

**DIVISION OF HUMAN RESOURCES  
PERSONNEL CONSENT AGENDA  
November 16, 2010**

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**CONSENT AGENDA  
November 16, 2010**

**I. ADMINISTRATIVE ACTIONS 2010-2011**

**A. Resignations/Retirements**

Moore, Jr., Thomas W  
Chief Information Officer

IS

Effective 10/20/10

Resignation

## II. JOB DESCRIPTION ACTIONS

Approve the following revised job descriptions:

I-1.1.06

Assistant Superintendent for Instruction

Responsibilities and duties of this position are being refreshed.

I-1.1.25-I

Director of Information Services

The job description for the former position of Chief Information Officer has been rewritten. The responsibilities and duties of the position have been refreshed, and the Required and Desired qualifications have been revised.

O-1.4.30

Area Manager

The job description is being revised to reflect the updated title of the person who supervises this position. Required qualifications are being revised.

**Job Locator: I-1.1.06**

**Assistant Superintendent for Instruction**

**Position Grade: Assistant Superintendent**

**Evaluated By: Superintendent**

**Job Description**

The Assistant Superintendent for Instruction is directly responsible to the Superintendent of Schools. This person serves in a line-staff relationship with the Deputy Superintendent and a staff relationship with the other assistant superintendents.

**Responsibilities and duties of this position include:**

1. Provide leadership and direction in curriculum and instruction.
2. Provide direction and coordination for comprehensive planning and budgeting for the instructional division.
3. Supervise and evaluate the directors of elementary and secondary education, vocational education, exceptional student education, student services, instructional support services, and adult/community education within the Instructional Division.
4. Provide overall supervision and coordination of all instructional programs; basic education PreK-12; virtual education, vocational Career & Technical education; exceptional student education; and adult/community education.
5. Provide overall supervision and coordination of instructional support services resources; student services; instructional media and material and staff development.
6. Facilitate communication and planning efforts among district-level instructional administrators and local school administrators.
7. Assist the Superintendent and Deputy Superintendent in the evaluation of principals.
8. Promote and facilitate positive public relations for the instructional programs.
9. Assume responsibility for the implementation and evaluation of new instructional programs.
10. Assume responsibility for the implementation and evaluation of state and federal mandates/statutes.
- ~~10.~~ 11. Perform other duties as the Superintendent or Deputy Superintendent may assign.

**Required Qualifications:**

1. Rank II Florida Teaching Certificate showing certification in supervision and/or administration.
2. Five (5) years successful experience in administration or supervision.
3. Demonstrated record of instructional leadership.
4. Appropriate communications and human relations skills.

Effective: 04/10/86

Revised: 07/01/94

Revised 12/19/96 (Effective: 01/06/97)

Revised: 11/16/10

**Job Locator: I-1.1.25-I**

Director of Information Services

Position Grade: Director I

Evaluated By: Deputy Superintendent

**Job Description:**

The Director of Information Services is responsible to the Deputy Superintendent and serves in a staff relationship with other Directors and the Assistant Superintendents.

**Responsibilities and Duties of this position include:**

1. Provide strategic and tactical direction to the District for information technology ensuring that the information systems infrastructure effectively supports the District's mission and strategic plan.
2. Lead the information technology management team, overseeing staff responsible for telecommunications, management of reports and forms control, application development, application support, network operations, field support and technology implementation.
3. Provide leadership in relations between Information Systems and District schools and departments, establishing and maintaining effective communication and working closely with technology committees.
4. Oversee technology purchases ensuring that the most appropriate and cost-effective technology and staff is selected to address the defined business need.
5. Manage the department budget and associated project budgets in a fiscally prudent manner
6. Assist in the development of the district technology plan for Board review and acceptance
7. Conduct annual performance assessments, ensure appropriate professional development is pursued and make recommendations for appropriate employment action.
8. Develop, maintain and coordinate procedures that will ensure secure, reliable and well-supported technology systems and services.
9. Exercise proactive leadership in promoting the vision and mission of the District.
10. Perform other duties/tasks consistent with the goals and objectives of this position.

**Required Qualifications:**

1. Bachelor's Degree with emphasis on, or experience in information services.
2. Five (5) years experience in teaching, administration or supervision.
3. Knowledge of current information technology, student systems, network infrastructure, voice/data systems, security systems and desktop/mobile hardware & software.
4. Skills in human relations.
5. Knowledge of, and experience in the education industry.

**Desired Qualifications:**

1. Master's Degree
2. Knowledge of Florida Statutes and State Board of Education Rules.

Effective: November 16, 2010

**Job Locator: O-1.4.30**  
**Area Manager**  
**Position Grade: Coordinator IV**  
**Evaluated By: Coordinator of Transportation**  
**Services Supervisor**

**Job Description:**

The Area Manager is responsible to the Coordinator of Transportation Services Supervisor.

**Responsibilities and Duties of this Position Include:**

1. Supervise school bus drivers and monitors within assigned area.
2. Attend parent conferences regarding drivers and monitors.
3. Responsible for receiving and acting on complaints against drivers and monitors.
4. Perform driver and monitor observations.
5. Assist with driver and monitor evaluations.
6. Investigate and react to driver and monitor concerns.
7. Work in conjunction with the Transportation Specialist for the recruitment of new drivers and monitors.
8. Be knowledgeable of County, State and/or Federal laws and Department of Education rules and regulations pertaining to pupil transportation.
9. Assist in the investigation of school bus accidents.
10. Perform all other duties that may be assigned by the Coordinator of Transportation Services Supervisor or the Director of Transportation.

**Required Qualifications:**

1. Graduate from an accredited college or university with an Associates Degree and or five (5) eight (8) years experience in Transportation related field; with a minimum of five (5) years as a school bus driver.
2. Must possess a valid Commercial Driver's License.
3. Must maintain a safe driving record during employment.
4. Must have the ability to work in harmony with other School Board employees and the general public.
5. Must be skilled in written and oral communications.
6. Must possess outstanding people skills.

**Desired Qualifications:**

1. Graduate from an accredited college or university with a Bachelor's Degree.
2. Possess considerable knowledge of school transportation operations.
3. Experience in school transportation or credentials in related field.
4. Possess previous supervisor or leadership experience.

Board Approved: 2/19/04, Effective 7/01/04  
Revised: 1/20/05  
**Revised: 11/16/10**

### III. INSTRUCTIONAL ACTIONS 2009-2010

#### A. Resignations/Retirements/Conclude Employment

Evans, Courtney Gr 4	CO	Effective 06/10/10	Conclude Employment
Klug, Rachel Gr 3	CO	Effective 06/10/10	Conclude Employment

### III. INSTRUCTIONAL ACTIONS 2010-2011

#### B. Appointments

Clark, Trevor .128 Math	RHS	Effective 09/27/10	10 mos	AC
Dickey, Sheri .128 Math	RHS	Effective 09/27/10	10 mos	AC
MacPherson, Maureen EBD	RHS	Effective 10/06/10	10 mos	AC
Maraghy, Mary LA/ESOL OF	OHS	Effective 08/09/10	10 mos	AC
Rutledge, Charles H .128 Law Studies	CHS	Effective 09/09/10	10 mos	AC
Tadiello, Anthony J Math	OPH	Effective 08/09/10	10 mos	AC
West, Patricia B .6 Counselor	OPJ	Effective 10/07/10	10 mos	AC
Williams, Valerie P Speech Clinician	MRE	Effective 08/09/10	10 mos	AC



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**III. INSTRUCTIONAL ACTIONS 2010-2011**

**C. Transfers**

Kostenko, Susan  
GED/ABE

ACE

Effective 10/13/10 transfer from Science (OLJ)

### III. INSTRUCTIONAL ACTIONS 2010-2011

#### D. Resignations

Conroy, Joseph Soc Studies	MHS	Effective 08/09/10 Redesignate from AC to PSC
Coursey, Alma Gr 1	PES	Effective 10/19/10 Redesignate from Gr 1/ESOL OF
Eichhorn, Susan C	WJH	Effective 10/01/10 Redesignate from CC to AC
Flahvie, Billie Gr 3	CEB	Effective 10/19/10 Redesignate from Gr 3/ESOL OF
Graham, Terri Gr 1	PES	Effective 10/19/10 Redesignate from Gr 1/ESOL OF
Green, Jennifer LA	OPH	Effective 08/09/10 Redesignate from LA/ESOL OF
Green, Monica LA	OLJ	Effective 10/19/10 Redesignate from LA/ESOL OF
Hall, Stephanie DOP/Rdg OF	BLC	Effective 10/19/10 Redesignate from DOP/Rdg OF/ESOL OF
Hube, Shannon R	OLJ	Effective 08/09/10 Redesignate from OHS
Huffman, Amber Inclusion	LAJ	Effective 10/19/10 Redesignate from Inclusion/ESOL OF
Hume, Ellen Gr 4	CEB	Effective 10/19/10 Redesignate from Gr 4/ESOL OF
Kester, Mary	OHS	Effective 10/14/10 Redesignate from Resignation date of 10/15/10
Lang, Jennifer Gr 3	DIS	Effective 10/28/10 Redesignate from Gr 3/ESOL OF
McEachin, Michelle KG	POE	Effective 10/19/10 Redesignate from KG/ESOL OF
Middleton, Carolyn S	PES	Effective 02/01/11 Redesignate from PSC to AC
Miller, Christy M DOP Cred Recv	RHS	Effective 08/09/10 Redesignate from DOP Cred Recv/ESOL OF
Mulcahy, Jennifer Gr 4	AES	Effective 10/12/10 Redesignate from Gr 4/ESOL OF
Robbins, Jennifer Inclusion/ESOL OF	ROE	Effective 10/23/10 Redesignate from Inclusion

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### III. INSTRUCTIONAL ACTIONS 2010-2011

#### D. Resignations

Snow, Matthew Gr 1	TBE	Effective 10/22/10 Redesignate from Gr 1/ESOL OF
Thompson, Amie Inclusion	POE	Effective 08/09/10 Redesignate from Inclusion/ESOL OF
Trosclair, Ralin Inclusion	POE	Effective 10/19/10 Redesignate from Inclusion/ESOL OF

### III. INSTRUCTIONAL ACTIONS 2010-2011

#### E. Resignations/Retirements/Conclude Employment

Bazley, Jean Title I/ESOL OF	CEB	Effective 12/17/10	Retirement
Boose, Danielle Fam/Cons Ed	RHS	Effective 10/25/10	Resignation
Farinella, Rebecca L Gr 2	OPE	Effective 10/29/10	Resignation
Holland, Natalie A Leave	CW	Effective 10/01/10	Resignation
Houser, Megan Lang Arts	G CJ	Effective 11/05/10	Resignation
LaCombe, Anastacia LA/ESOL OF	OHS	Effective 11/05/10	Resignation
Mixson, Janey B DOP/Math	L AJ	Effective 12/17/10	Retirement
Ray, Christine Att Asst/Soc Wke	Stu Serv	Effective 12/17/10	Retirement
Templeton, Terry Math	OHS	Effective 11/05/10	Resignation
Townsend, Angela D Lang Arts	MHS	Effective 11/30/10	Resignation
Zepp, Christopher E Earth Sci	OPJ	Effective 10/26/10	Resignation

### III. INSTRUCTIONAL ACTIONS 2010-2011

#### F. SUPPLEMENTS

##### Appointments

Adamson, Robert	RHS	Effective 10/06/10	Peer Teacher for Maureen MacPherson
Anderson, Clayton	OPH	Effective 08/09/10	.5 Weightlifting Head
Ankrom, Cindy	OPH	Effective 08/09/10	Co-Curr Club: FEA
Brandon, Robin	G CJ	Effective 08/09/10	Peer Teacher for William Taft
Brightman, Destiny	OPH	Effective 08/09/10	.5 Basketball Asst
Brighton, Joel	OHS	Effective 08/09/10	Weightlifting Head
Brighton, Joel	OHS	Effective 08/09/10	Football JV Head
Buffington, Amanda	RHS	Effective 08/09/10	Flag Corps
Bullock, Chrystopher	OHS	Effective 08/09/10	Football Head
Cambron, Michelle	TES	Effective 08/09/10	Peer Teacher for Brian Ackerman
Cameron, Brooke	OHS	Effective 08/09/10	Volleyball Asst
Cameron, Sherry	G CJ	Effective 08/09/10	Peer Teacher for James R Henderson
Conroy, Sean	OHS	Effective 08/09/10	Wrestling Asst
Cox, Brian	RHS	Effective 08/09/10	Baseball Asst
Crews, Marlene	OPJ	Effective 09/23/10	Basketball Head
Davies, Edward	OPH	Effective 08/09/10	Basketball Head
Davis, Zachary	OPH	Effective 08/09/10	Baseball Asst
Dutcher, Gerald	CHS	Effective 08/09/10	Volleyball Head
Etelamaki, McKenzie	OHS	Effective 08/09/10	Volleyball Head
Floyd, Todd	OHS	Effective 08/09/10	Football Asst
Gorman, Patricia	OPH	Effective 08/09/10	Co-Curr Club: Thespian
Hagen, Ilona	SBJ	Effective 09/30/10	Discretionary
Hanson, Michele	OHS	Effective 08/09/10	Track Head
Hartley, Will	KHH	Effective 10/15/10	Softball FP Asst
Heimerle, Kristen	OPH	Effective 08/09/10	Co-Curr Club: Freshman Academy
Henderson, James R	G CJ	Effective 08/09/10	Wrestling Head

### III. INSTRUCTIONAL ACTIONS 2010-2011

#### F. SUPPLEMENTS

##### Appointments

Henderson, James W	OHS	Effective 08/09/10	Cross Country Head
Huggins, Thawana	G CJ	Effective 08/09/10	.5 Basketball Head
Jenkins, Frank	OHS	Effective 08/09/10	Basketball Head
Jordan, Pamela	GPE	Effective 08/09/10	Peer Teacher for Janice Zimmermann
Knapp, David	OHS	Effective 08/09/10	Wrestling Head
Lalkas, Erin	OHS	Effective 08/09/10	Cheerleading JV
Lannom, Christopher	OHS	Effective 08/09/10	Baseball Head
Lewis, Judith	OPE	Effective 11/01/10	Dept Head Gr 2
Libretto, Charles	RHS	Effective 08/09/10	Baseball JV Head
Miller, Marcus	OHS	Effective 08/09/10	Football Asst
Miller, Marcus	OHS	Effective 08/09/10	Baseball JV Head
Orsi, Anne	OHS	Effective 08/09/10	Cross Country Head
Orsi, Anne	OHS	Effective 08/09/10	Soccer JV Head
Otero, Christopher	OHS	Effective 08/09/10	Football Asst
Powell, Margaret	OHS	Effective 09/24/10	Swimming Head
Price, Jason	OHS	Effective 08/09/10	Basketball Head
Randolph, Michael	MHS	Effective 08/09/10	Weightlifting Head
Richardson, Danielle	FIH	Effective 08/09/10	Basketball Asst
Ruoss, Jamie	WES	Effective 08/09/10	.5 Elem Perf/Prod
Sellinger, William	OLJ	Effective 08/09/10	Football Asst
Shaw, Jami	G CJ	Effective 11/08/10	Annual
Sibelius, Kristine	OHS	Effective 08/09/10	Cheerleading Varsity
Sitowitz, Marc	OHS	Effective 08/09/10	Soccer Head
Skorich, John	OHS	Effective 08/09/10	Golf Head
Smith, Dawn	G CJ	Effective 08/09/10	Peer Teacher for Alysen Greenleaf
Smith, Jason L	OHS	Effective 08/09/10	Football Asst

### III. INSTRUCTIONAL ACTIONS 2010-2011

#### F. SUPPLEMENTS

##### Appointments

Spangler, Timothy	OHS	Effective 08/09/10	Golf Head
Spratley, Bruce	GCJ	Effective 08/09/10	Peer Teacher for Chera Bleau
Stutts, Larianne	GCJ	Effective 08/09/10	Peer Teacher for Fredrick Hulett
Swartz, Kathleen	OHS	Effective 10/15/10	Swimming Head
Thompson, Christina	OHS	Effective 08/09/10	Softball FP Head
Turner, Mark	OPH	Effective 08/09/10	Drill Sponsor
Walker, Amy	OPH	Effective 08/09/10	Tennis Head
Waller, Jillian	OHS	Effective 08/09/10	Softball FP JV Head
Worthington, Gary	OHS	Effective 08/09/10	Track Head
Wright, Tyler	OHS	Effective 10/15/10	Weightlifting Head

### III. INSTRUCTIONAL ACTIONS 2010-2011

#### F. Supplement Redesignations

Barnes, Kathy	OLJ	Effective 08/09/10	From Peer Teacher for Charles Henderson to Peer Teacher for Charles R Anderson
Hopper, Perry	RHS	Effective 08/09/10	From .75 Weightlifting Head to 1.0 Weightlifting Head
Keskinen, Janet	WJH	Effective 09/28/10	From .5 Science Fair Coord to 1.0 Science Fair Coord
Pouncy, Wallace	RHS	Effective 08/09/10	From .5 Baseball Asst to .5 Basketball Asst
Shimer, Jami	LAJ	Effective 10/29/10	From .5 Nat Jr Hon Soc to 1.0 Nat Jr Hon Soc



### III. INSTRUCTIONAL ACTIONS 2010-2011

#### F. SUPPLEMENTS

##### Resignations

Farinella, Rebecca	OPE	Effective 10/29/10	Dept Head Gr 2
Houser, Megan	G CJ	Effective 11/05/10	Annual Staff
Hube, Shannon	OLJ	Effective 10/27/10	Co-Curr Club: FCCLA
May, Gayle	WJH	Effective 09/27/10	.5 Science Fair Coord
Richardson, Clayton	CHS	Effective 10/28/10	Basketball Asst
Turner, Danielle	LAJ	Effective 10/28/10	.5 Nat Jr Hon Soc
Turner, Danielle	LAJ	Effective 10/28/10	.5 Future Ed of America
Zaliwski, Michelle	WES	Effective 08/03/10	.5 Elem Perf/Prod

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011

##### A. MISCELLANEOUS AFTER HOURS

###### Appointments

Bailey, Brandon	ROE	Effective 10/25/10 Academic Tutoring Hourly as needed
Basilio, Deborah	ROE	Effective 10/25/10 Academic Tutoring Hourly as needed
Black, Teresa	LAE	Effective 10/26/10 Academic Tutoring Hourly as needed
Bomberger, Janice	DIS	Effective 10/19/10 Academic Tutoring Hourly as needed
Booker, Reginald	GPE	Effective 10/28/10 Academic Tutoring Hourly as needed
Brady, Christina	WEC	Effective 09/28/10 Academic Tutoring Hourly as needed
Brandow, Scott	ESE	Effective 10/11/10 Hospital/Homebound Hourly as needed
Brown, Erin	ROE	Effective 10/25/10 Academic Tutoring Hourly as needed
Capes, Pebbles	GPE	Effective 10/28/10 Academic Tutoring Hourly as needed
Capriola, Patrick	ESE	Effective 10/13/10 ESE Alternative Tch Hourly as needed
Charbonneau, Carla	ROE	Effective 10/25/10 Academic Tutoring Hourly as needed
Chaff, Shannon	Inst. Res.	Effective 10/06/10 Curriculum Hourly as needed
Cobleigh, Karen	LAE	Effective 10/26/10 Academic Tutoring Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011

##### A. MISCELLANEOUS AFTER HOURS

###### Appointments

Cochuyt, Carol	GPE	Effective 10/28/10 Academic Tutoring Hourly as needed
Combass, Donna	LAE	Effective 10/26/10 Academic Tutoring Hourly as needed
Cornett, Teresa	CTE	Effective 08/09/10 Child Care Lab Hourly as needed
Davis, Amanda	LSE	Effective 10/14/10 Academic Tutoring Hourly as needed
Dickerson, Alison	ESE	Effective 10/15/10 Hospital/Homebound Hourly as needed
Dicks, Terri Anne	LAE	Effective 10/26/10 Academic Tutoring Hourly as needed
Dillard, Dana	SPC	Effective 10/13/10 Academic Tutoring Hourly as needed
Dougherty, Lee Anne	OPE	Effective 10/12/10 Academic Tutoring Hourly as needed
Drago, Gina	DIS	Effective 10/19/10 Academic Tutoring Hourly as needed
Duncan, Jan	LAE	Effective 10/26/10 Academic Tutoring Hourly as needed
Dupelle, Priscilla	LSE	Effective 10/14/10 Academic Tutoring Hourly as needed
English, Melissa	LAE	Effective 10/26/10 Academic Tutoring Hourly as needed
Erwin, Denise	ROE	Effective 10/25/10 Academic Tutoring Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011

##### A. MISCELLANEOUS AFTER HOURS

###### Appointments

Essa, Zeenat	ESE	Effective 09/27/10 Hospital/Homebound Hourly as needed
Farwell, Kimberly	ESE	Effective 10/15/10 Hospital/Homebound Hourly as needed
Fehrs, Lillian	LSJ	Effective 10/25/10 Academic Tutoring Hourly as needed
Gardner, Sandra	ESE	Effective 10/15/10 Hospital/Homebound Hourly as needed
Griggs, Valarie	OPE	Effective 10/12/10 Academic Tutoring Hourly as needed
Halter, Jonathan	Inst. Res.	Effective 10/06/10 Curriculum Hourly as needed
Hamm, Bonnie	SS	Effective 09/01/10 Academic Tutoring Hourly as needed
Harris, Charon	WEC	Effective 09/28/10 Academic Tutoring Hourly as needed
Hayward, Carolyn	ESE	Effective 10/13/10 ESE Alternative Tch Hourly as needed
Hines, Kim	OPE	Effective 10/12/10 Academic Tutoring Hourly as needed
Houser, Megan	ESE	Effective 10/11/10 Hospital/Homebound Hourly as needed
Hughes, James	CGE	Effective 10/14/10 Academic Tutoring Hourly as needed
Hunt, Emily	LSE	Effective 10/14/10 Academic Tutoring Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011

##### A. MISCELLANEOUS AFTER HOURS

###### Appointments

Johnson, Angela	SPE	Effective 10/13/10 Academic Tutoring Hourly as needed
Johnson, Donald	ESE	Effective 10/15/10 Hospital/Homebound Hourly as needed
Johnson, Jeanene	CGE	Effective 10/12/10 Academic Tutoring Hourly as needed
Jordan, Pamela	GPE	Effective 10/28/10 Academic Tutoring Hourly as needed
Koester, Nancy	DIS	Effective 10/19/10 Academic Tutoring Hourly as needed
Kryzstoforski, Rachel	LSE	Effective 10/14/10 Academic Tutoring Hourly as needed
Lewis, Lynda	Inst. Res.	Effective 10/06/10 Curriculum Hourly as needed
Lowe, Angelica	CTE	Effective 08/09/10 Child Care Lab Hourly as needed
Lowe, Kimberly	ESE	Effective 10/11/10 Hospital/Homebound Hourly as needed
Lusk, Allison	OPE	Effective 10/12/10 Academic Tutoring Hourly as needed
Mansfield, Lisa	ROE	Effective 10/25/10 Academic Tutoring Hourly as needed
McElhone, Bethann	LSE	Effective 10/14/10 Academic Tutoring Hourly as needed
Miller, Michael	LSJ	Effective 10/25/10 Academic Tutoring Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011

##### A. MISCELLANEOUS AFTER HOURS

###### Appointments

Miskowski, Kimberly	CGE	Effective 10/05/10 Academic Tutoring Hourly as needed
Nelms, Deborah	LSE	Effective 10/14/10 Academic Tutoring Hourly as needed
Pellegrini, Shannon	LAE	Effective 10/26/10 Academic Tutoring Hourly as needed
Pellett, Marcy	LSE	Effective 10/14/10 Academic Tutoring Hourly as needed
Peters, Elizabeth	ROE	Effective 10/25/10 Academic Tutoring Hourly as needed
Petersen, Kimberly	DIS	Effective 10/19/10 Academic Tutoring Hourly as needed
Pope, Mylon	ESE	Effective 10/11/10 Hospital/Homebound Hourly as needed
Randolph, Megan	GPE	Effective 10/28/10 Academic Tutoring Hourly as needed
Roberts, Michelle	DIS	Effective 10/19/10 Academic Tutoring Hourly as needed
Sadlo, Andrew	ESE	Effective 10/15/10 Hospital/Homebound Hourly as needed
Salemi, Cynthia	CHS	Effective 09/27/10 Academic Tutoring Hourly as needed
Sandfer, Ellen	Inst. Res.	Effective 10/06/10 Curriculum Hourly as needed
Snow, Nancy	LAE	Effective 10/26/10 Academic Tutoring Hourly as needed

#### IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011

##### A. MISCELLANEOUS AFTER HOURS

###### Appointments

Strange, Robyn	CTE	Effective 08/09/10 Child Care Lab Hourly as needed
Thomas, Sabrina	Inst. Res.	Effective 10/06/10 Curriculum Hourly as needed
Tillio, William	Inst. Res.	Effective 10/06/10 Curriculum Hourly as needed
Torrens, Scott	LSE	Effective 10/14/10 Academic Tutoring Hourly as needed
Toth, Linda	LSJ	Effective 10/25/10 Academic Tutoring Hourly as needed
Turner, Autumn	ESE	Effective 10/15/10 Hospital/Homebound Hourly as needed
Turner, Linda	ESE	Effective 10/13/10 ESE Alternative Tch Hourly as needed
Wickes, Deborah	CHS	Effective 09/27/10 Academic Tutoring Hourly as needed
Workman, Beverly	CTE	Effective 08/09/10 Child Care Lab Hourly as needed
York, Jill	CTE	Effective 08/09/10 Child Care Lab Hourly as needed
Youngblood, Linda	OPE	Effective 10/12/10 Academic Tutoring Hourly as needed

**IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2010-2011**

**B. COMMUNITY EDUCATION**

**Appointments**

Murch, Gary

Effective 10/05/10- 12/31/10 Music/Choral/Ins./Hourly as needed



**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011**

**A. SUBSTITUTE TEACHER APPROVAL**

**Appointments**

Abrahams, Ana	10/27/10	Regular
Brinker, Heather	10/13/10	Regular
Chandler, Gregory	09/01/10	Regular
Cluff, Teresa	10/13/10	Regular
Cogdill, Jerry	10/13/10	Regular
Collins, Jessica	10/27/10	Regular
de Grom, Christy	10/27/10	Regular
Deaton, Cherry	09/15/10	Regular
Denney, Melinda	10/27/10	Regular
Gibson, Nancy	10/27/10	Regular
Green, Michael	10/27/10	Regular
Kallaher, Lori	09/29/10	Regular
Pope, Cassandra	09/29/10	Regular
Preston, Calli	10/06/10	Regular
Ray, John	10/20/10	Regular
Schamburek, Nancy	10/15/10	Regular
Seymour, Harold	10/13/10	Regular
Swartz, Kathleen	11/02/10	Regular
Tambellini, Mia	10/13/10	Regular
Zepp, Kristopher	10/27/10	Regular

**V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2010-2011**

**B. SUBSTITUTE LONG TERM TEACHER APPROVAL**

**Appointments**

Bryant, Stephanie	Effective 10/06/10
Coffey, Terry	Effective 09/07/10
Cothren, Kymberly	Effective 10/08/10
Hartshorn, Brenda	Effective 10/07/10
Holmes, Windsor	Effective 10/25/10
Jones, Robert T.	Effective 10/25/10
Kingsbury, Jayne	Effective 09/30/10
Knickerbocker, Deborah	Effective 10/25/10
Lewis, David	Effective 10/06/10
Montijo-Cepeda, Milybet	Effective 11/01/10
Murray, Ashley	Effective 11/01/10
Occhiogrosso, Sheila	Effective 11/01/10
Preston, Calli	Effective 10/06/10
Self, Stacey	Effective 11/08/10
Swartz, Kathleen	Effective 11/02/10
Tambellini, Mia	Effective 10/22/10
Urfer, Brenna	Effective 09/08/10
Whitley, Carmen	Effective 10/19/10

## VI. SUPPORT 2010-2011

### A. APPOINTMENTS

Alexander, Amber Rose ISS Asst.	CHE	Effective 10/7/10 Annual Contract
Ard, Steven Custodian	CGE	Effective 9/27/10 Annual Contract
Bell, Tarsha .9 ESE Asst. - B. Health	TES	Effective 10/11/10 Annual Contract
Benardini, Mary Cafe' Asst. - 4.0 hrs.	POE	Effective 9/27/10 Annual Contract
Christos, Kathleen Custodian	MBE	Effective 9/28/10 Annual Contract
Crews, Crystal Bus Driver	TRANS	Effective 9/15/10 Annual Contract
Ekwall, Patricia .9 ESE Asst. - General Health	RHS	Effective 10/6/10 - 12/1/10 Limited Contract
Etheridge, Kenneth .8 ISS Asst.	OPJ	Effective 10/11/10 Annual Contract
Farley, Abram HVAC Tech	MAINT	Effective 10/22/10 Annual Contract
Fleming, Michael .9 ESE Asst. - B. Health	RHS	Effective 9/24/10 - 11/19/10 Limited Contract
Funk, Kristen .5 Child Care Asst.- 10 mo.	OHS	Effective 10/18/10 Annual Contract
Garner, Shana .9 ESE Asst. - General Health	LAJ	Effective 10/6/10 - 6/8/11 Limited Contract
Hall, Angela Bus Monitor	TRANS	Effective 9/15/10 Annual Contract
Harris, Cristie .9 ESE Asst. - B. Health	WEC	Effective 10/12/10 Annual Contract
Hendricks, Lindsay .9 ESE Asst. - B. Health	POE	Effective 10/14/10 Annual Contract

## VI. SUPPORT 2010-2011

### A. APPOINTMENTS

Hoilman, Rom Custodian	SLE	Effective 10/11/10 - 12/6/10 Limited Contract
Loftis, Diane Child Care Asst. - 10 mo.	MHS	Effective 9/29/10 - 12/31/10 Limited Contract
MacDonald, Shannon RN - 10 mo.	KHE	Effective 9/27/10 Annual Contract
Martin, Sandra LPN - 10 mo.	GPE	Effective 9/29/10 Annual Contract
Martin, Kimberly Cafe' Asst. - 3.0 hrs.	CHS	Effective 10/18/10 Annual Contract
Miller, Connie .9 ESE Asst. - General Health	TBE	Effective 9/30/10 Annual Contract
Norris, Andrea .8 ISS Asst.	KHH	Effective 10/26/10 Annual Contract
Pratt, Marilou Media Tech Asst. - 10 mo.	AES	Effective 10/5/10 Annual Contract
Rogers, Pamela .9 ESE Asst. - General	SBJ	Effective 10/18/10 Annual Contract
Salatto, Melissa Cafe' Asst. - 5.75 hrs.	OPH	Effective 10/11/10 Annual Contract
Sutton, Emmalee .9 ESE Asst. - B. Health	WEC	Effective 10/1/10 Annual Contract
Taylor, Deborah .5 Child Care Asst. - 10 mo.	OHS	Effective 10/5/10 Annual Contract
Taylor, Tammy Principal's Secretary	CHE	Effective 10/7/10 Annual Contract

**VI. SUPPORT 2010-2011**

**B. REDESIGNATIONS**

Gilliard, Everett, Jr.  
Custodian

OPH

Effective 10/25/10 redesignate from Custodian  
(MHS) due to Involuntary Transfer

**VI. SUPPORT 2010-2011**

**C. RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Avril, Emmanuel .6 ISS Asst.	TES	Effective 10/8/10 Conclude Employment
Baker, Peggy .9 ESE Asst. - General Health	RVE	Effective 10/8/10 Resignation
Dobson, Charles II .8 ISS Asst.	OPJ	Effective 9/27/10 Conclude Employment
Harden, Judy Principal's Secretary	CHE	Effective 9/21/10 Resignation
Hix, Donna .9 ESE Asst. - General	KHE	Effective 10/8/10 Resignation
Hyder, Edith Cafe' Asst. - 3.0 hrs.	CHS	Effective 9/22/10 Resignation
Lacko, Teressa Bus Driver	TRANS	Effective 10/8/10 Resignation
MacPherson, Maureen .9 ESE Asst. - B. Health	RHS	Effective 10/5/10 Resignation
Nix, Gary Mechanic	CW	Effective 9/29/10 Retirement - From Leave
Roberts, Jonathan Custodian	CHE	Effective 10/12/10 Resignation
Smith, Heather .9 ESE Asst. - B. Health	WEC	Effective 9/24/10 Resignation - From Leave
Taylor, Deborah .5 Child Care Asst. - 10 mo.	OHS	Effective 10/5/10 Resignation

**VI. SUPPORT 2010-2011**

**D. TRANSFERS**

Casper, Sandra .9 ESE Asst. - General Health	FIE	Effective 9/29/10 transfer from .9 ESE Asst. - B. Health (FIE)
Clark-Alexander, Vernester .6 School Secretary - 10 mo.	MCE	Effective 10/4/10 transfer from Custodian (OHS)
Crawford, Connie .8 Health Asst.	KHH	Effective 10/6/10 transfer from .8 ISS Asst. (KHH)
Harden, Judy Principal's Secretary	CHE	Effective 9/21/10 transfer from ISS Asst. (CHE)
Hubbard, Tracy .9 ESE Asst. - B. Health	KHH	Effective 10/6/10 transfer from .8 Health Asst. (KHH)
Scott-Reid, Willette .9 ESE Asst. - B. Health	FIE	Effective 10/25/10 transfer from .9 ESE Asst. - B. Health (AES)
Zimmerman, Patti Custodian	OHS	Effective 10/14/10 transfer from Custodian (OPH)

## VII. SHORT TERM LEAVE 2010-2011

### A. ILOD, Military, and Association Leaves

Anderson, Vaughn Teacher	OPH	10/20/10 - 10/22/10 23.49 hrs. Military Leave Annual Training
Aschinger-Lee, Patricia Teacher	FIE	9/23/10 - 9/27/10 5.50 hrs. ILOD Date of incident - 9/9/10
Batchelor, Amy Teacher	SPC	10/12/10 - 10/14/10 2.25 hrs. ILOD Date of incident - 9/28/10
Brusseau, Gail Bus Driver	TRANS	10/12/10 .58 hrs. CESPA Association Leave
Ducut, Kimberly Teacher	FIE	9/20/10 - 9/22/10 2.5 hrs. ILOD Date of incident - 8/12/10
Dudney, Everton Custodian	OVE	7/19/10 - 7/27/10 55.90 hrs. ILOD Date of incident - 6/3/10
Fields, Teresa Teacher	MRE	9/21/10 1.83 hrs. ILOD Date of incident - 9/1/10
Forhan, Gary Teacher	OPH	10/12/10 - 10/22/10 70.47 hrs. Annual Training Military Leave
Griffis, Mildred Bus Driver	TRANS	10/8/10 - 10/31/10 31.68 hrs. CESPA Association Leave
Hampshire, Tracy Custodian	PES	10/29/10 7.83 hrs. CESPA Association Leave
Herrings, Rodney Teacher	RHS	9/13/10 - 9/24/10 78.30 hrs. Annual Training Military Leave
Sallie, Stephanie Bus Monitor	TRANS	10/12/10 3.67 hrs. CESPA Association Leave
Smitley, Pam Child Care Asst.	OPH	9/23/10 - 9/24/10 15.0 hrs. ILOD Date of incident - 9/22/10
Wilson, Dolores ESE Asst.	OPJ	10/5/10 1.25 hrs. ILOD Date of incident - 7/28/10



## VIII. DEFERRED RETIREMENT OPTION PROGRAM (DROP)

### A. ENROLLEES

Acknowledge receipt of DROP enrollment applications and future resignation dates of the following employees:

Eichhorn, Susan Teacher	WJH	DROP enrollment effective 10/1/05 Future Resignation 12/17/10 Redesignate DROP end date from 9/30/10 to 12/17/10 (Extension)
Grubbs, Betty Custodian	MCE	DROP enrollment effective 10/1/10 Future Resignation 9/30/15
Horner, Reyna Teacher	CEB	DROP enrollment effective 1/1/11 Future Resignation 12/31/15
Kelley, Linda Bus Driver	TRANS	DROP enrollment effective 2/1/11 Future Resignation 1/31/16
Middleton, Carolyn Sue Teacher	PES	DROP enrollment effective 2/1/06 Future Resignation 6/9/11 Redesignate DROP end date from 1/31/11 to 6/9/11 (Extension)
Miller, Charles Head Custodian	CGE	DROP enrollment effective 3/1/11 Future Resignation 2/29/16
Trott, James Teacher	LAJ	DROP enrollment effective 1/1/11 Future Resignation 12/31/15
Waggoner, Danny GED/ABE Teacher	ACE	DROP enrollment effective 7/1/07 Future Resignation 9/30/10 Redesignate DROP end date from 6/30/12 to 9/30/10