



## School District of Clay County Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway  
Hearings for Special Actions regarding Students - 3:30 p.m.  
REGULAR MEETING - 7:00 p.m.

October 15, 2009 Regular Meeting

### Invocation

### Pledge of Allegiance

### Call to Order (7:00 p.m.)

#### 1. Attendance

#### Minutes:

Present: Carol Studdard, District 2; Charles Van Zant, Jr., District 3 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Carol Vallencourt, District 1, was not present due to illness and Frank Farrell, District 4, was not present due to a state School Board training.

### Consent Agenda

#### Superintendent

#### 2. C-1 Minutes of Student Disciplinary Hearings and Regular Meeting on 09-17-09 and Special Meeting on 10-07-09

Attachment: Minutes - 09-17-09 - Disciplinary.pdf (Confidential Item)  
Attachment: Minutes - 09-17-09 - Regular.pdf  
Attachment: Minutes - 10-07-09 - Special.pdf

#### School Board Attorney

#### 3. C-2 Advertise Amendments to Section E of the Admissions and Placement Manual

Attachment: Section E of Admissions and Placement Manual.pdf

#### Deputy Superintendent

4. C-3 Proposed Staff Allocation Changes for 2009-2010

Attachment: Allocation Summary - Current Backup October 15, 2009.pdf

**Human Resources**

5. C-4 Amendments to the 2009-2010 Temporary Salary Schedule

Attachment: 2009-10 Temp TABLE VI Amended 10-15-09.pdf

**Instruction**

6. C-6 Library Media Policies and Procedures Manual

Attachment: Library Media Policies and Procedures Manual.pdf

7. C-7 Co-Enrollees for September 2009

Attachment: Co-Enrollees - September.pdf (Confidential Item)

8. C-8 Consultant fee for Barry Lane, Discover Writing Company

Attachment: SBJ Barry Lane.pdf

9. C-9 NEFEC's Permission to use the Gifted Endorsement Plan for 2009-2010

Attachment: NEFEC Permission Letter Gifted.pdf

10. C-10 Student Travel

Attachment: Student Travel.pdf

11. C-11 Amendment to contract #D676 from the Department of Children and Families (DCF) contract to be served by the Multi-Agency Network for Students with Emotional/Behavioral Disabilities (SEDNET) Grant for July 1, 2009 to June 30, 2010.

Attachment: DCF Amendment to Contract # D676.pdf

12. C-12 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

13. C-13 Resolution endorsing Red Ribbon Week, October 23-30, 2009

Attachment: [Red Ribbon Week.pdf](#)

**Business Affairs**

14. C-14 Orange Park High School to obtain a Certificate of Insurance for Fireworks at the Raider Roar on Thursday, October 15, 2009

Attachment: [OPH20091006115541048.pdf](#)

15. C-15 Monthly Financial Statement for September, 2009

Attachment: [PAGE 1 MONTHLY FINANCIAL-Sum Cash-May,2009.pdf](#)

Attachment: [PAGE 2 MONTHLY FINANCIAL-GREV.pdf](#)

Attachment: [PAGE 3 MONTHLY FINANCIAL - GREXP.pdf](#)

Attachment: [PAGE 4 MONTHLY FINANCIAL - DSREVEXP.pdf](#)

Attachment: [PAGE 5 Copy of Capital Projects May,2009.pdf](#)

Attachment: [PAGE 6 Capital Projects By Project Sept 2009.pdf](#)

Attachment: [PAGE 7 MONTHLY FINANCIAL CAP PROJ FUNDS.pdf](#)

Attachment: [PAGE 8 MONTHLY FINANCIAL - FOOD SERVICE.pdf](#)

Attachment: [PAGE 11 MONTHLY FINANCIAL ARRA-SPREV43X.pdf](#)

Attachment: [PAGE 10 MONTHLY FINANCIAL INSURANCE.pdf](#)

Attachment: [20091005162549388.pdf](#)

16. C-16 Monthly Property Report - September, 2009 - Furniture/Equipment

Attachment: [Furniture-Equipment Report-September, 09.pdf](#)

17. C-17 Monthly Property Report - September, 2009 - AV Materials

Attachment: [Audiovisual Report-September, 09.pdf](#)

18. C-18 Monthly Property Report - September, 2009 - Software

Attachment: [Software Report-September, 09.pdf](#)

19. C-19 Monthly Property Report - September, 2009 - Vehicles

Attachment: [Vehicles Report-September,](#)

2009.pdf

20. C-20 Deletion of Certain Items Report - October, 2009

Attachment: Deletion Report-October, 09.pdf

21. C-21 Bid Renewals October 2009

22. C-22 Internal Funds Audits for the 2008-09 Fiscal Year

Attachment: 20090925.pdf

Attachment: 20090925(2).pdf

Attachment: 20090925(3).pdf

Attachment: 20090928.pdf

23. C-23 Write off Non-Sufficient Funds (NSF) Checks at LAE and ROE

24. C-24 Warrants and Vouchers for SEPTEMBER, 2009

Attachment: Warrants & Vouchers September, 2009.pdf

25. C-25 Budget Amendments for the Month of September, 2009

Attachment: 2009 Sept Budget Amendment.pdf

Attachment: Sept 2009-Budget Cover Sheet-Impact stmt.pdf

### **Support Services**

26. C-26 Additive Change Order #9 for OakLeaf High School

Attachment: CO 9 OHS.pdf

27. C-27 Final (Phase III) Plans and Specifications for Orange Park High School Fire Alarm Replacement

28. C-28 Substantial and Final Completion of Clay High School Fire Alarm Replacement

Attachment: CHS Substantial & Final Completion.pdf

29. C-29 Final Completion of District Ancillary Facility Blanding Entry Phase

Attachment: District Ancillary Final Completion.pdf

30. C-30 Keystone Heights Elementary School Administration Building Architect Contract Award

31. C-31 Pre-Qualification of Contractors

Attachment: Contractor List 10,15,09.pdf

32. C-32 Final (Phase III) Plans and Specifications for Orange Park Junior High School Gymnasium Re-Roof

33. C-33 Final (Phase III) Plans and Specifications for Wilkinson Junior High School Gymnasium Re-Roof

34. C-34 Final (Phase III) Plans and Specifications for Lakeside Junior High School Gymnasium Re-Roof

**Adoption of Consent Agenda**

35. Adoption of all remaining Consent Items

**Motions:**

Approve the Consent Items as submitted, with the exception of Item C-5 which was moved to Discussion. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

**Recognitions and Awards**

**Scheduled Citizen Requests**

**Presenters**

36. Mr. Bryce DeHaven - Orange Park Medical Center

**Minutes:** Mr. Bryce DeHaven, Chief Financial Officer, of Orange Park Medical Center presented a check for \$10,000 to the School District of Clay County for scholarships.

**Discussion Agenda**

**Deputy Superintendent**

37. 2010 Legislative Priorities

Attachment: Legislative Priorities 2010.pdf

**Minutes:** 2010 Legislative Priorities were approved as recommended. Copies will be made available to our Clay County Legislative Delegation.

**Motions:**

Approve item as submitted - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

**Human Resources**

38. C-5 (Wortham) Personnel Consent Agenda

Attachment: Personnel Consent Agenda 10-15-09.pdf

**Minutes:** Superintendent Wortham presented the Board with an addendum to the Personnel Consent Agenda requesting additional Out-of-Field teachers to be approved.

**Motions:**

Approve the Personnel Consent Agenda as presented. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Not Present

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant

- Aye

**Support Services**

39. OakLeaf High School Redistricting Discussion

Attachment: OHS Options.pdf

**Minutes:** Mr. Jim Connell, Director of Facility Planning and Construction, recapped the options available for OakLeaf High redistricting. Mr. Connell also provided maps of current high school zones for 2009-2010 and 3 options for 2010-2011. These options will be available for public inspection on the website on Friday, October 16. Mr. Connell advised the Board that the Superintendent's recommendation will come to them at the November 16th meeting with a request for approval to advertise the recommended option.

**Presentations from the Audience**

40. Comment

**Minutes:** Mary Pizzi spoke to Item #39, OHS Redistricting Discussion.

**Superintendent Requests (None)**

**School Board's Requests**

41. Message

**Minutes:** Mrs. Studdard relayed a message from School Board Member Carol Vallencourt. She is feeling much better and appreciates all the cards, phone calls and visits, and is looking forward to being back soon.

**Attorney's Requests (None)**

**Adjournment (7:38 p.m.)**

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**Ben Wortham, Superintendent**

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**Charles Van Zant, Jr., Chair**