



THE FISCHLER SCHOOL OF EDUCATION AND HUMAN SERVICES

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*Agreement Between Nova Southeastern University and the School Board of Clay County,
Florida with respect to the Preservice Educator's Internship and Field Experiences.*

This agreement is effective as of August 1, 2008, between Nova Southeastern University, located at 3301 College Avenue, Fort Lauderdale, FL 33314 and the School Board of Clay County, Florida, located at 900 Walnut Street, Green Cove Springs, FL 32043. The purpose of this agreement is to establish conditions for Nova Southeastern University students to participate in preservice educator internships and field experiences in the Clay County School Board.

WHEREAS, the University wishes to place its preservice educators in classroom settings so that the necessary practical field experience is gained by the preservice educator: and,

WHEREAS, the School Board is willing to accommodate such preservice educators and supervise their activities in a classroom situation,

NOW, THEREFORE, and in consideration of the following mutual promises, covenants, and conditions, it is hereby agreed as follows:

I. OBLIGATIONS AND RESPONSIBILITIES OF THE SCHOOL BOARD

a. *Observations*

Individual preservice educators in the Teacher Education Programs of the University will be allowed to observe and/or participate in regular classroom work and other activities of the school staff. Students will assist administrators and pupils in various activities, but will assume only those responsibilities which the school staff members delegate to them. At all times their activities will be under the direct supervision of the designated cooperating teacher or administrator of the school. During these field experiences, preservice educators should be given the opportunity to demonstrate their understanding of the Florida Educator Accomplished Practices and Subject Area Competencies. In addition, preservice educators must be provided with guidance and feedback in the field experience setting as they make the connection between educational theory and practice.

Responsible Student Teaching

- b. Students will be received for field experience/internship placements when they have been approved by School Board officials and by the principals and teachers to whom the students are assigned. Preservice educators will be supervised jointly by the cooperating teachers and principals of the School Board, as well as by the properly designated university supervisors. After a reasonable period of orientation the cooperating teacher will delegate increasing responsibilities to the preservice educator as the capacity to carry such responsibility is demonstrated; however, the work of the preservice educator shall always be carried on under the immediate supervision of the cooperating teacher. In the absence of the cooperating teacher from the work site, the School Board will provide a substitute teacher.

- c. *Rules and Regulations*
Preservice educators shall abide by all applicable policies, rules, and regulations of the University, the School Board, as well as the federal, state, and local laws and regulations.

- d. *Right and Refusal*
The School Board reserves the right to reject any preservice educator proposed by the University for a field experience or internship or to terminate any preservice educator placed in a field experience or internship for valid, non-discriminatory reasons; and the University shall remove any preservice educator from the School Board upon written notice that such preservice educator is no longer acceptable to the School Board.

II. OBLIGATIONS AND RESPONSIBILITIES OF THE UNIVERSITY

- a. *Syllabus*
The University will provide the School Board with the appropriate syllabi in order to illustrate all specified and required components for each course that mandates field experiences or internship for each participating preservice educator.

- b. *Assignments*
The university's coordinator for field experiences and Internships will communicate directly with the School Board prior to the placement of any preservice educator. The Coordinator will discuss and/or specify the type of work in which the preservice educator is to engage (internship, practicum, classroom observations, and student teaching), the extent of the assignment in terms of time, and the position title of the individual or individuals of the School Board staff under whose guidance the work is to be done.

- c. *Insurance*
The University hereby warrants and represents that it is insured or self-insured, and that it has and shall maintain during the term of this Agreement and any

renewal thereof adequate coverage for all services being performed by University employees or participating preservice educators under this Agreement.

d. University Student Information

The university will provide to the school board, as a minimum, the following information about preservice educators: name, present address, phone number, email address, and previously completed education courses.

e. Student Preparedness

The university represents that any preservice educator it seeks to place with the school Board will be adequately trained or in the process of being trained and knowledgeable for the clinical experience or internship intended.

f. Background Investigation

The university shall ensure that the preservice educator will undergo background screening as required by 1012.56, 1012.32 Florida Statute, or any other applicable Florida statute or Department of Education rule. This screening shall be at no cost to the school district.

III. MUTUAL OBLIGATIONS AND RESPONSIBILITIES

a. Personal Liability

Both parties agree that no member of either parties' employees, agents, officers, directors, or officials shall be personally charged or personally liable by the other party or by the parties' subcontractors with any liability or expense under this Agreement.

b. Commercial Liability

The school Board and university shall indemnify, defend and hold harmless each other and their affiliates and their respective directors, officers, shareholders, employees and agents from and against any and all claims, demands, suits, actions, judgments, costs, and liabilities (including attorney's fees) that arises out of, results from, or is incidental to this Agreement or the work or services performed each hereunder. Nothing in this section shall serve to waiver or modify the sovereign immunity of the school district or the school board or alter the scope or limits of liability set forth in 786.25 Fla. Stat., as said statute applies to the liability of the school board.

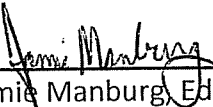
c. Student Liability

Neither party is responsible for any property of a participating preservice educator that is lost, stolen or damaged on the premises of any schools under the school Board.

d. Terms of Agreement

The term of the Agreement shall be for a period of two years commencing on October 1, 2008 and terminating on October 31, 2010, provided, however, that either party may sooner terminate this Agreement with or without cause upon 60 days notice in writing to the other.

Nova Southeastern University
The Fischler School of Education and Human Services



Jamie Manburg, Ed.D, as Dean,
Undergraduate Teacher Education Program

Date

The School Board of Clay County, Florida

Chairman:

Date