

**DIVISION OF HUMAN RESOURCES
PERSONNEL CONSENT AGENDA**

November 18, 2014

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**CONSENT AGENDA
November 18, 2014**

I. ADMINISTRATIVE ACTIONS 2014-2015

NONE

II. JOB DESCRIPTION ACTIONS

Approve the following job descriptions:

REVISED

C-3.2.06 Professional Development Assistant

This position was reviewed in CESPAC committee and revised based on reorganization and changes in the Instructional Division in keeping with protocol for staff development.

NEW

I-1.1.63 Coordinator of Communications

This job description newly reflects the needs of the district regarding internal and external communication.

Job Locator: C-3.2.06

Professional Development Assistant

Position Grade: Classified Salary Schedule

Evaluated By: Supervisor Director of School

Improvement, Research, Evaluation, and Professional Development, and Assessment

Job Description:

Provides assistance for development and implementation of instructional and classified professional development and inservice activities. He/she ensures documentation is complete and maintains professional development and inservice records according to state statutes and board policy.

Responsibilities and duties of this position include:

1. Prepare and update program and financial reports, plans for professional development: and inservice.
2. Provide assistance as liaison to universities and other agencies for staff development matters and off-campus professional development programs. Assist with the review and evaluation of professional development plans, components, activities, and budgets.
3. Coordinate inservice activities, reports and records. Process professional development and inservice certification records by updating individual files, distributing points to appropriate recertification areas, and processing add-on certifications and endorsements.
4. Coordinate school and district professional development plans/activities and budgets. Provide information regarding recertification requirements, professional development, and inservice points.
5. Assist, review, and evaluate Individual Plans for Inservice for district wide staff. Compile Master Inservice Plan and Professional Development System documents and update components to align with the current state laws and rules.
6. Administer Assist with and participate in the Professional Development Advisory Council as an active member.
7. Develop and disseminate district wide matrix of Prepare and distribute information related to professional development and inservice activities.
8. Assist in the development and implementation of the Summer Institute.
8. Manage the inservice automated computing system by maintaining control files and updating files. Monitor the professional development and inservice automated computing system by maintaining control files and updating files.
9. Assist with training in state protocol standards of professional development and inservice for the district and schools to meet the standards.
10. Process inservice certification records for the Human Resource Division.
11. Design forms and make modifications as required.
12. Collects and categorizes or prepares staff development related items for board agendas or postings.
13. Assist in the preparation of the Professional Development Comprehensive Plan and budget.
14. Coordinate professional development with district liaison for School Improvement.
10. Assist with budget preparation, grant preparation and the monitoring and review of both. in the management of the Eisenhower Grant.
11. Perform miscellaneous clerical duties such as correspondence, agendas, scheduling, prepare forms, etc.
12. May prepare support documentation for agenda for boards, meetings, etc.
13. Provide general information and assistance as required, and route calls to appropriate person or department.
16. 14. Perform other similar or related duties as assigned.

Required Qualifications:

1. Must be a high school graduate or have passed the GED equivalency examination.
2. Two years experience in data processing, communication skills, teaching skills, and organizational skills; or a combination of education/training/experience which provides a background necessary to perform the work.

Effective: 07/01/94

Revised: 09/21/95, 11/18/14

Job Locator: I-1.1.63
Coordinator of Communications
Pay Grade: Coordinator I
Evaluated By: Superintendent

Job Description:

The Coordinator of Communications is directly responsible to the Superintendent of Schools. This person serves in a staff relationship with senior staff and other administrators.

Responsibilities and duties of this position include:

1. Promotes communication among key school system stakeholders and with the media.
2. Accurately and effectively communicates information and messages regarding district goals, issues, plans, programs and events to a variety of audiences.
3. Communicates district goals via social media.
4. Coordinates and promotes school and strict-level partnerships on behalf of the Superintendent's office.
5. Assists schools and work sites with internal and external communication.
6. Coordinates with appropriate staff on web development.
7. Creates videos for recognition and educational videos for schools and the district as needed.
8. Serves on community and district level committees as directed by the Superintendent.
9. Assists with other projects and responsibilities as assigned.

Required Qualification

1. Bachelor's degree or higher from an accredited college or university, preferably in Communications, Journalism or Public Relations.
2. Skills in oral and written communication.
3. Successful experience with multimedia technology.

Board Submitted: 11/18/2014

III. INSTRUCTIONAL ACTIONS**2014-2015****A. APPOINTMENTS**

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
FREEMAN , JOSHUA .128 TEACHER	CHS	Effective 09/15/2014 Staff Allocation
PADGETT , TONI 1.0 ACADEMY COACH	CTE	Effective 07/22/2014 11 months / Instructional Probationary
TYSON , SANDRA .5 VIRTUAL TEACHER	CVA	Effective 09/18/2014 10 months / Instructional Probationary
DOOLEY , CHLOE 1.0 TEACHER, FIRST GRADE	FIE	Effective 08/05/2014 10 months / Instructional Probationary
ARCHIBALD , NATHANIEL 1.0 TEACHER, MATH-M/J	GCJH	Effective 08/05/2014 10 months / Instructional Probationary
MITCHELL-ADAMS , LISA 1.0 TEACHER, FIRST GRADE	KHE	Effective 08/05/2014 10 months / Instructional Probationary
CORLESS , BRYAN 1.0 TEACHER, THIRD GRADE	LES	Effective 09/25/2014 10 months / Instructional Probationary
RIOU , SHAWNTA 1.0 INCLUSION	LES	Effective 10/13/2014 10 months / Instructional Probationary
WANTAGE , JANET 1.0 BEHAVIOR SITE COACH	LJH	Effective 08/20/2014 10 months / Instructional Probationary
BROWNSTEIN , JENNIFER 1.0 TEACHER, LANG AR-SH	OHS	Effective 09/30/2014 10 months / Instructional Probationary
SASON , TYLER 1.0 E-BD OF-SCI OF	OPH	Effective 08/05/2014 10 months / Instructional Probationary
BELLO , DEBRA 1.0 TEACHER, THIRD GRADE	PES	Effective 10/08/2014 10 months / Instructional Probationary
WHITTEN , VERNA 1.0 ASD OF/ESOL OF	POE	Effective 10/13/2014 10 months / Instructional Probationary

III. INSTRUCTIONAL ACTIONS**2014-2015****A. APPOINTMENTS**

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
JACKSON , CARL .128 TEACHER	RHS	Effective 09/23/2014 Staff Allocation
HAMELIN , JESSICA 1.0 TEACHER, FOURTH GRADE	SPC	Effective 08/05/2014 10 months / Instructional Probationary
BARRERA , ANGELA .5 TEACHER, TITLE I-ELEM	WES	Effective 10/01/2014 10 months / Instructional Probationary

III. INSTRUCTIONAL ACTIONS 2014-2015

B. RE-APPOINTMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
SMELTZER , LAUREN 1.0 LANG ARTS SH/ESOL OF	CHS	10 months / Annual
COLLIER , THOMAS 1.0 TEACHER, SCIENCE-SH	FIH	10 months / Annual

III. INSTRUCTIONAL ACTIONS 2014-2015

C. REDESIGNATIONS

<u>Name / Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
DUNLAP , JAMES 1.0 INCLUSION - 10 mos.	BLC	Effective 08/05/2014 redesignate from 1.0 INCLUSION/ESOL OF - 10 mos. (BLC)
MOORE , JENNIFER 1.0 TEACHER, SIXTH GRADE - 10 mos.	CGE	Effective 10/22/2014 redesignate from 1.0 TEACHER, GRD 6/ESOL (OF) - 10 mos. (CGE)
LEFEBVRE , MORGAN 1.0 TEACHER, LANG AR-SH - 10 mos.	CHS	Effective 08/18/2014 redesignate from 1.0 LANG ARTS SH/ESOL OF - 10 mos. (CHS)
MINEO , KRISTI 1.0 TEACHER, FOURTH GRADE - 10 mos.	DIS	Effective 10/22/2014 redesignate from 1.0 TEACHER, GRD 4/ESOL (OF) - 10 mos. (DIS)
WHITE , JENNIFER 1.0 TEACHER, SECOND GRADE - 10 mos.	FIE	Effective 08/05/2014 redesignate from 1.0 TEACHER, GRD 2/ESOL (OF) - 10 mos. (FIE)
LEE , CHRISTOPHER 1.0 TEACHER, DR PREV-SH - 10 mos.	FYCA	Effective 09/19/2014 redesignate from .9 TEACHER, DR PREV-SH - 10 mos. (FYCA)
MURPHY , MARGOT 1.0 LI - 10 mos.	PES	Effective 10/22/2014 redesignate from 1.0 LI/ESOL OF - 10 mos. (PES)
AMMONS , STEPHANIE 1.0 LANG ARTS JH-RDG - 10 mos.	WJH	Effective 10/22/2014 redesignate from 1.0 LANG ARTS JH-RDG OF - 10 mos. (WJH)

III. INSTRUCTIONAL ACTIONS**2014-2015****D. TRANSFERS**

<u>Name/Assignment</u>	<u>Site</u>	<u>Previous Assignment</u>
MERCER , AMY 1.0 TEACHER, FAMILY/CONS ED	FIH	Effective 10/20/2014 transfer from 1.0 TEACHER, FAMILY/CONS ED (MHS)
MALLORY , HOLLY .5 COUNSELOR-E	KHE	Effective 10/06/2014 transfer from 1.0 PREK-ESE (KHE)
MALLORY , HOLLY .5 COUNSELOR-SH	KHH	Effective 10/06/2014 transfer from 1.0 PREK-ESE (KHE)
BROWN , CYNTHIA 1.0 TEACHER, SECOND GRADE	MBE	Effective 09/08/2014 transfer from 1.0 TEACHER, FOURTH GRADE (SLE)
RASCH , TRACIE 1.0 INCLUSION	POE	Effective 10/20/2014 transfer from 1.0 LI (OLJH)

III. INSTRUCTIONAL ACTIONS**2014-2015****E. RESIGNATIONS/RETIREMENTS/
CONCLUDE EMPLOYMENT**

<u>Name / Assignment</u>	<u>Site</u>	<u>Effective / Action</u>
KOSTENKO , SUSAN 1.0 TEACHER GED/ABE	ACE	10/24/2014 Resignation
CORNETT , TERESA 1.0 TEACHER, FAMILY/CONS ED	FIH	10/13/2014 Retirement
TAYLOR , ROBERT 1.0 TEACHER, SCIENCE-SH	FIH	10/17/2014 Resignation
PAYNE , MONICA 1.0 LANG. ARTS(JH)/ESOL (OF)	GCJH	12/18/2014 Resignation
JONES , LISA 1.0 READING SH/ESOL OF	KHH	09/02/2014 Resignation
PARISEAU , KEITH 1.0 E-BD/MATH OF	LAJH	10/17/2014 Conclude Employment
WARD , AMANDA 1.0 PREK-K-ASD	MRE	10/01/2014 Conclude Employment
PARKER , CHAD 1.0 INCLUSION	OPH	10/29/2014 Resignation
CORBETT , THOMAS 1.0 TEACHER, SCIENCE-M/J	OPJH	10/17/2014 Resignation
HADDLE , MARGARET 1.0 TEACHER, SCIENCE-M/J	WJH	01/12/2015 Retirement

III. INSTRUCTIONAL ACTIONS 2014-2015

F. SUPPLEMENTS

Appointments

BERGMAN, STEFANIE	CHS	Effective 10/15/14	TRACK HEAD
BOYER, MICHAEL	CHS	Effective 08/05/14	CO-CURR CLUB: ROTC
CHAMPAGNE, TIMOTHY	CHS	Effective 08/05/14	CO-CURR CLUB: FBLA
DUTCHER, CARLI	CHS	Effective 08/21/14	VOLLEYBALL HEAD
HUSKEY, AIMEE	CHS	Effective 08/05/14	CO-CURR CLUB: FFA
MATTOX, BRITTANY	CHS	Effective 08/05/14	CO-CURR CLUB: CHEER
RUTLEDGE, CHARLES	CHS	Effective 08/05/14	CO-CURR CLUB: FPSA
MULLIN, MARY	ESE	Effective 08/05/14	PEER TEACHER FOR TRAVIS NOLAN
KIRK, LAURA	FIH	Effective 10/14/14	.5 DEPT HEAD CTE/FL.PE
KIRK, LAURA	FIH	Effective 08/05/14	.5 CO-CURR CLUB: FCCLA
KIRKLAND, BRENDA	FIH	Effective 08/05/14	CO-CURR CLUB: FBLA
LEWNES, THOMAS	FIH	Effective 08/05/14	CO-CURR CLUB: ROTC
SAUNDERS, BENITA	FIH	Effective 05/05/14	MATH TEAM
CURZ-SMITH, DELICIA	G CJ	Effective 08/05/14	.5 CO-CURR CLUB: FCCLA
MCLEOD, CLAYTON	G CJ	Effective 09/25/14	SOCCER HEAD
MORGAN, MICHELLE	G CJ	Effective 08/05/14	CO-CURR CLUB: FBLA
NERGARD, KAREN	G CJ	Effective 08/05/14	.5 CO-CURR CLUB: FCCLA
TAFT, WILLIAM	G CJ	Effective 10/15/14	WRESTLING HEAD
MALLORY, HOLLY	KHE	Effective 10/06/14	INT TEAM FAC
SENECA, KENNETH	KHE	Effective 09/08/14	PEER TEACHER FOR TIFFANY GOOGIN
SULLIVAN, BETSY	KHE	Effective 08/05/14	PEER TEACHER FOR CHRISTOPHER HANNA
DARTY, WALTER	KHH	Effective 08/05/14	FOOTBALL JV ASST
DICKINSON, LYNN	KHH	Effective 08/05/14	CO-CURR CLUB: HOSA
JENNINGS, JOHN J	KHH	Effective 08/05/14	FOOTBALL JH HEAD
KIRTLEY, JEFFREY	KHH	Effective 08/05/14	BASKETBALL ASST

III. INSTRUCTIONAL ACTIONS 2014-2015

F. SUPPLEMENTS

Appointments

LOWERY, MARY	KHH	Effective 08/05/14	WEIGHTLIFTING HEAD
LOWERY, LANTZ	KHH	Effective 08/05/14	FOOTBALL JV HEAD
MATTOX, JESSE	KHH	Effective 08/05/14	FOOTBALL JV ASST
MIMBS, JOHN	KHH	Effective 08/05/14	FOOTBALL JH ASST
MORFORD, ISAAC	KHH	Effective 08/05/14	FOOTBALL VARSITY ASST
PIANTANIDA, MERLIN	KHH	Effective 08/05/14	CO-CURR CLUB: FCCLA
QUALLS, BOBBY	KHH	Effective 08/05/14	FOOTBALL JH ASST
QUALLS, BOBBY	KHH	Effective 08/05/14	BASKETBALL JH HEAD
VERPLANK, ERIN	KHH	Effective 08/05/14	CO-CURR CLUB: FFA (HS)
WHITFIELD, TERESA	KHH	Effective 08/05/14	TRACK HEAD
WILLIAMS, JOHN W	KHH	Effective 08/05/14	CO-CURR CLUB: FFA (JH)
YELDELL, AMY	KHH	Effective 05/05/14	TRACK ASST
CHUN, PETER	LAJ	Effective 09/04/14	BASKETBALL HEAD
GREEN, KAITLYN	LAJ	Effective 08/05/14	CO-CURR CLUB: FFA
GUZMAN, KATIE	LAJ	Effective 08/05/14	CO-CURR CLUB: FBLA
LAWLESS, TRUDI	LSJ	Effective 08/05/14	CO-CURR CLUB: TSA
THOMAS, JILL	LSJ	Effective 08/05/14	CO-CURR CLUB: FCCLA
TONEY, YOLONDA	LSJ	Effective 08/05/14	CHEERLEADING HEAD
DEATON, CHERRY	MHS	Effective 10/01/14	INT TEAM FAC
HALL, MARY E	MHS	Effective 08/05/14	.5 CO-CURR CLUB: FBLA
BYRD, MIZSRAEM	OHS	Effective 08/05/14	.5 CO-CURR CLUB: HOSA
CHAMBERS, TREMERY	OHS	Effective 08/05/14	CHEERLEADING JV HEAD
HUDSON, JEREMY	OHS	Effective 09/11/14	SOCCER JV HEAD
ISOM, SHANNON	OHS	Effective 08/05/14	.5 CO-CURR CLUB: FBLA
KAPLAN, MELISSA	OHS	Effective 08/05/14	.5 CO-CURR CLUB: FBLA

III. INSTRUCTIONAL ACTIONS 2014-2015

F. SUPPLEMENTS

Appointments

KENNARD, KYLE	OHS	Effective 08/18/14	FOOTBALL VARSITY ASST
PEEPLES, BILLIE	OHS	Effective 08/05/14	.5 CO-CURR CLUB: FCCLA
POYET, MICHELLE	OHS	Effective 08/05/14	.5 CO-CURR CLUB: FCCLA
SGRO, DENNIS	OHS	Effective 10/10/14	NATIONAL BETA CLUB
SHARPLESS, JUSTIN	OHS	Effective 08/05/14	CO-CURR CLUB: FFA
STORK, MARY	OHS	Effective 09/16/14	FLAG SPONSOR
WALKER, JILLIAN	OHS	Effective 10/16/14	INT TEAM FAC
WYNN-DOBBS, MICHELLE	OHS	Effective 08/05/14	.5 CO-CURR CLUB: HOSA
MCKEEL, JENNIFER	OLJ	Effective 08/05/14	.5 CO-CURR CLUB: FCA/ST COU
ROGERS, LAURA	OLJ	Effective 08/05/14	CO-CURR CLUB: FFA
SCHWERTFAGER, TAMISHA	OLJ	Effective 10/18/14	MATH TEAM
SCHWERTFAGER, TAMISHA	OLJ	Effective 10/18/14	TRACK HEAD
STUBBS, SUNDAE	OLJ	Effective 08/05/14	.5 CO-CURR CLUB: FCA/ST COU
WILLIAMS, MYEASHA	OLJ	Effective 10/18/14	TRACK ASST
MILLER, JEFFREY	OPJ	Effective 10/21/14	WRESTLING HEAD
BRODERSEN, CHEVY	RHS	Effective 08/05/14	.5 CO-CURR CLUB: FCCLA
GONZALEZ, SHERRY	RHS	Effective 08/05/14	PEER TEACHER FOR DANIEL RICHARDSON
LAFONTANT, FLORENCE	RHS	Effective 09/30/14	TRACK ASST
LEY, MICHAEL	RHS	Effective 09/30/14	TRACK ASST
NEWELL, MICHELLE	RHS	Effective 08/05/14	CO-CURR CLUB: FBLA
PETERSON, ROBERT D	RHS	Effective 08/05/14	CO-CURR CLUB: ROTC
RASHAD, SHA'REFF	RHS	Effective 08/05/14	CO-CURR CLUB: ROTC
SMITH, EDWIN	RHS	Effective 08/05/14	CO-CURR CLUB: SKILLS USA
THOMPSON, GLEN	RHS	Effective 08/05/14	BASEBALL ASST
WORKMAN, BEVERLY	RHS	Effective 08/05/14	.5 CO-CURR CLUB: FCCLA

III. INSTRUCTIONAL ACTIONS 2014-2015

F. SUPPLEMENTS

Appointments

EDMOND, LESLIE	RVE	Effective 10/01/14	.5 DISCRETIONARY
MILLER, HEATHER	SBJ	Effective 05/05/14	.5 TECH COACH
ASKEW-SHARP, JENNIFER	SS	Effective 10/01/14	DOD ACADEMIC COACH STEM
BISHOP, ERIKA	SS	Effective 08/05/14	DOD CORE TEAM
CORDO, MELISSA	SS	Effective 08/05/14	DOD CORE TEAM
HENDERSON, AMY	SS	Effective 10/01/14	DOD ACADEMIC COACH STEM
OLIS, ALEXANDER	SS	Effective 05/05/14	DOD ACADEMIC COACH STEM
REPPER, KIMBERLI	SS	Effective 08/05/14	DOD CORE TEAM
SENTERS, APRIL	SS	Effective 08/05/14	DOD CORE TEAM
SMITH, MORGAN	SS	Effective 08/05/14	DOD CORE TEAM
THOMAS, SCOTT	SS	Effective 08/05/14	DOD CORE TEAM
TULLY, KRISTEN	SS	Effective 08/05/14	DOD CORE TEAM
LEE, KRISTIE	WEC	Effective 08/05/14	PEER TEACHER FOR MORGAN BONNETTE
HALL, KATHERYN	WJH	Effective 08/05/14	CO-CURR CLUB: FBLA
PARNELL, JULIA	WJH	Effective 08/05/14	CO-CURR CLUB: FCCLA

III. INSTRUCTIONAL ACTIONS 2014-2015

F. Supplement Redesignations

LESANDO, KATHERINE	LSJ	Effective 08/05/14	From .5 ANNUAL STAFF to 1.0 ANNUAL STAFF
RODESNEY, ANTHONY	LSJ	Effective 08/05/14	From .5 SCIENCE FAIR to 1.0 SCIENCE FAIR
HURLOCK, LISA	MHS	Effective 10/20/14	From .5 CHEERLEADING JV HD to 1.0 CHEERLEADING JV HD
RAMOS, JANICE	MHS	Effective 08/05/14	From .5 CO-CURR CLUB: HOSA to 1.0 CO-CURR CLUB: HOSA
ISOM, SHANNON	OHS	Effective 10/17/14	From .5 CO-CURR CLUB: FBLA to 1.0 CO-CURR CLUB: FBLA
RESIGA, ENIKO	RHS	Effective 08/05/14	From .5 NAT BETA CLUB to 1.0 NAT BETA CLUB

III. INSTRUCTIONAL ACTIONS 2014-2015

F. SUPPLEMENTS

Resignations

ALTMAN, HOWARD	FIH	Effective 08/05/14	MATH TEAM
CORNETT, TERESA	FIH	Effective 10/13/14	.5 DEPT HEAD CTE/FL/PE
TAYLOR, ROBERT B	FIH	Effective 10/20/14	SCIENCE FAIR
TAYLOR, ROBERT B	FIH	Effective 10/20/14	ACADEMIC COACH
EATON, SAMANTHA	GCJ	Effective 09/10/14	SOCCER HEAD
WILBUR, JENNIFER	KHE	Effective 09/25/14	INT TEAM FAC
DARTY, WALTER	KHH	Effective 08/01/14	FOOTBALL VARSITY ASST
JENNINGS, JOHN J	KHH	Effective 08/01/14	FOOTBALL JH ASST
JOLLEY, VICTORIA	KHH	Effective 08/05/14	FLAG FOOTBALL JH HEAD
MIMBS, JOHN	KHH	Effective 08/01/14	FOOTBALL JH HEAD
MORFORD, ISAAC	KHH	Effective 08/01/14	BASEBALL JH HEAD
MORFORD, ISAAC	KHH	Effective 08/01/14	FOOTBALL JV HEAD
SMITH, JULIE	KHH	Effective 08/05/14	WEIGHTLIFTING JH HEAD
WALKER, DAVID	KHH	Effective 08/01/14	TRACK HEAD
WHITFIELD, TERESA	KHH	Effective 08/01/14	TRACK ASST
LESANDO, KATHERINE	LSJ	Effective 08/05/14	.5 SCIENCE FAIR
PRATT, CHRISTOPHER	LSJ	Effective 10/24/14	BASEBALL HEAD
RODESNEY, ANTHONY	LSJ	Effective 08/05/14	.5 ANNUAL STAFF
CRANE, RACHEL	MHS	Effective 09/30/14	INT TEAM FAC
MERCER, AMY	MHS	Effective 10/14/14	.5 CO-CURR CLUB: FCCLA/HERO
MERCER, AMY	MHS	Effective 10/17/14	.5 CHEERLEADING JV HEAD
CARTER, MARY	OHS	Effective 10/15/14	INT TEAM FAC
KAPLAN, MELISSA	OHS	Effective 10/16/14	.5 CO-CURR CLUB: FBLA
HAIR, GLENN	OPJ	Effective 08/05/14	WRESTLING HEAD

III. INSTRUCTIONAL ACTIONS 2014-2015

F. SUPPLEMENTS

Resignations

GAY, JOHN	RHS	Effective 10/13/14	BASEBALL JV HEAD
MORRIS, JENNIFER	RVE	Effective 10/01/14	.5 DISCRETIONARY
FORD-HUDSON, SUSAN	SBJ	Effective 08/05/14	.5 TECH COACH
HOSTETTER, SHANNA	SS	Effective 09/05/14	SPEC, DOD STEM CURR 10 MOS
TAYLOR, ROBERT B	SS	Effective 10/14/14	DOD ACADEMIC COACH STEM

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2014-2015

A. ADULT EDUCATION

Appointments

De Simone, Maria

Effective 10/20/14-06/30/15 GED/Hourly as needed

IV. INSTRUCTIONAL MISCELLANEOUS ACTIONS 2014-2015

B. COMMUNITY EDUCATION

Appointments

Guthrie, Dawn Effective 10/27/14-06/30/15 Computer Class/Hourly as needed

Ottosen, Jacqueline Effective 09/24/14-06/30/15 Computer Class/Hourly as needed

V. INSTRUCTIONAL SUBSTITUTE TEACHER ACTIONS 2014-2015

A. SUBSTITUTE TEACHER APPROVAL

Appointments

NONE

VI. SUPPORT ACTIONS 2014-2015

A. APPOINTMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
SAFREED , ROBIN .9 ESE ASST BEHAVIORAL HEALT	BLC	Effective 10/03/2014 Annual / 9 months
MITCHELL , ALICIA .2 TITLE I ASST	CEB	Effective 09/29/2014 - 06/01/2015 Limited Contract / 9 months
MITCHELL , ALICIA .8 CLASSROOM ASST - ESOL	CEB	Effective 09/29/2014 - 06/01/2015 Limited Contract / 9 months
RANDOLPH , SVETLANA .8 CLASSROOM ASST - ESOL	CEB	Effective 10/27/2014 - 06/01/2015 Limited Contract / 9 months
VAUGHN , LISA CAFE ASST 3 HRS	CHS	Effective 10/08/2014 Annual / 9 months
SMITH , RICA .9 ESE ASST BEHAVIORAL HEALT	DIS	Effective 10/22/2014 Annual / 9 months
CASPER , SANDRA .9 ESE ASST GENERAL HEALTH	FIE	Effective 10/14/2014 Annual / 9 months
HILL , KOLLEEN .9 ESE ASST BEHAVIORAL HEALT	GPE	Effective 10/14/2014 Annual / 9 months
MARNEY , MELISSA .8 HEALTH ASSISTANT	KHH	Effective 10/06/2014 Annual / 10 months
BASSETT , TINA .9 ESE ASST BEHAVIORAL HEALT	LAE	Effective 10/20/2014 Annual / 9 months
CLARK , MARIA .9 ESE ASST GENERAL HEALTH	LAJH	Effective 10/17/2014 Annual / 9 months
PEARSON , TIFFANI .9 ESE ASST GENERAL HEALTH	LAJH	Effective 10/23/2014 Annual / 9 months
CUSTER , BARBARA .9 ESE ASST BEHAVIORAL HEALT	LES	Effective 10/15/2014 - 12/12/2014 Limited Contract / 9 months

VI. SUPPORT ACTIONS 2014-2015

A. APPOINTMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
TOLBERT , MICHELLE .9 ESE ASST BEHAVIORAL HEALT	LES	Effective 09/29/2014 Annual / 9 months
BUFFALO , BRIAN ELECTRICAL TECH ASST	MAINT	Effective 11/03/2014 Annual / 12 months
COCHRANE , MICHELLE .6 ISS ASST - ELEM	MBE	Effective 09/30/2014 Annual / 9 months
COCHRAN , BRENDA LPN	MHS	Effective 09/30/2014 Annual / 10 months
GRICE , SHAINA .9 ESE ASST BEHAVIORAL HEALT	MRE	Effective 10/07/2014 Annual / 9 months
SMITH , CYNTHIA MEDIA TECH ASST	MRE	Effective 10/07/2014 - 12/18/2014 Limited Contract / 10 months
LEDGER , KELLY CAFE ASST 3.5 HRS	OHS	Effective 10/06/2014 Annual / 9 months
MUTTER , PATSY CAFE ASST 3.5 HRS	OHS	Effective 10/20/2014 Annual / 9 months
FRESH , ANTHONY CAFE ASST 3.75 HRS	OPH	Effective 10/07/2014 Annual / 9 months
MCKENZIE , MARIA .8 CLASSROOM ASST - ESOL	PES	Effective 10/14/2014 - 06/01/2015 Limited Contract / 9 months
RIVERA , RUTH-EMILY .9 ESE ASST GENERAL	PES	Effective 10/13/2014 Annual / 9 months
FAIR , LISA .9 ESE ASST BEHAVIORAL HEALT	POE	Effective 10/29/2014 Annual / 9 months
HAYES , MICHELLE .8 ISS ASST - ELEM	POE	Effective 10/17/2014 Annual / 9 months

VI. SUPPORT ACTIONS 2014-2015

A. APPOINTMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
HICKOX , NICOLE REGISTERED NURSE	RHS	Effective 10/06/2014 Annual / 9 months
TOMLIN , AMANDA .9 ESE ASST GENERAL	RHS	Effective 10/15/2014 Annual / 9 months
CALL , LAUREN .9 ESE ASST GENERAL	SBJ	Effective 10/13/2014 Annual / 9 months
SUMMERLIN , NANCY .9 ESE ASST BEHAVIORAL HEALT	SPC	Effective 10/16/2014 Annual / 9 months
VERNON , AMBER CAFE ASST 3 HRS	WES	Effective 09/29/2014 Annual / 9 months

VI. SUPPORT ACTIONS 2014-2015

B. REAPPOINTMENTS

<u>Name / Assignment</u>	<u>Site</u>	<u>Contract</u>
ROMANSKI, KIMBERLY .9 ESE ASST BEHAVIORAL HEALT	AES	Annual / 9 months
THORBS, DAVIVONNA .9 ESE ASST BEHAVIORAL HEALT	AES	Multi-Year Conditional / 9 months
DUDNEY, KAREN .9 ESE ASST BEHAVIORAL HEALT	LJH	Annual / 9 months
ABERNATHY, CHRISTOPHER GEN MAINT WRKER	MAINT	Annual / 12 months
FRANCISCO, MARCUS HVAC TECH	MAINT	Annual / 12 months
NIPPER, KERRY MAINT MECHANIC	MAINT	Annual / 12 months
POWELL, WILLIAM GEN MAINT WRKER	MAINT	Annual / 12 months
KENNEDY, LYNDSEY .9 ESE ASST BEHAVIORAL HEALT	RHS	Annual / 9 months
LEYIMU, JENNIFER .9 ESE ASST BEHAVIORAL HEALT	RHS	Multi-Year Conditional / 9 months
MCVEY, SISSEY .9 ESE ASST BEHAVIORAL HEALT	RHS	Annual / 9 months
CLARK, WAYNE BUS DRIVER	TRANS	Multi-Year Conditional / 9 months

VI. SUPPORT ACTIONS 2014-2015

C. REDESIGNATIONS

<u>Name / Assignment</u>	<u>Site</u>	<u>Previous</u>
CHESSER , DONNA DATA SERVICES ASST - 12 months	IS	Effective 07/01/2014 redesignate from COMPUTER SERVICES ASST - 12 months (IS)
STOKELY , BERNICE DATA SERVICES ASST - 12 months	IS	Effective 07/01/2014 redesignate from COMPUTER SERVICES ASST - 12 months (IS)
VELAZQUEZ , CYNTHIA .2 COMPUTER LAB ASST - 9 months .8 ISS ASST – 9 months	KHH	Effective 08/08/2014 redesignate from .8 ISS ASST – 9 months (KHH)

VI. SUPPORT ACTIONS 2014-2015

D. TRANSFERS

<u>Name / Assignment</u>	<u>Site</u>	<u>Previous</u>
CLARK , CYNTHIA .9 ESE ASST GENERAL HEALTH - 9 months	FIE	Effective 10/20/2014 transfer from .9 ESE ASST GENERAL - 9 months (ROE)
CLARK-ALEXANDER , VERNESTER STU REC SECTY 11M - 11 months	GPE	Effective 10/13/2014 transfer from SCHL SECTY/ADMIN - 10 months (MCE)
COOK , KELLY .9 ESE ASST GENERAL - 9 months	MRE	Effective 10/06/2014 transfer from CAFE ASST 4.75 HRS - 9 months (KHE)
ACEVEDO , MYRIAM CAFE ASST 5.50 HRS - 9 months	OHS	Effective 10/03/2014 transfer from CAFE ASST 4 HRS - 9 months (OHS)
HARPER-JOHNSON , ANDREA CAFE ASST 5 HRS - 9 months	OHS	Effective 09/18/2014 transfer from CAFE ASST 3.5 HRS - 9 months (OHS)
MEYERS , TINA CAFE ASST 4 HRS - 9 months	OHS	Effective 10/13/2014 transfer from CAFE ASST 3.5 HRS - 9 months (OHS)
LEWIS , MILAGRO CAFE ASST 5.25 HRS - 9 months	OLJH	Effective 10/16/2014 transfer from CAFE ASST 4.50 HRS - 9 months (OLJH)
SUMMERS , ERLINDA SCHL SECTY/ADMIN - 10 months	OLJH	Effective 10/13/2014 transfer from .9 ESE ASST GENERAL HEALTH - 9 months (LAJH)
WHITEHEAD , DEBORAH CAFE ASST 7 HRS - 9 months	OLJH	Effective 09/29/2014 transfer from CAFE ASST 5.25 HRS - 9 months (OLJH)
LEWIS , JOHN CUSTODIAN - 12 months	POE	Effective 10/06/2014 transfer from CUSTODIAN - 12 months (OHS)

VI. SUPPORT ACTIONS 2014-2015

E. RESIGNATIONS/RETIREMENTS/ CONCLUDE EMPLOYMENT

<u>Name / Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
PETRUCCI , CHERYL ESE SECRETARY 10 months	CWL	Retirement 10/29/2014
BEGONIA , EXEQUIEL INSTRUCL APPLIC SPECIALIS 12 months	IS	Retirement 11/07/2014
QUINTANA , CAROL REGISTERED NURSE 10 months	KHH	Resignation 10/16/2014
SPOOR , LISA .9 ESE ASST BEHAVIORAL HEALT 9 months	LAE	Resignation 10/09/2014
DIXON , ADELEANE .9 ESE ASST GENERAL HEALTH 9 months	LJH	Resignation 10/13/2014
TOLBERT , MICHELLE .9 ESE ASST BEHAVIORAL HEALT 9 months	LES	Resignation 09/26/2014
ADAMS , TARA .9 ESE ASST GENERAL 9 months	MCE	Resignation 10/22/2014
DIKAS , ANDREW .9 ESE ASST GENERAL HEALTH 9 months	OHS	Resignation 10/03/2014
WENNELL , JOVITA CUSTODIAN 12 months	OHS	Conclude Employment 10/22/2014
WOLFE , DEBRA REGISTERED NURSE 10 months	OHS	Resignation 10/24/2014
CONTI , TINA .9 ESE ASST BEHAVIORAL HEALT 9 months	OVE	Resignation 10/13/2014
MONTEIRO , DINA .9 ESE ASST GENERAL 9 months	OVE	Resignation 10/31/2014
WHITTEN , VERNA ESE ASST BEHAVIORAL HEALT 9 months	POE	Resignation 10/09/2014
ANSON , LINDSAY .9 ESE ASST GENERAL HEALTH 9 months	RHS	Resignation 10/09/2014

VI. SUPPORT ACTIONS 2014-2015

E. RESIGNATIONS/RETIREMENTS/ CONCLUDE EMPLOYMENT

<u>Name / Assignment</u>	<u>Site</u>	<u>Action/Effective</u>
WILLIAMS , WENDY .9 ESE ASST BEHAVIORAL HEALT 9 months	RHS	Resignation 09/26/2014
MCNIEL , MARY .6 ISS ASST - ELEM 9 months	TES	Retirement 10/31/2014
VENTURA , AMANDA .9 ESE ASST BEHAVIORAL HEALT 9 months	TES	Resignation 10/30/2014
COFFEY , STACY BUS DRIVER 9 months	TRANS	Conclude Employment 10/09/2014
NICKEL , JOANN BUS DRIVER 9 months	TRANS	Retirement 01/30/2015
SMITH , JAMES BUS DRIVER 9 months	TRANS	Resignation 10/09/2014