

SCHOOL DISTRICT OF CL
FIELD TRIP REQUE

APPROVED: [Signature]
Received to Late for October 15, 2013
Board Meeting
Receive For Information: November 19, 2013

1. School Requesting: Oakleaf Junior

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier _____ Other X
If Commercial Carrier or Other, please state type: Enterprise Rental Car

3. Trip(s) overnight: Yes X No _____ Trip(s) out-of-state: Yes _____ No X

4. Dates of Field Trip*: Nov 1st - 3rd, 2013 Destination*: Sarasota, FL. - FBLA-PBL Fall Leadership Conference
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Future Business Leaders of America Club Officers

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: Career and technical student organizations providing leadership training and awareness of how important business entrepreneurs are established to everyday occupational environments.

8. Supporting SSS Benchmark(s) with Narrative(s): 4.0, 5.0 & 7.0 Business Leadership Skills - Students will develop competent business leadership skills to gain knowledge about American business enterprises through interaction with peers by exploring organizational structures in today's business environment

9. Number of Students*: 5 Number of Chaperones*: 2

10. Cost Per Student: 70⁰⁰ Budget Code or Source to be charged: 5300
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 10⁰⁰ am Returning Time*: 5⁰⁰ pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

[Signature] JBLA Advisor
[Signature] CTE Dept Head
Teacher, Team Leader, Department Head, Etc.
[Signature] Principal
District Office Approval [Signature]

SCHOOL DISTRICT OF CO
FIELD TRIP REQUEST

APPROVED: Michael Wright
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: KHHS
2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) X Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
3. Trip(s) overnight: Yes X No _____ Trip(s) out-of-state: Yes _____ No X
4. Dates of Field Trip*: march 5-7, 2014 Destination*: Orlando Convention Center, Orlando, Florida
* For School Buses...if more than one bus is requested, reference bus request form.
5. Group Taking Trip: KHHS Culinary Arts
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. on file
7. Educational Value of Field Trip: Ten culinary students will compete in four events at the 14th Annual ProStare Culinary Team Competition at the Orange Co. Convention Center in Orlando, FL.
8. Supporting SSS Benchmark(s) with Narrative(s): See CTE - intended outcomes + student performance standards
9. Number of Students*: 10 Number of Chaperones*: 2
10. Cost Per Student: \$ 50⁰⁰ Budget Code or Source to be charged: Culinary Arts Internal Funds
(example: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time*: 7:00 am Returning Time*: 3:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

m. Piantapides
Teacher, Team Leader, Department Head, Etc.
Diana [Signature]
Principal
Michael Wright
District Office Approval

SCHOOL DISTRICT OF CLATSOP
FIELD TRIP REQUEST

APPROVED: [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: CHS

2. Transportation (Check One):

School Bus(s) _____ Private Vehicle(s) _____ Commercial Carrier Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: Dec 9-10 Destination*: EPCOT
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Chorus

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: Candlelight Processional at Disney Epcot sing w/ Mass Chorus + professional singers as well as professional orchestra

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 100 Number of Chaperones*: 12

10. Cost Per Student: \$85 Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 100 Dec 9 Returning Time*: 10³⁰ pm Dec 10

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval

SCHOOL DISTRICT OF CLATSOP
FIELD TRIP REQUEST

APPROVED: Michael Huzar
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: MHS

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 12/20-12/21 Destination*: St. Cloud
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Wrestling

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Ref. Waterhill, Rick Dusenberry (Coaches)

7. Educational Value of Field Trip: _____

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 14 Number of Chaperones*: 4

10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 6am 12/20 Returning Time*: 19pm 12/21

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.

[Signature] Principal
District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

1. School Requesting: MHS

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 12/20, 12/21 Destination*: St. Cloud
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Wrestling

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Rev. DeBeauvoir, Rick Dusek (Coach)

7. Educational Value of Field Trip: _____

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 14 Number of Chaperones*: 4

10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 6am 12/20 Returning Time*: 10pm 12/21

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal

District Office Approval

SCHOOL DISTRICT OF CL
FIELD TRIP REQUE

APPROVED: M. H. [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: Middleburg High School

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 3/19/14 - 3/23/14 Destination*: Rosen Plaza, Orlando, FL
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: TV Production

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. _____

7. Educational Value of Field Trip: Students attend workshops by industry professionals, participate in on-site contests and listen to guest speakers who are top in the news/film industry

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 20 Number of Chaperones*: 2

10. Cost Per Student: \$300 + food Budget Code or Source to be charged: Internal acct.
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 2:30 pm Returning Time*: 4:00 pm

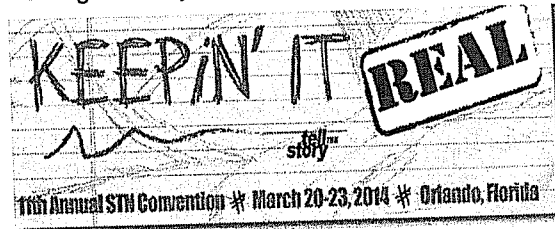
All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature] Principal
District Office Approval

**STN CONVENTION 2014
GENERAL INFORMATION**

March 20-23, 2014. Rosen Plaza and
Orange County Convention Center, Orlando FL



Registration for Students, Teachers and Chaperones
\$90 per person

Contest Fee

\$15 per student - one contest per student

IMPORTANT NOTES: All payments must be made in full to enter a contest.

Sweet 16

\$100 per team - unlimited number of students

Training Sessions

TBD

Hotel Rooms – Rosen Plaza

Rooms are \$180.76 including tax

Rooms can be booked only after convention registration is complete

Closest Airport

Orlando (MCO)

Transportation to Hotel

Mears Transportation (see planner)

OVERVIEW TENTATIVE SCHEDULE – subject to change

Thursday March 20, 2014

6:30 AM – Four H.S. and Two M.S. Sweet 16 contests begin

Various Training Sessions - TBD

Friday, March 21, 2014

8:00 am – Contest Briefings Begin

10:00 am -- Opening Ceremony

11:00 am -- Exhibit Booths Open

12:00 am – Contest Briefings Begin

1:00 – 7:00 pm -- Professional Sessions

Evening -- STN Showcase

Saturday, March 22, 2013

8:00 am – Contest Briefings Begin

9:00 am – 6:00 PM Professional Sessions

8:00 am – 5:00 PM Exhibit Booths

Evening – Nominee Screenings

Sunday, March 23, 2014

9:00 am – Closing Ceremony

It's a WRAP!!!!

STN Convention 2014 Planner

March 20-23, 2014
Rosen Plaza Hotel, Orlando, FL

Student Registration	\$90 per person	All students must be fully registered attendees
Teacher Registration	\$90 per person	All teachers must be fully registered attendees
Chaperone Registration	\$90 per person	All chaperones must be fully registered attendees
Hotel Rooms	\$180.76/night includes tax	Up to 5 per room - single roll-a-ways allowed in double and king rooms - \$15 <u>total cost</u> for duration of convention. Rooms include in-room internet access. Note: We highly recommend you stay at the Rosen to be fully involved in all convention activities and to help STN meet its room block, thereby covering convention expenses. Hotel self parking discount is \$5 per day. Rate applies only to those staying at the hotel. Bus parking for hotel guests.
Contest Fee	\$ 15 per student	One contest per student
Sweet 16	\$100 per team	Unlimited number of students
Training Sessions	\$ 40 per session	Sessions: Thursday/Friday/Saturday

TRAVEL INFORMATION		
BEST AIRPORT: Orlando (MC)	SHUTLE FROM ORLANDO (MCO) Mears Motor Shuttle (407) 422-4561 \$28 roundtrip (plus tip) <u>Click for Discount Reservations</u>	
ALTERNATE AIRPORT -not recommended Sanford Airport hour further from hotel	Sanford Airport Limo Service Only	
TRAVEL AGENT Daryl Van Klaseen	800-747-8728 - no voice mail 760-729-1103 - voice mail daryl@abitoftotravel.com	Save on airfare for 10 + people. Daryl will research best flights available.

OVERVIEW TENTATIVE SCHEDULE (subject to change)

Thursday, March 20, 2014

6:30 AM Sweet 16 Contest
Various Training Sessions

Friday, March 21, 2014

10:00 AM Opening Ceremony
11:00 AM Exhibit Booths Open
11:00 AM - all day On-Site Contest Meetings and Instructions
1:00 - 7:00 PM Professional and Training Sessions
Evening STN Showcase

Saturday, March 22, 2014

6:00 AM - all day On-Site Contest Meetings and Instructions
9:00 AM - 6:00 PM Professional and Training Sessions
8:00 AM - 5:00 PM Exhibit Booths Open
Evening STN Nominee Screenings

Sunday, March 23, 2014

9:00 AM Closing Ceremony

CONVENTION CLOSSES AT 1:00 PM

SAMPLE COST PER STUDENT

Registration	\$ 90.00
Hotel (\$180.76 per night/taxes incl)	
4 nights/4 per room	180.76
Mears A/P Shuttle (r/t)	28.00
1 Contest	15.00
1 Training Session	40.00
Sweet 16	10.00
Based on 10 kids	
Airfare	400.00
Varies per city	
Food	160.00
\$40 per day/4 days	
Incidentals	50.00
Total:	\$973.76

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

APPROVED: [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: Ridgeview High School

2. Transportation (Check one):
School Bus/s 2 Automobile/s _____ Commercial Carrier _____ Other _____
If commercial or other, state type: _____

3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no

4. Dates of Field Trip*: 3/26/14-3/30/14 Destination*: Tampa, FL
*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Drama Club

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. _____

7. Educational Value of Field Trip: Some students will be taking District pieces and competing at State level. Students will be watching shows performed by schools throughout the State in professional performance spaces every evening. Students will be attending workshops by professionals in specialized areas (performance, technical & business) that are unable to be taught in class. IB students are able to use State workshops and experience for IB assessments.

8. Supporting SSS Benchmark(s): TH.912.C.1.3, TH.912.C.2.7, TH.912.C.2.8, TH.912.C.3.3, TH.912.S.2.8, TH.912.O.3.2, TH.912.H.1.5, TH.912.F.2.2

9. Number of Students*: 60 Number of Chaperones*: 6

10. Cost Per Student: 280.00 Budget Code or Source to be charged: 3505
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 9:00 am Returning Time*: 2:00/3:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: 38096 38098

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval

SCHOOL DISTRICT OF CLATSOP
FIELD TRIP REQUEST

APPROVED: [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: Fleming Island H.S.

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: Dec. 20/21 Destination*: Lynnman H.S.
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Wrestling Team (14 kids)

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Travis Cunningham

7. Educational Value of Field Trip: Wrestle schools out of area to prep for post season.

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 14 Number of Chaperones*: 5/6

10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 2:00 p.m. on 20th Returning Time*: 8:00 p.m. 21st

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
[Signature] Principal
District Office Approval

SCHOOL DISTRICT OF CLATSOP
FIELD TRIP REQUEST

APPROVED: [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: Fleming Island HS

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: Dec. 27/28 Destination*: Oscoda HS / Kissimmee
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Wrestling Team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Travis Cunningham

7. Educational Value of Field Trip: Wrestling schools from outside of area. Students learn to be responsible and timely.

8. Supporting SSS Benchmark(s) with Narrative(s): _____

9. Number of Students*: 14 Number of Chaperones*: 5-6

10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: Dec 27 - 2:00 pm Returning Time*: Dec 28 8:00/9:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s): _____

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal

District Office Approval [Signature]

SCHOOL DISTRICT OF CLATSOP
FIELD TRIP REQUEST

APPROVED: [Signature]
Received to Late for October 15, 2013
Board Meeting
Receive For Information: November 19, 2013

1. School Requesting: FIHS

2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No

4. Dates of Field Trip*: 10/16/13 - 11/2/13 Destination*: Lake Mary, FL - State ACDA Conference
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Chorus

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Donna Brown

7. Educational Value of Field Trip: MU.A.1.4 (Student sings alone and with others a varied repertoire of music), MU.A.3.4 (student reads and notates music), MU.C.1.4 (student understands music in relation to culture and history), MU.E.2.4 (student understands the relationship between music and the world beyond the school setting)

8. Supporting SSS Benchmark(s) with Narrative(s): Student will have the opportunity to perform a major musical work along with an orchestra and a choir made up of some of the highest-level musicians in Florida and led by a collegiate professor. Student will learn high-level musicianship and performance skills.

9. Number of Students*: _____ Number of Chaperones*: _____

10. Cost Per Student: \$150.00 Budget Code or Source to be charged: Chorus account
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 1:00pm 10/31/13 Returning Time*: 9:00pm 11/2/13

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

APPROVED: [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: CLAY COUNTY AC.
2. Transportation (Check one):
School Bus/s _____ RENTED VAN _____
Automobile/s Commercial Carrier _____ Other _____
If commercial or other, state type: _____
3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no
4. Dates of Field Trip*: 4-9-13 → 4-13-13 Destination*: WALT DISNEY WORLD
*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: CLAY COUNTY ACADEMIC TEAM
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. USING RENTED VAN FROM ENTERPRISE UNDER CLAY COUNTY SCHOOL'S ACCOUNT - DRIVER: SUSAN MCINARNAY
7. Educational Value of Field Trip:
The Clay County Academic Team will participate in our state tournament (The Commissioner's Academic Challenge) and compete against counties of similar size.
8. Supporting SSS Benchmark(s): _____
9. Number of Students*: 6 Number of Chaperones*: 2 SUSAN MCINARNAY
KEN REMSEN
10. Cost Per Student: _____ Budget Code or Source to be charged: _____
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time*: 3:00 on 4/9 pm Returning Time*: 12:00 on 4/13 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

Susan P. McInarnay
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval



SCHOOL DISTRICT OF CLARK
FIELD TRIP REQUEST

APPROVED: Michel Muzeta
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
November 19, 2013

1. School Requesting: District Office
2. Transportation (Check one):
School Bus/s Automobile/s _____ Commercial Carrier _____ Other _____
If commercial or other, state type: _____
3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no
4. Dates of Field Trip*: 4/8-11/14 Destination*: Lakeland, FL
*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: Science Fair (State Winners)
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. _____
7. Educational Value of Field Trip: Students will compete in STEM fields for cash and scholarship
8. Supporting SSS Benchmark(s): All NGSS Science Standards
Common Core ELA Speaking Standards
9. Number of Students*: 20 . Number of Chaperones*: 5
10. Cost Per Student: 0 Budget Code or Source to be charged: _____
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time*: 9 AM . Returning Time*: 4/11 NOON

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

[Signature]
Teacher, Team Leader, Department Head, Etc.

Principal
[Signature]
District Office Approval