

**OHIO**  
UNIVERSITY

The Gladys W. and David H. Patton  
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Counseling and Higher Education  
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## Professional Internship Agreement

### Ohio University and Clay County School District

For the 2011-2012 school year, Clay County School District and the Counselor Education Program at Ohio University, Athens, Ohio mutually agree to:

#### I. Activities and Services

Descriptions of Professional Counseling Internship requirements are distributed to the counselor trainees and to the supervising counselors when arrangements for professional internships are made. The descriptions are also available for downloading on the program's website. Included in these descriptions are expectations for Ohio University Students and the Supervising Counselors. The Ohio University student is responsible for providing Clay County School District with a current BCI/FBI report one week prior to placement if required.

#### II. Roles and Responsibilities

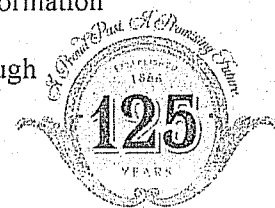
Ohio University students in the Clay County School District are expected to conform to the rules and policies of the school district and to approach their work in a responsible manner, i.e. regular attendance, professional ethical behavior, etc.

Clay County School District School Counselors who work with Ohio University students become counselor educators, responsible for guiding and directing the growth of the counselor trainee in cooperation with Ohio University faculty members.

#### III. Provisions for Solving Problems and the Coordination of Ongoing Activities

If problems arise the following Ohio University individuals should be consulted:

- A. Counselor Education Program Coordinator, Dr. Mona Robinson  
Email: [robinsom@ohio.edu](mailto:robinsom@ohio.edu)
- B. EDCE 710 Internship Instructor, Counseling Student has contact information
- C. Department of Counseling and Higher Education, Dr. Tracy Leinbaugh  
Email: [leinbaug@ohio.edu](mailto:leinbaug@ohio.edu)



This agreement dated September 27, 2011 will remain effective until notification of intent to change or terminate or fulfillment of the Professional Counseling Internship agreement.

For the School System \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

For the Counselor Education Program, Ohio University:

*Greg C. Lumbard* \_\_\_\_\_ Date *9/27/11*

Title *Associate Professor, Dept. Chair*