

DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA
May 20, 2010

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I. ADMINISTRATIVE ACTIONS 2009-2010

A. Appointments

Frame, Jack A
Coord. of Shop Operations

Trans

Effective 04/01/10

AC

I. ADMINISTRATIVE ACTIONS 2009-2010

B. Transfers

Chismark, April
Cafeteria Manager Intern

FS Effective 04/12/10 Transfer from Cafeteria Asst 6.25 hrs (SLE)

I. ADMINISTRATIVE ACTIONS 2009-2010

C. Resignations/Retirements

Eichhorn, Dale R	SLE	Effective 06/30/10	Principal	Retirement
Yelverton, Maureen K	DIS	Effective 06/30/10	Asst Principal	Retirement

II. JOB DESCRIPTION ACTIONS

Approve the following revised job descriptions:

- C-3.7.03 Classroom Assistant (PreKindergarten)
- C-3.7.04 Classroom Assistant (Generic)
- C-3.7.05 Computer Lab Assistant
- C-3.7.07 ESE Assistant
- C-3.7.08 ESE Interpreter I
- C-3.7.09 ESE Interpreter II
- C-3.7.10 ESE Interpreter III
- C-3.7.11 ESE Interpreter IV
- C-3.7.15 ISS Assistant
- C-3.8.11 Drop-Out Prevention Assistant

The requirement for these jobholders to obtain Highly Qualified status by the beginning of the 2010-2011 has been extended to 2011-2012. The single change to these support job descriptions revises this date.

- O-1.1.48 Coordinator of Shop Operations
The position grade for this job description is being revised.

Job Locator: C-3.7.03
Classroom Assistant (Prekindergarten)
Position Grade: Support Salary Schedule
Evaluated By: Principal

Job Description:

Assists classroom teachers by working with groups or individual students to learn designated material and prepares classroom materials and projects. Guides students in teacher-planned activities, including appropriate technology-based instructional activities, and encourages exploration through play.

Responsibilities and duties of this position include:

1. Assists in the instruction process by working with small groups of students or individuals in understanding lesson plans or by reinforcing material.
2. Prepares and/or assists in the preparation of materials and supplies for daily lessons and unit projects including developing art or instructional materials.
3. Monitors student arrival and departure from school and assists in preparing them to go home in order to ensure their safety.
4. Records, types and files pertinent information including the names of students who participate in the free meal program, class lists, daily attendance, field trip permission slips, etc.
5. Cleans and organizes the classroom in order to prepare for the next activity and/or day's events and to ensure a safe environment.
6. Organizes and distributes student work and notices to be sent home.
7. Designs and develops bulletin board displays of student work or educational themes and materials to enhance student learning.
8. Assists in serving breakfast and lunch.
9. Performs other duties of a similar nature or level.

Required Qualifications:

1. High School diploma or equivalent.
2. Desire to work with children.
3. Must have successfully completed the 40-hour training requirement in child care, as referenced in F.S. 402.305(2)(d)1, or, within 90 days of hire, must begin training to meet the 40-hour training requirement. Must successfully complete training within one year of initiation of training.
4. If assigned to a school qualifying as a "School wide Project" as defined by Federal Title I legislation, existing jobholders must, by January 8, 2006, possess an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must pass a written exam in math, reading and writing administered by the school district.
5. Effective March 22, 2002, new hires assigned to "School wide Projects" must possess an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must pass a written exam in math, reading and writing administered by the school district.
6. Upon receipt of an ESOL student, must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student. (*Consent Decree, U.S. District Court, Miami Division, Case No. 90-193 IV.A.6.*)
7. Effective the beginning of the ~~2010-2011~~ 2011-2012 school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. (*FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.*)

Board Approved: 5/20/93

Revised: 2/20/97, 10/21/99, 9/20/01, 3/21/02, 11/19/02, 4/20/06, 11/17/09, 5/20/10

Job Locator: C-3.7.04
Classroom Assistant (Generic)
Position Grade: Support Salary Schedule
Evaluated By: Principal

Job Description:

Assists classroom teachers by working with groups or individual students to learn designated material and prepares classroom materials and projects. Guides students in teacher planned activities and encourages exploration through play.

Responsibilities and duties of this position include:

1. Assists in the instruction process by working with small groups of students or individuals in understanding lesson plans or by reinforcing material, using technology-based instructional techniques as appropriate.
2. Prepares and/or assists in the preparation of materials and supplies for daily lessons and unit projects including developing art or instructional materials.
3. Monitors student arrival and departure from school and assists in preparing them to go home in order to ensure their safety.
4. Records, types and files pertinent information including the names of students who participate in the free meal program, class lists, daily attendance, field trip permission slips, etc.
5. Cleans and organizes the classroom in order to prepare for the next activity and/or day's events and to ensure a safe environment.
6. Organizes and distributes student work and notices to be sent home.
7. Designs and develops bulletin board displays of student work or educational themes and materials to enhance student learning.
8. Performs other duties of a similar nature or level.

Required Qualifications:

1. High School diploma or equivalent.
2. Desire to work with children.
3. When enrollment dictates, ESOL aide must possess bilingual skills.
4. Effective March 1, 2008, all Classroom Assistants (Generic) assigned to Bannerman Learning Center must have successfully completed SCM.
5. Upon receipt of an ESOL student, must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student (*Consent Decree, U.S. District Court, Miami Division, Case No. 90-193 IV.A.6.*)
6. Effective January 8, 2006, existing jobholders assigned to schools qualifying as "School wide Projects," as defined by Federal Title I legislation, must have attained an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must have passed a written exam in math, reading and writing administered by the school district.
7. Effective March 22, 2002, new hires assigned to "School wide Projects," as defined by Federal Title I legislation, must possess an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must pass a written exam in math, reading and writing administered by the school district.
8. Effective March 1, 2009 for Classroom Assistants funded through the Federal grant for Enhanced Instructional Opportunities for Immigrant Children and Youth, project number 100-1029A-9CR01 only, successful completion of Rosetta Stone, Diversity, LeapFrog and Effective Teaching strategies of ESOL Students Training for Classroom Assistants assigned to Immigrant or ESOL students and/or classes to be provided by the School Board during contracted working hours at the employee's regular rate of pay within 6 months of employment.
9. Effective the beginning of the ~~2010-2011~~ 2011-2012 school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. (*FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.*)

Board Approved: 5/20/93

Revised: 2/20/97, 10/21/99, 9/20/01, 3/21/02, 11/19/02, 4/20/06, 10/18/07, 2/19/09,
11/17/09, 5/20/10

Job Locator: C-3.7.05
Computer Lab Assistant
Position Grade: Support Salary Schedule
Evaluated By: Principal

Job Description:

Assists and monitors students in the computer lab completing class assignments, utilizing technology-based instructional techniques as appropriate. Monitors their behavior and maintains order within the computer lab. Prepares reports to teachers concerning student performance.

Responsibilities and duties of this position include:

1. Monitors and assists students while they complete their lessons on the computer in the lab.
2. Compiles and provides reports to teachers regarding student progress in the lab.
3. Coordinates classes offered including informing teachers of classes available, enrolling students, and scheduling classes.
4. Consults with teachers regarding student progress and individual learning programs to assist instructional staff.
5. Cleans, checks, arranges and/or performs repairs to the computer equipment, as needed.
6. Investigates and resolves software or network problems, as needed.
7. Decorates classroom using seasonal and educational materials in order to provide an atmosphere conducive to student learning.
8. Performs other duties of a similar nature or level.

Required Qualifications:

1. High School diploma or equivalency.
2. Prior experience operating and using personal computers and educational software.
3. Effective January 8, 2006, existing jobholders assigned to schools qualifying as "School wide Projects," as defined by Federal Title I legislation, must have attained an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (48 credit hours minimum) in a regionally accredited institution; or, must have passed a written exam in math, reading and writing administered by the school district.
4. Effective March 22, 2002, new hires assigned to "School wide Projects," as defined by Federal Title I legislation, must possess an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (48 credit hours minimum) in a regionally accredited institution; or, must pass a written exam in math, reading and writing administered by the school district.
5. Upon receipt of an ESOL student must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student. *Consent Decree; U.S. District Court, Miami Division, Case No. 990-193 IV.A.6.)*
6. Effective the beginning of the ~~2010-2011~~ 2011-2012 school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. *(FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.)*

Board Approved: 5/20/93

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Job Locator: C-3.7.07

ESE Assistant

Position Grade: Support Salary Schedule

Evaluated by: Assigned Supervisor

Job Description:

Assists in the classroom education and daily living instruction of exceptional students. Assists instructional staff by participating in small group lessons or on a one-to-one basis, using technology-based instructional techniques as appropriate. Provides observation to assist in the identification or attainment of performance objectives or special problems. Prepares materials and supplies for daily lessons, unit work and art projects.

Responsibilities and duties of this position include:

1. Assists in academic, physical and/or safety instruction by working with students individually or in a group setting as directed by the teacher.
2. Observes students as they complete work assignments in order to identify areas in need of development.
3. Accompanies students to the lavatory, cafeteria, clinic and around campus to assist them as needed in proper skills and etiquette needed for a particular situation.
4. Interprets communication to and from students with speech and/or hearing impairments as needed.
5. Monitors student arrival, departure and/or transport to and from school including preparing them to go home, and assisting them onto and off of the proper bus to ensure their safety.
6. Records, types and files pertinent information concerning students for the teachers', administrators' and parents' review.
7. Prepares materials and supplies for daily lessons, unit work and art projects, including developing games or instructional material, creating samples and copying material.
8. Cleans and organizes the classroom in order to prepare for the next activity and/or day's events and to ensure a safe environment.
9. Organizes processes and distributes student work and notices to be sent home.
10. Designs and develops bulletin board displays of student work or educational themes and materials to enhance student learning.
11. Assists in meeting students' hygiene needs, such as diapering, hand washing and other applicable daily living skills.
12. May transport students in district-owned vehicles to participate in community-based instructional programs.
13. Performs other duties of a similar nature or level.

Required Qualifications:

1. High School diploma or equivalent.
2. Desire to work with children.
3. If transportation of students is a routine part of the assigned duties: must have a valid Florida driver's license and a safe driving record prior to employment; must maintain same while employed. The definition of "safe driving record" shall be as established in the District's Safe Driver Plan.
4. Upon receipt of an ESOL student, must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student (*Consent Decree, U.S. District Court, Miami Division, Case No. 90-193 IV.A.6.*)
5. Jobholders assigned to "School wide Projects," as defined by Federal Title I legislation, must possess an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must pass a written exam in math, reading and writing administered by the school district.
6. Successful completion of Safe Crisis Management (SCM) training within the first 6 months of employment for Assistants assigned to Behavioral Health Assistant classes. When enrollment of special students dictate, all ESE Assistants must have successfully completed SCM or its equivalent within 6 months of assignment to that individual student. All ESE Assistants assigned to Bannerman Learning Center must have successfully completed SCM.
7. Must be able to lift 35 pounds in General Health Assistant classes.
8. Successful completion of training requirements in CPR, First Aid and Medication Administration as required by Federal Medicaid regulations to be provided by the School Board during contracted working hours at the employee's regular rate of pay within 6 months of employment for Behavioral Health Assistant or General Health Assistant assigned to a unit with a Medicaid student. Effective March 1, 2009, all Behavioral Health Assistant or General Health Assistant job holders must have successfully completed the training.
9. Effective the beginning of the ~~2010-2011~~ 2011-2012 school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. (*FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.*)

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Revised: 2/20/97, 10/21/99, 2/15/01, 9/20/01,
3/21/02, 4/11/02, 12/19/02, 2/19/04, 3/18/04,
6/17/04, 4/20/06, 5/17/07, 10/18/07, 2/21/08,
2/19/09, 11/17/09, 5/20/10

Job Locator: C-3.7.08
ESE Interpreter I
Position Grade: Support Salary Schedule
Evaluated By: Principal

Job Description:

The ESE Interpreter is directly responsible to the Principal and works under the direct supervision of the ESE teacher. Interprets for students, uses sign language, voice interpreting and/or notetaking.

Responsibilities and duties of this position include:

1. Performs routine educational aide functions under the direction and supervision of the ESE teacher to whom assigned, using technology-based instructional techniques as appropriate.
2. Follows classroom schedule and interprets for students as dictated by IEP's and as assigned by the ESE teacher.
3. Uses sign language, voice interpreting and/or notetaking, as needed, in the classroom for interpreting lectures, conversations, films, projects, assemblies and other activities.
4. Confers with regular classroom teachers and ESE teachers in order to better prepare for interpreting services.
5. Records non-ESE class homework, class assignments and other information that will assist the ESE teacher in tutoring and teaching the mainstreamed student.
6. Assists the ESE student in recording daily class and homework assignments, test dates, special projects, etc.
7. Performs other related duties as assigned by the principal or ESE teacher.

Required Qualifications:

1. Must be a high school graduate or have passed the G.E.D. equivalency examination.
2. Ability to analyze information presented orally and/or in written form and present information to students accurately and effectively as applicable to instructional personnel.
3. Holds an Education Interpreter Evaluation (EIE) Level I or Quality Assurance (QA) Screening Level 1.
4. Upon receipt of an ESOL student, must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student (*Consent Decree, U.S. District Court, Miami Division, Case No. 90-193 IV.A.6.*)
5. Effective the beginning of the ~~2010-2011~~ **2011-2012** school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. (*FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.*)

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Job Locator: C-3.7.09
ESE Interpreter II
Position Grade: Support Salary Schedule
Evaluated by: Principal

Job Description:

The ESE Interpreter is directly responsible to the Principal and works under the direct supervision of the ESE teacher. Interprets for students, uses sign language, voice interpreting and/or notetaking.

Responsibilities and duties of this position include:

1. Performs routine educational aide functions under the direction and supervision of the ESE teacher to whom assigned, using technology-based instructional techniques as appropriate.
2. Follows classroom schedule and interprets for students as dictated by IEP's and as assigned by the ESE teacher.
3. Uses sign language, voice interpreting and/or note taking, as needed, in the classroom for interpreting lectures, conversations, films, projects, assemblies and other activities.
4. Confers with regular classroom teachers and ESE teachers in order to better prepare for interpreting services.
5. Records non-ESE class homework, class assignments and other information that will assist the ESE teacher in tutoring and teaching the mainstreamed student.
6. Assists the ESE student in recording daily class and homework assignments, test dates, special projects, etc.
7. Performs other related duties as assigned by the principal or ESE teacher.

Required Qualifications:

1. Must be a high school graduate or have passed the G.E.D. equivalency examination.
2. Ability to analyze information presented orally and/or in written form and present information to students accurately and effectively as applicable to instructional personnel.
3. Holds an Education Interpreter Evaluation (EIE) Level II or Quality Assurance (QA) Screening Level 2
4. Upon receipt of an ESOL student must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student. *(Consent Decree, U.S. District court, Miami Division, Case No. 90-193 IV.A.6)*
5. Effective the beginning of the ~~2010-2011~~ 2011-2012 school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. *(FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.)*

Board Approved: 5/20/93
Revised: 7/16/98, 10/21/99, 7/21/03,
4/20/06, 11/17/09, 5/20/10

Job Locator: C-3.7.10
ESE Interpreter III
Position Grade: Support Salary Schedule
Evaluated by: Principal

Job Description:

The ESE Interpreter is directly responsible to the Principal and works under the direct supervision of the ESE teacher. Interprets for students, uses sign language, voice interpreting and/or notetaking.

Responsibilities and duties of this position include:

1. Performs routine educational aide functions under the direction and supervision of the ESE teacher to whom assigned. Using technology-based instructional techniques as appropriate.
2. Follows classroom schedule and interprets for students as dictated by IEP's and as assigned by the ESE teacher.
3. Uses sign language, voice interpreting and/or note taking, as needed, in the classroom for interpreting lectures, conversations, films, projects, assemblies and other activities.
4. Confers with regular classroom teachers and ESE teachers in order to better prepare for interpreting services.
5. Records non-ESE class homework, class assignments and other information that will assist the ESE teacher in tutoring and teaching the mainstreamed student.
6. Assists the ESE student in recording daily class and homework assignments, test dates, special projects, etc..
7. Performs other related duties as assigned by the principal or ESE teacher.

Required Qualifications:

1. Must be a high school graduate or have passed the G.E.D. equivalency examination.
2. Ability to analyze information presented orally and/or in written form and present information to students accurately and effectively as applicable to instructional personnel.
3. Holds an Education Interpreter Evaluation (EIE) Level III, or Quality Assurance (QA) Screening Level 3.
4. Upon receipt of an ESOL student, must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student. (*Consent Decree, U.S. District Court, Miami Division, Case No. 90-193 IV. A.6.*)
5. Effective the beginning of the ~~2010-2011~~ **2011-2012** school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. (*FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.*)

Board Approved: 5/20/93
Revised: 7/16/98, 10/21/99,
7/21/03, 4/20/06, 11/17/09, **5/20/10**

Job Locator: C-3.7.11
ESE Interpreter IV
Position Grade: Support Salary Schedule
Evaluated by: Principal

Job Description:

The ESE Interpreter is directly responsible to the Principal and works under the direct supervision of the ESE teacher. Interprets for students, uses sign language, voice interpreting and/or notetaking.

Responsibilities and duties of this position include:

1. Performs routine educational aide functions under the direction and supervision of the ESE teacher to whom assigned, using technology-based instructional techniques as appropriate.
2. Follows classroom schedule and interprets for students as dictated by IEP's and as assigned by the ESE teacher.
3. Uses sign language, voice interpreting and/or note taking, as needed, in the classroom for interpreting lectures, conversations, films, projects, assemblies and other activities.
4. Confers with regular classroom teachers and ESE teachers in order to better prepare for interpreting services.
5. Records non-ESE class homework, class assignments and other information that will assist the ESE teacher in tutoring and teaching the mainstreamed student.
6. Assists the ESE student in recording daily class and homework assignments, test dates, special projects, etc..
7. Performs other related duties as assigned by the principal or ESE teacher.

Required Qualifications:

1. Must be a high school graduate or have passed the G.E.D. equivalency examination.
1. Ability to analyze information presented orally and/or in written form and present information to students accurately and effectively as applicable to instructional personnel.
2. Holds certification from the Registry of Interpreters for the Deaf (RID).
3. Upon receipt of an ESOL student must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student. (*Consent Decree, U.S. District Court, Miami Division, Case No. 90-193 IV, A.6.*)
4. Effective the beginning of the ~~2010-2011~~ **2011-2012** school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. (*FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.*)

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Revised: 7/16/98, 10/21/99, 4/20/06, 11/17/09, 5/20/10

Job Locator: C-3.7.15

ISS Assistant

**Position Grade: Support Salary
Schedule**

Evaluated by: Principal

Job Description:

Assists students, who are removed from class for disciplinary reasons, in completing assignments provided by the classroom teacher. Utilizes technology-based instructional techniques as appropriate.

Responsibilities and duties of this position include:

1. Assists in the instructional process by working with small groups of students or individuals in completing lessons or reinforcing material provided by the classroom teacher.
2. Prepares and/or assists in the preparation of materials and supplies for daily lessons.
3. Monitors the behavior of ISS students who are removed from class for disciplinary reasons.
4. Assists with general clerical duties and in the clinic as needed.
5. Organizes the classroom in order to prepare for the next activity and/or day's events and to ensure a safe environment.
6. Organizes, distributes and collects student work and provides notices to be sent home.
7. Designs and develops bulletin board displays of student work or educational themes and materials to enhance student learning.
8. Performs other duties of a similar nature or level.

Required Qualifications:

1. Must be a high school graduate or have passed the GED equivalency examination.
2. Desire to work with children.
3. Effective January 8, 2006, existing jobholders assigned to schools qualifying as "School wide Projects," as defined by Federal Title I legislation, must have attained an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must have passed a written exam in math, reading and writing administered by the school district.
4. Effective March 22, 2002, new hires assigned to "School wide Projects," as defined by Federal Title I legislation, must possess an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must pass a written exam in math, reading and writing administered by the school district.
5. Upon receipt of an ESOL student, must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student (*Consent Decree, U.S. District Court, Miami Division, Case No. 90-193 IV.A.6.*)
6. Effective the beginning of the ~~2010-2011~~ **2011-2012** school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. (*FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.*)

Board Approved: 5/20/93

Revised: 2/20/97, 10/21/99, 9/20/01, 3/21/02, 11/19/02, 4/20/06, 11/17/09, 5/20/10

Job Locator: C-3.8.11
Drop-Out Prevention Assistant
Position Grade: Support Salary Schedule
Evaluated By: Principal

Job Description:

Assists teachers in the instruction of groups or individual Drop-Out Prevention students. Prepares classroom materials and projects. Assists in the observation of student performance and success in meeting instructional and special project objectives.

Responsibilities and duties of this position include:

1. Assists in academic, physical and/or safety instruction by working with students individually or in a group setting as directed by the teacher, utilizing technology-based instruction as appropriate.
2. Prepares and/or assists in the preparation of materials and supplies for daily lessons and unit projects including developing art or instructional materials.
3. Observes students as they complete work assignments in order to identify areas in need of development.
4. Assists in coordinating the student's transition to and from the dropout prevention program.
5. Records, types and files pertinent information including the names of students who participate in the free meal program, class lists, daily attendance, field trip permission slips, etc.
6. Cleans and organizes the classroom in order to prepare for the next activity and/or day's events and to ensure a safe environment.
7. Communicates with parents regarding student's academic and behavioral progress in the dropout prevention program.
8. Designs and develops bulletin board displays of student work or educational themes and materials to enhance student learning.
9. Monitors behavior and work of students removed from regular class and reports student progress to teacher.
10. Performs other duties of a similar nature or level.

Required Qualifications:

1. High School Diploma or equivalent.
2. Desire to work with children
3. When enrollment dictates, ESOL aide must possess required bilingual skills.
4. Effective January 8, 2006, existing jobholders assigned to schools qualifying as "Schoolwide Projects," as defined by Federal Title I legislation, must have attained an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must have passed a written exam in math, reading and writing administered by the school district.
5. Effective March 22, 2002, new hires assigned to "Schoolwide Projects," as defined by Federal Title I legislation, must possess an Associate's Degree from a regionally accredited institution; or, must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution; or, must pass a written exam in math, reading and writing administered by the school district.
6. Upon receipt of an ESOL student must successfully complete a one-time eighteen (18) hour requirement for ESOL training that must be finished within one year of the receipt of the ESOL student. (*Consent Decree, U.S. District Court, Miami Division, Case No. 90-193 I. A.6.*)
7. Effective the beginning of the ~~2010-2011~~ **2011-2012** school year, existing jobholders and new hires in all Differentiated Accountability Program schools must possess an Associate's Degree from a regionally accredited institution, or must have completed two years of coursework (60 credit hours minimum) in a regionally accredited institution, or must pass a written exam in math, reading and writing administered by the school district. (*FL DOE Differentiated Accountability Program codified by FL Legislature and signed by the Governor on June 10, 2009.*)

Board Approved: 11/18/97
Revised: 10/21/99, 9/20/01, 3/21/02,
11/19/02, 4/20/06, 11/17/09, 5/20/10

Job Locator: O-1.1.48
Coordinator of Shop Operations
Position Grade: Coordinator H I
Evaluated By: Director of Transportation

Job Description:

Supervises the District's Shop facilities to ensure the maintenance of District vehicles. The Coordinator of Shop Operations is responsible to the Director of Transportation.

Responsibilities and Duties of this Position Include:

1. Assume overall supervisor/management responsibilities for the District's vehicle maintenance program.
2. Supervise all personnel involved in vehicle maintenance and assist with employee performance evaluations.
3. Coordinate the collection and input of vehicle maintenance data through automated programs, and prepare routine reports for the District's review.
4. Recommend the procurement/replacement of vehicles in use throughout the District.
5. Schedule personnel/equipment within the realm of fleet maintenance to assure vehicle inspections in accordance with statutory requirements and Board Policy.
6. Coordinate vehicle and shop related purchases from Departmental funds and interact as appropriate with District Purchasing.
7. Coordinate the assignment of buses to drivers and the rotation of buses as appropriate to maximize longevity and efficiency of bus fleet.
8. Monitor security of the garage shop and District transportation vehicles.
9. Coordinate with the Operations Supervisor in recommending guidelines and policies for transportation services.
10. Assist in the investigation of all school bus accidents.
11. Coordinates after hour breakdowns.
12. Perform other duties as assigned by the Director.

Required Qualifications:

1. Graduate from an accredited college or university with an Associates degree, or a high school diploma and ten (10) years of management experience in a transportation related field.
2. Must be skilled in all phases of fleet mechanical repair.
3. Must be skilled in written and oral communications.
4. Must have the ability to work in harmony with other School Board employees and general public.
5. Must have the ability to organize and plan stockroom requirements and workload.
6. Must have the ability to use automotive catalogues and identify parts.
7. Must maintain a safe driving record during employment.
8. Knowledge of computer usage and operating systems, such as DOS.
9. Considerable knowledge of the occupational hazards and safety precautions of the job.
10. Ability to follow DER and EPA guidelines as to handling, storing and disposing of waste materials.
11. Possess outstanding people skills and leadership qualities.
12. Must possess and maintain a valid Commercial Drivers License.

Desired Qualifications:

1. Graduate from an accredited college or university with a Bachelor's Degree.
2. Considerable knowledge of school bus mechanical operations and pupil transportation rules as defined by School Board Policy and Chapter 6A-3 of Florida State Board Rules.
3. Experience in school transportation or credentials in related field.

Effective: 02-18-2010; Revised 5-20-10

III. INSTRUCTIONAL ACTIONS 2009-2010

A. Appointments

Blackmon, Carla M Counselor	FIH	Effective 08/17/09	10 mos	AC
Cannon, Stephen A Strategic Inter	OPH	Effective 11/16/09	10 mos	AC
Jenkins, Frank A Athletic Director	OLH	Effective 03/29/10	11 mos	AC
Land, Patrick K .2 Drafting	OPH	Effective 08/24/09	10 mos	AC
Lowe, Angelica M Fam/Cons Ed	OPH	Effective 08/31/09	10 mos	AC
Paulk, Charlotte M Speech Clinician	ESE	Effective 04/19/10	10 mos	AC

III. INSTRUCTIONAL ACTIONS 2009-2010

B. Redesignations

Allen, Lisa KG	CGE	Effective 04/19/10 Redesignate from KG/ESOL OF
Breaux, Jennifer LA	OPJ	Effective 05/05/10 Redesignate from LA/ESOL OF
Burghart, Jenifer Inclusion	OPH	Effective 02/10/10 Redesignate from Inclusion/ESOL OF
Carrigg, Valerie KG	WES	Effective 05/05/10 Redesignate from KG/ESOL OF
Carver, Laurie KG	SBJ	Effective 03/29/10 Redesignate from KG/ESOL OF
Cook, Glenda Gr 3	MCE	Effective 04/19/10 Redesignate from Gr 3/ESOL OF
Crawford, Patrick LA	OPH	Effective 02/10/10 Redesignate from LA/ESOL OF
Crews, Laurienne LA	LAJ	Effective 11/09/09 Redesignate from LA/ESOL OF
Deangelis, Christopher LA	OPH	Effective 04/19/10 Redesignate from LA/ESOL OF
Diaz, Mirian Gr 5	PES	Effective 04/19/10 Redesignate from Gr 5/ESOL OF
Dorfman, Pamela Inclusion	RVE	Effective 05/05/10 Redesignate from Inclusion/ESOL OF
Easter, Margaret Gr 3	SBJ	Effective 03/22/10 Redesignate from Gr 3/ESOL OF
Edmonds, Allison LA	FIH	Effective 03/22/10 Redesignate from LA/ESOL OF
English, Robert Gr 5	TBE	Effective 03/22/10 Redesignate from Gr 5/ESOL OF
Faulkner, Justin LA	CHS	Effective 04/19/10 Redesignate from LA/ESOL OF
Freeman, Chelsea Gr 5	TBE	Effective 05/05/10 Redesignate from Gr 5/ESOL OF
Frisbee, Jennifer KG	POE	Effective 03/22/10 Redesignate from KG/ESOL OF

III. INSTRUCTIONAL ACTIONS 2009-2010

B. Redesignations

Glover, Karen Journalism/LA	OPH	Effective 02/10/10 Redesignate from Journalism/LA/ESOL OF
Green, Monica LA	OLJ	Effective 04/19/10 Redesignate from LA/ESOL OF
Harry, Susan Rdg/LA	OLJ	Effective 04/14/10 Redesignate from Rdg/LA OF
Harry, Susasn Rdg/LA OF	OLJ	Effective 03/08/10 Redesignate from Rdg/LA OF/ESOL OF
Haymon, Renita Int Rdg	CHS	Effective 03/29/10 Redesignate from Int Rdg/ESOL OF
Heck, Amanda Gr 3	OVE	Effective 03/22/10 Redesignate from Gr 3/ESOL OF
Hollingsworth, Jennifer KG	GPE	Effective 05/05/10 Redesignate from KG/ESOL OF
Huffman, Valerie KG	MBE	Effective 04/19/10 Redesignate from KG/ESOL OF
Johns, Martha LA	CHS	Effective 04/19/10 Redesignate from LA/ESOL OF
Jump, Christine Inclusion	OPH	Effective 02/08/10 Redesignate from Inclusion/ESOL OF
Kelley, Sharon Gr 3	CGE	Effective 04/19/10 Redesignate from Gr 3/ESOL OF
Klucina, Paige KG	DIS	Effective 04/19/10 Redesignate from KG/ESOL OF
Lang, Jennifer Gr 3	DIS	Effective 04/19/10 Redesignate from Gr 3/ESOL OF
Martine, Kimberly Gr 3	OVE	Effective 11/10/09 Redesignate from Gr 3/ESOL OF
Mastandrea, Danielle KG	POE	Effective 03/22/10 Redesignate from KG/ESOL OF
Moses, Phyllis Rdg	OPH	Effective 03/08/10 Redesignate from Rdg/ESOL OF
Murray, Mathew DOP Rdg	LAJ	Effective 03/29/10 Redesignate from DOP Rdg/ESOL OF

III. INSTRUCTIONAL ACTIONS 2009-2010

B. Redesignations

Newman, Terry Gr 5	TBE	Effective 02/08/10 Redesignate from Gr 5/ESOL OF
Nolan, Crystal Rdg/LA	FIH	Effective 03/08/10 Redesignate from Rdg/LA/ESOL OF
Nooney, Andrea Gr 3	LAE	Effective 04/19/10 Redesignate from Gr 3/ESOL OF
Palmatier, Robert Int Rdg	MHS	Effective 05/05/10 Redesignate from Int Rdg/ESOL OF
Palmer, Cathy Gr 3	TBE	Effective 05/05/10 Redesignate from Gr 3/ESOL OF
Petoskey, John LA	OPH	Effective 04/13/10 Redesignate from LA/ESOL OF
Pugh, Nathan LA	GCJ	Effective 04/19/10 Redesignate from LA/ESOL OF
Ransom, Joshuwa LA	RHS	Effective 03/29/10 Redesignate from LA/ESOL OF
Renfro, Robert DOP	OPJ	Effective 04/19/10 Redesignate from DOP/ESOL OF
Rodillas, Dinah Int Rdg	OPH	Effective 04/05/10 Redesignate from Int Rdg/ESOL OF
Sanders, Cathy Gr 6	RVE	Effective 03/29/10 Redesignate from Gr 6/ESOL OF
Schad, James LA	OPH	Effective 04/13/10 Redesignate from LA/ESOL OF
Schmidt, Meyin Gr 1	SBJ	Effective 03/22/10 Redesignate from Gr 1/ESOL OF
Scott, Jarutha Incl/Rdg OF	OPH	Effective 03/29/10 Redesignate from Incl/Rdg OF/ESOL OF
Sease, Cynthia Gr 4	SBJ	Effective 03/29/10 Redesignate from Gr 4/ESOL OF
Seibert, Steven LA	OPH	Effective 02/10/10 Redesignate from LA/ESOL OF
Shaw, Emily Incl/Rdg OF	FIH	Effective 05/03/10 Redesignate from Incl/Rdg OF/ESOL OF

III. INSTRUCTIONAL ACTIONS 2009-2010

B. Redesignations

Shoff, Julie Gr 3	FIE	Effective 05/05/10 Redesignate from Gr 3/ESOL OF
Shotwell, Jessica KG	SBJ	Effective 05/05/10 Redesignate from KG/ESOL OF
Stewart, Trisha KG	MCE	Effective 03/22/10 Redesignate from KG/ESOL OF
Strickland, Holly KG	WEC	Effective 05/05/10 Redesignate from KG/ESOL OF
Sumlar, Barbara Soc Studies	OLJ	Effective 03/22/10 Redesignate from Soc Studies/ESOL OF
Triche, Kristine Gr 2/ESOL OF	LSE	Effective 03/04/10 Redesignate from Gr 2
Tumbelty, Allison Inclusion	WJH	Effective 12/21/09 Redesignate from Inclusion/Rdg OF
Wager, Joanne Title I	SBJ	Effective 04/19/10 Redesignate from Title I/ESOL OF
Ward, Paulette Inclusion	RHS	Effective 05/05/10 Redesignate from Inclusion/ESOL OF
Wilson, Sharon KG	SBJ	Effective 04/19/10 Redesignate from KG/ESOL OF
Yeldell, Amy Rdg/Gifted OF	KHH	Effective 03/08/10 Redesignate from Rdg/ESOL OF/Gifted OF

III. INSTRUCTIONAL ACTIONS 2009-2010

C. Resignations/Retirements/Conclude Employment

Allen, J. Richard E/BD	KHH	Effective 06/10/10	Resignation
Allen, Linda D Title I	MRE	Effective 06/10/10	Retirement
Baldwin, Ruel H PE	OPJ	Effective 06/10/10	Retirement
Bianchi, August D .4 Int/Dis E/ESOL OF	OPJ	Effective 06/10/10	Resignation
Bledsoe, Phoebe O Kindergarten	PES	Effective 06/10/10	Retirement
Britts, Candace G Rdg Coach	CEB	Effective 06/10/10	Retirement
Caruso, Vanessa A Gr 4	AES	Effective 06/10/10	Resignation
Cauble, Gloria D Tech Ed	KHH	Effective 06/10/10	Conclude Employment
Cheatum, Blanca A Kindergarten	RVE	Effective 06/10/10	Conclude Employment
Domagalski, Beth R Gr 3/ESOL OF	POE	Effective 06/10/10	Resignation
Ebersberger, Karen E Math	MHS	Effective 06/10/10	Resignation
Flinn, Michael A Gr 4	LES	Effective 06/10/10	Resignation
Fox, Janet S .6 Counselor	ROE	Effective 06/10/10	Retirement
Gain, Jr, David L Business Ed	OLJ	Effective 06/10/10	Resignation
Gaines, Ursula D Inclusion	POE	Effective 06/10/10	Resignation
Galt, Judy PE	FIE	Effective 06/10/10	Conclude Employment

III. INSTRUCTIONAL ACTIONS 2009-2010

C. Resignations/Retirements/Conclude Employment

Harte, Sarah C Gr 5	SPC	Effective 06/10/10	Resignation
Hoyt, Kristen L Gr 6	FIE	Effective 06/10/10	Conclude Employment
Johns, Martha G LA/ESOL OF	CHS	Effective 06/10/10	Resignation
Kelly, Karen H Science	RHS	Effective 06/10/10	Retirement
Ladd, Charlotte E Inclusion	MCE	Effective 06/10/10	Conclude Employment
Lawson, Erica W Biology/Env Sci	FIH	Effective 06/10/10	Conclude Employment
MacGregor, Sharon J Gr 1	TBE	Effective 06/10/10	Retirement
Mick, Lara J Gifted	SBJ	Effective 06/10/10	Resignation
Mott, Lisa A Gr 1	SPC	Effective 04/30/10	Resignation
O'Donnell, Colleen E Science	MHS	Effective 06/10/10	Resignation
Peifer, Anthony G Lang Arts	FIH	Effective 06/10/10	Resignation
Penilla-Williams, Shawna Gr 5	AES	Effective 06/10/10	Resignation
Pollack, Heather Lee Art	OLJ	Effective 06/10/10	Resignation
Rodriguez, Judith M Spanish	KHH	Effective 06/10/10	Conclude Employment
Sainte-Agathe, Sandra C .5 French/.5 Spanish OF	FIH	Effective 06/10/10	Conclude Employment
Scott, J. Mark Music	FIH	Effective 06/10/10	Retirement

III. INSTRUCTIONAL ACTIONS 2009-2010

C. Resignations/Retirements/Conclude Employment

Slankard, Kara L Inclusion	CGE	Effective 06/10/10	Resignation
Tadlock, Julia W Lang Arts	KHH	Effective 06/10/10	Resignation
Taylor, William B Counselor 10 mos	FYC	Effective 06/03/10	Retirement
Walters, Gina R Counselor	MHS	Effective 06/10/10	Resignation
White, Rose W Math	CHS	Effective 06/10/10	Resignation

III. INSTRUCTIONAL ACTIONS 2009-2010

D. SUPPLEMENTS

Appointments

Arnette, Martelle	KHH	Effective 10/26/09	Asst Basketball
Barrows, Toni	CHS	Effective 08/17/09	.5 Discretionary
Bliss, Rebekah	OPJ	Effective 08/17/09	Dept Head Reading
Carter, Timothy	RHS	Effective 04/14/10	.25 Head Weightlifting
Champagne, Timothy	CHS	Effective 08/17/09	.5 Discretionary
Clement, Jason	CHS	Effective 08/17/09	Dir Jr/Sr Class Play
Darty, Walter	KHH	Effective 05/02/10	.25 Football Asst JH (spring only)
Wetherill, Sheryl	LSE	Effective 04/12/10	Discretionary
Yearty, Dennis M	OLJ	Effective 04/22/10	.25 Asst Football (spring only)

III. INSTRUCTIONAL ACTIONS 2009-2010

D. SUPPLEMENTS

Resignations

Hopper, Perry	RHS	Effective 03/30/10	.25 Head Weightlifting
Phillips, Peyton	KHH	Effective 05/01/10	.25 Football Asst JH (spring only)
Sauerbier, Allison	FIH	Effective 03/15/10	Cheerleading Varsity

III. INSTRUCTIONAL ACTIONS 2010-2011

E. RE-APPOINTMENTS

Ackerman, Christine D Reading	OHS	Effective 08/09/10	PSC
Adamson, Robert J Athletic Director 11 mos	RHS	Effective 07/27/10	PSC
Aldrich, Jessica L Inclusion	SPC	Effective 08/09/10	PSC
Alphonse, Sandra T Family/Cons Ed	BLC	Effective 08/09/10	PSC
Anderson, Sylvia D Kindergarten	FIE	Effective 08/09/10	PSC
Armstead, Kimberly R Sch Psych 12 mos	Stu Ser	Effective 07/01/10	PSC
Arp, Doris F Title I	GPE	Effective 08/09/10	PSC
Bailey, Janet R Phys Sci	OPH	Effective 08/09/10	PSC
Batchelor, Amy D EBD	SPC	Effective 08/09/10	AC
Beebe, Mallory M Business Ed	MHS	Effective 08/09/10	AC
Boley, Dena R E/ED Alternative	ROE	Effective 08/09/10	PSC
Bonesteel, Erin C Autism Spe Dis	LJH	Effective 08/09/10	AC
Boyett, Loretta C Math	OPH	Effective 08/09/10	PSC
Brazelle, Rilla F Gr 5	MBE	Effective 08/09/10	PSC
Bruchak, John A Carpentry	FYC	Effective 07/20/10	PSC
Brugh, Karen L .4 Gr 1	CEB	Effective 08/09/10	PSC
Bullock, Courtney H Reading	OHS	Effective 08/09/10	PSC

III. INSTRUCTIONAL ACTIONS 2010-2011

E. RE-APPOINTMENTS

Bury, Deborah A Title I	WES	Effective 08/09/10	PSC
Buskirk, Michael G Biology	OPH	Effective 08/09/10	PSC
Calaway, Megan A Gr 3	WES	Effective 08/09/10	PSC
Carter, Mary K Intervention Coach	RLA	Effective 08/09/10	PSC
Carter, Jessica D Gr 6/Soc Sci	KHE	Effective 08/09/10	PSC
Caudel, Helen T Title I	CEB	Effective 08/09/10	PSC
Cedano, Niorka L Title I	CEB	Effective 08/09/10	AC
Clement, Jason E Lang Arts	CHS	Effective 08/09/10	AC
Collins, Linda L Science	RHS	Effective 08/09/10	PSC
Comeau, Lori C Gr 2	POE	Effective 08/09/10	PSC
Comer, Terri E Title I	CEB	Effective 08/09/10	PSC
Corby, Lynn A Int Dis TMH	OHS	Effective 08/09/10	PSC
Craig, Tiffany T Lang Arts	CHS	Effective 08/09/10	PSC
Crouch, Patricia W Gr 2	OVE	Effective 08/09/10	PSC
Cummings, Katheryn E Title I	WEC	Effective 08/09/10	PSC
Daniels, Justin L Soc Studies	WJH	Effective 08/09/10	AC
Dentel, Joann B Gr 5	PES	Effective 08/09/10	PSC

III. INSTRUCTIONAL ACTIONS 2010-2011

E. RE-APPOINTMENTS

Dick, Shelly A Title I	GPE	Effective 08/09/10	PSC
Dyal, Amy M Lang Arts	LAJ	Effective 08/09/10	PSC
Faulkner, Justin R Lang Arts	CHS	Effective 08/09/10	PSC
Fehrs, Lillian R Int Reading	LJH	Effective 08/09/10	PSC
Feuerborn, Helena A Int Rdg	OPJ	Effective 08/09/10	PSC
Fleming, Margaret S Lang Arts	OPJ	Effective 08/09/10	CC
Foster, Diane G Gr 5	GPE	Effective 08/09/10	PSC
Freeman, Chelsea K Gr 5	TBE	Effective 08/09/10	PSC
Gaglione, Brian S Gr 4	WES	Effective 08/09/10	AC
Gelinas, Crystal L Kindergarten	OVE	Effective 08/09/10	PSC
Goria, Michele A Speech clinician	ESE	Effective 08/09/10	AC
Gould, Evan J Music	LAJ	Effective 08/09/10	PSC
Graves, Heather R Math Coach	CEB	Effective 08/09/10	PSC
Harris, Dee S Math Coach	GPE	Effective 08/09/10	PSC
Havey, Frances C Inclusion	CHS	Effective 08/09/10	AC
Heard, Kristen B ESE Supp Facilitator	LJH	Effective 08/09/10	PSC
Henderson, Lindsay K Title I	WEC	Effective 08/09/10	PSC

III. INSTRUCTIONAL ACTIONS 2010-2011

E. RE-APPOINTMENTS

Henderson, Travis B ASD/Int Dis PMH	TES	Effective 08/09/10	AC
Hildebrandt, June R Gr 4	CGE	Effective 08/09/10	CC
Hoffman, Herta C Rdg Coach	WEC	Effective 08/09/10	AC
Hollis, Diane E Int Dis PMH	MHS	Effective 08/09/10	PSC
Hollis, Pamela L Math	G CJ	Effective 08/09/10	PSC
Hopper, Perry J Spec Des PE	RHS	Effective 08/09/10	PSC
Horner, Reyna H Title I	CEB	Effective 08/09/10	PSC
Jenkins, Frank A Athletic Director 11 mos	OHS	Effective 07/27/10	AC
Jent, Kristie C Speech Clinician	ESE	Effective 08/09/10	PSC
Joca, Sharon S ESE Support Fac	SLE	Effective 08/09/10	PSC
Jordan, Pamela J Gr 4	GPE	Effective 08/09/10	PSC
Jump, Christine S Inclusion	OPH	Effective 08/09/10	PSC
Kelleigh, Shannon L Title I	GPE	Effective 08/09/10	PSC
Keller, Rodney S World History	CHS	Effective 08/09/10	PSC
Kelly, Cynthia C Speech Clinician	ESE	Effective 08/09/10	PSC
Knowles, Celena A Biology	OPH	Effective 08/09/10	PSC
LaFontant, Florence G EBD	RHS	Effective 08/09/10	PSC

III. INSTRUCTIONAL ACTIONS 2010-2011

E. RE-APPOINTMENTS

Lamoureux, Stacie D Gr 6	WEC	Effective 08/09/10	PSC
Land, Tanya D .5 + 1 Gr 6	MCE	Effective 08/09/10	PSC
Land, Patrick K .2 Drafting	OPH	Effective 08/09/10	AC
Lane, Lisa M Title I	MRE	Effective 08/09/10	PSC
Lang, Jennifer H Gr 3	DIS	Effective 08/09/10	PSC
Lannom, Christopher P PE	OHS	Effective 08/09/10	PSC
Lannom, Kelly M Title I	CHE	Effective 08/09/10	AC
Lewis, Brenda M Kindergarten	LAE	Effective 08/09/10	PSC
Lowe, Angelica M Fam/Cons Ed	OPH	Effective 08/09/10	AC
Luke, Deborah J Title I	WEC	Effective 08/09/10	AC
Lyons, Linda F Varying Except SC	RVE	Effective 08/09/10	PSC
Maddox, Jr, Thomas E Gov/Law Studies	OPH	Effective 08/09/10	PSC
Maedel, Deborah L Business Ed	RHS	Effective 08/09/10	PSC
Marks, Kimberly A Math Coach	SBJ	Effective 08/09/10	PSC
Marshall, Dana B Gr 2	CHE	Effective 08/09/10	PSC
Martin, Craig E Chemistry	MHS	Effective 08/09/10	PSC
Matricardi, Fredric J Dr's Ed OF	OHS	Effective 08/09/10	PSC

III. INSTRUCTIONAL ACTIONS 2010-2011

E. RE-APPOINTMENTS

McClain, Adam Z Gr 4	LAE	Effective 08/09/10	4th yr Probationary (AC)
McCollum, Michael H Auto Mech	CHS	Effective 08/09/10	AC
McGee, Johnny M Math	CHS	Effective 08/09/10	CC
McGowan, Rhonda M Speech Clinician	ESE	Effective 08/09/10	PSC
McGready, Taryn S Lang Arts	FIH	Effective 08/09/10	PSC
McMaster, Amy L Gr 2	POE	Effective 08/09/10	PSC
McRae, Stephanie A Intervention Coach	RLA	Effective 08/09/10	PSC
McWilliams, Kristen M Gr 4	MCE	Effective 08/09/10	AC
Miller, Michael S Math	LJH	Effective 08/09/10	PSC
Morgan, Lauren Gr 3	MRE	Effective 08/09/10	PSC
Morrison, Katherine A Kindergarten	CEB	Effective 08/09/10	PSC
Moses, Phyllis M Reading	OPH	Effective 08/09/10	PSC
Murray, Susan E Physical Therapist	ESE	Effective 08/09/10	PSC
Oglesby, Nancy G Title I	CEB	Effective 08/09/10	PSC
Palmer, Cathy S Gr 3	TBE	Effective 08/09/10	PSC
Paschal, Elaine S Gr 6	LAE	Effective 08/09/10	PSC
Petoskey, John L Lang Arts	OPH	Effective 08/09/10	PSC

III. INSTRUCTIONAL ACTIONS 2010-2011

E. RE-APPOINTMENTS

Preece, Deborah W Title I	WES	Effective 08/09/10	PSC
Pugh, Nathan W LA	G CJ	Effective 08/09/10	PSC
Rhoden, Lea M Kindergarten	CHE	Effective 08/09/10	PSC
Roberts, Jennifer H Gr 1	MCE	Effective 08/09/10	AC
Roman, Nick Gr 6	TES	Effective 08/09/10	PSC
Roney, Lucia F Gr 1	TBE	Effective 08/09/10	PSC
Rowe, Janet M PE	OLJ	Effective 08/09/10	CC
Schwab, A. Darlene Kindergarten	SPC	Effective 08/09/10	PSC
Scott, Jarutha M Incl/Rdg OF/ESE Supp Fac	OPH	Effective 08/09/10	PSC
Shaw, Emily E Inclusion/Rdg OF	FIH	Effective 08/09/10	AC
Shier, Dorothy D Business Ed	OHS	Effective 08/09/10	PSC
Smith, Cynthia R Art	LAJ	Effective 08/09/10	PSC
Spinello, Kristi E Kindergarten	TBE	Effective 08/09/10	PSC
Springs, Damenyum PE	FIH	Effective 08/09/10	PSC
Srader, Tonya A Lang Arts	G CJ	Effective 08/09/10	PSC
Starmer, Kristen M Gr 5	WEC	Effective 08/09/10	PSC
Steinmetz, Jennifer L Soc Studies	LAE	Effective 08/09/10	PSC

III. INSTRUCTIONAL ACTIONS 2010-2011

E. RE-APPOINTMENTS

Stover, Christol R Inclusion	MRE	Effective 08/09/10	PSC
Sullivan, Desiree Gr 5	DIS	Effective 08/09/10	PSC
Tabet, Ilona D Lang Arts	LSJ	Effective 08/09/10	PSC
Teichert, Kathleen F Speech Clinician	ESE	Effective 08/09/10	PSC
Thompson, Jr, Charles W Ind Ed	MHS	Effective 08/09/10	PSC
Tomack, Deborah A Gr 1	FIE	Effective 08/09/10	PSC
Toth, Linda L Int Rdg	LSJ	Effective 08/09/10	PSC
Turner, Stephen A PE	LAJ	Effective 08/09/10	PSC
Voytko, Scott D Title I	WES	Effective 08/09/10	PSC
Wadsworth, Deborah L Gr 3	TES	Effective 08/09/10	PSC
Wager, Joanne H Kindergarten	SBJ	Effective 08/09/10	PSC
Walsh, Sharon K Intervention Coach	RLA	Effective 08/09/10	PSC
Wehrmeyer, Sandra K Title I	GPE	Effective 08/09/10	AC
Whidden, Vikki A Inclusion	KHE	Effective 08/09/10	PSC
Widdowson, Ryan E Title I	WES	Effective 08/09/10	PSC
Williams, Tami L Gr 1	AES	Effective 08/09/10	PSC
Williamson, Amy Title I	CEB	Effective 08/09/10	PSC

III. INSTRUCTIONAL ACTIONS 2010-2011

F. Transfers

Ackerman, Christine D Reading	OHS	Effective 08/09/10 transfer from Reading (OPH) (surplus)
Anderson, Joyce C Library/Media Spec	OHS	Effective 08/09/10 transfer from Library/Media Spec (MHS)
Boggs, Audie D Phys Science	OHS	Effective 08/09/10 transfer from Phys Science (MHS)
Bowlin, Yvonne L Gr 2	CHE	Effective 08/09/10 transfer from Gr 5 (OVE)
Boyett, Loretta C Math	OPH	Effective 08/09/10 transfer from Math (OPH) (leave, surplus)
Bullock, Chrystopher J DOP	OHS	Effective 08/09/10 transfer from Computer Lab (FIH)
Bullock, Courtney H Reading	OHS	Effective 08/09/10 transfer from Reading Coach (FIH)
Buskirk, Michael G Biology	OPH	Effective 08/09/10 transfer from Biology (OPH) (surplus)
Butler, Jennifer L Biology	OHS	Effective 08/09/10 transfer from Biology (OPH)
Campbell, Pamela J Gr 2	TES	Effective 08/09/10 transfer from Gr 1 (OVE)
Carter, Mary K Intervention Coach	RLA	Effective 08/09/10 transfer from Rdg Coach (MHS) (surplus)
Cedeno, Lidia E 1.0 Spanish	KHH	Effective 08/09/10 transfer from .6 Spanish (KHH)
Coddington, Shawna M Phys Science	OHS	Effective 08/09/10 transfer from Phys Science (OPH)
Collins, Linda L Science	RHS	Effective 08/09/10 transfer from ESE Support Fac (RHS) (surplus)
Conroy, Sean P Inclusion/SS	OHS	Effective 08/09/10 transfer from Inclusion (LAJ)
Corby, Lynn A Int Dis TMH	OHS	Effective 08/09/10 transfer from Pre K HDCP (Leave)
Cowherd, Stanley W Gr 6	RVE	Effective 08/09/10 transfer from Gr 3 (DIS)

III. INSTRUCTIONAL ACTIONS 2010-2011

F. Transfers

Evinger, Laura M Intervention Coach	RLA	Effective 08/09/10 transfer from Inclusion (WEC)
Farwell, Kimberly L Intervention Coach/ESOL OF	RLA	Effective 08/09/10 transfer from Inclusion/ESOL OF (POE)
Frazier, Karen E Intervention Coach	RLA	Effective 08/09/10 transfer from Gr 3 (AES)
Gaglione, Brian S Gr 4	WES	Effective 08/09/10 transfer from Title I (WES)
Gooding, Terri A Intervention Coach	RLA	Effective 08/09/10 transfer from Gr 6 (TES)
Gould, Evan J Music	LAJ	Effective 08/09/10 transfer from Music (PES)
Guzman, Katie M Business Ed	LAJ	Effective 08/09/10 transfer from Lang Arts (LAJ)
Hanson, Michele E Lang Arts	OHS	Effective 08/09/10 transfer from Lang Arts (WJH)
Hatcher, Susan E Counselor 11 mos	OHS	Effective 08/09/10 transfer from Counselor 10 mos (LAJ)
Haytaian, Tina D Soc Studies	OHS	Effective 08/09/10 transfer from World History (OPH)
Hellwing, Bree E Lang Arts	FIH	Effective 08/09/10 transfer from Gr 5 (CGE)
Hermes, Cari L Gifted	LAE	Effective 08/09/10 transfer from Gr 6 (SLE)
Hoffman, Herta C Reading Coach	WEC	Effective 08/09/10 transfer from Inclusion (WEC)
Howington, Elba M Math	LSJ	Effective 08/09/10 transfer from Gr 2 (WES)
Jerris, Jered S Gr 3	AES	Effective 08/09/10 transfer from Title I (CHE)
Joca, Sharon S ESE Support Facilitator	SLE	Effective 08/09/10 transfer from SPRINT (HR)
Kaplan, Melissa R Lang Arts	OHS	Effective 08/09/10 transfer from Gr 4 (WES)

III. INSTRUCTIONAL ACTIONS 2010-2011

F. Transfers

Kastelz, Heather M Intel DIS-E	OHS	Effective 08/09/10 transfer from Response Intervention (RLA)
Katz, Howard S Phys Science	OHS	Effective 08/09/10 transfer from Science (WJH)
Kicklighter, Kelley C Gr 3	SBJ	Effective 08/09/10 transfer from Title I (SBJ)
Kilgore, John G Soc Studies	OHS	Effective 08/09/10 transfer from Soc Studies (LAJ)
Kirkham, Paul A Counselor 10 mos	OHS	Effective 08/09/10 transfer from Counselor 10 mos (FIH)
Knapp, David M America History	OHS	Effective 08/09/10 transfer from Soc Studies (LAJ)
Laberis, Kezia L Art	OHS	Effective 08/09/10 transfer from Art (LAJ)
LaCombe, Anastacia S Art	OHS	Effective 08/09/10 transfer from Lang Arts (MHS)
LaFontant, Florence G EBD	RHS	Effective 08/09/10 transfer from ESE Support Facilitator (RHS) (surplus)
Lamoureux, Stacie D Gr 6	WEC	Effective 08/09/10 transfer from Math Coach (WES)
Lannom, Christopher P PE	OHS	Effective 08/09/10 transfer from PE (SBJ)
Lentz, Billie-Anne Phys Science	OHS	Effective 08/09/10 transfer from Phys Science (RHS)
Lyons, Linda F Varying Excep SC	RVE	Effective 08/09/10 transfer from Varying Except SC (CEB) (surplus)
Maddox, Jr, Thomas E Gov/Law Studies	OPH	Effective 08/09/10 transfer from Gov/Law Studies (OPH) (surplus)
Marshall, Dana B 1.0 Gr 2	CHE	Effective 08/09/10 transfer from .6 Title I (CHE)
Martin, Gregory W US History	OHS	Effective 08/09/10 transfer from Soc Studies (LAJ)
McEachin, Michelle P Kindergarten	POE	Effective 08/09/10 transfer from Kindergarten (WES)

III. INSTRUCTIONAL ACTIONS 2010-2011

F. Transfers

McRae, Stephanie A Intervention Coach	RLA	Effective 08/09/10 transfer from Rdg Coach (LSJ)
Milburn, Nicole M Gr 1 (1.0)	AES	Effective 08/09/10 transfer from Gr 1 (.4) (CEB)
Morgan, Lauren Gr 3	MRE	Effective 08/09/10 transfer from Title I (MRE)
Moses, Phyllis M Reading	OPH	Effective 08/09/10 transfer from Reading (OPH) (surplus)
Muniz, Arleen Lang Arts	OHS	Effective 08/09/10 transfer from Lang Arts (FIH)
Murphy, Becky L Lang Arts	OHS	Effective 08/09/10 transfer from Lang Arts (LAJ)
Napier, Christy C Lang Arts	OHS	Effective 08/09/10 transfer from Lang Arts (FIH)
Nicholson, Jessica L Gr 1	POE	Effective 08/09/10 transfer from Gr 2 (CHE)
Nixon, Lisa D Reading	OHS	Effective 08/09/10 transfer from Int Reading (OPH)
Novelly, David J Environ Science	OHS	Effective 08/09/10 transfer from Biology (OPH)
Orduna-Muslimani, Maria C Spanish	RHS	Effective 08/09/10 transfer from Spanish (OPH)
Orsi, Anne C PE	OHS	Effective 08/09/10 transfer from PE (LAJ)
Parrish, Donna N Intervention Coach	RLA	Effective 08/09/10 transfer from Rdg Coach (KHH)
Petrosky, Heather L Intervention Coach	RLA	Effective 08/09/10 transfer from Rdg Coach (OLJ)
Phillips, Amanda B Intervention Coach/ESOL OF	RLA	Effective 08/09/10 transfer from Gr 2/ESOL OF (AES)
Price, Jason W PE	OHS	Effective 08/09/10 transfer from PE (POE)
Ravenell, Shalonda T Business Ed	OHS	Effective 08/09/10 transfer from Business Ed (WJH)

III. INSTRUCTIONAL ACTIONS 2010-2011

F. Transfers

Reeves, Melissa A Intervention Coach	RLA	Effective 08/09/10 transfer from Gr 4 (GPE)
Rhodriquez, Charlynn D Biology	OHS	Effective 08/09/10 transfer from Life Science (OLJ)
Roberts, Paige A Intervention Coach	RLA	Effective 08/09/10 transfer from Rdg Coach (GPE)
Roney, Lucia F Gr 1	TBE	Effective 08/09/10 transfer from Gr 5 (TBE) (surplus)
Sein, Katherine L Spanish	OHS	Effective 08/09/10 transfer from Spanish (RHS)
Shier, Dorothy D Business Ed	OHS	Effective 08/09/10 transfer from Business Ed (OPH) (surplus)
Smith, Karen B SPRINT Spec 10 mos	HR	Effective 08/09/10 transfer from Life Science (WJH)
Smith, Cynthia R Art	LAJ	Effective 08/09/10 transfer from Art (CEB)
Starmer, Kristen M Gr 5	WEC	Effective 08/09/10 transfer from Title I (WEC)
Starnes, Dori G Lang Arts	CHS	Effective 08/09/10 transfer from Int Reading (CHS)
Starosta, Marlene M .5 Gr 2	RVE	Effective 08/09/10 transfer from 1.0 Gr 1 (AES)
Steinmetz, Jennifer L Soc Studies	LAJ	Effective 08/09/10 transfer from Int Reading (OPH) (surplus)
Suter, Dawn M Gr 5	RVE	Effective 08/09/10 transfer from Gr 4 (FIE)
Tabet, Ilona D Lang Arts	LSJ	Effective 08/09/10 transfer from Lang Arts (OPH) (surplus)
Tompkins, Giles R Science	WJH	Effective 08/09/10 transfer from Gr 6 (TES)
Tucker, Kerry K LA/ESOL OF	OHS	Effective 08/09/10 transfer from LA/ESOL OF (MHS)
VanderVenter, Erica J Phys Science	OHS	Effective 08/09/10 transfer from Life Science (Leave)

III. INSTRUCTIONAL ACTIONS 2010-2011

F. Transfers

Vaughan, Kathy S Pre K/K VE	WEC	Effective 08/09/10 transfer from Gr 2 (WEC)
Veczko, William J Math	OHS	Effective 08/09/10 transfer from Math (OPH)
Veniard, Jonathan D Gr 2	SBJ	Effective 08/09/10 transfer from Title I (SBJ)
Verrilli, Kimberly L Math	OHS	Effective 08/09/10 transfer from Math (OPH)
Walsh, Sharon K Intervention Coach	RLA	Effective 08/09/10 transfer from Rdg Coach (WJH) (surplus)
Williams, Tami L Gr 1	AES	Effective 08/09/10 transfer from Inclusion (OPE) (surplus)
Williams, Valarie J Music	OHS	Effective 08/09/10 transfer from Music (LAJ)
Wilson, Lisa K ESE Support Fac	OHS	Effective 08/09/10 transfer from E/BD Rdg (LAJ)
Wolter, Thomas M Math	OHS	Effective 08/09/10 transfer from Gr 5 (SPC)
Wood, Alicia A Science	OHS	Effective 08/09/10 transfer from Science (RHS)
Worsdell, Lacey D Intervention Coach	RLA	Effective 08/09/10 transfer from Gr 6 (WEC)
Worthington, Gary S Soc Studies	OHS	Effective 08/09/10 transfer from Soc Studies (LAJ)

III. INSTRUCTIONAL ACTIONS 2010-2011

G. Resignations

Allen, Lisa KG	CGE	Effective 08/09/10 Redesignate from KG/ESOL OF
Carrigg, Valerie KG	WES	Effective 05/05/10 Redesignate from KG/ESOL OF
Carver, Laurie KG	SBJ	Effective 03/29/10 Redesignate from KG/ESOL OF
Cook, Glenda Gr 3	MCE	Effective 08/09/10 Redesignate from Gr 3/ESOL OF
Crawford, Patrick LA	OPH	Effective 08/09/10 Redesignate from LA/ESOL OF
Crews, Laurienne LA	LAJ	Effective 08/09/10 Redesignate from LA/ESOL OF
Deangelis, Christopher LA	OPH	Effective 04/19/10 Redesignate from LA/ESOL OF
Diaz, Mirian Gr 5	PES	Effective 08/09/10 Redesignate from Gr 5/ESOL OF
Donovan III, Daniel L 1.0 Intel Dis-E	OPJ	Effective 08/09/10 Redesignate from .6 Intel Dis-E
Dorfman, Pamela Inclusion	RVE	Effective 05/05/10 Redesignate from Inclusion/ESOL OF
Edmonds, Allison LA	FIH	Effective 08/09/10 Redesignate from LA/ESOL OF
Glover, Karen Journalism/LA	OPH	Effective 08/09/10 Redesignate from Journalism/LA/ESOL OF
Green, Monica LA	OLJ	Effective 08/09/10 Redesignate from LA/ESOL OF
Heck, Amanda Gr 3	OVE	Effective 08/09/10 Redesignate from Gr 3/ESOL OF
Huffman, Valerie KG	MBE	Effective 08/09/10 Redesignate from KG/ESOL OF
Makar, Kristin A 1.0 Gr 2	RVE	Effective 08/09/10 Redesignate from .6 Gr 2
Martine, Kimberly Gr 3	OVE	Effective 11/10/09 Redesignate from Gr 3/ESOL OF

III. INSTRUCTIONAL ACTIONS 2010-2011

G. Redesignations

Nooney, Andrea Gr 3	LAE	Effective 08/09/10 Redesignate from Gr 3/ESOL OF
Richard, Sarah M .5 + 1 Gr 2	AES	Effective 08/09/10 Redesignate from .4 Gr 2
Rodillas, Dinah Int Rdg	OPH	Effective 08/09/10 Redesignate from Int Rdg/ESOL OF
Shoff, Julie Gr 3	FIE	Effective 05/05/10 Redesignate from Gr 3/ESOL OF
Strickland, Holly KG	WEC	Effective 05/05/10 Redesignate from KG/ESOL OF
Triche, Khristine Gr 2/ESOL OF	LSE	Effective 08/09/10 Redesignate from Gr 2
Wilson, Sharon KG	SBJ	Effective 08/09/10 Redesignate from KG/ESOL OF
Worsham, Diane R .5 + 1 Gr 2	AES	Effective 08/09/10 Redesignate from .6 Gr 2

III. INSTRUCTIONAL ACTIONS 2010-2011

H. SUPPLEMENTS

Appointments

Adams, Teresa	SBJ	Effective 08/09/10	.5 Dept Head Gr 5
Addison, Tammey	KHE	Effective 08/09/10	.5 Dept Head Gr 3
Armstrong, Carla	FIE	Effective 08/09/10	Dept Head Gr 4
Aschinger-Lee, Patricia	FIE	Effective 08/09/10	Dept Head Gr 5
Borum, Amanda	SBJ	Effective 08/09/10	Dept Head Gr 3
Buscemi, Frances	SLE	Effective 08/09/10	Dept Head Gr 3
Buxton, Lisa	KHE	Effective 08/09/10	.5 Dept Head Gr 6
Cargill, Kathleen	FIE	Effective 08/09/10	Intervention Team Fac
Castelli, Barbara	SS	Effective 08/09/10	Spec, Att/Soc 10 mos
Church, Suzanne	SS	Effective 08/09/10	Spec, Att/Soc 10 mos
Cihlar, Denise	HR	Effective 08/09/10	Spec, SPRINT 10 mos
Clance, Sandra	KHE	Effective 08/09/10	.5 Safety Patrol
Clark, Cody	KHE	Effective 08/09/10	Intervention Team Fac
Coleman, Apryl	KHE	Effective 08/09/10	.5 Dept Head Kindergarten
Cunningham, Kelly	KHE	Effective 08/09/10	.5 Dept Head Kindergarten
Diamantis, Hope	FIE	Effective 08/09/10	Dept Head Gr 2
Dingman, Jeanne	KHE	Effective 08/09/10	.5 Dept Head Gr 6
Doane, Lana	FIE	Effective 08/09/10	Dept Head Gr 1
Dockery, Gail	SBJ	Effective 08/09/10	Intervention Team Fac
Dunlap, Denise	SLE	Effective 08/09/10	Dept Head ESE
Ford-Hudson, Susan	SBJ	Effective 08/09/10	.5 Dept Head Gr 4
Gurney, Katherine	SBJ	Effective 08/09/10	Dept Head Gr 6
Hagen, Ilona	SBJ	Effective 08/09/10	.5 Dept Head Gr 5
Harkins, Daniel	FIE	Effective 08/09/10	Dept Head Gr 6
Harris, Maryanne	FIE	Effective 08/09/10	Tech Coach
Hill, Kathleen	SS	Effective 08/09/10	Spec, Att/Soc 10 mos

III. INSTRUCTIONAL ACTIONS 2010-2011

H. SUPPLEMENTS

Appointments

Joca, Sharon S	SLE	Effective 08/09/10	Intervention Team Facil
Julius, Celena	KHE	Effective 08/09/10	.5 Dept Head Gr 2
Knabb, Elizabeth	KHE	Effective 08/09/10	.5 Dept Head Gr 5
Larson, Cheryl	FIE	Effective 08/09/10	Dept Head Gr 3
LaRue, Arthur	SLE	Effective 08/09/10	Discretionary
Lee, Chastity	SLE	Effective 08/09/10	Dept Head Gr 5
Lewis, Cassie	SLE	Effective 08/09/10	Elem Perf/Prod (2)
Mann, Kimberly	KHE	Effective 08/09/10	Discretionary
Marks, Kimberly	SBJ	Effective 08/09/10	Tech Coach
McDaniels-Stoffa, Coleen	SS	Effective 07/01/10	Spec, Sch Psych 12 mos
McGuffin, Jamie	SBJ	Effective 08/09/10	Dept Head Kindergarten
McIntyre, Myra	FIE	Effective 08/09/10	Elem Perf/Prod
McKellips, Diane	KHE	Effective 08/09/10	.5 Dept Head Gr 2
McLeod, Pamela	KHE	Effective 08/09/10	Dept Head ESE
Miller, Lisa	FIE	Effective 08/09/10	Safety Patrol
Miller, Kimberly	KHE	Effective 08/09/10	Science Fair
Morris, Matthew	SBJ	Effective 08/09/10	Elem Per/Prod
Mosley, Kelly	CTE	Effective 07/27/10	Spec, CTE 11 mos
Mullin, Mary	FIE	Effective 08/09/10	Dept Head ESE
O'Neil, Kathleen	SBJ	Effective 08/09/10	Dept Head ESE
Paine, Ruth	Int Supp	Effective 07/27/10	Spec, Tech Integration 11 mos
Ralls, William	Int Supp	Effective 07/27/10	Spec, Tech Integration 11 mos
Ravenscroft, Troy	SLE	Effective 08/09/10	Dept Head Gr 6
Reid, Stacey	SBJ	Effective 08/09/10	Dept Head Gr 2
Robinson, Karen	Int Supp	Effective 07/27/10	Spec, Inst Media 11 mos
Schmidt, Meyin	SBJ	Effective 08/09/10	Dept Head Gr 1

III. INSTRUCTIONAL ACTIONS 2010-2011

H. SUPPLEMENTS

Appointments

Schmidt, Barbara	SLE	Effective 08/09/10	Dept Head Gr 4
Sease, Cynthia	SBJ	Effective 08/09/10	.5 Dept Head Gr 4
Seneca, Kenneth	KHE	Effective 08/09/10	.5 Dept Head Gr 4
Smith, Karen	HR	Effective 08/09/10	Spec, SPRINT 10 mos
Spradlin, Kristy	KHE	Effective 08/09/10	Dept Head Gr 1
Stokes, Lori	SLE	Effective 08/09/10	Dept Head Gr 1
Strassberger, Deanna	KHE	Effective 08/09/10	.5 Dept Head Gr 4
Tatham, Amanda	SLE	Effective 08/09/10	Dept Head Kindergarten
Thomas, Sabrina	SLE	Effective 08/09/10	Tech Coach
Thornton, Elaine	KHE	Effective 08/09/10	.5 Dept Head Gr 5
Tully, Kristen	FIE	Effective 08/09/10	Dept Head Kindergarten
Vaughan, Jennifer	KHE	Effective 08/09/10	.5 Dept Head Gr 3
Ward, Amanda	KHE	Effective 08/09/10	.5 Safety Patrol
Woy, Juli	SLE	Effective 08/09/10	Dept Head Gr 2
Wray, Kathleen	Int Supp	Effective 08/09/10	Spec, Dist Media Broadcasting 10 mos
Wright, Patricia	SLE	Effective 08/09/10	Discretionary

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2009-2010

A. MISCELLANEOUS AFTER HOURS

Appointments

Brady, Carol	SBJ	Effective 04/19/10 Academic Tutoring Hourly as needed
Farwell, Kimberly	ESE	Effective 04/14/10 Hospital/Homebound Hourly as needed
Gardner, Sandra	ESE	Effective 04/14/10 Hospital/Homebound Hourly as needed
Johnson, Sarah	ESE	Effective 04/14/10 Hospital/Homebound Hourly as needed
McGuffin, Jamie	SBJ	Effective 04/19/10 Academic Tutoring Hourly as needed
Michaels, Mary	ESE	Effective 04/14/10 Hospital/Homebound Hourly as needed
Veniard, Jonathan	SBJ	Effective 04/19/10 Academic Tutoring Hourly as needed
Zimmerman, Jennifer	ESE	Effective 04/14/10 Hospital/Homebound Hourly as needed

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2009-2010

B. COMMUNITY EDUCATION

Appointments

Conley, John

Effective 04/26/10 Physical Education
Hourly as needed

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2009-2010

A. SUBSTITUTE TEACHER APPROVAL

Appointments

Birdsall, Lyna	04/28/10	Regular
Buonopane, Karen	04/28/10	Regular
Capes, Pebbles	04/28/10	Regular
Dillard, Dana	04/28/10	Regular
Frame, Catherine	04/28/10	Regular
Kraut, Priscilla	04/28/10	Regular
Lalla, Lekesha	04/28/10	Regular
Lumene, Christina	04/28/10	Regular
Michalke, Ashley	04/28/10	Regular
Pennybaker, William	04/28/10	Regular
Sides, Darren	04/28/10	Regular
Yost, Jessica	04/28/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2009-2010

B. SUBSTITUTE LONG TERM TEACHER APPROVAL

Appointments

Acton, Jessica	Effective 03/29/10
Bryant, Stephanie	Effective 04/26/10
Conomea, Brandy	Effective 04/13/10
Lewis, David	Effective 04/14/10
Phillips, Sean	Effective 04/26/10

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Ackley, Paul	08/09/10	Regular
Acton, Jessica	08/09/10	Regular
Adams, Andrea	08/09/10	Regular
Adams, Christine	08/09/10	Regular
Adams, Dorothy	08/09/10	Regular
Adkison, Wendi	08/09/10	Regular
Adrick, Mark	08/09/10	Regular
Ahrens, Vickie	08/09/10	Regular
Akers, Karen	08/09/10	Regular
Albrecht, Theresa	08/09/10	Regular
Alexander, Amber	08/09/10	Regular
Alexander, Daniel	08/09/10	Regular
Allain-Shiple, April	08/09/10	Regular
Allen, Patricia A.	08/09/10	Regular
Altman, Linda	08/09/10	Regular
Altom, Lynn	08/09/10	Regular
Anderson, Christine	08/09/10	Regular
Andrews, Barbara	08/09/10	Regular
Armstrong, Patricia	08/09/10	Regular
Arp, Wendy	08/09/10	Regular
Arsenault, Jacqueline	08/09/10	Regular
Arthurs, Robert	08/09/10	Regular
Austin, Edward	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Avinger, Martha	08/09/10	Regular
Baez, Valerie	08/09/10	Regular
Bagdasarian, Ara	08/09/10	Regular
Bannister, Ashley	08/09/10	Regular
Barnett, Jerrylene	08/09/10	Regular
Barnett, Mary Louise	08/09/10	Regular
Barnhouse, Carrollyn M.	08/09/10	Regular
Basilio, Walter	08/09/10	Regular
Bassett, Jr., Joseph	08/09/10	Regular
Batkoski, Janet K.	08/09/10	Regular
Batten, Jacqueline	08/09/10	Regular
Bazemore, Tiffany	08/09/10	Regular
Beach, Andrea	08/09/10	Regular
Beam, Joan	08/09/10	Regular
Beard, Laura	08/09/10	Regular
Beard, William	08/09/10	Regular
Bell, Terry	08/09/10	Regular
Belobraydic, Lindsey	08/09/10	Regular
Benner, Mark	08/09/10	Regular
Bennett, Bonita	08/09/10	Emergency
Bennett, Cindy	08/09/10	Regular
Berry, Ellen	08/09/10	Regular
Bethoney, Richard	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Blair, Denise	08/09/10	Regular
Bonner, Catherine	08/09/10	Regular
Boone, Diana	08/09/10	Regular
Bowers, Kathy	08/09/10	Regular
Bowles, Linda	08/09/10	Regular
Bowman, Stephen	08/09/10	Regular
Braman, Frederick	08/09/10	Regular
Brayman, Keith	08/09/10	Regular
Breast, Patricia	08/09/10	Regular
Breindel, Julie Ann	08/09/10	Regular
Bright, Steven	08/09/10	Regular
Britt, George.	08/09/10	Regular
Britt, Sarah L.	08/09/10	Regular
Broom, Patricia	08/09/10	Regular
Brown, Adam	08/09/10	Regular
Brown, Deborah A.	08/09/10	Emergency
Brown, Lynne	08/09/10	Regular
Brown, Mary F.	08/09/10	Regular
Brown, Michael	08/09/10	Regular
Bruns, Melissa	08/09/10	Regular
Bryant, Jonathan	08/09/10	Regular
Bryant, Stephanie	08/09/10	Regular
Buchanan, Pamela	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Budihas, Madeline	08/09/10	Regular
Bunn, Lisa	08/09/10	Regular
Butler, Aimee	08/09/10	Regular
Butler, Karen	08/09/10	Emergency
Calhoun, Jeannie	08/09/10	Regular
Callahan, Norma	08/09/10	Regular
Carter, Christopher	08/09/10	Regular
Carter, Sylvia	08/09/10	Emergency
Carver, Sheri	08/09/10	Emergency
Cedres, Maria	08/09/10	Regular
Chandler, Linda	08/09/10	Regular
Chaney, Melinda	08/09/10	Regular
Chaney, Nellie	08/09/10	Regular
Chasey, Virginia	08/09/10	Regular
Cioffi, Lee Bett	08/09/10	Regular
Claiborne, Sara	08/09/10	Regular
Coates, Denise	08/09/10	Regular
Coffey, Terry	08/09/10	Regular
Coggin, Catherine	08/09/10	Regular
Colgan, Helen	08/09/10	Regular
Collazo, M. Gayle	08/09/10	Regular
Combs, Alexander	08/09/10	Regular
Conn, Janelle	08/09/10	Emergency

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Connell, Vicky	08/09/10	Regular
Conomea, Brandy	08/09/10	Regular
Cook, Jimmie	08/09/10	Regular
Cooper, Barbara	08/09/10	Regular
Corfield, Ronda	08/09/10	Regular
Cortes, Carmen E.	08/09/10	Regular
Cosler, Mary	08/09/10	Regular
Costlow, Judy	08/09/10	Regular
Cothren, Kymberly	08/09/10	Regular
Cowherd, Georgina	08/09/10	Regular
Crews, Patricia	08/09/10	Regular
Crisp, Tara	08/09/10	Regular
Culver, Ella	08/09/10	Regular
Cunningham, Richard	08/09/10	Regular
Curvier, Angela	08/09/10	Regular
Daak, Sheila	08/09/10	Regular
Dalton, Jacqueline	08/09/10	Emergency
Daniel, Robin	08/09/10	Regular
Davey, Yvonne	08/09/10	Regular
Davis, Carol	08/09/10	Regular
Deakin, Michelle	08/09/10	Regular
Delafield, Henry	08/09/10	Regular
Diamond, Angela	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Digiovanni, Nancy	08/09/10	Regular
Dill, Marsha	08/09/10	Regular
Dingman, Stacy	08/09/10	Regular
Dodd, Bravell	08/09/10	Regular
Donovan, Daniel	08/09/10	Regular
Dornes, Mary	08/09/10	Regular
Doukmak, Melissa	08/09/10	Regular
Drake, Brooke	08/09/10	Regular
Drawdy, Kelley	08/09/10	Regular
Duchene, Dina	08/09/10	Regular
Dudzinski, Kristina	08/09/10	Emergency
Dunkley, Shaneque	08/09/10	Regular
Dussault, June	08/09/10	Emergency
Dykstra, Charlene	08/09/10	Regular
Dziergowski, Anthony S.	08/09/10	Regular
Dziwulski, Kimberly	08/09/10	Emergency
Eccleston, Staci	08/09/10	Regular
Eckert, Wanda Kelsea	08/09/10	Regular
Edwards, Brenda	08/09/10	Regular
Edwards, Kimberlee	08/09/10	Regular
Elliott, Pamela	08/09/10	Regular
Etheridge, Kenneth	08/09/10	Regular
Evans, Burney	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Evatt, Lorraine	08/09/10	Regular
Fagan, Darlene	08/09/10	Regular
Faketty, Judy	08/09/10	Regular
Fallin, Robert	08/09/10	Regular
Feldman, Stephen	08/09/10	Regular
Fields, Christy	08/09/10	Regular
Fisher, Kathleen	08/09/10	Regular
Fisher, Roy F.	08/09/10	Regular
Fisher, Sharon	08/09/10	Regular
Fitts, Paula	08/09/10	Regular
Fitzgerald, Marie	08/09/10	Regular
Fitzsimmons, Susan	08/09/10	Regular
Flagg, Grace	08/09/10	Regular
Fleming, Barbara	08/09/10	Regular
Flesher, Deborah	08/09/10	Regular
Foray, Jocelyn	08/09/10	Emergency
Forbis, Robert	08/09/10	Regular
Ford, Nola	08/09/10	Regular
Foster, Patricia	08/09/10	Regular
Franco, Jeffrey	08/09/10	Regular
Frazer, Matthew	08/09/10	Regular
Freeburg, Elisebet	08/09/10	Regular
Frendahl, Kathleen	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Frey, Robert	08/09/10	Regular
Friedman, Rebekah	08/09/10	Regular
Frisbee, Charles	08/09/10	Emergency
Fulton, Joanne	08/09/10	Emergency
Gainey, Jim	08/09/10	Regular
Gann, Deborah K.	08/09/10	Regular
Gann, Jean	08/09/10	Regular
Garner, Barbara	08/09/10	Regular
Gaulding, Robert	08/09/10	Regular
Gayne, Johnicca	08/09/10	Regular
Geiger, Andrea	08/09/10	Regular
George, Ronald	08/09/10	Regular
Gerrity, Yvette	08/09/10	Regular
Gillette, Gregg	08/09/10	Regular
Gilliland, Leslie	08/09/10	Regular
Gilman, John	08/09/10	Regular
Girard, Teresa	08/09/10	Emergency
Gladden, Garnell	08/09/10	Regular
Gleneski, Nancy	08/09/10	Regular
Glorioso, Jonquil	08/09/10	Regular
Gonzalez, Carlos Ortiz	08/09/10	Regular
Gonzalez, Jr., Vincent Owen	08/09/10	Regular
Gottlieb, Janae	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Grace, Carla	08/09/10	Emergency
Graham, Doris	08/09/10	Regular
Graham, Paula	08/09/10	Regular
Gray, Madonna	08/09/10	Emergency
Greene, Vickie	08/09/10	Regular
Grindstaff Jr., Ralph	08/09/10	Regular
Gulino, Angela	08/09/10	Regular
Gunter, Margaret E.	08/09/10	Regular
Gussie, Arthurine	08/09/10	Regular
Habell, Karen	08/09/10	Regular
Hahn, Mary Ellen	08/09/10	Emergency
Haiduk, Barbara	08/09/10	Regular
Hall, Jennifer	08/09/10	Regular
Hall, Kelly	08/09/10	Regular
Hannon, Mary	08/09/10	Regular
Harbison, Rene'	08/09/10	Regular
Harding, Deana	08/09/10	Regular
Harlan, Sandra	08/09/10	Regular
Harrell, Peggy	08/09/10	Regular
Harris, Freda	08/09/10	Emergency
Hartshorn, Brenda	08/09/10	Regular
Harvey, Nancy	08/09/10	Regular
Haselwood, Jacquelin	08/09/10	Emergency

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Hastings, Jeanette	08/09/10	Regular
Hauhe, Sarah	08/09/10	Regular
Haven, Madge	08/09/10	Regular
Hawkins, Kimberly	08/09/10	Regular
Hayes, Tina	08/09/10	Regular
Heck, Patrick	08/09/10	Regular
Heffernan, Mechel	08/09/10	Emergency
Henderson, James	08/09/10	Regular
Heneise, Deborah	08/09/10	Regular
Hense, Casey	08/09/10	Regular
Higginbotham, Jennifer	08/09/10	Emergency
Higginbotham, Wendy	08/09/10	Emergency
Hilpert, Gloria	08/09/10	Regular
Hix , Donna	08/09/10	Regular
Holmes, Tamisha	08/09/10	Regular
Holmes, Windsor	08/09/10	Regular
Holt, Linda	08/09/10	Regular
Honekman, Marla	08/09/10	Regular
Houldson, Bonnie	08/09/10	Regular
Hube, Shannon	08/09/10	Regular
Hughes, Julia	08/09/10	Regular
Hunter, Jocelyn	08/09/10	Emergency
Hurlock, Lisa	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Igou, Debra J.	08/09/10	Regular
Inniss, Charrice	08/09/10	Regular
Iseminger, Penny	08/09/10	Regular
Isert, Eugene	08/09/10	Regular
Ish, Darlene	08/09/10	Regular
Jackson, Deborah H.	08/09/10	Emergency
Jeffrie, Sophia	08/09/10	Regular
Jenkins, Cynthia	08/09/10	Regular
Jenkins, Elizabeth	08/09/10	Regular
Jenkins, Jessie	08/09/10	Regular
Jenschke, Lori	08/09/10	Regular
Jensen, Heidi	08/09/10	Regular
Jensvold, Erin	08/09/10	Regular
Jent, Beverly	08/09/10	Regular
Johns, Kim	08/09/10	Emergency
Johns, Michael	08/09/10	Regular
Johnson, Aundrea	08/09/10	Regular
Johnson, Geraldine	08/09/10	Regular
Johnson, Gwendolyn	08/09/10	Regular
Johnson, Robert L.	08/09/10	Regular
Johnston, Dania	08/09/10	Regular
Jones, Charlotte	08/09/10	Regular
Jones, Robert T.	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Jones, Tracy L.	08/09/10	Regular
Jordan, Barbara	08/09/10	Emergency
Julius, Andrew	08/09/10	Regular
Keitt, Linda	08/09/10	Emergency
Kelly, Christopher	08/09/10	Regular
Kendall, Kristi	08/09/10	Emergency
Kennerly, Phillip	08/09/10	Regular
Kent, Calvin	08/09/10	Regular
Kern, Lisa	08/09/10	Emergency
Khaoprachan, Paula	08/09/10	Regular
Khoshghadami, Freddy	08/09/10	Regular
Kikta, Cynthia	08/09/10	Regular
Killian, Julie	08/09/10	Regular
Kingsbury, Jayne	08/09/10	Regular
Kinnett, Sharon	08/09/10	Regular
Knickerbocker, Deborah	08/09/10	Regular
Knowles, William	08/09/10	Regular
Koch, Dolores	08/09/10	Regular
Koche, James	08/09/10	Regular
Koerner, Carolyn	08/09/10	Regular
Kotziers, Annemarie	08/09/10	Regular
Kuczler, Wendy	08/09/10	Regular
Kurtzo, Jennifer	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Lancaster, Corrine	08/09/10	Regular
Lane, Kay	08/09/10	Emergency
Lane, Robin	08/09/10	Regular
Langley, Elizabeth	08/09/10	Regular
Lanier, Brenda	08/09/10	Emergency
Lasater, Christina	08/09/10	Regular
Lawson, Justin	08/09/10	Regular
LeBlanc, Karen S.	08/09/10	Regular
Lee, Elizabeth Ann	08/09/10	Regular
Lee, Kimberly	08/09/10	Regular
Lefko, Randy	08/09/10	Regular
Lehman, Theresa	08/09/10	Regular
Leporati, Jr., Arnold	08/09/10	Regular
Leporati, Cynthia	08/09/10	Regular
Lestrangle , Paulamae	08/09/10	Regular
Lewis, Angela	08/09/10	Regular
Lewis, Craig	08/09/10	Regular
Lewis, David	08/09/10	Regular
Lisgaris, Charles	08/09/10	Regular
Lloyd, James	08/09/10	Regular
Loggins, Serena	08/09/10	Emergency
Long, Anne	08/09/10	Regular
Love, Barbara	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Love, Erin	08/09/10	Regular
Lowe, Stephen	08/09/10	Regular
MacInnis, Helen	08/09/10	Regular
Magsitza, Dustin	08/09/10	Regular
Marnell, Dawn M.	08/09/10	Regular
Marr, II, Frank	08/09/10	Emergency
Marr, Margaret	08/09/10	Emergency
Martin, Christine	08/09/10	Regular
Maskasky, Peggy	08/09/10	Regular
Massa, James	08/09/10	Regular
Massey, Angela	08/09/10	Regular
Massey, Steven	08/09/10	Regular
Matukaitus, Sara	08/09/10	Emergency
May, Christy	08/09/10	Regular
May, Ozro	08/09/10	Regular
Mayo, Julia	08/09/10	Regular
McArthur, Merri Heather	08/09/10	Regular
McBride, Ada B.	08/09/10	Regular
McCabe, Mandy	08/09/10	Regular
McClure, Kevin	08/09/10	Regular
McCollum, Tina	08/09/10	Regular
McCormick, Susan	08/09/10	Regular
McCormick, Jennifer	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

McCusker, Elizabeth	08/09/10	Regular
McDougal, Tony	08/09/10	Regular
McGee, Heidi	08/09/10	Regular
McLain, Barbara	08/09/10	Regular
McMillan, Jimmy	08/09/10	Regular
Mercer, Sharon	08/09/10	Regular
Merrilees, Cindy	08/09/10	Regular
Merrill, Susan	08/09/10	Regular
Metcalf, Janet	08/09/10	Regular
Mezera, Jennifer	08/09/10	Emergency
Mick, Kathryn	08/09/10	Regular
Midgett, Dana	08/09/10	Regular
Milam, Heather	08/09/10	Regular
Miller, Joan	08/09/10	Regular
Milner, Kathryn	08/09/10	Regular
Mitchell, Elizabeth	08/09/10	Regular
Mitchell, Mary	08/09/10	Regular
Monsanto, Gregory	08/09/10	Regular
Montijo-Cepeda, Milybet	08/09/10	Regular
Moore, Earnest	08/09/10	Regular
Moore, Kathryn	08/09/10	Emergency
Moore, Elaine	08/09/10	Regular
Morbach, Peggy	08/09/10	Emergency

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Morrison, Daniel Alexander	08/09/10	Regular
Morton, Marcia	08/09/10	Regular
Morton, Teresa	08/09/10	Regular
Muenzmay, Paul	08/09/10	Regular
Mulcahy, Jennifer	08/09/10	Regular
Mulvihill, Judith	08/09/10	Regular
Murphy, Karen	08/09/10	Regular
Murphy, Sherry	08/09/10	Regular
Myers, Sara	08/09/10	Regular
Napier, Cynthia	08/09/10	Regular
Napier, Ken J.	08/09/10	Emergency
Nelson, Christina	08/09/10	Regular
Nelson, Marcie	08/09/10	Regular
Nergard, Karen	08/09/10	Regular
Nichols, Tracy E.	08/09/10	Regular
Noonan, Moira	08/09/10	Regular
Nordman, Deborah Lee	08/09/10	Regular
Novey, Charles	08/09/10	Regular
O'Connell, Richard	08/09/10	Regular
O'Connor, Margaret	08/09/10	Regular
O'Neal, Patrick	08/09/10	Regular
Occhiogrosso, Sheila	08/09/10	Regular
Oller, Barbara	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Oller, Sandra	08/09/10	Regular
Ortiz, Luis Febus	08/09/10	Regular
Osbron, Donnie	08/09/10	Regular
Osilka, Heather	08/09/10	Regular
Owen, Jeanne	08/09/10	Regular
Owens, Amber	08/09/10	Regular
Padgett, Edith	08/09/10	Emergency
Painter, April	08/09/10	Regular
Palomino, Nitza	08/09/10	Regular
Pasko, Linda	08/09/10	Regular
Paul, Barbara	08/09/10	Regular
Payne, Jay	08/09/10	Regular
Payne, Katie	08/09/10	Regular
Payne, Rita	08/09/10	Emergency
Peavey, Dawnmarie	08/09/10	Emergency
Pennebaker, Jay	08/09/10	Regular
Pennell, Richard A.	08/09/10	Emergency
Perez, Amanda	08/09/10	Emergency
Perry, Terri Jo	08/09/10	Regular
Peterson, Gordon	08/09/10	Regular
Petrelli, Treena	08/09/10	Regular
Petry, Sandra	08/09/10	Regular
Petty, Nancy	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Pfile, Jodi	08/09/10	Regular
Phillips, Sean	08/09/10	Regular
Picklesimer, Cynthia	08/09/10	Regular
Piggrem, Amy	08/09/10	Regular
Piner, Christine	08/09/10	Regular
Pizzi, Alexis	08/09/10	Emergency
Plant, James	08/09/10	Regular
Plyler, Tina	08/09/10	Regular
Pope, Cassandra	08/09/10	Regular
Popple, Rodney	08/09/10	Regular
Poupard, Lynnette	08/09/10	Regular
Pourciau, Viki	08/09/10	Regular
Powell, Deanna	08/09/10	Regular
Prescott, Nan'c	08/09/10	Regular
Pressler, Heather	08/09/10	Regular
Priepke, Heather	08/09/10	Regular
Proctor, Anna	08/09/10	Regular
Rabb, Patricia	08/09/10	Regular
Rand, Richard	08/09/10	Regular
Randall, Angela	08/09/10	Regular
Ranieri, Erin	08/09/10	Regular
Register, Wendy	08/09/10	Regular
Renaud, Michelle	08/09/10	Emergency

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Reville, Trevor	08/09/10	Regular
Rhodes, Ralph	08/09/10	Regular
Richards, Valerie	08/09/10	Regular
Ricks, Yasmine	08/09/10	Regular
Riddle, William	08/09/10	Regular
Rishel, Melissa	08/09/10	Regular
Ritchey, Amanda	08/09/10	Emergency
Roberti, Melanie	08/09/10	Regular
Roblow, Kristina	08/09/10	Regular
Rochester, David	08/09/10	Regular
Rockwell, Jessica	08/09/10	Regular
Rodgers, Sandra	08/09/10	Emergency
Rodriguez, Kimberly K.	08/09/10	Emergency
Rollins, Sarah	08/09/10	Regular
Roper Jr., John	08/09/10	Regular
Roper, Melissa	08/09/10	Emergency
Ross, Dennis	08/09/10	Regular
Ross, Sara	08/09/10	Regular
Roswell, Charles	08/09/10	Regular
Rountree, Linda	08/09/10	Regular
Rubacha, Leonard	08/09/10	Regular
Ruckersfeldt, Dana	08/09/10	Regular
Rud, Dawn	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Ruiz, Brenda	08/09/10	Regular
Ruiz, Rosita	08/09/10	Emergency
Ruppert, Cheryl	08/09/10	Regular
Rush, Patricia	08/09/10	Regular
Russell, Larry	08/09/10	Regular
Russell, Richard William	08/09/10	Regular
Ruterbusch, Danielle	08/09/10	Regular
Ryan, Angela	08/09/10	Regular
Samborn, Melody	08/09/10	Regular
Sanborn, Scott	08/09/10	Regular
Sands, Britany	08/09/10	Regular
Santos Wade, Adriana	08/09/10	Regular
Sarra, Michelle	08/09/10	Regular
Saunders, Crystal	08/09/10	Regular
Sciumbata, Melissa	08/09/10	Regular
Scott, Jacob	08/09/10	Regular
Self, Stacey	08/09/10	Regular
Serda, Deborah	08/09/10	Regular
Serrentino, John	08/09/10	Emergency
Seymour, Lisa	08/09/10	Regular
Sharp, Amber	08/09/10	Regular
Shaw, Betty	08/09/10	Regular
Shimer, Stacey A.	08/09/10	Emergency

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Shiple, Joni	08/09/10	Regular
Simmons, Natasha	08/09/10	Regular
Simpson, Phyllis	08/09/10	Regular
Sisson, Tonya	08/09/10	Regular
Sjoberg, Aaron	08/09/10	Regular
Skindziel-Reyes, Pamela	08/09/10	Regular
Smith, Christopher	08/09/10	Regular
Smith, Eileen	08/09/10	Regular
Smith, James	08/09/10	Regular
Smith, Leia	08/09/10	Regular
Smith, Shelli	08/09/10	Regular
Smith, Stacey	08/09/10	Regular
Smyth, Heather	08/09/10	Regular
Snow, Matthew	08/09/10	Regular
Snow, Tricia	08/09/10	Regular
Snyder, Tricia	08/09/10	Emergency
Sobotta, Terri	08/09/10	Emergency
Sorel, Jonathon	08/09/10	Regular
Sowinski, Susan	08/09/10	Regular
Spearman, Linda	08/09/10	Regular
Spinks, Angela	08/09/10	Regular
Stamer, Edward	08/09/10	Regular
Staples, Robert	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Stenson, Linda	08/09/10	Regular
Stovall, Karen	08/09/10	Regular
Strand, Kimberly A.	08/09/10	Emergency
Strength, Kristy	08/09/10	Regular
Strong, Chrystal	08/09/10	Regular
Sucsy, Eleta	08/09/10	Regular
Sumlar, Ronald	08/09/10	Regular
Suter, Diane	08/09/10	Regular
Swedlow, Barry	08/09/10	Emergency
Sweep, Judith	08/09/10	Regular
Switanek, Lillie	08/09/10	Regular
Szillus, Karin	08/09/10	Regular
Taft, William	08/09/10	Regular
Tarkington, Tracy	08/09/10	Regular
Tarr, Lindsay	08/09/10	Regular
Taylor, Dawn	08/09/10	Regular
Taylor, Lee C.	08/09/10	Regular
Taylor, Sharon R.	08/09/10	Regular
Teague, Elaine	08/09/10	Regular
Temple, Nixsa	08/09/10	Regular
Tepley, Robin	08/09/10	Regular
Thoma, John	08/09/10	Regular
Tillman, Dalphine	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Tinker, Sonia	08/09/10	Regular
Titra, Kathleen	08/09/10	Regular
Toole, Laura	08/09/10	Regular
Trinrud, Wayne C.	08/09/10	Regular
Tucker, Charles Curtis	08/09/10	Emergency
Tucker, Linda	08/09/10	Regular
Tuggles, Tawana	08/09/10	Regular
Tully, Mary	08/09/10	Emergency
Tysinger, Sylvia	08/09/10	Regular
Updegraff, Holly	08/09/10	Emergency
Urfer, Brenna	08/09/10	Regular
VanDeWater, Rebecca	08/09/10	Regular
Varner, Diane	08/09/10	Regular
Velazquez, Cynthia	08/09/10	Emergency
Vitullo, Helen	08/09/10	Regular
Wacha, Michelle	08/09/10	Regular
Wait, Rebecca	08/09/10	Regular
Walker, George	08/09/10	Regular
Walker, Earl	08/09/10	Regular
Wallace, Charissa	08/09/10	Regular
Ward, John	08/09/10	Emergency
Webster, Mary Beth	08/09/10	Regular
Weeks, Tammy	08/09/10	Emergency

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Wells, Timothy	08/09/10	Regular
Westmoreland, Carol	08/09/10	Regular
Wheless, Marie	08/09/10	Regular
White, Elizabeth	08/09/10	Regular
White, Patricia	08/09/10	Regular
Whitehead, Stacey	08/09/10	Regular
Whitley, Doris	08/09/10	Regular
Wiggins, Lynda	08/09/10	Regular
Williams, Jennifer	08/09/10	Regular
Williams, John Whitfield	08/09/10	Regular
Williams, Martha	08/09/10	Regular
Williamson, Nancy Jo	08/09/10	Regular
Wilson, Ann	08/09/10	Regular
Wilson, Kenneth	08/09/10	Regular
Wilson, Roy	08/09/10	Regular
Wilson, Sandra	08/09/10	Regular
Winter, Irene	08/09/10	Regular
Wise, Russell	08/09/10	Regular
Wissel, Charlene	08/09/10	Emergency
Wood, Crystal	08/09/10	Regular
Woods, Jennifer	08/09/10	Regular
Woolard, Louise	08/09/10	Regular
Workman, Danielle	08/09/10	Regular

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011

C. SUBSTITUTE TEACHER APPROVAL

Appointments

Wysong, Stephanie	08/09/10	Regular
Yoder, Sybille	08/09/10	Regular
Youmans, Michelle E.	08/09/10	Regular
Young, Cynthia	08/09/10	Emergency
Young, Gerald W.	08/09/10	Regular
Yuknis, Wendy S.	08/09/10	Regular
Zeolla, Sandra	08/09/10	Regular

VI. SUPPORT 2009-2010

A. APPOINTMENTS

Brinley, Gabrielle .9 ESE Asst. - General	OPJ	Effective 4/15/10 - 6/9/10 Limited Contract
Calhoun, Jeanne .9 ESE Asst. - General	SLE	Effective 4/12/10 - 6/7/10 Limited Contract
Creel, Jessica .9 ESE Asst. - B. Health	RHS	Effective 4/19/10 - 6/9/10 Limited Contract
Deakin, Michelle Student Rec. Secty - 12 mo.	RHS	Effective 4/12/10 - 5/17/10 Limited Contract
Dutton, Lanita Cafe' Asst. - 5.0 hrs.	AES	Effective 3/15/10 - 6/9/10 Limited Contract
Grant, Kimberly .9 ESE Asst. - General	OVE	Effective 4/12/10 - 6/9/10 Limited Contract
Huggins, Cynthia Cafe' Asst. - 3.5 hrs.	LAJ	Effective 4/19/10 - 6/9/10 Limited Contract
Jonte, Alvin Custodian	KHH	Effective 4/21/10 - 6/30/10 Limited Contract
McDaniel, Linda Cafe' Asst. - 6.0 hrs.	OPJ	Effective 4/12/10 - 6/9/10 Limited Contract
Smiley, Myrtle .8 ISS Asst.	OPJ	Effective 3/15/10 - 6/9/10 Limited Contract
Timberlake, Amelia .9 ESE Asst. - General Health	RVE	Effective 3/29/10 - 6/9/10 Limited Contract

VI. SUPPORT 2009-2010

B. REDESIGNATIONS

Rollins, Lisa
Cafe' Asst. - 3.5 hrs.

RHS

Effective 6/9/10 redesignate end date of Limited contract from 3/30/10

VI. SUPPORT 2009-2010

C. RESIGNATIONS/RETIREMENTS/TERMINATIONS

Alwood, Garrod Tech. Support Asst.	OLJ	Effective 4/2/10 Resignation
Amelis, Armando Bus Driver	TRANS	Effective 5/28/10 Retirement
Becker, Karen Cafe' Asst. - 5.75 hrs.	PES	Effective 3/30/10 Resignation
Bowers, Rhonda Bus Driver	TRANS	Effective 4/1/10 Resignation
Bullington, Robert Custodian	LES	Effective 3/19/10 Resignation
Calley, Rebecca .9 ESE Asst. - B. Health	BLC	Effective 3/26/10 Resignation - from Limited Contract
Copley, Heidi .8 Classroom Asst.	KHE	Effective 5/7/10 Resignation
Deeds, Jack Custodian	OPE	Effective 5/27/10 Retirement
Frame, Jack Shop Manager	TRANS	Effective 3/31/10 Resignation
Gray, Cherrie Cafe' Asst. - 6.5 hrs.	OLJ	Effective 6/9/10 Resignation
Ivey, Ida Bus Driver	TRANS	Effective 5/28/10 Retirement
Kelley, Pamela Bus Driver	TRANS	Effective 3/26/10 Resignation
Manwarren, Kimberly .9 ESE Asst. - B. Health	RHS	Effective 3/26/10 Resignation
Parrish, Emmitt Mechanic	MAINT	Effective 5/5/10 Deceased
Smith, Lori .9 ESE Asst. - B. Health	WEC	Effective 4/29/10 Resignation

VI. SUPPORT 2009-2010

C. RESIGNATIONS/RETIREMENTS/TERMINATIONS

Taylor, Victoria LPN - 10 mo.	MHS	Effective 3/16/10 Resignation
Thompson, Chastity RN - 10 mo.	TBE	Effective 4/30/10 Resignation
Veres, Linda Cafe' Asst. - 6.0 hrs.	OPJ	Effective 3/25/10 Resignation
Warner, Brian .9 ESE Asst. - B. Health	CHS	Effective 3/25/10 Resignation

VI. SUPPORT 2009-2010

D. TRANSFERS

Gugliotta, Donnamarie
School Secretary - 10 mo.

POE Effective 3/29/10 transfer from .6 ISS Asst.
(POE)

Lockwood, Evelyn
.9 ESE Asst. - B. Health

SPC Effective 4/19/10 transfer from .8 Classroom
Asst. (SPC)

VI. SUPPORT 2010-2011**E. REAPPOINTMENTS**

<u>NAME</u>	<u>CONTRACT TYPE</u>	<u>MONTHS</u>
0021 GREEN COVE SPRINGS JUNIOR HIGH JORDAN, DORIS MARIE ESE ASST GENERAL	MULTI-YEAR CONDITIONAL 90%	9
0261 DOCTORS INLET ELEMENTARY LARUE, JUDY L REGISTERED NURSE	MULTI-YEAR CONDITIONAL	10
0311 KEYSTONE HEIGHTS JR/SR HIGH DICKINSON, LYNN MARIE REGISTERED NURSE	MULTI-YEAR CONDITIONAL	10
0341 CLAY HIGH HOUSEHOLDER, DEBORAH ESE ASST GENERAL HEALTH NATALIE, KAREN ANN REGISTERED NURSE	ANNUAL 90% MULTI-YEAR CONDITIONAL	9 10
0361 ORANGE PARK JUNIOR HIGH WOODS, MAURIANN MCGEE REGISTERED NURSE	ANNUAL	10
0371 WILKINSON JUNIOR HIGH HUGGINS, ANDREAS D ESE ASST BEHAVIORAL HEALTH MOORE, LOUISE F REGISTERED NURSE	ANNUAL 90% ANNUAL	9 10
0431 RIDGEVIEW HIGH CARMICHAEL, GARY BRENT ESE ASST BEHAVIORAL HEALTH	ANNUAL 90%	9
0451 LAKE ASBURY ELEMENTARY HOSTETTER, PATRICIA REGISTERED NURSE	ANNUAL	10
0521 FLEMING ISLAND ELEMENTARY REESE, VIVIAN ROZITA CUSTODIAN	MULTI-YEAR CONDITIONAL	12
0541 RIDEOUT ELEMENTARY BARNER, MARTHA J ESE ASST GENERAL FROST, CHERYL LEIGH REGISTERED NURSE MELTON, SANDY ESE ASST GENERAL	MULTI-YEAR CONDITIONAL 90% MULTI-YEAR CONDITIONAL ANNUAL 90%	9 10 9
0571 SWIMMING PEN CREEK ELEMENTARY SCHAFFER, SANDRA SANTIAGO ESE ASST BEHAVIORAL HEALTH	MULTI-YEAR CONDITIONAL 90%	9
0611 OAKLEAF JUNIOR HIGH LAVIGNE, PATRICIA ANNE LPN	ANNUAL 60%	10

VII. SHORT TERM LEAVE 2009-2010

A. ILOD, Military, and Association Leaves

Brusseau, Gail Bus Driver	TRANS	3/12/10 4.0 hrs. Association Leave CESPA Union Business
Grant, Darlene Media Specialist	RVE	4/12/10 2.33 hrs. ILOD Date of Incident - 8/13/04
Griffis, Mildred Bus Driver	TRANS	4/13/10 3.07 hrs. Association Leave CESPA Union Business
Griffis, Mildred Bus Driver	TRANS	4/20/10 7.34 hrs. Association Leave CESPA Union Business
Holt, Alan Bus Driver	TRANS	3/24/10 - 4/1/10 49.26 hrs. ILOD Date of Incident - 3/24/10
Huskey, Robin Date Entry / Records Tech	HRD	3/22/10 2.0 hrs. ILOD Date of Incident - 3/27/08
Johnson, Beverly Cafe' Asst.	WES	2/3/10 3.0 hrs. ILOD Date of Incident - 1/26/10
Rice, Deborah Bus Driver	TRANS	4/13/10 3.10 hrs. Association Leave CESPA Union Business
Schmierer, Lynda Speech/Lang. Pathologist	TES	4/13/10 2.5 hrs. Association Leave CCEA Union Business
Torres, Hosana Bus Monitor	TRANS	2/23/10 - 3/8/10 70.90 hrs. ILOD Date of Incident - 2/22/10
Ware, Marilyn Personnel Asst.	HRD	4/7/10 - 4/16/10 4.75 hrs. ILOD Date of Incident - 3/26/10

VIII. DEFERRED RETIREMENT OPTION PROGRAM (DROP)

A. ENROLLEES

Acknowledge receipt of DROP enrollment applications and future resignation dates of the following employees:

Cole, Sharon Guidance Counselor	RHS	DROP enrollment effective 6/1/10 Future Resignation 5/31/15
Conant, Butler Att. Asst/ Social Worker	Student Services	DROP enrollment effective 9/1/09 Future Resignation 6/10/10 Redesignate DROP end date from 8/31/14 to 6/10/10
McCabe, Peter Principal	CHS	DROP enrollment effective 7/1/10 Future Resignation 6/30/15
Nelson, Betzy Teacher	OPH	DROP enrollment effective 6/1/10 Future Resignation 5/31/15
Nelson, Jeffrey Vice Principal	OLJ	DROP enrollment effective 6/1/10 Future Resignation 5/31/15
Scott, J. Mark Teacher	FIH	DROP enrollment effective 10/1/06 Future Resignation 6/10/10 Redesignate DROP end date from 9/30/11 to 6/10/10
Weldon, Jane Teacher	LES	DROP enrollment effective 5/1/10 Future Resignation 4/30/15
Wells, Patricia Teacher	FIE	DROP enrollment effective 8/1/10 Future Resignation 7/31/15
Wigg, Kellie Press Operator	Instr. Support	DROP enrollment effective 11/1/10 Future Resignation 10/31/15