



## School District of Clay County Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway

Hearings for Special Actions regarding Students - 4:00 p.m.  
REGULAR MEETING - 7:00 p.m.  
Executive Session (Closed to the Public) - Immediately  
following the regular meeting to discuss matters pertaining to  
pending litigation.

October 18, 2007 Regular Meeting

### Invocation

### Pledge of Allegiance

### Call to Order

1. [Attendance](#)

**Minutes:** Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Sr., Interim Board Member for District No. 3; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting.

### Consent Agenda Superintendent

2. [C-1 Minutes of special meeting on September 6, 2007; workshop meeting on September 10, 2007; and student disciplinary hearings and regular meeting on September 17, 2007](#)

Attachment: [Sept0607.pdf](#)

Attachment: [Sep1007.pdf](#)

Attachment: [Sep1707.pdf](#)

Attachment: Sep1707Disc.pdf (Confidential Item)

### Deputy Superintendent

3. [C-2 2007-2008 Staff Allocation Amendments](#)

Attachment: [Staffing Allocation 2007-2008 - Proposed Changes for 10-18-07.pdf](#)

4. [C-3 Advertise CCSB Policy 6GX-10-2.02 Application-Recruitment](#)

Attachment: [CCSB Policy 2.02 Application-Recruitment.pdf](#)

5. [C-4 Advertise CCSB Policy 6GX-10-4.01 Attendance and Truancy](#)

Attachment: [CCSB Policy 4.01 Attendance-Truancy.pdf](#)

#### **Human Resources**

6. [C-5 American Education Week \(November 11-17, 2007\)](#)
7. [C-6 National Education Support Professionals Day \(November 14, 2007\)](#)
8. [C-7 Substitute Educators Day \(November 16, 2007\)](#)

#### **Instruction**

9. [C-9 Co-Enrollee list for September 2007](#)

Attachment: Co-Enrollee list for Sept 2007.pdf (Confidential Item)

10. [C-10 A second amendment to the Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional students 2004-2005 through 2006-2007 has been received as the result of a legal settlement.](#)
11. [C-11 Application for Developmental Disabilities Council Grant for the Social Inclusion Project at RHS, LAJH, and LJH for a total of \\$5,000.00.](#)
12. [C-12 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update](#)

Attachment: [BLC placements oct 07.pdf](#)

13. [C-13 A Guide to Regional Career Academies](#)
14. [C-14 Student Travel](#)

Attachment: [BOARD BACKUP-OCTOBER 18, 2007.pdf](#)

15. [C-15 2007 Resolution endorsing Red Ribbon Week, October 23-31, 2007](#)

Attachment: [Red Ribbon Week.pdf](#)

16. [C-16 Ridgeview High School's application for RAMP \(Recognized ASCA Model Program\)](#)

Attachment: [RAMP.pdf](#)

#### **Business Affairs**

17. [C-17 Warrants and Vouchers for SEPTEMBER, 2007](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

18. [C-18 Monthly Financial Report for September, 2007](#)

Attachment: [MONTHLY FINANCIAL SEPT, 2007.xls](#)

19. [C-19 Monthly Property Report - September, 2007 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-September, 07.pdf](#)

20. [C-20 Monthly Property Report - September, 2007 - AV Materials](#)

Attachment: [Audiovisual Report-September, 07.pdf](#)

21. [C-21 Monthly Property Report - September, 2007 - Software](#)

Attachment: [Software Report-September, 07.pdf](#)

22. [C-22 Monthly Property Report - September, 2007 - Vehicles](#)

Attachment: [Vehicles Report-September, 07.pdf](#)

23. [C-23 Deletion of Certain Items Report - October, 2007](#)

Attachment: [Monthly Deletion Report-October, 07.pdf](#)

Attachment: [Monthly Deletion Report \(Attachments\)-October, 07.pdf](#)

24. [C-24 Internal Funds Audits for the 2006-2007 Fiscal Year](#)

Attachment: [Internal Accounts Audits 1.pdf](#)

Attachment: [Internal Accounts Audits Continued.pdf](#)

Attachment: [Internal Accounts Audits 2.pdf](#)

Attachment: [Internal Accounts Audits 3.pdf](#)

Attachment: [Internal Accounts Audits 4.pdf](#)

25. [C-25 Write Off Non-Sufficient Funds \(NSF\) Checks at CEB and PES](#)

26. [C-26 Budget Amendments for the Month of September, 2007](#)

Attachment: [impact stmt\\_Sept 2007.pdf](#)

Attachment: [06-07 GENERAL OPERATING REVENUE.xls](#)

Attachment: [06-07 GENERAL OPERATING APPROPRIATIONS.xls](#)

Attachment: [06-07 DEBT SERVICE.xls](#)

Attachment: [06-07 CAPITAL PROJECTS.xls](#)

Attachment: [06-07 FOOD SERVICE.xls](#)

Attachment: [06-07 SPECIAL REVENUE.xls](#)

Attachment: [06-07 INTERNAL SERVICE.xls](#)

27. [C-27 Bid Renewals October 2007](#)

28. [C-28 Bids to Be Awarded](#)

Attachment: [Vendor Awards Audio Visual Equipment Supplies 08-SCH-82.pdf](#)

**Support Services**

29. [C-29 Lake Asbury Elementary School Chiller Replacement Final Completion](#)

Attachment: [FC.LAE.Chiller.pdf](#)

30. [C-30 Appoint Architect for New District Ancillary Facilities](#)

31. [C-31 Right-Of-Way Easement with Clay Electric Cooperative, Inc. for Oakleaf Village Elementary](#)

Attachment: [CEC Right Of Way Easement-Oakleaf Village Elem..pdf](#)

32. [C-32 Clay County Utility Authority Service Agreement for Shadowlawn Elementary](#)

Attachment: [CCUA Agreement-Shadowlawn.pdf](#)

33. [C-33 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 10,18,07.pdf](#)

34. [C-34 Deductive Change Order #2 \(Direct Purchasing\) for Permanent Classroom Replacement at Charles E. Bennett Elementary School \(Phase II\)](#)

Attachment: [Change Order 2, CEB Ph II.pdf](#)

35. [C-35 Deductive Change Order #2 \(Direct Purchasing\) for Oakleaf Village Elementary](#)

Attachment: [CO 2 Oakleaf.pdf](#)

36. [C-36 Deductive Change Order #2 \(Direct Purchasing\) for Shadowlawn Elementary](#)

Attachment: [CO 2 Shadowlawn.pdf](#)

37. [C-37 Safety and Security Plan Revisions](#)

Attachment: [SafetyandSecurityPlan2007.pdf](#)

### **Adoption of Consent Agenda**

38. [Adoption of all remaining Consent Items](#)

**Minutes:** Consent Item C-8 was moved to the Discussion agenda and Consent Item C-16 was withdrawn by staff.

#### **Motions:**

Approve the Consent Items as presented,  
with the exception to those moved to  
Discussion or deleted. - PASS

#### **Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

### **Recognitions and Awards**

39. [Recognize Florida Youth Challenge Academy \(Chairman Vallencourt\)](#)

### **Scheduled Citizen Requests**

40. [Michael J. Sharpe regarding school bus issue](#)

**Minutes:** Mr. Sharpe expressed concern about how the measurements are taken for bus stops and about the lack of communication to parents for bus pickups that were eliminated for the 2007-08 school year.

**Presenters** (NONE)

### **Discussion Agenda**

#### **Deputy Superintendent**

41. [Advertise CCSB Policy 6GX-10-6.84 Planning, Scheduling & Operating Bus Routes](#)

Attachment: [CCSB Policy 6.84 Planning, Scheduling & Operating Bus Routes.pdf](#)

**Minutes:**

The following individuals addressed the Board concerning this item:

Kimberly Wright, James Hord, Amy Adkins, Tina Fox, Sharon Buonacore, Sonya Wilson, William Chesnut

Following much discussion among the Board, Mr. Van Zant made a motion to call for the question. Ms. Graham seconded the motion. Motion passed 4-1, with Mr. Bolla dissenting.

**Motions:**

Recommend approval for advertising - PASS

**Vote Results**

Motion: Lisa Graham

Second: Charles VanZant, Sr

Wayne Bolla - Nay

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

**Human Resources**

42. [Merit Award Program](#)

Attachment: [MAP Board Backup 10-18-2007.pdf](#)

**Minutes:**

The following individuals addressed the School Board regarding this item: Sharon Walsh, Bill Derousie, Sharon Rodatz, Constance Higginbotham.

General consensus was that the MAP Plan will be divisive and cause teachers to become competitors instead of commrades.

**Motions:**

Reject the Merit Award Program plan previously presented to the Board on September 17, 2007, for the purpose of rewarding teacher performance. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

43. [C-8 \(Bolla\) Personnel Consent Agenda](#)

Attachment: [October 2007 Personnel Consent Agenda.pdf](#)

Attachment: [Oct1807JDRevision#2](#)

**Minutes:**

Mr. Bolla pulled this item to question the revisions to Job Descriptions for transportation positions. Bob Veres, Director of Transportation, stated the need for more flexibility with the required qualifications due to their inability to fill the positions. The required qualifications were changed to accept ten years of experience in the field in lieu of a degree.

An additional revision was made to correct the job title and pay grade for the Fleet Maintenance Supervisor (Coordinator II) position - Job Description Actions, Section II, Page 1.

**Motions:**

Approve the Personnel Consent Agenda as presented. - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

## Instruction

44. [Public Hearing to approve as advertised, amendments to 2007-2008 Student Progression Plan](#)

Attachment: [BACKUP-OCTOBER 18, 2007.pdf](#)

**Minutes:** The public hearing was held, with no one present to speak to the item.

### Motions:

Approve revisions as presented - PASS

### Vote Results

Motion: Carol Studdard

Second: Charles VanZant, Sr

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles VanZant, Sr - Aye

## Support Services

45. [Timeline for School Concurrency](#)

Attachment: [Concurrency Calendar.xls](#)

### Minutes:

The Tentative School Concurrency Schedule was presented for review purposes only. There are multiple documents which must be approved and sent to the DCA for approval before the first of May, 2008. Mr. Elliott will forward copies of the documents to Board Members as they are completed to give ample time for review and input. If it is deemed necessary, a workshop may need to be scheduled prior to the November 20 meeting for further discussion.

## Presentations from the Audience

### Superintendent Requests

46. [Emergency Item](#)

### Motions:

Declare that an emergency exists, that being - PASS

the need for official action of the Board to move the November regular meeting to coincide with the reorganization meeting.

**Vote Results**

Motion: Lisa Graham

Second: Charles VanZant, Sr

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

47. [Officially reschedule the Regular November School Board Meeting](#)

**Motions:**

Officially reschedule the regular November school board meeting to Tuesday, November 20, 2007 immediately following the reorganization meeting. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles VanZant, Sr	- Aye

**School Board's Requests**

48. [Joint Legislative Meeting](#)

**Minutes:** Mr. Bolla announced a joint meeting is being planned with surrounding counties to meet with our Legislative Delegation to compare and discuss Legislative Priorities. The meeting will be held at Flagler College on November 14, 2007 at 9:00 a.m. Invitations will be forthcoming.



**Adjournment** (Executive Session 8:50 p.m.-9:15 p.m.)

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**Superintendent**

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**Chair**

**EXECUTIVE SESSION (Closed to the Public) to discuss matters pertaining to pending litigation. Attendees: Superintendent David Owens; Deputy Superintendent Denise Adams; Karen Bush, Board Assistant; Board Attorney Bruce Bickner; Sabrina Gaston, Board Attorney's Assistant; and School Board Members - Carol Vallencourt, Carol Studdard, Lisa Graham, Wayne Bolla, Charles Van Zant, Sr.**