

AGREEMENT FOR SECRETARIAL/PARALEGAL SUPPORT SERVICES

THIS AGREEMENT made and entered into this 19th day of November, 2013, between **THE SCHOOL BOARD OF CLAY COUNTY, FLORIDA** (hereinafter “BOARD”), and **SABRINA GASTON**, 3383 Olympic Drive, Green Cove Springs, Florida, 32043;

IN CONSIDERATION of the mutual promises contained in this Agreement, the parties agree as follows:

1. The **BOARD** hereby contracts with **SABRINA GASTON** to provide any and all legal secretarial support and paralegal support services needed by the School Board Attorney, James Bruce Bickner.
2. The **BOARD** will pay Three Thousand Dollars (\$3,000.00) per month for said services.
3. This contract shall continue for a period of one (1) year. Either party may terminate this Agreement at any time with sixty (90) days’ written notice.

**SCHOOL BOARD OF CLAY COUNTY,
FLORIDA**

By _____,
_____, **Chairman**
900 Walnut Street
Green Cove Springs, Florida 32043
Telephone: (904) 284-6500

SABRINA GASTON
3383 Olympic Drive
Green Cove Springs, Florida 32043
Telephone: (904) 284-0188