
**Subject:** NJROTC trip to Douglas GA on Mar 6/7

Kim, The reason we are just now requesting approval for our Drill Meet scheduled for March 7<sup>th</sup> (Leaving after school on the 6<sup>th</sup>) is we just participated in the Drill Meet this past Saturday in Camden County GA and qualified for the Championship. Once we qualified for the Championship the date given was just two weeks from our qualifying round. The past Championship Drill Meets have usually been a month or so later than the qualifying Drill Meet.

/R,

LT Dean Williams  
Senior Naval Science Instructor  
Orange Park High NJROTC UIC 96650  
Orange Park, FL. 32073  
904 272-8107 wk  
904 553-6246 cell

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUES

APPROVED: M. DeMingo  
Received to Late for February 9, 2015  
Board Meeting  
Receive For Information: March 24, 2015

1. School Requesting: Ridgerview High

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no \_\_\_\_\_

4. Dates of Field Trip\*: 3/19 to 3/22/15 Destination\*: Orlando, FL  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FBLA

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_

7. Educational Value of Field Trip: State Competitions in business related topics/areas.

8. Supporting SSS Benchmark(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Number of Students\*: 8 Number of Chaperones\*: 1

10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 12pm 3/19 Returning Time\*: 1pm 3/22

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_  
\_\_\_\_\_

M. DeMingo  
Teacher, Team Leader, Department Head, Etc.  
Principal  
M. DeMingo  
District Office Approval

(59)

**Cox, Kim**

---

**Subject:** FW: FBLA Field Trip

Please excuse our late request. The funds were not there originally for us to attend this state conference, but now we are able to attend. I hope our late request will not prevent the FBLA kids from competing and hopefully representing Clay County well!

Thank you!

Michelle Newell  
Business Education  
Ridgeview High School  
904-213-5456

SCHOOL DISTRICT OF CLATSOP  
FIELD TRIP REQUEST

APPROVED: [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
March 24, 2015

1. School Requesting: Ridgeview H.S.

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If commercial or other, state type: air transportation

3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes  no \_\_\_\_\_

4. Dates of Field Trip\*: Mar 12-19 2016 Destination\*: Dublin, Ireland  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Ridgeview High School Band

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. -

7. Educational Value of Field Trip: We have been invited to march/perform in St Patrick's Day parade in Ireland

8. Supporting SSS Benchmark(s): M.U. 912.5.2.1; mu 912.5.2.2; m.u. 912, H.1.4; m.u. 912. H. 1.5; mu 912, H.3.2; mu 912, F.1.1; mu. 912. F 3.1

9. Number of Students\*: 50\* Number of Chaperones\*: 15

10. Cost Per Student: \$ 2000.00 Budget Code or Source to be charged: 9  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: \_\_\_\_\_ Returning Time\*: \_\_\_\_\_

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

\* the number of students will be based on how many students sign up to attend the event

Teacher, Team Leader, Department Head, Etc.  
Principal [Signature]  
District Office Approval [Signature]

30



December 1, 2014

To Whom It May Concern,

The Ridgeview Band has been offered an opportunity to participate in Ireland's St. Patrick's Festival scheduled for March 16-18, 2016. Participation in this event will involve our students missing some school. We are seeking the approval of the Clay County School District and hope this document will explain the purpose and intent of the tour.

The St. Patrick's Festival is a yearly event held in the cities of Dublin and Limerick. The Ridgeview Band has received an invitation to perform in the St. Patrick's Day parade to be held in Dublin on March 17, 2016. As you can imagine, this is a huge event in Ireland and receives worldwide attention as well.

In addition to our participation in the parade, we hope to tour several regions of Ireland as well. The island has a direct link to our heritage here in the United States; in fact, many of our students have descendants who emigrated from Ireland. The Irish have suffered greatly throughout history. I believe it is essential to educate our students about their history and how previous generations have impacted the lives they live today in Clay County.

We understand a visit to Ireland is not typically specified in our high school curriculum. However, it can serve to enrich the student's educational experience while meeting the standards and benchmarks required for a complete education. Our trip to Ireland has the possibility of achieving many educational goals. Not only the musical growth they will experience by marching in such an important parade but the opportunity to learn more about the art and culture as well as history, social studies and economics from a first hand experience. They will also experience using Euros instead of dollars and the conversions involved and to enjoy another "side" of English as they hear the language used in ways different from what they are familiar with. This trip will allow so much of what they have studied in school to "come alive" for them as they experience these things first hand.

Imagine a new age of discovery for our students in Clay County. Consider giving them a real-life opportunity to affordably explore a new culture on another continent. The Ridgeview Band has the leadership, resources, and support to make this happen. I hope you will thoughtfully consider our request. Please support our endeavor to take learning out of the classroom and allow our students to become stakeholders in today's society.

Respectfully,



Arnaldo Colon  
Band Director  
Ridgeview High School



Ardmhéara Bhaile Átha Cliath  
Lord Mayor of Dublin

**Christy Burke**

Mr. Arnaldo Colón  
Band Director  
Ridgeview High School,  
466 Madison Ave.  
Orange Park, FL 32065  
USA

3<sup>rd</sup> November 2014

Dear Mr. Colón,

As Lord Mayor of Dublin, it gives me great pleasure to extend this warm invitation to the Ridgeview High School marching band to participate in the St. Patrick's Day Parade, Dublin in 2016. The Invitation is contingent of the successful completion of the St. Patrick's Festival application process and I wish you the best for same.

The Festival will offer many performance opportunities for your ensemble. The week surrounding the 17<sup>th</sup> March is filled with activities and celebrations to honour our famous patron. There are parades and music festivals in towns and cities throughout the country.

In Dublin, the St. Patrick's Day Parade is an occasion that brings citizens and visitors together in the heart of our capital city. Images and footage of the festival parade are viewed around the world.

We very much hope you will be able to join us in 2016 and you can be assured of a **Céad Míle Fáilte** – a Hundred Thousand Welcomes.

Yours sincerely,

**Christy Burke**  
Lord Mayor of Dublin



4036 Hidden Acres Rd. • Middleburg, Florida 32068 USA • Toll Free 1-800-570-1351 • Mobile Tel. 904-612-8149 • Fax 800-570-1351 • [david@davidmcguffin.com](mailto:david@davidmcguffin.com)

---

August 16, 2014

Mr. Arnaldo C3lon  
Ridgeview High School Bands  
466 Madison Ave  
Orange Park, FL 32065

Dear Arnaldo,

Thanks so much for contacting me about our performance tours to Ireland. As a former band director I have a keen desire to design trips with the directors, students, and parents in mind. My experience with working with all the elements of "band" coupled with my passion for travel will no doubt be a valuable asset for you as we go through the planning and implementation of this tour to Ireland.

One of the many benefits of traveling with me, and Exploring Europe, is that I am right here in Florida and always available to talk about your tour and travel plans. I will be available to walk you through the process from initial planning to final tour implementation and travel. Traveling with us will allow you to focus on your band and your performance and leave all the nitty-gritty details to us. I pledge to serve you from start to finish with the best service and ultimate tour experience in the industry. Please feel free to contact me with any questions.

Your Adventure Starts Here!

A handwritten signature in black ink that reads "David McGuffin".

David McGuffin



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## **Proposed Itinerary**

**Tuesday, March 15, 2016: Fly to Ireland** – Depart Orlando International Airport around 8:30 p.m. The entire group will fly *Aer Lingus*, Ireland’s national air carrier, on a direct and regularly scheduled flight to Dublin arriving the next morning around 9:00 a.m.

**Wednesday, March 16: Dublin** - After clearing airport security and customs, join your Exploring Europe guide for a scenic coach and walking tour of Dublin. Enjoy the sights of Dublin including: Trinity College, Merrion Square, Grafton Street, O’Connell Street, the General Post Office, and more. You will have a bit of free time this afternoon to shop and explore this vibrant town center. Enjoy a group dinner at a local restaurant or pub. Later, arrive at your hotel for check-in. *Sleep 2 nights in Dublin. Dinner.*

**Thursday, March 17: St. Patrick’s Day Festivities** - Much of the day will be filled with the **St. Patrick’s Day Parade** for the Marching Band and Color Guard. After a full day of music performance and festivities, enjoy a final few hours celebrating with the Irish in Dublin. Later, we will return to the hotel for a St. Paddy’s Day group dinner. *Dinner.*

**Friday, March 18: To the West Coast** – Leaving Dublin, we will head toward the west coast of the island. We will make a stop at the most photographed spot in Ireland. The rugged “Cliffs of Moher” drop more than 700 feet into the sea below, all surrounded by rolling green hills and the vast North Atlantic. Then, follow the River Shannon and ultimately make a crossing by ferry. Enjoy the scenic beauty of County Kerry, Tralee Bay, and the Dingle Peninsula. After settling into your hotel, experience charming Dingle town and a group dinner. *Sleep 2 nights in Dingle. Dinner.*

**Saturday, March 19: The Dingle Sleah Head Experience** - Today, experience some of Ireland’s wildest natural beauty and most ancient Christian sights. We’ll travel the Sleah Head road through endless fields of “40 shades of green,” ocean waves crashing on rocks, and all the sheep you’ll ever want to count. Visiting the Blasket Islands Heritage Centre, you will get a close look at a traditional Irish community at the turn of the 20th century. Enjoy dinner on your own followed by opportunities to experience traditional Irish folk music.

**Sunday, March 20: The Gift of Gab**- Today we will travel to the little village of Blarney. The castle, known for its famous “Blarney Stone,” is one of the most popular tourist destinations in Ireland. After an opportunity to “kiss the Blarney Stone,” enjoy a visit to Blarney Woolen Mills. This huge shopping complex is your one-stop spot for authentic Irish arts, crafts, textiles, and apparel. After lunch, we will travel to Kilkenny, a delightful little village in the heart of Ireland. Enjoy a group dinner tonight at our hotel. *Sleep 1 night in Kilkenny. Dinner.*

**Monday, March 21: The Wicklow Mountains** - After breakfast, prepare for a full-day excursion to the Wicklow Mountains. Here, enjoy hiking in the mountains, an ancient monastic site, and the serenity and beauty only Ireland can provide. Later, we will return to our Dublin hotel for a grand farewell dinner to cap off your Irish tour experience. *Dinner.*

**Tuesday, March 22: Heading Home** – Enjoy your final Irish Breakfast and pack your bags. Your tour ends today with a late morning departure from Dublin arriving in Orlando around 5:00 p.m.



## WHAT'S INCLUDED?

- Round-Trip air from Orlando to Dublin and return, as mentioned above.
- Accommodation for 6 nights in well known hotels with private bath/showers and other upscale amenities. Students will be housed in twin or triple bedded rooms. Adults will be housed in twin or double rooms.
- A Full Irish Breakfast each morning.
- Dinner every night at hotels or restaurants.
- All ground transportation in Ireland by deluxe motorcoach.
- Up to \$3000 designated for instrument shipping and transport
- All sightseeing as mentioned in the itinerary below.
- A full-time Exploring Europe Tour leader to help you through the travel process and tour experience with ease.
- St. Patrick's Day Parade "grandstand" reservations for non-performers while supplies last.
- All tips and gratuities are included.
- Five (5) complimentary seats for director and staff.
- Pre-site visit to Ireland for director and one guest.\*\*
- Complimentary David McGuffin European tour for director and guest within one year of the performance tour.\*\*
- and much more!

### Destinations

- Dublin
- Dingle
- Blarney
- Kilkenny
- Wicklow Mountains and Glendalough Monastic Site
- Cliffs of Moher

### SIGHTSEEING INCULSIONS

- See itinerary below
- St. Patrick's Day Festivities

\*\* Valid with 80 or more paying travelers.



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## **PAYMENTS:**

This is a suggested schedule for eventual payments. After your tour is approved, we can work on a schedule that meets the needs of you and your band.

FIRST PAYMENT: \$200 PER PERSON BY: February 1, 2015\*

MONTHLY PAYMENT: \$250 per month beginning March 1, 2015\*

FINAL PAYMENT: \$250 or balance by December 4, 2015\*

All payments are fully refundable until March 1, 2015. No refunds will be made after that date.

If Exploring Europe collects deposit and payments:

- VISA, Master Card, Discover, and American Express will be accepted for all payments.
- There is a \$100 discount if all payments are made by cash, check, or money order.

### **PAYMENT PLAN 1: WE COLLECT ALL THE MONEY**

Travelers will submit their application and initial deposit directly to Exploring Europe by mail or turn it in to the sponsor (group leader, teacher, director, etc.). Subsequent payments will be submitted directly to Exploring Europe by mail or online payments. The sponsor does not have to worry about collecting funds. The sponsor will share responsibility in persuading travelers to make timely payments to Exploring Europe if needed.

### **PAYMENT PLAN 2: WE COLLECT THE INITIAL DEPOSIT & YOU COLLECT THE REST**

Travelers will submit their application and initial deposit directly to Exploring Europe by mail or turn it in to the sponsor (group leader, teacher, director, etc.). Deposits to Exploring Europe may be paid by cash, check, money order, or credit cards. Subsequent payments will be submitted to the sponsoring organization. Over the course of the collection period, the organization will submit lump sum payments to Exploring Europe.

\*Payment amounts are subject to change with final pricing. Dates are subject to change.



**Tour Agreement - 2016**  
**RHS BAND TOUR - DUBLIN ST. PATRICK'S DAY**  
 Our Tour Conditions and Agreement defines what David McGuffin's Exploring Europe, Inc. will provide when you sign up for a tour. Additionally, it addresses your responsibilities. Please read this entire document very carefully; it is very important.  
 \$1299 per person sharing a twin/double/triple room.  
 \$1100-\$1200 round trip airfare

**INCLUDED IN THE PRICE OF THIS TOUR:**

Sightseeing tours led by an Exploring Europe guide and local guides when appropriate; admissions to sights seen as a group; all breakfasts and many dinners and/or lunches as noted in the specific tour itinerary (you will always pay for your own drinks at lunch or dinner); many traditional and gourmet dining experiences at David's personal favorite restaurants; accommodations each night in clean and safe European-style hotels with en-suite bath facilities, centrally located in the city or village (twin or double bedded rooms); all transportation from the first hotel to the last hotel of the tour (this does not include optional activities or independent travel); all tips to guides and drivers; David McGuffin's tour handouts and daily travel information (distributed daily on tour); a reasonable all-inclusive price and payment plan; an insurance plan which covers tour interruptions, emergency medical, and baggage loss/delay expenses occurring while on tour. Anything not listed above is not included in the cost of your tour.

**NOT INCLUDED IN THE PRICE**

- Passport and Visa fees
- Airline baggage fees (subject to change)
- Airline imposed fuel surcharges (subject to change)
- Optional beverages offered at group meals
- Transportation to/from optional excursions

**PAYMENT SCHEDULE AND PROCESS**

Please make the **FIRST** Payment (\$200) to David McGuffin's Exploring Europe, Inc. Check or money order—No Credit Cards.  
**Your deposit (\$200) must be submitted to EXPLORING EUROPE before December 1, 2014. The tour will be filed on a first-come-first-serve basis, so, making a deposit sooner is better than later. Once allocated seats are filled, applicants will be placed on a waiting list in the order their application and deposits were received at Exploring Europe.**

**ALL OTHER PAYMENTS SHOULD BE SUBMITTED TO**  
 Mr. Colon at Ridgeway High School.

If you sign up for the tour after November 15, 2015, full payment is due immediately. In this case all of the money is nonrefundable.

These dates will be adjusted once we receive school board cancellations and refunds approval

Payment Amount	Due Date	Submit to:
\$200	December 1, 2014	Exploring Europe
\$200	Per month beginning January 2015	RHS Band
BALANCE	December 4, 2015	RHS Band

All funds are fully refundable until March 1, 2015. After March 1, 2015, should you decide to cancel your tour, \$200 of your payments becomes non-refundable. After September 15, 2015 your deposits and payments will not be refunded by Exploring Europe for any reason, although you may qualify for a reimbursement through the terms set forth in the optional Tour Cancellation Insurance Policy issued by Seven Corners (see below). All cancellations must be in writing. Cancellations will be effective on the date the written notification is received by David McGuffin's Exploring Europe, Inc. by mail, e-mail, or fax.

**COMPREHENSIVE EMERGENCY MEDICAL, BAGGAGE, AND TRIP INTERRUPTION INSURANCE is included in the cost of your tour.** Once your tour commences, travel confidently knowing you have insurance should something go awry. Your policy provides for emergency medical services and tour interruption coverage should you or a covered family member become ill or die while on tour. Additionally, the policy covers baggage loss, delay, and other travel related mishaps.

**TOUR CANCELLATION COVERAGE IS NOT INCLUDED** in the cost of your tour. However, it can be purchased as an option. This type of insurance can help prevent possible financial loss in case of sickness or death before your tour begins. You must select and pay for this insurance with your application and initial deposit.

David McGuffin's Exploring Europe, Inc. has no protection coverage beyond the basic package included in the tour price to protect itself, the actions of its employees, or tour participants themselves. All tour members are required to complete, sign and return, prior to the start of the tour, a Medical Information, Release, and Waiver Agreement. This information is used by the tour guide to help provide medical assistance if necessary on the tour. It is important and required.

Tour itineraries are subject to change. Europe is full of surprises, and we need to be flexible in order to take advantage of whatever comes along so that we may provide you with the best possible tour. Uncompleted portions of the tour itinerary are not cause for refund.

Although unlikely, your tour may be cancelled due to unforeseen circumstances. If a tour you have paid for is cancelled by David McGuffin's Exploring Europe, Inc., the entire amount you have paid (less the optional Comprehensive Travel Insurance Policy) will be refunded to you within fourteen days after the tour's cancellation. Once this occurs, David McGuffin's Exploring EUROPE, Inc. has no other obligations to tour members on cancelled trips.

**PARTICIPANT RELEASE and AGREEMENT**

1. THE UNDERSIGNED (OR MY PARENT OR GUARDIAN IF I AM A MINOR), AN APPLICANT FOR AN EDUCATIONAL TOUR PROVIDED BY DAVID MCGUFFIN'S EXPLORING EUROPE, INC. (HEREINAFTER REFERRED TO AS EXPLORING EUROPE), AGREE TO THE FOLLOWING:

1. My Exploring Europe tour begins with the take-off of the flight from my departure gateway and ends upon the completion of the return flight to the United States.
2. If this tour includes group airfare: Flights from the USA to Europe and return are included as a courtesy and convenience for our travel partners (you). They are NOT considered a part of the David McGuffin's Exploring Europe Tour experience. Any delays, unfortunate seating, flight cancellation, or other airline imposed event or situation is totally out of the control of David McGuffin's Exploring Europe, Inc. David McGuffin's Exploring Europe, Inc. accepts no liability for the actions of the airlines, its partners, and staff.
3. I agree to release Exploring Europe (which term shall include agents, officers, directors, staff members, Tour Directors, and employees of Exploring Europe, as well as Exploring Europe itself) and my school, teacher and Group Leader from, and agree not to sue such persons for, any claims that I may have arising from, or in connection with, any physical or property damage or other loss that I may suffer from any cause whatsoever other than the gross negligence of such persons. Without limiting the generality of the foregoing, I release such persons from, and agree not to sue such persons for, any damages that I may suffer from any injury, loss, damage, accident, delay, or expense resulting from events beyond their control, including, without limitation, acts of God, weather, war, strikes, incidents of politically motivated violence, terrorist attacks, sickness or quarantine, government restrictions or regulations, and, in the absence of gross negligence, arising from any vehicle, or from any act or omission by bus or car rental agency, steamship, airline, railroad, taxi or tour service, hotel, restaurant, school, university, or any other firm, agency, company, or individual.
4. I understand that the air carriers' liability for loss or damage to baggage or property, or for death or injury to person, is limited by their tariffs and/or the Warsaw Convention and related agreements. Further, I understand that the air carriers assume no responsibility to any traveler aside from their liability as common carriers.
5. I will assume full responsibility for my safety and actions while with the group and away from the group. Activities such as visits to friends or relatives, or during stay-ahead/stray-behind optional periods does not include the services of an Exploring Europe Tour Director.
6. If I become ill or incapacitated, Exploring Europe and its employees, or my Group Leader, may take any action they deem necessary for my safety and well-being, including securing medical treatment (at my own expense) and transporting me home.
7. I agree to abide by Exploring Europe's regulations and the directions of my Group Leader or Exploring Europe's personnel during my tour. Failure to do so may result in Exploring Europe terminating me from the tour immediately. I understand that to disobey such rules or directions is to waive the right to a refund of any part of my Tour Fee and that Exploring Europe may then send me home at my own expense.
8. I agree to abide by all local laws when abroad, including those concerning drugs and alcohol (and if I am a minor, when such laws are not in conflict with parental/guardian permission). I understand that abuse or disobeying such laws may cause Exploring Europe to remove me from the tour and send me home at my own expense. I also understand that should local authorities be involved, I will be subject to the laws of the country I am visiting.
9. I understand Exploring Europe is in no way responsible for or connected to air carriage to and from Europe or within Europe. If Exploring Europe arranges an carriage, it is only as a courtesy and not an element of my Exploring Europe tour.

(Continued on back page)

10. Should there be flights within Europe associated with my *Exploring Europe* tour, I assume full responsibility for all baggage fees should they be imposed on me and my luggage. *Exploring Europe* accepts no responsibility for overweight luggage.
11. I understand that I will be required to pay for any phone calls or incidental personal expenses that I incur at hotels, as well as for any damage caused to hotel rooms, buses, ferries, trains, or cruise ships. I will indemnify *Exploring Europe* and hold it harmless for any financial liability or obligation which I personally incur, or injury or damage to the person or property of others which I cause or contribute to, while participating on an *Exploring Europe* tour.
12. *Exploring Europe* reserves the right to refuse or cancel any enrollment at its sole discretion.
13. *Exploring Europe* has the right to make changes in tour itineraries and departure dates and to modify transportation arrangements, including the use of substitute airlines. In the event of changes being made, refunds will be given only in accordance with the provisions of the *Exploring Europe* "Terms and Conditions" supplied herewith.
14. I understand that it is my responsibility to secure the necessary travel documents, including passport and visas. Failure to do so does not constitute grounds for a refund.
15. If this is a student oriented tour, I acknowledge my choice to travel with the leader organizing my group, and I understand that this choice is not the responsibility of *Exploring Europe*. I understand that *Exploring Europe* reserves the right to reassign my group to a replacement group leader should my original group leader be unable to or determine not to, participate in the tour and that the standard cancellation policy will apply if I choose not to travel with the new Group Leader.
16. I understand that future *Exploring Europe* advertising and publicity material may include statements made by participants or their video clips or photographs, and I consent to such use of my comments or photographic likenesses.
17. This agreement shall be governed in all respects by the laws of the State of Florida. Any claim or dispute arising hereunder shall be filed in a court with competent jurisdiction in Clay County, Florida. If a claim or dispute arising under this agreement is made against *Exploring Europe*, then *Exploring Europe* shall be entitled to reasonable attorney fees (including, but not limited to, pre-suit, post-suit, collection, and appellate fees) plus all cost from the undersigned.
18. In the event this agreement is signed by a parent/guardian of a minor, it shall bind the parent/guardian and minor to the terms of the agreement.
19. This agreement shall inure to the successors and heirs to the parties to this agreement. This agreement shall not be assigned without the written consent of *Exploring Europe*.
20. This agreement constitutes the entire agreement between *Exploring Europe* and me with reference to the subject matter referred to herein, including but not limited to any oral statements made to me by agents of *Exploring Europe* or if applicable, by my school or Group Leader, applies to any *Exploring Europe* tour. This agreement may be amended or modified only in writing, signed by an *Exploring Europe* officer at *Exploring Europe's* main office in Middleburg, Florida.

21. I hereby agree to be bound by the Tour Terms and Conditions and Participant Release and Agreement attached hereto and incorporated herein by reference.

Dated and signed the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Signature of minor (if applicable) \_\_\_\_\_

Print name of minor \_\_\_\_\_

### OPTIONAL TOUR CANCELLATION INSURANCE

Your cancellation insurance provides 100% financial reimbursement for covered catastrophic events preventing your being able to travel before your departure date. Some common reasons are: sickness, accidental injury or death to you, your traveling companion or family member before the tour departure date.

**I would like to purchase optional insurance to protect should I have to cancel, for a covered reason, before the tour begins.**

**\$83 — Ages 0-34;**

**\$113 — Ages 35-55;**

**\$157 — Ages 56-70;**

**\$259 — Ages 71-80**

**\$445 — Ages 81 and up.**

NOTE: Tour interruption, medical and baggage insurance is already included, free of charge, in the cost of your tour program. For more information see David McGuffin's related article at:

<http://davidmcguffin.com/?p=4527>

## I'm Ready! Sign Me Up! RHS BAND IRELAND 2016

Name \_\_\_\_\_

Birthdate (mm/dd/yyyy) \_\_\_\_\_

Current Grade: \_\_\_\_\_ 8<sup>th</sup> F S J

Name as on passport if known \_\_\_\_\_

Male \_\_\_\_\_ Female \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone (\_\_\_\_) \_\_\_\_\_

Evening (\_\_\_\_) \_\_\_\_\_

Student E-Mail \_\_\_\_\_

Parent E-Mail \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Student's Signature \_\_\_\_\_

I have read and agree to the Tour Conditions included with this application.

My \$200 deposit check or money order is enclosed with this application.

Amount to PAY at this moment:	\$200	deposit
	\$ _____	optional insurance
	\$ _____	total

David McGuffin's *Exploring Europe, Inc*  
is licensed with the State of Florida as a Seller of Travel.

#ST35037

(RHS 2016) Pub. Ed. 1.0 0914

4036 Hidden Acres Rd.

Middleburg, FL 32068

1-800-570-1351

david@davidmcguffin.com



# **60-79 PASSENGER PERFORMANCE TOUR PROPOSAL**

DATE OF OFFER: November 4, 2014

## **RIDGEVIEW HIGH SCHOOL BAND**

NUMBER OF PAYING PLACES OFFERED: 60 to 79 paying passengers

NUMBER OF FREE PLACES: 5 for directors and staff

DEPARTURE GATEWAY: ORLANDO (MCO)

DATE OF DEPARTURE FROM USA: Tuesday, March 15, 2016

DATE OF RETURN TO USA: Tuesday, March 22, 2016

GROUND PRICE PER PERSON: No more than \$1605 per person  
(see scholarship info below)

RIDGEVIEW BAND STUDENT SCHOLARSHIP AWARD: \$189 per performing band student will be deducted from the final tour cost. This scholarship has no cash value and is given as a gift by David McGuffin, former Band Director at Ridgeview High School.

ESTIMATED AIRFARE: \$1200 per person. To be confirmed no later than 4/15/2015.

TOUR PRICE GUARENTEE: The price per person stated above is guaranteed and will not change for any reason (even if there is an upturn in the exchange rate). The price includes everything listed below and nothing else.

AIRFARE: Round Trip airfare will be included in the cost of this trip. I have provided an estimated cost of \$1200. The actual cost cannot be determined until 11 months before your travel date. At that time we will reserve and guarantee the airfare rates. The actual cost may be higher or lower than estimated and your cost will be adjusted accordingly. Based on my dealings with the airlines, I have estimated on the "high-side" and hope to discount your trip when the actual prices come in.

Exploring Europe reserves the right to pass along any fuel surcharges imposed by the airline due to fluctuating fuel costs. Normally this does not happen, but I want you to know, just in case. In the past these rates have been \$40 or less per person if imposed.



# **80+ PASSENGER PERFORMANCE TOUR PROPOSAL**

DATE OF OFFER: November 4, 2014

## **RIDGEVIEW HIGH SCHOOL BAND**

NUMBER OF PAYING PLACES OFFERED: 80 or more paying passengers

NUMBER OF FREE PLACES: 5 for directors and staff

DEPARTURE GATEWAY: ORLANDO (MCO)

DATE OF DEPARTURE FROM USA: Tuesday, March 15, 2016

DATE OF RETURN TO USA: Tuesday, March 22, 2016

GROUND PRICE PER PERSON: No more than \$1585 per person  
(see scholarship info below)

RIDGEVIEW BAND STUDENT SCHOLARSHIP AWARD: \$189 per performing band student will be deducted from the final tour cost. This scholarship has no cash value and is given as a gift by David McGuffin, former Band Director at Ridgeview High School.

ESTIMATED AIRFARE: \$1200 per person. To be confirmed no later than 4/15/2015.

TOUR PRICE GUARENTEE: The price per person stated above is guaranteed and will not change for any reason (even if there is an upturn in the exchange rate). The price includes everything listed below and nothing else.

AIRFARE: Round Trip airfare will be included in the cost of this trip. I have provided an estimated cost of \$1200. The actual cost cannot be determined until 11 months before your travel date. At that time we will reserve and guarantee the airfare rates. The actual cost may be higher or lower than estimated and your cost will be adjusted accordingly. Based on my dealings with the airlines, I have estimated on the "high-side" and hope to discount your trip when the actual prices come in.

Exploring Europe reserves the right to pass along any fuel surcharges imposed by the airline due to fluctuating fuel costs. Normally this does not happen, but I want you to know, just in case. In the past these rates have been \$40 or less per person if imposed.

