



Ben H. Wortham
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TO: Ben Wortham, Superintendent of Schools

FROM: Dr. George F. Copeland, Assistant Superintendent for Business Affairs

DATE: May, 2012

SUBJECT: Internal Funds Auditors for FY 2012

It is time to appoint the accounting firms to perform the annual audits of the internal funds. We contacted ten firms and asked that they provide us with their proposals for the 2011-2012 audits. All of the ten firms responded that they would be interested in performing the audits under the guidelines we have established.

We are recommending that these ten firms be contracted to perform the following internal funds audits:

Emily C. Helms, CPA, PA

- Doctor's Inlet Elementary School
- Adult Community Education
- Montclair Elementary
- Oakleaf Junior High School
- Bannerman Learning Center

Adams & Harper, PA

- Oakleaf Village Elementary School
- Middleburg High School
- C. E. Bennett Elementary School
- Tynes Elementary School

Shirley W. Hatcher, CPA, PA

- Swimming Pen Creek Elementary School
- Coppergate Elementary School
- Plantation Oaks Elementary
- Fleming Island Elementary School

DuVal & Company, CPA's, PA

- Wilkinson Junior High School
- Grove Park Elementary School

- Fleming Island High School
- Orange Park Junior High School

Conner Hubbard & Company, LLC

- Middleburg Elementary School
- McRae Elementary School
- Keystone Heights Elementary
- Keystone Heights High School

DDF CPA Group

- Argyle Elementary School
- Lakeside Elementary School
- Orange Park High School
- W. E. Cherry Elementary School

Magers & Associates

- Lakeside Junior High School
- Thunderbolt Elementary
- Ridgeview High School
- Orange Park Elementary School

Joan O. Michael, CPA, PA

- Ridgeview Elementary School
- Rideout Elementary School
- Green Cove Springs Junior High School
- Clay High School

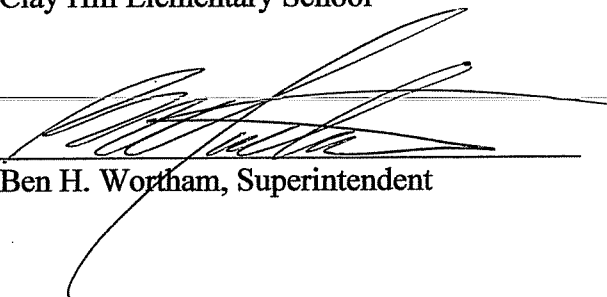
Coleman and Associates, CPA firm

- Lake Asbury Elementary School
- Lake Asbury Junior High School
- Oakleaf High School
- Shadowlawn Elementary School

Steven W. Keenan, CPA

- Wilkinson Elementary School
- S. Bryan Jennings Elementary School
- R. M. Paterson Elementary School
- Clay Hill Elementary School

APPROVED:


Ben H. Wortham, Superintendent