



SCHOOL DISTRICT OF CLAY COUNTY

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Superintendent of Schools

October 17, 2011

TO: All Principals and Guidance Counselors
FROM: Lyle Bandy
RE: Summer School 2012

DATES: Summer school at the Junior Highs will run from June 18, 2012 to July 3, 2012 (10 days). Summer school at the High Schools will run from June 18, 2012 to July 19, 2012 (19 days). Holiday July 4, 2012.

TIMES: Student Hours: 8:00 a.m. – 11:30 a.m.
Teacher Hours: 7:45 a.m. – 11:45 a.m. (four hours per day)

LOCATIONS:

Students zoned to attend LJH, OLJH and OPJ will attend LJH for the summer program.
Students zoned to GCJ, LAJ, and WJH will attend LAJ for the summer program.

High schools will operate their own summer programs utilizing the Compass computer program. Students will be required to report to their school sites according to the following schedule:

Mondays-Math; Tuesdays-English; Wednesdays-Social Studies; Thursdays-Science.

High School Technology Fee: \$75.00 per course payable on the first day the course meets. Students may repeat up to two courses during the summer session at \$75.00 per course.

No transportation will be provided.

Attendance: Junior High Students may not be absent more than one of the ten days. High School students must attend each of the five days assigned to their subject.

NOTE: Terry Roth will contact transportation to address ESE needs. If the IEP team recommends ESY, then the student will not be responsible for the technology fee. Should a student wish to take a class for grade forgiveness, unless the IEP recommends the course, the student must pay the technology fee. No fees will be charged for any students on free and reduced lunch.

FEE COLLECTION: Schools will collect money and write receipts for students on the first day of attendance. At the end of the first week, schools will submit one check to the County Office. Schools will need to utilize all available personnel to assist in writing receipts. (Summer Leadership dates may be adjusted to allow administrators to be available at their schools for the first week of summer school.)

CCEA Summer Contract: Article XIV reads as follows: "Assignments to such positions in each summer school center shall be made according to the following ranked criteria: a) Proper certification and qualifications are held by the employee. b) Employee has taught one year in the subject applied for within the past three years or is assigned to teach the subject for the next school year. c) Uninterrupted seniority in the district." In order to give Principals the maximum flexibility in hiring, Heather Seiger will be offering training in the Compass program during the year. Principals should inform all teachers that Compass training will be part of certification and qualifications requirements when selecting teachers for summer school.