

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

APPROVED: [Signature]
Received to Late for April 16, 2015
Board Meeting
Receive For Information: May 21, 2015

1. School Requesting: Clay High School

2. Transportation (Check One):
School Bus(s) Private Vehicle(s) _____ Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes ___ No Trip(s) out-of-state: Yes No ___

4. Dates of Field Trip*: 4/28/15 Destination*: Kings Bay Naval Base Georgia
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: NITOTC

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: TO VISIT THE SUB BASE & TOUR A ONYX CLASS SUBMARINE TO EXPERIENCE WHAT LIFE IS LIKE IN THE SUBMARINE FORCE

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 33 Number of Chaperones*: 3

10. Cost Per Student: \$5.00 Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 0700 AM Returning Time*: 3:00 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature] Principal
District Office Approval [Signature]

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

APPROVED: M. J. [Signature]
Received to Late for April 16, 2015
Board Meeting
Receive For Information: May 21, 2015

1. School Requesting: CHS

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 5/15-17 Destination*: Orlando
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Show Choir

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: show choir has auditioned and been selected to perform at Downtown Disney 5/15 at the waterside stage. They will also compete at music in the PARKS on Sat 5/16

8. Supporting SSS Benchmark(s) with Narrative(s): MU: A. 1.3.1
A. 1.3.2
A. 1.3.3
MU E. 1.3.3

9. Number of Students*: 28 Number of Chaperones*: 6

10. Cost Per Student: \$190⁰⁰ Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 8:00 AM 5/15 Returning Time*: 9:00 pm 5/17

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature] Principal
District Office Approval [Signature]

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

APPROVED: Mick [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
May 21, 2015

- 1. School Requesting: Clay High School
- 2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
- 3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No
- 4. Dates of Field Trip*: 9/18-19 Destination*: Tallahassee
* For School Buses...if more than one bus is requested, reference bus request form.
- 5. Group Taking Trip: Varsity Volleyball
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____
- 7. Educational Value of Field Trip: The tournament will allow us to play more competitive teams that will help us prepare for district and regional play.
- 8. Supporting SSS Benchmark(s) with Narrative(s): _____
- 9. Number of Students*: 14 Number of Chaperones*: 4
- 10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)
- 11. Departure Time*: 9:00 am Returning Time*: _____

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval

SCHOOL DISTRICT OF CL
FIELD TRIP REQUE

APPROVED: Michael Hughes
Received to Late for April 16, 2015
Board Meeting
Receive For Information: May 21, 2015

1. School Requesting: Fleming Island High School

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other ✓
If Commercial Carrier or Other, please state type: School Rental

3. Trip(s) overnight: Yes ✓ No _____ Trip(s) out-of-state: Yes _____ No ✓

4. Dates of Field Trip*: 4-16-15 4-17-15 Destination*: Kissimmee
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Boys Weightlifting Team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: State Weightlifting Meet

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 1 Number of Chaperones*: 1

10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: _____ Returning Time*: _____

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

Dumay
Teacher, Team Leader, Department Head, Etc.
Tommy Pittman (PN)
Principal
Michael Hughes
District Office Approval

SCHOOL DISTRICT OF CL
FIELD TRIP REQUE

APPROVED: [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
May 21, 2015

1. School Requesting: FLHS

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 7/22-7/25 Destination*: UCF Orlando, FL
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: JV + Varsity Cheerleaders

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. O'Dell, Bassler, McFarland, Edelenbos, LaBelle, Zima, Stephens
Reimer, Van Hook

7. Educational Value of Field Trip: NA

8. Supporting SSS Benchmark(s) with Narrative(s): NA

9. Number of Students*: 40-50 Number of Chaperones*: 3-4

10. Cost Per Student: \$3.00 Budget Code or Source to be charged: 1200
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 10:00 AM (7/22) Returning Time*: 5:00 pm (7/25)

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

Teacher, Team Leader, Department Head, Etc.
Thomas Pittman **(PP)**
[Signature] Principal

District Office Approval
[Signature]

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

APPROVED: Michael Winger
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
May 21, 2015

1. School Requesting: Keystone Heights High School

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: 15 passenger Van (rented)

3. Trip(s) overnight: Yes X No _____ Trip(s) out-of-state: Yes _____ No X

4. Dates of Field Trip*: 8-12 June Destination*: Florida Sheriff's Youth Ranch, Pierson, FL
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: KHHS JROTC

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. N/A

7. Educational Value of Field Trip: JCLC is designed to reinforce leadership practices cadets have learned throughout the year. Cadets will be placed in leadership positions of large and small groups of personnel. Cadets will face personal and leadership challenges for them to overcome.

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 10 Number of Chaperones*: 9

10. Cost Per Student: 0 Budget Code or Source to be charged: N/A
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 0800 8 June 2015 Returning Time*: 5:00 pm 12 June 2015
9m

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

Dominic Curry JROTC
Teacher, Team Leader, Department Head, Etc.
Duan [Signature]
Principal
Michael Winger
District Office Approval

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APPROVED: M. J. [Signature]

Received to Late for April 16, 2015

Board Meeting

Receive For Information: May 21, 2015

SCHOOL DISTRICT OF CO
FIELD TRIP REQ

1. School Requesting: ORANGE PARK HIGH

2. Transportation (Check one):
School Bus/s _____ Automobile/s Commercial Carrier _____ Other _____
If commercial or other, state type: Rentel Vans

3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes no _____

4. Dates of Field Trip*: 25-28 APR Destination*: WASHINGTON DC
*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: National ACE TEAM (Arch & Civil Mentors)

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. T. JAHN RD BARROWS

7. Educational Value of Field Trip: HAVING PLACED FIRST IN NATIONAL COMPETITION THIS IS ~~THE~~ FINALS FOR \$5000 PRIZE. OUR PRESENT IN Hospital Category (Arch Design) versus two other teams on other types of design. Who planned, executed & explains best.

8. Supporting SSS Benchmark(s): Numerous speaking, technology, design, math, leadership

9. Number of Students*: 7 Number of Chaperones*: 2 TEACHERS 1 mom

10. Cost Per Student: \$210.00 Budget Code or Source to be charged: NONE
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 0600 SAT 4/25 Returning Time*: 0600 PM Tues 4/28

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval



Academy of Engineering and Computer Science
Orange Park High School

Orange Park High School District of Clay County
2300 Kingsley Avenue
Orange Park, Florida 32073

13 April 2015

Mr. Wingate;

This Field Trip Request for 25-28 April out of state is being submitted late because the Orange Park High School ACE Mentoring National Team needed to win the National Championship in category before we could get invited to Washington DC to compete against the other two category winners for the final prize of \$5000. We have just finalized the transportation and lodging requirements for the seven team members plus two teachers and an ACE Mentor. Request this Field Trip request be taken up and passed by the board expeditiously.

Respectfully,



R. Douglas Barrows
Engineering Instructor
Project Lead The Way
Assistant Professor
Embry Riddle Aeronautical University
(904) 272-8121
(Cell) (904) 614-7541

SCHOOL DISTRICT OF CLATSOP
FIELD TRIP REQUEST

APPROVED: Michael Wenzel
Received to Late for April 16, 2015
Board Meeting
Receive For Information: May 21, 2015

1. School Requesting: RHS

2. Transportation (Check one):
School Bus/s _____ Automobile/s Commercial Carrier _____ Other _____
If commercial or other, state type: _____

3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no

4. Dates of Field Trip*: 4/18 - 4/19 Destination*: Lakeside Jazz Festival, Fort Orange, FL
*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: RHS Jazz Ensemble

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. _____

7. Educational Value of Field Trip: The students will have an opportunity to perform for a major Jazz Festival. After they perform they will receive a critique from a professional musician. They will also be listening and analyzing college and professional groups.

8. Supporting SSS Benchmark(s): MU.912.S.1, MU.912.C.1, MU.912.C.2,

9. Number of Students*: 20 Number of Chaperones*: 6

10. Cost Per Student: \$100 Budget Code or Source to be charged: _____
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 10:00 am Returning Time*: 11:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

Teacher, Team Leader, Department Head, Etc.

Principal

District Office Approval

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CHEESEMAN, LINDA L.

From: Colon, Arnaldo
Sent: Tuesday, April 28, 2015 1:06 PM
To: CHEESEMAN, LINDA L.
Subject: Re: FIELD TRIP REQUEST

I sent the following email to Michael Wingate and it seems like they do not know what field trip I am talking about.

To:
WINGATE, MICHAEL J.;
Good morning,

I was told to tell you why the district received the trip request form so late. I have been working on my portfolio the past couple months so that I can receive my professional certificate and keep my job. In all the paper work that I have been accumulating for my portfolio was the completed field trip request form. Of course throughout all this time I thought, for sure, that I had turned it in already, so I was not really thinking about that. My portfolio was due the week of the trip and as I was putting it all together, I found my form and went straight to Mrs. Segreto to submit it. I apologize for submitting the form late. This is not something that happens on a regular basis and now that my portfolio is done and submitted, I do not think this is something that will happen again.

Arnaldo Colón

Director of Bands
Ridgeview High School
904-213-5348
ajcolon@oneclay.net

From: CHEESEMAN, LINDA L.
Sent: Tuesday, April 28, 2015 8:03 AM
To: Colon, Arnaldo
Subject: FIELD TRIP REQUEST

Mr. Colon,

When you have a minute I need some information on your field trip to Lakeside Jazz Festival in Port Orange, Florida. When was the request submitted to Mrs. Segreto. The district office needs to know why it was turned in so late. If you could help me with this information I would be very grateful.

Thanks so much,
Linda Cheeseman
Student Services