



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

APRIL 20, 2006

**Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.**

April 2006 Regular Meeting

Invocation (Ben Wortham)

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes: School Board Members Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, District No. 3; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present.

Consent Agenda

Superintendent

2. [C-1 Minutes of workshop meeting of March 9, 2006 and student disciplinary hearings and regular meeting of March 16, 2006 \(Revised\)](#)

Attachment: [Mar0906Workshop.pdf](#)

Attachment: Mar1606Disc.pdf (Confidential Item)

Attachment: [MinutesMar1606.pdf](#)

3. [C-2 Officially reschedule the June regular School Board meeting to Tuesday, June 20, 2006 at 7:00 p.m. \(Revised\)](#)

4. [C-3 Payment of Florida Association of District School Superintendents Annual Dues for fiscal year 2006-07 \(Revised\)](#)

Attachment: [FADSS Dues Invoice.pdf](#)

Attachment: [FADSS Dues Memo.pdf](#)

School Board Attorney

Deputy Superintendent

5. [C-4 Amendments to Staff Allocations for 2005-2006 \(Revised\)](#)

Attachment: [Allocation Summary - 2005-2006.pdf](#)

6. [C-5 Amendments to Staff Allocations for 2006-2007 \(Revised\)](#)

Attachment: [Allocation Summary - 2006-2007.pdf](#)

7. [C-6 Advertise Amendments to School Board Policy 4.26 - Solicitation of Students, Teachers or Parents \(Revised\)](#)

Attachment: [School Board Policy 4.26.pdf](#)

Information Services

Human Resources

8. [C-8 Personnel Consent Agenda \(Revised\)](#)

Attachment: [PersConsentAgenda.pdf](#)

9. [C-9 Amendments to the 2005-2006 Salary Schedule \(Revised\)](#)

Attachment: [salaryschedulechange0406.pdf](#)

10. [C-10 Proclaim April 23-29 as National Volunteer Week in Clay County \(Revised\)](#)

Attachment: [nationalvolunteerweekproclamation.pdf](#)

11. [C-11 Proclaim April 23-29, 2006 as Administrative Professional's Week, and April 26, 2006 as Administrative Professional Day in Clay County \(Revised\)](#)

Attachment: [adminprofweekproclamation.pdf](#)

12. [C-12 Proclaim May 9, 2006 as National Teacher Day in Clay](#)

[County \(Revised\)](#)

Attachment: [nationalteacherdayproclamation.pdf](#)

13. [C-13 Reappointments for the 2006-07 School Year \(Revised\)](#)

Attachment: [Hold for Reappointment 2006-07.pdf](#)

Attachment: [Instructional Job Assignments Part I - 2006-07.pdf](#)

Attachment: [Instructional Job Assignments Part II - 2006-07.pdf](#)

Attachment: [Instructional Job Assignments Part III - 2006-07.pdf](#)

Attachment: [Reappointment Agenda Section I - 2006-07.pdf](#)

Attachment: [Reappointment Agenda Section II - 2006-07.pdf](#)

Attachment: [Reappointment Agenda Section III - 2006-07.pdf](#)

Instruction

14. [C-14 Co-Enrollee list for March 2006 \(Revised\)](#)

Attachment: Co-Enrollee list for March 2006.pdf (Confidential Item)

15. [C-15 Up-dated consultant services for Reading and Writing Training for teachers of grades K - 6 \(Revised\)](#)

Attachment: [Alicia Pinchot.doc](#)

Attachment: [March Agreement Letter for Upcoming Training 2006 revised.doc](#)

Attachment: [VITA KIMBERLY ANN BLOOR resume 2004.doc](#)

16. [C-16 Advertise amendments to School Board Policy 4.57, Title I Parent Involvement Policy \(Revised\)](#)

Attachment: [Title I Parent Involvement Accountability Policy new.pdf](#)

17. [C-17 Bannerman Learning Center Placement in Lieu of Expulsion and ESE Alternative School Updated \(Revised\)](#)

Attachment: [BLC Placements in lieu of expulsion for Board without names.pdf](#)

18. [C-18 Interagency Agreement between the School District of Clay County and the Florida Department of Children and Families/Clay & Baker Kids Net, Inc. \(Revised\)](#)

Attachment: [DCF-CBKN Agreement.pdf](#)

19. [C-20 2005-2006 Proclamation endorsing National School Nurse Day, May 10, 2006 \(Revised\)](#)

Attachment: [proclamation - school nurse day.pdf](#)

20. [C-22 Student Travel \(Revised\)](#)

Attachment: [APRIL, 2006 AGENDA ITEM.pdf](#)

21. [C-23 Consultant services for Exceptional Student Education Office \(Revised\)](#)

Attachment: [Donald Deshler Vita.pdf](#)

22. [C-24 School Advisory Council Composition Up-date \(Revised\)](#)

Attachment: [OPJ up-date 4 7 06 MEMBERS.doc](#)

Business Affairs

23. [C-25 Day Camp Proposal between Dye-Clay Family YMCA and Argyle Elementary, Montclair Elementary, Middleburg Elementary, Thunderbolt Elementary, and Green Cove Springs Jr. High \(In place of Charles E. Bennett due to School Construction Projects\) \(Revised\)](#)

Attachment: [Clay Sch Bd Argyle Elem for Camp 2006.pdf](#)

Attachment: [Clay Sch Bd GCS JrHi for Camp 2006.pdf](#)

Attachment: [Clay Sch Bd Middleburg for Camp 2006.pdf](#)

Attachment: [Clay Sch Bd Montclair for Camp 2006.pdf](#)

Attachment: [Clay Sch Bd Thunderbolt for Camp 2006.pdf](#)

24. [C-26 Monthly Financial Report for March, 2006 \(Revised\)](#)

Attachment: [MONTHLY FINANCIAL MARCH, 2006.xls](#)

25. [C-27 Writeoff NSF Checks at MHS \(Revised\)](#)

Attachment: [Writeoff NSF Check.pdf](#)

26. [C-28 Budget Amendments for the Month of March, 2006 \(Revised\)](#)

Attachment: [March, 2006.xls](#)

Attachment: [March-budget cover sheet\(impact stmt\).pdf](#)

27. [C-29 Monthly Property Report-March, 2006 - Furniture/](#)

[Equipment \(Revised\)](#)

Attachment: [March 06-Furn-Equip Report.pdf](#)

28. [C-30 Monthly Property Report-March, 2006 - Software \(Revised\)](#)

Attachment: [March 06-Software Report.pdf](#)

29. [C-31 Monthly Property Report-March, 2006 - AV Materials \(Revised\)](#)

Attachment: [March 06-Audio Visual Report.pdf](#)

30. [C-32 Monthly Property Report-March, 2006 - Vehicles \(Revised\)](#)

Attachment: [March 06-Vehicles Report.pdf](#)

31. [C-33 Deletion of Certain Items Report-April, 2006 \(Revised\)](#)

Attachment: [March 06-Deletion Report.pdf](#)

32. [C-34 Warrants and Vouchers for MARCH, 2006 \(Revised\)](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

33. [C-36 Bid Renewals April 2006 \(Revised\)](#)

Attachment: [Bid Renewals for April 2006.pdf](#)

Support Services

34. [C-37 Construction contract award for Fire Alarm Panel Replacement Buildings 1, 2, 3, 4, 10, 11 and 20 at W. E. Cherry Elementary \(Revised\)](#)

Attachment: [WEC\[1\].FireAlarm.0406.pdf](#)

35. [C-38 Change Order #1 \(Direct Purchasing\) for Chiller Replacement at Middleburg High School \(Revised\)](#)

Attachment: [Change Order.MHS.0406.pdf](#)

36. [C-39 Final \(Phase III\) Plans and Specifications for the Group Restroom at Bannerman Learning Center \(Revised\)](#)

37. [C-40 Clay Electric Cooperative Right-Of-Way Easement for Oakleaf School \(Revised\)](#)

Attachment: [CCUA Right of Way Oakleaf.pdf](#)

38. [C-41 Clay Electric Cooperative Right-of-Way Easement for Coppergate Elementary \(Revised\)](#)

Attachment: [4,20,06 RofW Easement, CGE.pdf](#)

39. [C-42 Pre-Qualification of Contractors \(Revised\)](#)

Attachment: [TableBoardBackup, 4,20,06.rtf](#)

40. [C-43 Quarterly Growth and Development Update Report \(Revised\)](#)

Attachment: [Maps 4,20,06.pdf](#)

Attachment: [Quarterly Summary for SB, Apr 2006.xls](#)

41. [C-45 Architect/Engineer Contract Revision \(Revised\)](#)

Attachment: [Architect.Engineer Contract 2006.pdf](#)

Adoption of Consent Agenda

42. [Adoption of all remaining Consent Items \(above\)](#)

Minutes: Consent Items C-7, C-19, C-21, C-35 and C-44 were moved to the Discussion Agenda.

Motions:

Approve the Consent Items as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Charlie VanZant

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant

- Aye

Recognitions and Awards

43. [Clay County's Reading Endorsement Completion \(Revised\)](#)

Minutes:

Dr. Suzanne Herndon presented certificates to the following teachers who were present:

Patricia Wenthe, Anne Slater, Denise Smith

44. [Closing the Achievement Gap Award - W. E. Cherry \(Revised\)](#)

Scheduled Citizen Requests (There were none)

Presenters (There were none)

Discussion Agenda

Superintendent

School Board Attorney

Deputy Superintendent

45. [Amended Year I, II, III, IV & V \(2002-2007\) Strategic Plan & Related Costs](#)

Attachment: [Strategic Plan-Year I-V.pdf](#)

Minutes: Deputy Superintendent Ben Wortham provided a brief explanation of the item.

Motions:

Approve Strategic Plan amendments. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Nay

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Information Services

Human Resources

46. [C-7 \(Bickner\) Federal Work Study Off-Campus Agreement \(Revised\)](#)

Attachment: [WorkStudyAgreement.pdf](#)

Minutes: Mr. Bickner explained that the last page of the attachment was a worksheet and should not be approved as part of the Agreement.

Motions:

Approve the agreement, disregarding the work pages. - PASS

Vote Results

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

47. [Division of Human Resources - Special Actions \(Revised\)](#)

Attachment: disciplineApril06.pdf (Confidential Item)

Motions:

Approve the Superintendent's recommendation. - PASS

Vote Results

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Instruction

48. [C-19 \(Bolla\) Quarterly Attendance/Social Services Report for the period December 17, 2005 - March 10, 2006 \(Revised\)](#)

Attachment: [qtrly att-social services report- COUNTYWIDE.pdf](#)

Minutes: There was brief discussion about the report and its purpose.

Motions:

Receive for information, Quarterly Attendance/Social Services Report for the period of December 17, 2005 - March 10, 2006 - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla	- Nay
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

49. [C-21 \(Bolla\) Advertise the 2006-2007 Elementary and Secondary Code of Student Conduct \(Revised\)](#)

Attachment: [20062007 CODE OF CONDUCTSUMMARY OF CHANGES.pdf](#)

Attachment: [Elementary Code.pdf](#)

Attachment: [Secondary Code.pdf](#)

Attachment: [Secondary Phone Directory.pdf](#)

Minutes: There was discussion about the changes.

Motions:

Approve as submitted to advertise 2006-2007 Elementary and Secondary Code of Student Conduct - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

Business Affairs

50. [C-35 \(Vallencourt\) Bids to be awarded in April 2006 \(Revised\)](#)

Attachment: [Bids to be awarded April.pdf](#)

Minutes: There was discussion by the Board regarding the concrete bid.

Motions:

Approve as submitted in individual bid summaries. - PASS

Vote Results

Motion: Charlie VanZant

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Support Services

51. [C-44 \(Bolla\) Agreement between the Clay County Sheriff's Office and the School Board of Clay County \(Revised\)](#)

Attachment: [AgreementCCSO&CCSB.pdf](#)

Minutes: There was discussion about the purpose and the terms of the Agreement which allows the Sheriff's Office use of the Middleburg Gas Pump Facilities.

Motions:

Approve the Agreement between the Clay County Sheriff's Office and the School Board of Clay County. - PASS

Vote Results

Motion: Wayne Bolla

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Presentations from the Audience

52. [Constance Higginbotham on behalf of Clay County Education Association regarding the E-Comp Rule \(Revised\)](#)

Attachment: [E-Comp.pdf](#)

Minutes: Ms. Higginbotham read into the record a Resolution adopted by the CCEA addressing concerns with the new E-Comp Rule. Chairman Vallencourt took the opportunity to mention a letter addressing similar concerns being sent by the Northeast Florida Coalition of School Boards to our state legislators. The School Board agreed to show support by adopting the same Resolution developed by the CCEA at the May Board meeting.

53. [Larry McDaniel, representing First African Baptist Church](#)

Minutes: The First African Baptist Church will be hosting several summer feeding sites through the state's Summer Feeding Program. They would like to partner with the school system to ensure that all children in Clay County receive a nutritious meal over the summer break.

Superintendent Requests

54. [Vision Statement \(Revised\)](#)

Attachment: [VisionStatement.pdf](#)

Minutes: As a result of the recent Visioning workshop, Superintendent Owens distributed a draft of the proposed Vision Statement. Board Members were asked to e-mail to him any thoughts or suggestions, and the document will be brought back to the Board in May for adoption.

55. [Budget Calendar \(Revised\)](#)

Attachment: [BudgetCalendar.pdf](#)

Minutes: Superintendent Owens distributed a calendar of upcoming dates for budget workshops and meetings.

56. [County Sign Ordinance \(Revised\)](#)

Attachment: [CountySignOrdinance.pdf](#)

Minutes: Consensus was to address this issue with the Board of County Commissioners through our School Board liaison, Mr. Van Zant. This ordinance permits only one sign per street frontage on a public right-of-way. The school district will ask for exception under a new subsection to be permitted to have an "informational" sign, as well as the school name sign.

School Board's Requests

57. [Growth's Financial Impact](#)

Attachment: [Growth1.xls](#)

Minutes: Mr. Bolla presented a chart he developed using figures from the Quarterly Growth and Development Update Report, and it was his opinion that growth is not paying for itself.

58. [Federal Legislative Issues \(Revised\)](#)

Minutes: The Clay County Chamber has asked for a list of legislative needs from the school district that can be addressed through the Chamber as part of their platform in Washington during the upcoming Legislative Days. Superintendent Owens will forward this list to the Chamber.

59. [E-Mail Policy](#)

Minutes: Board Attorney Bruce Bickner is developing a written policy regarding e-mail guidelines and procedures.

Adjournment

60. [Meeting adjourned at 8:50 p.m.](#)