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School District of Clay County e-agenda



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.**

September 18, 2014 - Regular Meeting with Public Hearing on the Budget

Invocation (Dr. George Copeland)

Pledge of Allegiance

Call to Order

1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

Public Hearing on the Budget

Business Affairs

2. Review the Final 2014-15 Budget (All Funds)

Attachment: 2014-2015 Final Budget All Funds.pdf

Attachment: District Summary Budget 2014-15.pdf

Minutes: Dr. George Copeland, Assistant Superintendent for Business Affairs, reviewed the final budget, the roll-back rate and the 2014-2015 millage levies. This year, a tax increase was advertised because the required local effort mill levy was 0.12 percent more than the rolled-back rate.

3. Review the Rolled-Back Rate Calculation and the 2014-15 Millages

Attachment: Rolled-Back Rate Calculation 2014-2015.pdf

Minutes:

4. Review the 2014/15 - 2018/19 Educational Facilities Plan

Attachment: Educational Facilities Plan Sept 18 Mtg.pdf

Attachment: Educational Facilities Plan Sept 18 Mtg Part 2.pdf

Minutes: John Merrill, Assistant Superintendent for Support Services, reported one change on Page 19 of the Educational Facilities Plan. The district received slightly more PECO maintenance dollars than previously reported.

Public Hearing

5. Public Hearing for Speakers regarding the 2014-15 Millages and Final Budget and the 2014/15-2018/19 Final Educational Facilities Plan

Minutes:

Chairman Studdard opened the public hearing.

Speakers from the audience:

- Fred Gottshalk
- Sylvia Croft
- Larry Cosler
- Elizabeth Crane

With no other speakers coming forward, the public hearing was closed.

Action Items

6. Adopt the 2014-15 Required Local Effort Mill Levy

Motions:

Motion to adopt the required local effort mill levy of 4.974 mills which is 0.12 percent more than the rolled-back rate. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

7. Adopt the 2014-15 Basic Discretionary Operating Mill Levy

Motions:

Motion to adopt discretionary mill levy of 0.748 which is 2.54 percent more than the rolled-back rate. - PASS

Vote Results

Motion: Tina Bullock

Second: Lisa Graham

Tina Bullock - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

8. Adopt the 2014-15 Local Capital Improvement Fund Mill Levy

Motions:

Motion to adopt the capital improvement fund mill levy of 1.500 mills which is 2.54 percent more than the rolled-back rate. - PASS

Vote Results

Motion: Lisa Graham

Second: Johnna McKinnon

Tina Bullock - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

9. Adopt the 2014-15 Total Mill Levy

Motions:

Motion to adopt the total mill levy of 7.222 mills which is 0.86 percent more than the rolled-back rate. - PASS

Vote Results

Motion: Johnna McKinnon

Second: Janice Kerekes

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

10. Adopt the Final 2014/15-2018/19 Educational Facilities Plan

Attachment: Educational Facilities Plan Sept 18 Mtg.pdf

Attachment: Educational Facilities Plan Sept 18 Mtg Part 2.pdf

Motions:

Adopt the plan. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

11. Adopt the Final Budget for 2014-15

Motions:

Adopt the Final 2014-15 Budget. - PASS

Vote Results

Motion: Tina Bullock

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

12. Resolution Determining Revenues and Millages Levied for Fiscal Year 2014-15

Attachment: Resolution Determining Revenues and Millages Levied.pdf

Minutes: Chairman Studdard read from the Resolution that affirms the amount of revenues to be produced and the millage to be levied in Clay County for the school district's General Fund.

Motions:

Motion to approve the resolution. - PASS

Vote Results

Motion: Janice Kerekes

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Consent Agenda

Deputy Superintendent

13. C-3 Agreement between the School Board and DES of Florida, LLC

Attachment: G.Copeland.LPO.2014-FL53-GCOP.pdf

14. C-4 Terms and Conditions for Use of Telecommunications and Networks (Employee Responsible Use Guidelines)

Attachment: SDCC Employee Terms and Conditions - Final Draft.pdf

Human Resources

15. C-5 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 9-18-14.pdf

16. C-6 Additions to List of Medical Facilities authorized to conduct drug tests required for certain groups of employees

Instruction

17. C-7 Interagency Agreement for Cost Sharing Expenses School Board of Clay County, Florida and Clay Behavioral Health Center

Attachment: CBHC Cost Sharing.pdf

18. C-8 Out of State Travel

19. C-9 Student Travel

Attachment: Sept 2014 - Student Travel.pdf

20. C-10 Overnight/Out of State Travel

Attachment: September 2014 Backup.pdf

21. C-12 Affiliation Agreement between St. Vincent's Health System, Inc, and the School Board of Clay County

Attachment: St.Vincent 2014 Agreement.pdf

22. C-13 Title I Part A Grant - Improving the Academic Achievement of the Disadvantaged 2014 - 2015

Attachment: Title I Board Back-Up Title I Part A Grant Improving the Academic Achievement of the Disadvantaged 2014-2015.pdf

23. C-14 2014 - 2015 School Improvement Initiative 1003 (a)

Attachment: Title I Board Back-Up 2014-2015 School Improvement Initiative 1003(a).pdf

24. C-15 Request Approval for Purchase Order to Contract Developmental Studies Center Systematic Instruction and Phonological Awareness, Phonics, and Sight Words (SIPPS) Training - 6 Days

Attachment: Title I Board Back-Up Developmental Study Center SIPPS Training.pdf

25. C-16 Request for Purchase Order to renew 2014-2015 SuccessMaker Software Maintenance and Support contract with Pearson

Attachment: Title I Board Back-Up PEARSON Invoice #4614599 Title I SuccessMaker.pdf

26. C-17 Approval of 2014 - 2015 Assessment Calendar

Attachment: Instructional Division Board Back-Up 2014 2015 Clay Assessment Calendar Semester 1 sept 8 2014.pdf

27. C-18 Letter of Agreement between Communities in Schools of Northeast Florida, Inc. and the Clay County School District

Attachment: Letter of Agreement CCSD and Communities in Schools of NE FL. Inc. - BOARD BACKUP.pdf

28. C-19 2014-2016 School Health Services Plan

Attachment: 2014-2016 School Health Services Plan.pdf

29. C-20 Safety and Education Articulation Agreement between the School Board of Clay County and the Orange Park Police Department

Attachment: OPPD SEAA.pdf

30. C-21 Safety and Education Articulation Agreement between the School Board of Clay County and the Green Cove Springs Police Department

Attachment: GCSPD SEAA.pdf

31. C-22 Safety and Education Articulation Agreement between the School Board of Clay County and the Clay County Sheriff's Office

Attachment: CCSO SEAA 14-15.pdf

32. C-25 SEDNET LSF Health Systems Amendment August 2014

Attachment: SEDNET LSF Amendment August2014.pdf

33. C-26 Designate first two weeks of October 2014 as Disability History Awareness weeks.

Attachment: [Disability History and Awareness Weeks 2014.pdf](#)

34. [C-27 Adoption of Digital Classrooms Plan](#)

Attachment: [Executive Summary DCP.pdf](#)

Business Affairs

35. [c-28 Budget Amendments for the Month of June, 2014](#)

Attachment: [2013-2014 CAPITAL PROJECTS.pdf](#)

Attachment: [2013-2014 GENERAL OPERATING REV.pdf](#)

Attachment: [2013-2014 GENERAL OPERATING APPROPRIATIONS \(3\).pdf](#)

Attachment: [2013-2014 DEBT SERVICE.pdf](#)

Attachment: [2013-2014 FOOD SERVICE.pdf](#)

Attachment: [2013-2014 SPECIAL REVENUE.pdf](#)

Attachment: [2013-2014 ARRA FUNDS.pdf](#)

Attachment: [2013-2014 INTERNAL SERVICE FUNDS xlsx \(INSURANCE\).pdf](#)

36. [C-29 Warrants and Vouchers for August 2014](#)

Attachment: [WARRANTS AND VOUCHERS 2014 AUGUST.pdf](#)

37. [C-30 Bid Renewals September 2014](#)

38. [C-31 Enterprise Business Rental Preferred Rate Agreement](#)

Attachment: [9_18_2014 Enterprise Business Rental Preferred Rate Agreement.pdf](#)

39. [C-32 Monthly Property Report - August, 2014 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report- August, 14.pdf](#)

40. [C-33 Monthly Property Report - August, 2014 - AV Materials](#)

Attachment: [Audiovisual Report-August, 14.pdf](#)

41. [C-34 Monthly Property Report - August, 2014 - Software](#)

Attachment: [Software Report-August, 14.pdf](#)

42. [C-35 Monthly Property Report - August, 2014 - Vehicles](#)

Attachment: [Vehicles Report-August, 14.pdf](#)

43. [C-36 Deletion of Certain Items Report - September, 2014](#)

Attachment: [Deletion Report-September, 14.pdf](#)

Attachment: [Deletion Report \(Attachment\)-September, 14.pdf](#)

Support Services

44. [C-37 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 9,18,14.pdf](#)

45. [C-38 Substantial and Final Completion of Thunderbolt Elementary School Fire Alarm Replacement](#)

Attachment: [Sub Comp TBE Fire Alarm.pdf](#)

Attachment: [Final Comp TBE Fire Alarm.pdf](#)

46. [C-39 Final Completion of Keystone Heights High School CTE Remodel](#)

Attachment: [Final Comp KHH CTE Remodel.pdf](#)

47. [C-40 Final Completion of Orange Park High School HVAC Replacement Buildings 10 & 24](#)

Attachment: [Final Comp OPH HVAC Replacement.pdf](#)

48. [C-41 Final Completion of Fleming Island Elementary School Roof Replacement Buildings 1, 2, 3, 4, 7, 20, & 21](#)

Attachment: [FIE Roof Replacement Bldgs. 1,2,3,4,7,20,21 Final Completion.pdf](#)

49. [C-42 Final Completion of Green Cove Springs Junior High School Roof Replacement Building 5](#)

Attachment: [GCSJH Bldg. 5 Roof Replacement Final Completion.pdf](#)

50. [C-43 Final Completion of Fleming Island Elementary School HVAC Replacement Building 3](#)

Attachment: [FIE HVAC Replacement Bldg. 3 Final Completion.pdf](#)

51. [C-44 Final Completion of Green Cove Springs Junior High School HVAC Replacement Building 8](#)

Attachment: [GCJH HVAC Replacement Bldg. 8 Final Completion.pdf](#)

52. C-45 Additive Change Order #3 (Direct Purchasing) for Fleming Island Elementary School Roof Replacement Buildings 1, 2, 3, 4, 7, 20, & 21

Attachment: CO #3 FIE Roof Replacement Bldgs. 1,2,3,4,7,20,21.pdf

Adoption of Consent Agenda

53. Adoption of Consent Agenda

Motions:

Adoption of consent agenda with the exception of consent items C-1, C-2, C-11, C-23 and C-24 that were pulled to discussion. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Recognitions and Awards

54. 2014 American Graduate Champion Award

Minutes: Superintendent Van Zant recognized Diane Kornegay and announced that she will be honored along with four other recipients on September 23, 2014, by WJCT for their commitment to education on the First Coast.

55. Middleburg High Family Career & Community Leaders of America (FCCLA) National Students

Minutes:

Sponsor Donna O'Brian recognized students who placed at national competition.

Montana Hall

Nakayla Brinlee
Hailee Dotson
Adin Long
Kenzie Keller
Kala Gaughan
BrandonLee Jordan

(Not present but recognized: Taylor O'Brien and Amanda Hughes)

56. STEM Science Camp Volunteers

Minutes:

Kathy Schofield spoke on the STEM program and a short video was shown of the summer science camp. Certificates were awarded to the following student volunteers.

Sarah Ahern
Brandi Carlton
Haley Gregory
Matthew Schofield
Owen Pope
Blake Alexander
Dylan Dominey
Jacob Knafelc
Kathleen Hamm
Richard Marini

57. Mr. Blain Claypool and Dr. Aaron Bates - St. Vincent's Clay County Cup

Minutes:

Blain Claypool, representing St. Vincent's Clay as a business partner with the school district, presented their high school football challenge. The St. Vincent's Clay County Traveling Cup will be awarded to the high school football team with the most wins at the end of the season.

Mike Wingate made final comments, calling attention to the student artwork on the boardroom walls created by students with disabilities in recognition of Disability Awareness Week.

58. 9/11 Video

Minutes: A short video clip was shown of Clay County student activities held throughout the district commemorating the anniversary of September 11th.

Scheduled Citizen Requests

59. Travis Christensen - Minimum Requirements in Selecting an Appointed Superintendent of Schools

Minutes: Mr. Christensen expressed his opinion of why an appointed Superintendent would be in the best interest of Clay County.

60. Amber Shepherd - Appointed vs Elected Initiative on the Ballot

Minutes: Mrs. Shepherd reported on a newly formed committee group, Clay Citizens' Voice, that will take a stand against the appointed Superintendent ballot initiative.

61. Virginia Collins - Clay County Schools-Do we want the best school system we can have?

Minutes: Mrs. Collins represented the Children Over Politics committee and thanked the school board for their efforts in placing the question on the ballot.

Presenters (None)

Discussion Agenda

Superintendent

62. D-1 Superintendent's Update

Minutes:

Mike Elia reported on the Junior Achievement program and stated that last year 2,374 students, 105 classrooms, and 12 schools had been served. Next year's goal includes service to 3000 students in 15 schools.

Donna Wethington and Kathy Schofield spoke briefly about the STEM program (Science, Technology, Engineering & Math). Leslie Bryant, STEM Curriculum Specialist, shared information about the Robotics Club.

63. C-1 Minutes of Special Meeting on August 15, 2014, Student Hearings and Regular Meeting on August 21, 2014, and Workshop Meeting on August 28, 2014

Attachment: August 15, 2014.pdf

Attachment: August 21, 2014.pdf

Attachment: Disciplinary Minutes-2014 August 21.pdf (Confidential Item)

Attachment: August 28, 2014.pdf

Minutes:

Mrs. Kerekes pulled this item and asked that a statement be added to the minutes of the August 21, 2014, Regular Meeting. She wanted it noted that Mrs. Studdard read a statement at that meeting regarding the district's possible loss of accreditation and that she had contacted the Associate Director from AdvancED who confirmed that no official warnings have been issued.

Superintendent Van Zant stated that Dr. Michael Henry, in his role as an AdvancED leader, did not give false or misleading information.

Motions:

Approve minutes with the noted correction. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

School Board Members

64. D-2 Approve for advertising the amendment to Board Policy 1.03 adding a new section which sets forth the minimum qualifications, job goals and performance responsibilities of the position of Appointed Superintendent of Schools (Mrs. Kerekes)

Attachment: 9-18-14 Policy 1.03 New Language.pdf

Attachment: Ballott Comparison.pdf

Minutes:

Speakers from the audience:

- Dr. Ann Wiggins - opposes appointed superintendent
- Samuel Green - opposes appointed superintendent

Mrs. McKinnon expressed concern over the wording on the ballot which she feels does not give the voters sufficient information to make an informed decision on the question. She used a powerpoint slide to compare ballot language from 1992, 1994, and the current 2014 wording. (attached)

Mrs. Kerekes felt the policy needs to be in place should the measure pass. She wanted the voters to know a 15-member committee would be appointed and a search firm used. Ms. Graham questioned Mrs. Kerekes why the rush to decide this tonight. Mrs. Kerekes felt it was important to move forward and let the voters decide.

Denise Adams, Deputy Superintendent, expressed concern in light of the district's current budget situation, about salary costs for an appointed superintendent and about the expense to hire a professional search firm. Mrs. Studdard responded that the search committee would address these issues.

Motions:

Approve for advertising as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

65. D-3 Approve for advertising the amendment of Board Policy 1.03 adding a new section which sets the procedures for selection and appointment of the Superintendent of Schools (Mrs. Kerekes)

Attachment: 9-18-14 Policy 1.03 New Language.pdf

Minutes:

Motions:

Approve for advertising as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

Deputy Superintendent

66. C-2 Proposed Allocation Changes for 2014-2015
(Pulled by Staff)

Attachment: Allocation Summary - September
18, 2014.pdf

Minutes: Denise Adams explained some additions to the allocations for ESOL classroom assistants that were necessary due to state requirements.

Motions:

Approve staff allocation changes with the noted addition. - PASS

Vote Results

Motion: Lisa Graham

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Human Resources

67. D-4 Human Resources Special Actions

Minutes: There were none.

Instruction

68. C-11 2014- 2015 Florida Youth Challenge Academy
Interagency Agreement

Attachment: FYCA Interagency Agreement 2014-15.pdf

Minutes: Bruce Bickner, Board Attorney, noted several date changes that were necessary to clean up the Agreement, as well as changes to the last paragraph and 4C.

Motions:

Approve agreement with the noted changes. - PASS

Vote Results

Motion: Lisa Graham

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

69. D-5 Public Hearing - Approve the 2014-2015 Code of Student Conduct

Attachment: 14-15 Code of Conduct Final.pdf

Minutes:

Chairman Studdard opened the public hearing. No one came forward to address the item and so the public hearing was closed. Mrs. Studdard stated her concern over the lack of consistency throughout the district for dress code requirements. Superintendent Van Zant reported that he held a conference call recently to get feedback from junior and senior high school principals and to discuss a standardized policy that would be consistent across the district.

Following discussion, Mr. Bickner advised the Board to approve the item before them tonight and that any changes to the dress code policy could be brought back to the Board at a later meeting.

Motions:

Approve the 2014-2015 Code of Student Conduct as submitted. - PASS

Vote Results

Motion: Tina Bullock

Second: Johnna McKinnon

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

70. D-6 Public Hearing - Approve the 2014-2015 Student Progression Plan

Attachment: STUDENT PROGRESSION PLAN COVER PAGE 2014-15.pdf

Attachment: STUDENT PROGRESSION PLAN INTRODUCTION 14-15.pdf

Attachment: ELEMENTARY EDUCATION SPP 14-15-1.pdf

Attachment: SECONDARY EDUCATION 14-15.pdf

Attachment: EXCEPTIONAL STUDENT EDUCATION 2014-15.pdf

Attachment: ADULT EDUCATION - 2014-15.pdf

Minutes: The public hearing was opened. With no one present to speak to the item, the Chairman closed the public hearing.

Motions:

Approve the 2014-2015 Student Progression Plan as submitted. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

71. C-23 Cooperative Agreement between the School Board of Clay County and the Department of Juvenile Justice (DJJ) regarding programs operated by DJJ and contracted by DJJ to a third party

Attachment: DJJ Cooperative Agreement.pdf

Minutes: Mr. Bickner announced this Agreement could be approved with no further changes.

Motions:

Approve the Cooperative Agreement between the School Board of Clay County and the Department of Juvenile Justice (DJJ) regarding programs operated by DJJ and contracted by DJJ to a third party as submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

72. C-24 Contract between the School Board of Clay County and PACE Center for Girls - Clay

Attachment: [PACE Contract.pdf](#)

Minutes: Mr. Bickner pulled this item to call attention to some language changes.

Motions:

Approve the Contract between the School Board of Clay County and PACE Center for Girls - Clay as submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

Business Affairs

73. D-7 Superintendent's Annual Financial Report for the
FYE 6-30-2014

Attachment: ESE 348 FYE 6-30-14.pdf

Motions:

Approve the Annual Financial Report for the period of July 1, 2013 through June 30, 2014, as presented. - PASS

Vote Results

Motion: Johnna McKinnon

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Presentations from the Audience

74. Speakers

Minutes:

Kelly Griffis - issued a challenge to board members to walk in ESP's shoes for a day

Cheryl Brown - thanked Mrs. Bullock for her work on the school board

Sandy Dunnavant - expressed concern about Florida's grading system using new exams

Liz Crane - regarding DOE testing and problems with technology at the state level

Keith Nichols - regarding budget presentations, employee salaries and raises

Fred Gottshalk - blamed the board and past superintendent for financial condition of school district

Superintendent Requests (None)

75. Comments

Minutes: Superintendent Van Zant asked that the news media call Dr. Copeland, Mrs. Kornegay or himself before writing stories that could include misinformation shared in this meeting.

School Board's Requests

76. Comments

Minutes:

Comments included the upcoming district Health Fair to be held on October 10th, CESPAs challenge to board members, the Education Foundation accepting applications for mini grants, and school mentoring at Grove Park Elementary.

Mrs. Bullock thanked everyone for their expressions of sympathy during the loss of her husband.

Mrs. Studdard echoed Superintendent Van Zant's comments about information shared tonight that might mislead the public. She, too, encouraged everyone to find out the truth.

Attorney's Requests (None)

Adjournment (9:30 p.m.)

Superintendent

Chairman