



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 4:00 p.m.  
REGULAR MEETING - 7:00 p.m.**

**October 18, 2012 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order (7:00 p.m.)**

1. Attendance

**Minutes:** Present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

**Consent Agenda**

**Superintendent**

2. C-1 Minutes of Special Meeting on 9/6/12 and Regular Meeting on 9/20/12

Attachment: MinsSpecMtg 9-6-12.pdf

Attachment: MinsRegMtg 9-20-12.pdf

**School Board Attorney**

3. C-2 Advertise Amendments to School Board Policy 6GX-10-1.07

Attachment: Amendment to Board Policy 1.07.pdf

4. C-3 Contract for Secretarial/Paralegal Assistance for School Board Attorney

Attachment: ContractSec-ParaAsst.pdf

**Deputy Superintendent**

5. C-4 Proposed Allocation Changes for 2012-2013

Attachment: Allocation Summary - Backup  
October 18, 2012.pdf

6. C-5 Overnight/Out of State Travel

Attachment: Information Services Out of State  
Travel 10-18-12.pdf

**Human Resources**

7. C-6 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 10-18-  
12.pdf

8. C-7 2012-2013 Salary Schedule

Attachment: ^ COMPLETE 2012-2013 SALARY  
SCHEDULE 10-18-12.pdf

**Instruction**

9. C-8 Student Travel

Attachment: Oct 2012 - Student Travel.pdf

10. C-9 Overnight Travel

Attachment: overnight travel.pdf

11. C-10 Contract between First Coast Workforce  
Development and CCSB

Attachment: workforce development  
contract.pdf

12. C-11 Contract between VyStar Credit Union and CCSB  
for Orange Park High School

Attachment: VyStarOPHSrevised.pdf

13. C-12 Articulation Agreement between Santa Fe State  
College and CCSB

Attachment: Santa Fe Agreement.pdf

14. C-13 Bannerman Learning Center Placements in Lieu  
of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

15. C-14 Resolution Endorsing Red Ribbon Week, October  
22-26, 2012

Attachment: Red Ribbon Week.pdf

16. C-15 Interagency Agreement for Cost Sharing Expenses between the School Board of Clay County and Clay Behavioral Health Center

Attachment: CBHC PECO.pdf

17. C-16 Out-of-State Travel Out-of-State Travel for Donna Wethington and Kathy Schofield to attend the DoDEA Grantee Kick-off Meeting in Washington, DC October 2-4, 2012

18. C-17 Addendum to Performance Matters Contract

Attachment: FASTe Addn FL Clay 09 10 12 FINAL.pdf

19. C-18 School Improvement Plans - 2012-2013

Attachment: 2012-2013 REV and FINAL SIP.pdf

20. C-19 District Improvement Plan

Attachment: DIP- 12-13 FINAL.pdf

**Business Affairs**

21. C-20 Internal Funds Audits for the 2011-2012 Fiscal Year

Attachment: ACE - WEC 2012.pdf

Attachment: CHS - FIE 2012.pdf

Attachment: FIHS - KHE 2012.pdf

Attachment: KHHS - MRE 2012.pdf

Attachment: MBE - OLJH 2012.pdf

Attachment: OVE - PES 2012.pdf

Attachment: POE - SLE 2012.pdf

Attachment: SPC - WJH.pdf

22. C-21 Write off Non-Sufficient Funds checks at Schools

23. C-22 Warrants and Vouchers for September 2012

Attachment: Warrants & Vouchers September, 2012.pdf

24. C-23 Monthly Property Report - September, 2012 - Furniture/Equipment

Attachment: Furniture-Equipment Report-September, 12.pdf

25. C-24 Monthly Property Report, September, 2012 - AV Materials

Attachment: Audiovisual Report-September, 12.pdf

26. C-25 Monthly Property Report - September, 2012 - Software

Attachment: Software Report-September, 12.pdf

27. C-26 Monthly Property Report - September, 2012 - Vehicles

Attachment: Vehicles Report-September, 12.pdf

28. C-27 Deletion of Certain Items Report - October, 2012

Attachment: Deletion Report-October, 12.pdf  
Attachment: Deletion Report-(Attachments), October, 12.pdf

29. C-28 Orange Park High School to obtain a Certificate of Insurance for Fireworks at the Raider Roar on Thursday, November 1, 2012

Attachment: OPH20121009093339211.pdf

30. C-29 Budget Amendments for the Month of September 2012

Attachment: Budget Amendments 9-2012.pdf

31. C-30 2011-2012 Fiscal Year Program Cost Report

Attachment: PC 3 - 4 General Fund Report.pdf  
Attachment: PC 3 - 4 Special Revenue (4) Report.pdf  
Attachment: PC 3 - 4 ARRA Report.pdf

**Support Services**

32. C-31 Pre-Qualification of Contractors

Attachment: Contractor List 10,18,12.pdf

33. C-32 Additive Change Order #9 for Orange Park High School Renovate/Remodel West Campus

Attachment: CO 9 OPHS Renovate.Remodel West Campus.pdf

34. C-33 Schematic/Preliminary/Final (Phase I, II & III) Plans and Specifications for Keystone Heights High School Renovation Building 1

**Adoption of Consent Agenda**

35. Adoption of all remaining Consent Items

**Motions:**

Approve the Consent Items as presented, with the exception of those moved to Discussion. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Charles Van Zant, Jr.

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

**Recognitions and Awards**

36. Vystar Credit Union

**Minutes:** Paul Parker, Director of CTE, introduced Randy Swift and Angie Crisp, VyStar Credit Union Business Partners. Item C-11 on the agenda is a contract between the CCSB and Vystar to open an additional location at Orange Park High School to provide opportunities for student business experience.

37. Community in Schools

**Minutes:** Superintendent Wortham presented the Board with a plaque from Community in Schools for being an active participant in this program.

**Scheduled Citizen Requests**

38. Mr. Farrell's Request for Reconciliation - Amber Shepherd

**Minutes:** Amber Shepherd presented her religious views.

39. Comments on September School Board Meeting - Sylvia Croft

**Minutes:** Sylvia Croft spoke on the September Board meeting. Amber Shepherd commented on this item.

40. Green Cove Springs Junior High Athletics - Brandye and Brian Mackey

**Minutes:**

Brandye and Brian Mackey spoke on issues regarding junior high coaches.

41. School Board's Community Relations - Lori McDade

**Minutes:** Lori McDade spoke on serving the children and schools in Clay County. Alexandria Compere commented on this item.

42. School Board Policy Relating to Public Speakers - Stephanie Kearney-Quilling

**Minutes:**

Stephanie Kearney-Quilling spoke on education and the atmosphere at Board meeting. Sylvia Croft and Alexandria Compere commented on this item.

**Presenters**

43. Charles E. Merrill Educational and Historical Resource Center and Clay County Archives - John Nelson and Vishi Garig

**Minutes:** Claude Bass and Vishi Garig, Archivists, a branch of the Clerk of Court, explained the restoration and preservation process for archiving aged School Board minutes. The records would be digitized and preserved in the Historical Resource Center and Clay County Archives in a climate controlled environment. The documents could be donated or on long-term lease (10 yrs.). These documents, once digitized copies would be provided to the School Board.

**Discussion Agenda**

**Deputy Superintendent**

44. Draft Review of the 2013 Legislative Priorities

Attachment: 2013 Legislative Priorities.pdf

**Minutes:** Denise Adams, Deputy Superintendent, provided an amended draft of the Legislative Priorities and explained the purpose of having these priorities.

**Human Resources**

45. Human Resources - Special Actions

Attachment: HR Special Action 10-18-12.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

**Instruction**

46. Charter School Review Committee Recommendation of the Orange Park Performing Arts Academy Application

Attachment: [Charter School Timeline.pdf](#)

Attachment: [Charter School Review Committee Report.pdf](#)

**Minutes:**

The Charter Review Committee recommended to the Board that the charter school application to open a charter school filed by Orange Park Performing Arts Academy (OPPAA) be denied. Dr. Alesia Ford-Burse addressed the Board and requested additional time to amend the application to cure the deficiencies. Mr. Bandy pointed out that per Board policy the deadline to file an application is August 1. Mr. Bickner pointed out that the school board could not waive its own policy without a public hearing and an agenda item created for the purpose of such a waiver. The school board directed that a public hearing be advertised for the limited purpose of a one-time waiver of the deadline for submission of a completed application by OPPAA, thereby extending the deadline to November 20, 2012 with the understanding that if the waiver was granted the completed application would be submitted at the November 20, 2012 School Board meeting. A motion was made and passed unanimously to delay a decision on approval or denial of the OPPAA charter school application until the January 18, 2013 regular School Board meeting. This action was reduced to a written agreement and signed by the board chairman and Dr. Ford-Burse.

Kenneth Francis, Barbara Bivens, Rev. William

Randall and Yvette Richards spoke to this item.

**Motions:**

Motion to delay action on this item to January 17, 2013. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

**Business Affairs**

47. Agreement between School Board and DES of Florida, LLC

Attachment: 10 18 2012 DESF Agreement for Temporary Services.pdf

Attachment: 10 18 2012 Retention of Critically Needed DROP Retirees.pdf

**Minutes:**

**Motions:**

Approve Agreement between the Clay County School Board and DES of Florida, LLC. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Janice Kerekes

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

48. Monthly Financial Report for September, 2012



Attachment: [MonthlyFinRpt-Sept2012.pdf](#)

**Minutes:** Dr. George Copeland, Asst. Supt. for Business Affairs, provided an update of the financial report for September.

**Motions:**

Approve monthly financial report for September as presented. - PASS

**Vote Results**

Motion: Frank Farrell

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

**Support Services**

49. Saratoga Springs DRI Development Order Agreement Approval

**Minutes:**

Jim Connell, Asst. Supt. for Support Services, provided an update on the agreement. The four (4) points are: eliminates \$2.5M contribution, no sunset date included, no impact fee credit for the 77 acre land conveyance, and all 77 acres are within the boundaries of the DRI.

**Motions:**

Approve Saratoga Springs DRI Development Order Agreement Amendment as presented. - PASS

**Vote Results**

Motion: Frank Farrell

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes

Carol Studdard - Aye  
Charles Van Zant, Jr. - Aye

**Presentations from the Audience**

50. Speaker

**Minutes:**

Mrs. Roni Campbell spoke in recognition of Superintendent Ben Wortham's service and dedication to the School District of Clay County.

**Superintendent Requests**

51. Comments

**Minutes:** Superintendent Wortham requested consensus of the Board for approval of the words "In God We Trust" incorporated into the new school board logo. Consensus was given by the Board.

**School Board's Requests**

52. Comments

**Minutes:** Mr. Farrell and Mrs. Kerekes recognized Superintendent Ben Wortham for his years of service and dedication to the Clay County School District. The Board presented Mr. Wortham with a watch as a memorial of his work.

**Attorney's Requests** (None)

**Adjournment** (11:20 p.m.)

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**Superintendent**

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**Chairman**