

**MEMORANDUM OF UNDERSTANDING
2016-2017 ACADEMIC YEAR
CLAY COUNTY SCHOOL BOARD-UNIVERSITY OF NORTH FLORIDA**

The University of North Florida provides early field experiences, called pre-internships, for those preparing to be teachers. During pre-internship, students are assigned to a school and are actively engaged in a variety of experiences designed to help them understand the real world of the classroom and practice newly acquired teaching skills.

The Clay County Schools and the University of North Florida College of Education and Human Services (COEHS) agree to cooperatively participate in the Field Laboratory Pre-internship Program during the 2016-2017 academic year. This program will provide the Clay County School District with an opportunity to recognize excellence in teaching, provide professional growth for exemplary teachers, and provide assistance in addressing educational issues deemed critical by the school district.

At the same time this program provides an opportunity for the University to improve its partnership program by forging stronger linkages with the participating school system and by providing opportunities for exemplary teachers to work with those preparing to enter the profession.

Participation will involve the following:

- 1) By the Summer 2016 term, the COEHS and officials to be designated by the Clay County School District will identify two experienced, exemplary teachers to serve as Field Laboratory Clinical Educators for the 2016-2017 academic year.
- 2) During the 2016-2017 academic year, each selected Field Laboratory Clinical Educator will hold a courtesy appointment as an Instructor, participate in a wide variety of professional growth activities, receive training in the areas of clinical supervision, action research, and various instructional strategies that are integrated into the Field Lab model. These teachers and others will constitute a professional cadre who will research, propose, and implement strategies to address identified problem in the district. Each Field Lab teacher will direct pre-interns as they participate in field experiences through the use of on-site observation and on campus seminars. The Field Laboratory Pre-Internship Program will be coordinated collaboratively by the Director of Educational Field Experiences and the appropriate department chairperson(s).
- 3) Each Field Laboratory Clinical Educator will remain a school district employee and not be an employee of the University. The University agrees to reimburse the Clay County School District for one-half of each teacher's salary and benefits for the 2016-2017 contract year. It is understood that Field Laboratory Clinical Educators will work the same number of days specified in their regular contract, but they may require a modified schedule due to differences in the University and district calendars.
- 4) The Field Laboratory Pre-Internship Program will be evaluated by the University and Clay County School District Board staff to determine the impact on the pre-interns, the Field Laboratory Clinical Educators, and the district. Results will be disseminated to the district and to all members of the project.
- 5) Clay county Schools shall allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in connection with this Agreement.

University of North Florida

Clay County Public Schools

Marsha Lupi
Marsha Lupi, Interim Dean
College of Education and Human Services

Charlie Van Zant
Superintendent of Schools



**SIGN
& DATE**

Barle C. Traynham
Barle C. Traynham
Interim Provost

Johanna McKinnon
Clay County School Board



**SIGN
& DATE**

Approved as to form and legality:

Robert
Office of General Counsel
University of North Florida

