

**State Identifier: 3-007-004**

**Component Title: Blackboard Learn-Course Development**

**Inservice Points: 60**

**Certification Area(s): All**

**General Objectives:**

The purpose of this component is to enable participants to improve student learning through the development and implementation of a safe and effective online learning environment that supports and enhances the learning in their classrooms.

Upon successful completion of the component, all participants will be able to develop and implement effective online Blackboard Learn courses.

**Specific Objectives:**

1. Identify and implement research-based practices for using an online learning environment to enhance student learning.
2. Demonstrate the ability to design an efficient and effective Blackboard Learn course.
3. Demonstrate the ability to develop and maintain a Blackboard Learn course that provides nine weeks of relevant and up-to-date curriculum-based content.
4. Demonstrate the ability to effectively use the various Blackboard Learn communication tools.
5. Demonstrate the ability to effectively use Blackboard Learn Evaluation Tools and Utilities.

**Activities may include:**

1. After orienting the students in class on how to access and use the new Blackboard Learn course, the participant will send home a corresponding letter to parents to establish effective procedures and guidelines for usage of the online course.
2. The participant utilizes text, color, and graphics effectively to design an efficient and aesthetically pleasing Blackboard Learn course.
3. The participant's course menu is designed to provide easy course navigation, and contains links to essential course content and tools.
4. The participant's online course provides users with specific instructor contact information, as well as procedures for successfully accessing help topics and/or obtaining online assistance.
5. In the course, the participant utilizes a variety of Blackboard Learn communication tools, such as e-mail, messaging, the Discussion Board, Announcements, Wimba Voice, and Wimba Classroom.
6. The participant maintains an up-to-date Blackboard Learn class calendar that highlights the dates for important school and classroom functions, activities, and assignments for a specific nine weeks period.
7. The participant uses specific Blackboard Learn features such as Announcements and customized content areas to provide additional details about any school and/or classroom functions, activities, assignments, and assessments highlighted on the online course calendar.
8. All course documents are in PDF format which makes them easy to read, save, and print.
9. The participant's course contains up-to-date content that is based on the curriculum map for a specific nine weeks period.

10. The participant utilizes a variety of multimedia presentations such as PowerPoint presentations, audio and/or video podcasts, and Camtasia Studio audiovisual tutorials to support and enhance the online content of the course.
11. Throughout the nine weeks period, the participant will utilize the various Blackboard Learn assessment tools to assess student learning.
12. The participant's online course provides links to relevant and safe online resources for students.
13. The participant utilizes the online Blackboard Learn Grade Center to keep students and parents up-to-date on student progress throughout the nine weeks period.
14. The participant uses the Create Report feature in Blackboard Learn to generate various reports such as Grade Summary Reports that can be given to students and sent home to parents during the nine weeks.
15. The participant demonstrates the importance of regular online course maintenance and backup by creating a Course Archive at regular intervals during the specific nine weeks period.

**Participant Follow-up:**

1. Each participant will submit hard evidence for each completed activity. This evidence of the implementation of strategies to improve student achievement may be on disk, on-line, or in print, and must be submitted to the Professional Development Facilitator (PDF).
2. Each participant will submit to the PDF documentary evidence of individual student achievement relevant to completed activities.
3. Each participant must submit to the PDF a Professional Development Follow-up Form, available on-line at the Teacher Training Website (<http://www.clay.k12.fl.us/ttc>), within 30 days of the compilation of the follow-up evidence or no later than June 1 of the current academic year.

**Facilitator Component Evaluation:**

1. Each facilitator will collect a Professional Development Follow-up Form from each participant.
2. Each facilitator will submit a short summary of the documentary evidence of student achievement, and a Component Evaluation Summary to the Professional Development Department.