

INCIDENT/INVESTIGATION REPORT

Agency Name: Clay County Sheriff's Office
ORI: FL0100000

Case#: 2013-029539
Date / Time Reported: 10/07/2013 10:33 Mon
Last Known Secure: 07/14/2013 09:52 Sun
At Found: 10/03/2013 09:00 Thu

Location of Incident: 3460 Copper Colts Ct, Middleburg FL 32068-
Premise Type: School/college
Zone/Tract: 9
Crime Incident(s): #1 Theft - Grand 812 (Com) F
Weapon / Tools: UNKNOWN/NOT STATED
Entry, Exit, Security, Activity

INCIDENT DATA

MO

Accomplices/Unknown, Alarm/No Alarm

VICTIM

of Victims: 1 Type: BUSINESS Injury: Domestic: N
Victim/Business Name: COPPERGATE ELEMENTARY SCHOOL
Home Address: 3460 COPPER COLTS CT, Middleburg, FL 32068-
Employer Name/Address: COPPERGATE ELEMENTARY
Business Phone: 904-291-5594

OTHERS INVOLVED

CODES: V- Victim (Denote V2, V3) O = Owner (if other than victim) R = Reporting Person (if other than victim)
Type: PERSON/INDIVIDUAL (NOT A LE OFFICER) Injury:
Code: RP Name: NIX, DAVID RAYMOND
Victim of Crime #: 08/06/1953 Age 60 Race: W Sex: M Relationship To Offender: UK Resident Status: N/A Military Branch/Status: Resident
Home Address: 575 Arthur Moore Dr Green Cove Springs, FL 32043 Home Phone: 904-282-2894
Employer Name/Address: Coppergate Elementary, 2250 N Cr 209 (PRINCIPAL) Business Phone: 904-291-5594 Mobile Phone: 904-282-2894

PROPERTY

Table with columns: VI #, Code, Status, Value, OJ, QTY, Property Description, Make/Model, Serial Number. Row 1: 1, 365, S, \$1,165.48, 1, COMPUTERS - LAPTOP, DELL/Latitude E6400, 70PY5L1

Officer/ID#: MASON, M. S. (07289) Outstanding Stolen Val [Total Stolen]: \$1,165.48 (\$1,165.48)
Invest ID#: RODGERS, K. J. (06109) Supervisor: OWENS, B. B. (06321)
Complainant Signature Case Status: Inactive Case/suspended 10/14/2013 Case Disposition: Page 1

REPORTING OFFICER NARRATIVE

Clay County Sheriff's Office

OCA
2013-029539
Date / Time Reported
Mon 10/07/2013 10:33

Victim
COPPERGATE ELEMENTARY

Offense
THEFT - GRAND

On 10/07/13 at 1039 hours I responded to Coppergate Elementary in reference to a theft complaint.

Upon arrival I met with the reporting party/principal David Nix who gave me the following information. On 08/14/13 he reported an Apple iPad stolen as documented under 2013-023395. At the time he reported the iPad stolen he believed there was also a Dell Laptop missing but he was not sure. While performing annual inventory on 10/03/13 he noticed the listed Dell Laptop was missing. The laptop was taken from the same Information Technology classroom closet the iPad was reportedly stolen from in August. Nobody has checked the laptop out for use and no staff have reported finding the missing laptop. The inventory records indicate the laptop is worth \$1,165.48 dollars and was last inventoried in October 2012.

Mr. Nix completed a sworn written statement.

I reviewed the supplemental report documented under 2013-023395 which revealed Mr. Nix was aware of the missing laptop at the time he reported the iPad but was not able to provide any further information about the laptop such as make and model or serial number.

Mr. Nix was unable to provide a photograph of the listed laptop; however, he was able to provide the serial number (70PV5L1), the value (\$1,165.48 dollars), and make/model (Dell Latitude E6400).

Total investigative cost: \$20.50 x 0.5 hours = \$10.25

This case is transferred to the Juvenile Crimes Section.

SCHOOL BOARD OF CLAY COUNTY
TRADE-IN REQUEST

TO: Clay County School Board

VIA: Property Control Coordinator

COST CENTER: 0201-OPE

ITEM TO TRADE IN: (The required information can be found on the TERMS database if applicable)

Description of Item: Printer: Risograph w/stand (2 of 3) Property Number: 87568

Serial Number: 82548268 Model: _____

Acquisition Date: 10/11/07 Current Value: \$ 1995.00

Allowance for trade-in (Provided by vendor): _____

Reason for trade-in: _____ Parts (no longer available): Current condition (item unusable)

_____ Repair (not cost effective) _____ Other: no longer functioning

ITEM TO BE PURCHASED:

Description of Item: Copystar Copier Model: CS-5500i

Vendor: Sissine's Office Systems Cost: \$4990.00

Method of Payment: District Funds - Budget Line: 0100.5100.0641.0201.1524

OR _____ Internal Accounts - Activity Account Name/Number: _____

Dawn Wolfe
Report Prepared By (Type Name)

Dawn Wolfe
Principal/District Administrator's Signature

Oct 21, 2013
Date

Email to
Principal/District Administrator

Submit to
Property Control

SCHOOL BOARD OF CLAY COUNTY
TRADE-IN REQUEST

TO: Clay County School Board

VIA: Property Control Coordinator

COST CENTER: 0201-OPE

ITEM TO TRADE IN: (The required information can be found on the TERMS database if applicable)

Description of Item: Copier - Digital -Aficio (1 of 3) Property Number: 73697

Serial Number: 45900636 Model: LD 145

Acquisition Date: 1/13/05 Current Value: \$7827.00

Allowance for trade-in (Provided by vendor): _____

Reason for trade-in: _____ Parts (no longer available): _____ Current condition (item unusable)

_____ Repair (not cost effective) Other: company willing to dispose for us

ITEM TO BE PURCHASED:

Description of Item: Copystar Copier Model: CS -5500i

Vendor: Sissine's Office System Cost: \$4990.00

Method of Payment: District Funds - Budget Line: 0100.5100.0641.0201.1524

OR _____ Internal Accounts - Activity Account Name/Number: _____

Dawn Wolfe
Report Prepared By (Type Name)

Dawn Wolfe
Principal/District Administrator's Signature

Oct 21, 2013
Date

Email to
Principal/District Administrator

Submit to
Property Control

SCHOOL BOARD OF CLAY COUNTY TRADE-IN REQUEST

TO: Clay County School Board

VIA: Property Control Coordinator

COST CENTER: 0401

ITEM TO TRADE IN: (The required information can be found on the TERMS database if applicable)

Description of Item: Cart: Golf Club Car Property Number: 66203

Serial Number: A9129251224 Model: _____

Acquisition Date: 1/24/2002 Current Value: \$ 1150.25

Allowance for trade-in (Provided by vendor): \$ 450.00

Reason for trade-in: _____ Parts (no longer available): Current condition (item unusable)

_____ Repair (not cost effective) _____ Other: _____

ITEM TO BE PURCHASED:

Description of Item: Golf Cart Model: 1993 Club Car

Vendor: Golf Car Services Cost: \$ 700.00

Method of Payment: _____ District Funds - Budget Line: _____

OR Internal Accounts - Activity Account Name/Number: 5100 general

Judith McHugh-Clark
Report Prepared By (Type Name)

[Signature]
Principal/District Administrator's Signature

9/30/13
Date

Email to:
Principal/District Administrator

Submit to:
Property Control

D2
10/7/13

SCHOOL BOARD OF CLAY COUNTY
TRADE-IN REQUEST

TO: Clay County School Board

VIA: Property Control Coordinator

COST CENTER: 0481-LAJ

ITEM TO TRADE IN: (The required information can be found on the TERMS database if applicable)

Description of Item: Ricoh Copier Property Number: 84849

Serial Number: K2855301165 Model: _____

Acquisition Date: 8/05 Current Value: \$9,330

Allowance for trade-in (Provided by vendor): _____

Reason for trade-in: _____ Parts (no longer available): Current condition (item unusable)

Repair (not cost effective) _____ Other: _____

ITEM TO BE PURCHASED:

Description of Item: Ricoh Copier Model: MP 400 25P Digital Copier w/ Cabinet

Vendor: Copy Fax Cost: \$3,550

Method of Payment: District Funds - Budget Line: 01005100064104811183

OR _____ Internal Accounts - Activity Account Name/Number: _____

David Burke

Report Prepared By (Type Name)

Cathy Richardson

Principal/District Administrator's Signature

Oct 30, 2013

Date

Email to
Principal/District Administrator

Submit to
Property Control