



Ridgeview High School
466 Madison Avenue
Orange Park, Florida 32065

November 1, 2012

To: Clay County School Board

From: Jane Greenawalt, IB Coordinator

Subject: In State Travel Approval

The International Baccalaureate program at Ridgeview High School is requesting that the CCSB to approve training for Deborah Segreto, Principal, Jane Greenawalt, IBC and Jacey Skrzypczak, teacher at Ridgeview High School, to attend IB Training in St. Petersburg, Fl. Jacey Skrzypczak is a new teacher who replaced Sandy Spencer as our previous IB Biology teacher who resigned in June 2012. It is required that she be IB-certified in Biology as soon as possible. This December was the first opportunity since she was hired to send her in-state for travel. Her travel will be Dec 5-8.

Ridgeview's new Principal, Mrs. Segreto needs IB training as well as soon as possible since RHS is in the midst of a five year review. Mrs. Greenawalt is also planning to attend the training to obtain more information with assist Ms. Segreto with the five year review. The Agenda for the Quarterly is below; the Principal's and Superintendent's will meet with the Commissioner of Education. The Quarterly meeting is Dec 4-5. The Conference is immediately following, Dec 5-8.

If you have any questions, please contact Debbie Segreto at 904-213-5203.

Tentative Agenda for Quarterly Meeting:


Dec 4th -- 1:00 - 4:00pm: The 3 Programme Boards

Dec 4th -- 4:30 - 6:00pm: Members' Forum for DP (optional)

Dec 4th -- 7:00pm: Dinner for Board, guests and members

Dec 5th -- 7:30am: Breakfast and Plenary featuring Pam Stewart, Florida's Commissioner of Education, and Maria Hersey, Specialist for IBA, speaking on "IB and the Common Core," followed by individual meetings for programmes as well as for principals and superintendents.

REGISTRATION**Register Now for Quarterly Meetings
and Teacher Training Workshops!**[Click Here for Meeting & Workshop Registration](#)**JOIN NOW!****Become A FLIBS Member**[Click Here to Become A FLIBS Member](#)

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IB Workshops

2012 DP Teacher Training - Category 1, 2, & 3

December 5-8, 2012

CATEGORY 1

Application & authorization workshop is a three-day workshop that provides training and assistance for schools that have decided to apply for IB authorization. For the Diploma Programme, Category 1 training assists participants in completing Appendix 3 (program



FLIBS **FLORIDA LEAGUE** **OF IB SCHOOLS**

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course outlines) of the school application process. Category 1 workshops are open only to teachers currently teaching in IB schools or in applicant schools.

Category 1 workshops are a prerequisite for Category 2 workshops.

CATEGORY 2

Workshops are for those teachers who have completed Category 1 workshops and whose schools are authorized to offer the IB Diploma Programme. The instructors will provide activities beneficial to Category 2 participants.

CATEGORY 3

Topical Seminar is a three-day seminar covering a topic or several topics of interest. The relevancy of teaching experience and/or knowledge of the IB will vary from seminar to seminar and programme to programme, depending on the topic offered.

INTERNAL ASSESSMENT IN PSYCHOLOGY

This workshop is for experienced IB Diploma Programme instructors. The workshop has two goals:

- 1) To increase our understanding of experimental design. (Each participant constructs a simple experiment and learns to make justified decisions at each point in the process.)
- 2) To transfer knowledge about experiments to the specific tasks required for both the HL and SL Internal Assessment projects. (Participants will learn what is required for each section of the HL and SL IA projects.)

The workshop includes practice marking of sample SL and HL papers. Participants will practice marking with both the current syllabus rubrics and the rubrics for the new syllabus.

Are you unsure about which category to register? Please review **IBO suggested guidelines**.

If you have questions concerning any of the workshops, please contact don.driskell@flibs.org.

Thank you for registering online. Below you will find comprehensive information to assist you in completing the registration process.

VERY IMPORTANT --- Please document your 5-digit registration number before you exit the system. This number is required to re-enter the registration system, and to read, print

or pay your invoice online via credit card and ACH checks. Receipts for online payments are auto-generated and sent to the email address provided.

PLEASE CORRECTLY TYPE AND VERIFY ALL EMAIL ADDRESS INFORMATION PROVIDED TO FLIBS. INCORRECT EMAIL INFORMATION WILL DELAY THE PROCESSING OF FLIBS CORRESPONDENCE TO YOU AND YOUR COORDINATOR INCLUDING CONFIRMATIONS.

The most commonly asked questions are answered in the information sections below. Please read our guidelines carefully.

In order to maximize your web experience, we recommend ensure that your computer has the most recent version of the free Adobe Reader (Acrobat) installed.
<http://www.adobe.com>.

Also the on-line payment and registration systems have been tested and work best with the following major internet browser systems:

Internet Explorer

Firefox

Safari

Chrome

IMPORTANT TIP:

In the event that the subject drop-down menu is not functioning, please use the arrow keys on your computer instead.

FLIBS receives a high volume of telephone calls and email messages. The best way to reach us is by sending email to info@flibs.org. We will respond to all queries within 2-3 business days between the hours of 9am-4pm (eastern standard time) Monday-Friday, excluding weekends and all US national holidays.

[Click Here for Workshop Registration](#)

Subjects

CANCELLED-DP Coordination Leadership Category 3

Geography Category 2

History Route 2 - Americas Category 2

Language B in Spanish Category 2

Psychology Internal Assessment Category 3

Waitlists are available for the following subjects:

Administrators Category 1

Administrators Category 2

Biology Category 1

Biology Category 2

Chemistry Category 2

Coordination Category 2

Language A: Literature in English Category 1

Language A: Literature in English Category 2

Language B in Spanish Category 1

Mathematical Studies Category 1

TOK Category 1

TOK Category 2

Visual Arts Category 2

CAS Category 2

Counseling Category 2

Mathematics SL Category 1

Preparation

All workshop participants should bring confirmation letter. Subject guides are provided by FLIBS for Category 1 participants. Category 2 and 3 participants should bring their own subject guides.

*Note: Counseling, Coordination, and Administration do not need subject guides, etc.

Workbooks designed by individual subject leaders will be provided by FLIBS for all other courses.

Accommodations

All sessions are held at The Tradewinds Grand Island Resort, 5600 Gulf Boulevard, St. Pete Beach, FL 33706.

Please note that Visual Arts and History are held at Sandpiper Resort, adjacent to the Island Grand. If you are taking either of these courses, please request accommodations at

the Sandpiper Resort.

To make a reservation now, click www.justletgo.com/flibs.aspx or call 1-800-237-0707

To secure the FLIBS group rate, you must book your room by the hotel reservation deadline for this workshop. Otherwise, all hotel reservations are subject to higher room rates.

Visitor Information

FLIBS has partnered with VIP Travel & Tours to assist with air and ground transportation packages for our workshop attendees. You may contact our representative, Ms. Doris Richter to assist you in finding the best rates on round-trip airfare to Tampa International and ground transportation to the hotel. You may reach VIP at 800-441-8114 or email viptravel@centurylink.net.

If you prefer to manage your own travel arrangements, you should fly into Tampa International Airport and take the Super Shuttle Limo to St. Pete Beach. Call 727-572-1111 for a reservation. Website: supershuttle.com

Schedule

Date Time Event

December 5, 2012---2:00 pm - 5:00 pm On-Site Registration

December 5, 2012---5:00 pm - 6:00 pm Plenary Session

December 6, 2012---8:00 am - 3:30 pm Workshop Sessions

December 7, 2012---8:00 am - 3:30 pm Workshop Sessions

December 8, 2012---8:00 am - 12:00 pm Workshop Sessions

Cost

FLIBS workshops cost \$820.00 (USD) with a portion of the fee paid to the International Baccalaureate Organization for professional development support to make these workshops possible. □ Payments are accepted through the on-line payment system in the form of all major credit cards, ACH check payments and purchase orders. We also accept wire transfers, money orders and checks by mail to: Florida League of IB Schools, c/o Don Driskell, 8354 118th Street North, Seminole, Florida 33772 (USA).

Location

Tradewinds Grand Island Resort, 5600 Gulf Boulevard, St. Pete Beach, FL 33706

Registration

Registration Deadline - November 5, 2012

Registrations will be accepted after the deadline based upon space availability. A \$50 fee will be assessed for registrations made after November 5, 2012. Please register as soon as possible since these workshops tend to fill early.

Payment

You may pay online once your registration process has been completed or you may mail your payment to FLIBS as follows:

FLIBS
c/o Don Driskell
8354 118th Street North
Seminole, Florida 33772 (USA)

Registration and Cancellation Policy

The teacher training workshops of the Florida League of IB Schools are offered at the Tradewinds Resort, unless otherwise noted. Accommodations at the host hotel are recommended and are the responsibility of the workshop participant.

FLIBS now offers on-line payment processing at the time of workshop registration. Through our on-line registration system, we will email you:

1. **Notice of Enrollment** when you register (STEP 1). Registrations are on first come, first served basis.
2. **Workshop Registration Receipt** after your payment/or purchase order has been processed via the online payment system or mail (STEP 2).
3. **Workshop Confirmation Letter** once the minimum number of participants has been reached in your session (STEP 3). Please do not purchase your non-refundable airfare until FLIBS has sent you a Workshop Confirmation Letter. FLIBS reserves the right to withdraw any session due to low enrollment.

Late Fees There will be a \$50 late fee charged for all registrations received after the registration deadline.

Cancellations Registration fees will be fully refunded for cancellations received in writing before the registration deadline. A \$50 cancellation fee will be charged for all cancellations received after the registration deadline.

No refund will be given for cancellations received less than 21 calendar days of the workshop. In the event of cancellations within the 21-day period, FLIBS will offer a workshop credit to the registering school for future use. All cancellations will be processed within 14 calendar days of the workshop and issued in the form of a check from FLIBS regardless of payment type.

Waitlisting Waitlist requests are processed in the order in which they are received. Notification will be sent out via email to participant and IB Coordinator if availability for a subject becomes open. The participant or the IB Coordinator must accept this seat via written confirmation (email or fax) within four business days, or the offer is invalid. Once written confirmation is received from the participant, all registration and cancellation policies are applicable. Waitlist notifications sent out after the registration deadline are not subject to the \$50 late fee.