

Close Window



School District of Clay County Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Closed Hearings for Special Student Actions: 3:30 p.m.
Regular Meeting: 7:00 p.m.

April 21, 2016 - Regular Meeting

Invocation (Mrs. Gilhousen)
Pledge of Allegiance
Call to Order

1. [Attendance](#)

Minutes: Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Johnna McKinnon, District 4; Ashley Gilhousen, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

Superintendent

2. [C-1 Minutes of Special Meeting on March 10, 2016, Student Hearings and Regular Meeting on March 22, 2016, and Workshop/Special Meeting on March 29, 2016](#)

Attachment: [Mar 10, 2016 Special Meeting MINUTES.pdf](#)

Attachment: [MINUTES Reg Mtg. 03-22-16.pdf](#)

Attachment: [Mar 29, 2016 Workshop-Special Meeting MINUTES.pdf](#)

Attachment: 2016 March 22 Discipline.pdf (Confidential Item)

Deputy Superintendent

3. [C-2 Proposed Allocation Changes for 2015-2016](#)

Attachment: [Allocation changes 2015-2016.pdf](#)

4. [C-3 Proposed Allocation Changes for 2016-2017](#)

Attachment: [Allocation Changes 2016-2017.pdf](#)

5. [C-4 Proposed Supplement Allocations for 2016-2017](#)

Attachment: [2016-2017 Supplements.pdf](#)

Information and Technology Services

6. [C-5 I-TECH Program MOU](#)

Attachment: [Clay ITech MOU Revised Final.pdf](#)

Human Resources

7. [C-6 Ratify the 2015-2017 Master Contract between the Clay Educational Staff Professional Association and the School Board of Clay County](#)

Attachment: [CESPA Ratification Document MASTER B W 2015-2017.pdf](#)

8. [C-7 Ratify the 2015-2016 Amendment to the 2015-2017 Master Contract between the Clay County Education Association and the School Board of Clay County](#)

Attachment: [CCEA Ratification Doc B W 2015-2016.pdf](#)

9. [C-8 Reappointments for 2016-2017 School Year](#)

Attachment: [2016-2017 Reappointment Section I Instructional.pdf](#)
Attachment: [2016-2017 Reappointment Section II. Support.pdf](#)

10. [C-9 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 4 21 2016.pdf](#)

11. [C-9A Substitute Support Salary Schedule \(Non-Bargaining Unit Positions\)](#)

Attachment: [Revised Section IV 3 Support Salary Schedule Substitutes.pdf](#)

12. [C-9B Proclamation #16-16 Administrative Professionals Week \(April 24-30, 2016\) and Administrative Professionals Day \(April 27, 2016\)](#)

Attachment: [16-16 Proclamation Administrative Professionals Week \(April 24-30, 2016\).pdf](#)

13. [C-9C Proclamation 16-17 Teacher Appreciation Week \(May 2-6, 2016\) and Teacher Appreciation Day \(May 3, 2016\)](#)

Attachment: [16-17 Proclamation Teacher Appreciation Week \(May 2-6, 2016\).pdf](#)

Instruction

14. [C-10 2015-2016 Title I Private School Reciprocal Agreement with St. Johns County School District](#)

Attachment: [2015-2016 Private School Reciprocal Agreement St. Johns County.pdf](#)

15. [C-11 Overnight and Out-of-State Student travel for CTE](#)

Attachment: [CTE Overnight Board Documentation April 2016.pdf](#)

[16. C-12 Mileage paid to Parents and Group Homes for 2016-17.](#)

[17. C-13 Division of Administrative Hearings 2016-17.](#)

[18. C-14 Continue training in the Safe Crisis Management Program for ESE employees 2016-17.](#)

[19. C-15 Proclamation #16-14 National School Nurse Day May 11, 2016](#)

Attachment: [16-14 Proclamation Natl School Nurse Day.pdf](#)

[20. C-16 Agreement with Safe and Civil Schools to provide Foundations Schoolwide Behavior Management Training September 28-29, 2016 and February 1-2, 2017](#)

Attachment: [2016-2017 Safe and Civil Schools Agreement.pdf](#)

[21. C-17 K-12 Academic Support Services - Student Travel](#)

Attachment: [April 2016 - Student Travel.pdf](#)

[22. C-18 Approve Consultant Agreement with Parrish and Associates, Inc.](#)

Attachment: [Number Talks Consultant Agreement 6.21.16.pdf](#)

[23. C-19 Request Approval of Contract with Code.org](#)

Attachment: [Agreement with Code.Org.pdf](#)

[24. C-20 Request Approval of Purchase Order for Contracted Services from Discovery Education](#)

Attachment: [1.pdf](#)

Attachment: [2.pdf](#)

Attachment: [3.pdf](#)

Attachment: [4.pdf](#)

[25. C-21 Request Approval of Purchase Order for Contracted Services from Carnegie Learning](#)

Attachment: [1.pdf](#)

Attachment: [2.pdf](#)

Attachment: [3.pdf](#)

[26. C-22 Agreement with Family Support Services of North Florida, Inc. for SEDNET, May 1, 2016 - June 30, 2017.](#)

Attachment: [Family Support Services of North Florida SEDNET..pdf](#)

Business Affairs

[27. C-23 Monthly Property Report - March, 2016 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-March, 2016.pdf](#)

28. [C-24 Monthly Property Report - March, 2016 - AV Materials](#)

Attachment: [Audiovisual Report-March, 2016.pdf](#)

29. [C-25 Monthly Property Report - March, 2016 - Software](#)

Attachment: [Software Report-March, 2016.pdf](#)

30. [C-26 Monthly Property Report - March, 2016 - Vehicles](#)

Attachment: [Vehicles Report-March, 2016.pdf](#)

31. [C-27 Deletion of Certain Items Report - April, 2016](#)

Attachment: [Deletion Report-April, 2016.pdf](#)
Attachment: [Deletion Report \(Attachment\) -April, 16.pdf](#)

32. [C-28 Budget Amendments for the Month of March 2016](#)

Attachment: [March 2016 Board Impact Stmt.pdf](#)

Attachment: [March 2016 Board BA.pdf](#)

33. [C-29 Warrants and Vouchers for March 2016](#)

Attachment: [WARRANTS AND VOUCHERS MARCH 2016.pdf](#)

34. [C-30 Monthly Financial Report for March, 2016](#)

Attachment: [March FS.pdf](#)

Attachment: [2016 School Food Service.pdf](#)

Attachment: [2016 Capital Projects.pdf](#)

35. [C-31 Agreement between the School Board of Clay County and Risk Consulting Services, Inc. to perform the Actuarial study of our Workers' Compensation, Automobile and General Liability Self-Insurance Claims Fund](#)

Attachment: [Actuarial Analysis Email March 17, 2016 Board Mtg.pdf](#)

36. [C-33 Bids to Be Awarded April 2016](#)

37. [C-34 Proclamation #16-15 School Nutrition Employee Week, May 2-6, 2016](#)

Attachment: [16-15 School Nutrition Employee Week 2016.pdf](#)

Support Services

38. [C-35 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 4,21,16.pdf](#)

39. [C-36 OakLeaf Junior High School Locker Room Renovation Contract Award](#)

Attachment: [Bid Tab OLJ Locker Rm Reno.pdf](#)

[40. C-37 Clay Hill Elementary School Fire Alarm Replacement](#)

Attachment: [CHE Bid Tab.pdf](#)

[41. C-38 Current and Projected Career and Adult Education Program/Facility Needs \(DVE Form 768\)](#)

Attachment: [DVE From 768.pdf](#)

Adoption of Consent Agenda

[42. Adoption of Consent Agenda](#)

Minutes: Prior to adoption of the Consent agenda, the following speakers made comments about Items C-6 and C-7 pertaining to ratification of the collective bargaining agreements: Keith Nicholas, Rebecca Smith, Teresa Dixon, Trudi Lawless, and Victoria Kidwell. Chairman McKinnon called attention to the following proclamations on the Consent agenda and they were officially read into the record: C-9B - Proclamation #16-16, Administrative Professionals Week (April 24-30) and Administrative Professionals Day (April 2, 2016); C-9C - Proclamation #16-17, Teacher Appreciation Week (May 2-6) and Teacher Appreciation Day (May 3, 2016); C-15 - Proclamation #16-14, National School Nurse Day (May 11, 2016); C-34 - Proclamation #16-15, School Nutrition Employee Week (May 2-6, 2016).

Motions:

Motion to approve the Consent agenda - PASS with the exception of C-32 which was pulled to Discussion.

Vote Results

Motion: Carol Studdard

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Motion Minutes: Following approval of the Consent agenda, both CCEA and CESP union presidents came forward for the ratification of the collective bargaining agreements and official signing of the Term of Agreements.

Recognitions and Awards

[43. Recognition of District Art and Essay Winners](#)

Attachment: [4-21-16 Art and Essay Contest Winners.pdf](#)

Minutes: Student winners were recognized by Dr. Suzanne Herndon, Supervisor of Reading/Library Media. See attached list for student names.

44. [Recognition of District and State Science Fair Winners](#)

Attachment: [2016 Science Fair Awards.pdf](#)

Minutes: Nancy Watson, the district's Science Fair Coordinator, recognized students receiving awards. See attached list of student names. She thanked the Rotary Clubs and business partners for supporting the Science Fair.

45. [Recognize Pauline Jackson, Northeast Florida's School Psychologist of the Year](#)

Minutes: Pauline Jackson was recognized for her selection as the School Psychologist of the Year by the Northeast Florida Association of School Psychologists. She is known for her work advocating for the mental health and well-being of children.

Presenters

46. [Presentation about SDCC School Libraries](#)

Attachment: [4-21-16 School Library Presentation .pdf](#)

Minutes: Karen Robinson, Instructional Media Specialist, gave a brief presentation on the district's Library Media Program. The district celebrated the month of April as School Library Month.

47. [Presentation: St. Johns River State Collegiate High School at Orange Park High](#)

Minutes: Mike Wingate, Director of K-12 Curriculum, together with Dr. Melanie Brown from St. Johns River State College, explained how the new collegiate model will work beginning in the fall at Orange Park High School. Ninth grade students will have the opportunity beginning in 9th grade to work towards their AA degree. They will graduate with both a high school diploma and an Associates Degree.

48. [Presentation on Instructional Materials Adoption Process](#)

Attachment: [4-21-16 Board Presentation Instructional Materials.pdf](#)

Minutes: Kathy Schofield, Supervisor of STEM, reviewed the Instructional Materials Adoption process. The processes are delineated through Legislation and the cycle is typically 5 years. New legislation is moving districts' focus to digital textbooks. Board questions and discussion followed the presentation.

Scheduled Citizen Requests (There were none)
Discussion Agenda

Superintendent

49. D-1 Superintendent's Update

Minutes: Superintendent Van Zant called attention to a Legislative appropriation the school district received in the amount of \$1 Million for the Academies of Clay. The one-time fixed Capital Outlay dollars will be used to enhance the Academies with much needed equipment. An additional recurring appropriation was received for our Military Connected Student Program for Clay's non-taxed property at Camp Blanding. Diane Kornegay, Deputy Superintendent, introduced Carol Ann Freehofer who serves on the District Advisory Council. Mrs. Freehofer gave a brief update of the committee's meetings.

Human Resources

50. D-2 Human Resources - Special Action A

Minutes: There were none.

Business Affairs

51. D-3 Fiscal Year Audit 2014-2015

Attachment: [State of Florida Auditor General's Report No.2016-157.pdf](#)

Minutes:

Motions:

Motion to accept the Audit. - PASS

Vote Results

Motion: Ashley Gilhousen

Second: Elizabeth Condon

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

52. C-32 Approve Agreement with Wilson Education Center (Pulled by Mrs. Kerekes)

Attachment: [Wilson Education Center Contract April 2016.pdf](#)

Minutes: At the request of Mrs. Kerekes, Dr. Susan Legutko, Assistant Superintendent for Business Affairs, explained how this Agreement will work to bring revenue to Clay County at no cost to the school district with minimal work required of district staff.

Motions:

Motion to approve - PASS

Vote Results

Motion: Janice Kerekes

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Support Services

53. [Public Hearing for Items D-4 through D-9](#)

Minutes: Rather than open and close multiple public hearings, Chairman McKinnon announced that she would open one public hearing to hear all public comments on the six items below pertaining to attendance boundary changes. Chairman McKinnon then opened the public hearing. The following individuals came forward to speak: Renna Lee Paiva and Keith Nichols. Being no other public comments, the public hearing was closed.

54. [D-4 Public Hearing to approve, as advertised, the attendance boundary for Plantation Oaks Elementary and OakLeaf Village Elementary Schools](#)

Attachment: [Maps POE & OVE.pdf](#)

Minutes:

Motions:

Motion to approve - PASS

Vote Results

Motion: Ashley Gilhousen

Second: Janice Kerekes
Elizabeth Condon - Aye
Ashley Gilhousen - Aye
Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

55. D-5 Public Hearing to approve, as advertised, Reclassify Argyle Elementary School from a Pre-K to 5th Grade to a Pre-K to 6th Grade

Attachment: [Maps Reclassify AES PK-6.pdf](#)

Minutes:

Motions:

Motion to approve - PASS

Vote Results

Motion: Elizabeth Condon
Second: Ashley Gilhousen
Elizabeth Condon - Aye
Ashley Gilhousen - Aye
Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

56. D-6 Public Hearing to approve, as advertised, the attendance boundary for RideOut Elementary, Doctors Inlet Elementary, Paterson Elementary, Charles E. Bennett Elementary and Lake Asbury Elementary Schools

Attachment: [Maps ROE, DIS, PES, CEB LAE.pdf](#)

Minutes:

Motions:

Motion to approve - PASS

Vote Results

Motion: Elizabeth Condon
Second: Ashley Gilhousen
Elizabeth Condon - Aye
Ashley Gilhousen - Aye

- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

57. D-7 Public Hearing to approve, as advertised, the attendance boundary for Plantation Oaks Elementary and Tynes Elementary Schools

Attachment: [Maps POE & TES.pdf](#)

Minutes:

Motions:

Motion to approve - PASS

Vote Results

- Motion: Carol Studdard
- Second: Janice Kerekes
- Elizabeth Condon - Aye
- Ashley Gilhousen - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

58. D-8 Public Hearing to approve, as advertised, the attendance boundary for Green Cove Springs Junior High, Wilkinson Junior High and Lake Asbury Junior High Schools

Attachment: [Maps GCJ, WJH, LAJ.pdf](#)

Minutes:

Motions:

Motion to approve - PASS

Vote Results

- Motion: Ashley Gilhousen
- Second: Janice Kerekes
- Elizabeth Condon - Aye
- Ashley Gilhousen - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

59. D-9 Public Hearing to approve, as advertised, the attendance boundary for Clay High and Middleburg High Schools

Attachment: [Maps CHS & MHS.pdf](#)

Minutes:

Motions:

Motion to Approve - PASS

Vote Results

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Presentations from the Audience

60. [Public Comments](#)

Minutes: Barbara McDermott - instructional devices and technology; Liz Crane - teacher appreciation; Fred Gottshalk - History/Christianity; Renna Lee Paiva - morale and proactive rezoning; Laura Mayberry - state mandated tests; Michelle Roberts - social media comments.

Superintendent's Requests

61. [Comments](#)

Minutes: Superintendent Van Zant made brief comments about the closing of the school year.

School Board's Requests

62. [Comments](#)

Minutes: School board members made general comments about various topics.

Attorney's Requests

63. [Comments](#)

Minutes: Mr. Sikes requested an Executive Session be held on Thursday, April 28, 2016, at 5:00 p.m. in the district Accounts Payable conference room to discuss pending litigation. The meeting should last approximately 30 minutes and the following people would need to be in attendance: Superintendent Charlie Van Zant, Deputy Superintendent Diane Kornegay, Assistant Superintendent Dr. Susan Legutko, School Board Members, Board Attorney Dan Sikes, and Attorneys Eric Holshouser and Sam Garrison with Buchanan Ingersoll & Rooney.

Adjournment (9:35 p.m.)

Superintendent

Chairman