



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
APRIL 17, 2008**

**Hearings for Special Actions regarding Students - 4:00 p.m.
Regular Meeting - 7:00 p.m.**

April 17, 2008 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes: Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Jr., District No. 3; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting.

**Consent Agenda
Superintendent**

2. [C-1 Minutes of student disciplinary hearings and regular meeting on March 20, 2008](#)

Attachment: [Mar2008.pdf](#)

Attachment: Mar2008Disc.pdf (Confidential Item)

School Board Attorney

3. [C-2 Settlement Agreement with Christopher Burton and Tiki Burton, individually and as parents and guardians of N'Colas Burton, a minor](#)

Deputy Superintendent

4. [C-3 Proposed Staff Allocation Changes - 2007-2008](#)

Attachment: [Allocation Changes Proposed for 2007-2008 - 04-17-08.pdf](#)

5. [C-4 Proposed Staff Allocation Changes -2008-2009](#)

Attachment: [Allocation Changes Proposed for 2008-2009 - 04-17-08.pdf](#)

Human Resources

6. [C-5 Memorandum of Understanding - CCDS/UNF 2008-2009](#)

Attachment: [Memo of Understanding CCDS UNF.pdf](#)

7. [C-7 Proclaim April 20-26, 2008, as Administrative Professionals Week, and April 23, 2008, as Administrative Professional Day in Clay County](#)

8. [C-8 Proclaim May 6, 2008, as National Teacher Day in Clay County](#)

9. [C-9 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 0408.pdf](#)

10. [C-10 Reappointments for the 2008-2009 School Year](#)

- Attachment: [2008-2009 Reappointment Agenda - Table of Contents.pdf](#)
Attachment: [2008-2009 Reappointment Agenda - Section III - Support Personnel.pdf](#)
Attachment: [2008-2009 Hold for Reappointment - Information Only.pdf](#)
Attachment: [2008-2009 Instructional Job Assignments - Information Only.pdf](#)
Attachment: [2008-2009 Reappointment Agenda - Section II-Administrative, Managerial, Supervisory Personnel.pdf](#)
Attachment: [2008-2009 Reappointment Agenda - Section I - Instructional Personnel.pdf](#)

Instruction

11. [C-11 Consultant Services for Food & Nutrition Services Staff Workshop](#)
12. [C-12 Co-Enrollee list for March 2008](#)
Attachment: Co-Enrollee list for March 2008.pdf (Confidential Item)
13. [C-13 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update](#)
Attachment: [BLC placements.pdf](#)
14. [C-14 Proclamation Endorsing National School Nurse Day, May 7, 2008](#)
Attachment: [proclamation - school nurse day.pdf](#)
15. [C-15 Contracts between the School Board of Clay County and School Psychologist Interns Lindsay Maiman and Natalie Makofka](#)
Attachment: [Intern Agreement Lindsay Maiman 08-09.pdf](#)
Attachment: [Intern Agreement Natalie Makofka 08-09.pdf](#)
16. [C-16 Extend Advertisement of Amendments to 2008-2009 Elementary & Secondary Code of Student Conduct](#)
Attachment: [Elementary Code redlined 2008-09.pdf](#)
Attachment: [Secondary Code redlined 2008-09.pdf](#)
Attachment: [Elementary Code final 2008-09.pdf](#)
Attachment: [Secondary Code final 2008-09.pdf](#)
17. [C-17 Student Travel](#)
Attachment: [BACKUP-APRIL, 2008.pdf](#)

Business Affairs

18. [C-18 Monthly Property Report - March, 2008 - Furniture/Equipment](#)
Attachment: [Furniture-Equipment Report-March, 08.pdf](#)
19. [C-19 Monthly Property Report - March, 2008 - AV Materials](#)
Attachment: [Audiovisual Report-March, 08.pdf](#)
20. [C-20 Monthly Property Report - March, 2008 - Software](#)
Attachment: [Software Report-March, 08.pdf](#)
21. [C-21 Monthly Property Report - March, 2008 - Vehicles](#)
Attachment: [Vehicles Report-March, 08.pdf](#)
22. [C-22 Deletions of Certain Items Report - April, 2008](#)
Attachment: [Monthly Deletion Report-April, 2008.pdf](#)
23. [C-23 Budget Amendments for the Month of March, 2008](#)
Attachment: [impact stmt_ March 2008.pdf](#)
Attachment: [General Fund Revenue.pdf](#)
Attachment: [General Fund Appropriations.pdf](#)
Attachment: [Debt Service Funds.pdf](#)
Attachment: [Capital Projects Funds.pdf](#)
Attachment: [Food Service.pdf](#)
Attachment: [Special Revenue - Other.pdf](#)
Attachment: [Internal Service.pdf](#)
24. [C-24 Auditor General's Report for the 2006-2007 Audit](#)
Attachment: [AUDIT 06-0720080408090208713.pdf](#)
25. [C-25 Warrants and Vouchers for MARCH, 2008](#)
Attachment: [WARRANTS AND VOUCHERS.xls](#)
26. [C-26 Monthly Financial Report for March, 2008](#)
Attachment: [MONTHLY FINANCIAL MAR, 2008.xls](#)

- 27. [C-27 Bid Renewals April 2008](#)
- 28. [C-28 Bids to Be Awarded April 2008](#)

Support Services

- 29. [C-29 Construction Contract Award for Re-Roofing Buildings 1 & 3 at Clay High School](#)
Attachment: [BidTab.CHS.Roof.Bldg.1 & 3.pdf](#)
- 30. [C-30 Construction Contract Award to Renovation Restrooms/Shower Rooms at Green Cove Springs Junior High School](#)
Attachment: [GCSJH.RR.Shower.Renovations.Bid Tab 001.pdf](#)
- 31. [C-31 Construction Contract Award for Fire Alarm Replacement at Lakeside Junior High School](#)
Attachment: [LJH.FireAlarm.Replacement.BidTab.pdf](#)
- 32. [C-32 Construction Contract Award to Re-Roof Buildings 1, 2, 3 & 4 at Lake Asbury Elementary School](#)
Attachment: [LAE.BidTab.ReRoof.pdf](#)
- 33. [C-33 Pre-Qualification of Contractors](#)
Attachment: [Contractor List, 4,17,08.pdf](#)
- 34. [C-34 Authorize Appraisal, Survey, Environmental Study and Authorize Advertisement of the School Board's Intent to Accept Donation of 30 acres adjacent to Elementary School Y](#)
- 35. [C-35 Change Order #4 \(Direct Purchasing\) for Permanent Classroom Replacement at Charles E. Bennett Elementary \(Phase II\)](#)
Attachment: [CO 4 CEB Classrooms.pdf](#)
- 36. [C-36 Deductive Change Order #5 for Permanent Classroom Replacement at Charles E. Bennett Elementary School \(Phase II\)](#)
Attachment: [CO 5 CEB Classrooms.pdf](#)
- 37. [C-37 Clay Electric Cooperative, Inc. Right-Of-Way Easement for Shadowlawn Elementary School](#)
Attachment: [CCUA ROW Easement.pdf](#)
- 38. [C-38 Change Order #4 \(Direct Purchasing\) for OakLeaf Village Elementary School](#)
Attachment: [CO 4 OVE.pdf](#)
- 39. [C-39 Change Order #5 \(Direct Purchasing\) for Shadowlawn Elementary School](#)
Attachment: [CO 5 SLE.pdf](#)
- 40. ~~C-40 (Graham) Schematic/Preliminary/Final (Phase I, II & III) Plans and Specifications for District Ancillary Facility~~

Adoption of Consent Agenda

- 41. [Adoption of all remaining Consent Items](#)

Motions:

Approve the Consent Items as presented, with the exception of C-6 which was moved to Discussion, and C-40 which was withdrawn. - PASS

Vote Results

Motion: Lisa Graham

Second: Charlie VanZant

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

Recognitions and Awards

42. [Recognize Clay County Pepsi Scholars](#)

Scheduled Citizen Requests (None)

Presenters (None)

Discussion Agenda

Deputy Superintendent

43. [Advertise Amendments to CCSB Policy 6GX-10-1.02 Organization of the District School System, E.7. Minutes](#)

Attachment: [CCSB Policy 1.02 Organization of District School System.pdf](#)

Motions:

Approve for advertising. - PASS

Vote Results

Motion: Lisa Graham

Second: Charlie VanZant

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

44. [Advertise Amendments to CCSB Policy 6GX-10-2.18 Retirement & Resignation](#)

Attachment: [CCSB Policy 2.18 Retirement and Resignations.pdf](#)

Minutes: Motion by Mrs. Vallencourt, seconded by Mr. Van Zant, to approve the amendments for advertisement. Following discussion, the motion and second were withdrawn.

Motions:

Postpone the item, for further revision, to the May 15, 2008 school board meeting. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt	- Aye
Charlie VanZant	- Aye

45. [Extend Advertisement of Amendments to CCSB Policy 6GX-10-4.62 Selection of Names for Career Academies, Apprentice Programs & Career Education](#)
Attachment: [CCSB Policy 4.62 Selection of Names for Career Academies.pdf](#)

Motions:

Approve for advertising.	- PASS
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Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla	- Aye
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Lisa Graham	- Aye
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Carol Studdard	- Aye
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Carol Vallencourt	- Aye
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Charlie VanZant	- Aye
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46. [Extend Advertisement to Adopt CCSB Policy 6GX-10-7.04 Records & E-Mail Retention & Disposal](#)
Attachment: [CCSB Policy 7.04 Records & E-Mail Retention & Disposal.pdf](#)

Motions:

Approve for advertising.	- PASS
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Vote Results

Motion: Lisa Graham

Second: Charlie VanZant

Wayne Bolla	- Aye
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Lisa Graham	- Aye
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Carol Studdard	- Aye
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Carol Vallencourt	- Aye
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Charlie VanZant	- Aye
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Human Resources

47. [C-6 \(Bolla\) Appointment of Clay County School Board's CCEA and CESPBA Bargaining Team Members for 2008-2009.](#)

Motions:

Approve the Bargaining Team Members for 2008-2009 as presented. - PASS

Vote Results

Motion: Charlie VanZant

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

48. [Division of Human Resources - Special Actions](#)
Attachment: Impose Leave - April 17, 2008.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Support Services

49. [Consider Plantation Oaks Elementary as the School Name for Elementary School "Z" \(OakLeaf West Area\)](#)

Motions:

Approve Plantation Oaks Elementary as the School Name for Elementary School "Z" (OakLeaf West Area). - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Vallencourt

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

50. [Receive for Discussion Updated Educational Impact Fee Technical Report](#)

Attachment: [EducationalImpactFeeTechnicalReportApril172008.pdf](#)

Minutes: Fees must be based on recent and localized data, and any revised or new fee amount cannot be implemented until 90 days after Governmental approval. The updated report was presented and discussed. Mr. Bickner was asked to develop a Resolution to the Board of County Commissioners to be brought back to the School Board at the May meeting, using the 5-year credit period and based on FDOE cost factors, leaving the impact fee amounts blank.

51. [Discuss School Concurrency in Clay County](#)

Minutes:

Comments have been received from the DCA, and Jim Connell, Director of Facility Planning & Construction, briefly summarized the eight objections. At this point, it is obvious concurrency will not be in placed by May 2008. The following is the new schedule:

May 13, 2008 - Joint BCC/Planning & Zoning and School Board Workshop

May 15, 2008 - School Board Approves Interlocal Agreement

May 27, 2008 - BCC adoption of ILA, PSFE, CIE and ICE

52. [High School "QQQ" Final Site Plans and Specifications](#)

Motions:

Approve High School "QQQ" Final Site Plans and Specifications. - PASS

Vote Results

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

53. [High School "QQQ" Guaranteed Maximum Price Bid Package 1 \(Site Work\)](#)

Attachment: [High School QQQ GMP Bid Package 1.pdf](#)

Motions:

Approve High School "QQQ" Guaranteed Maximum Price Bid Package 1 (Site Work). - PASS

Vote Results

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Presentations from the Audience

54. [Speakers](#)

Minutes:

Chrissy Durban spoke regarding Coppergate Elementary School.

Ken Carter spoke on behalf of the Clay Educational Staff Professional Association regarding CESPAs relations.

Superintendent Requests (None)

School Board's Requests

55. [Budget Update](#)

Minutes:

Dr. George Copeland, Assistant Superintendent for Business Affairs, gave a brief update of the school district's finances.

Adjournment (9:10 p.m.)

Superintendent Chair

